

The Smithfield Town Council held its regular meeting on Tuesday, November 2nd, 2020. The meeting was called to order at 6:30 p.m.

Members present:

T. Carter Williams – Mayor
Michael Smith – Vice Mayor
Valerie Butler
Randy Pack
Renee Rountree

Members absent:

Beth Haywood
Wayne Hall

Staff members present:

Michael Stallings - Town Manager
Lesley King – Town Clerk
Alonzo Howell – Chief of Police
Ashley Rogers – Human Resource Director
Amy Novak – Director of Parks and Recreation
Judy Winslow – Director of Tourism
Tammie Clary – Town Planner
Chris Meier – Deputy Chief of Police
Paul Bancroft – Smithfield Police Department Officer
Eric Phillips – Patrol/Operations Lieutenant

There were approximately thirteen (13) citizens present. The media was represented by Mr. Stephen Faleski of the Smithfield Times.

Mayor Williams welcomed everyone to the meeting and everyone stood to recite the Pledge of Allegiance.

Chief Alonzo Howell introduced Mr. Paul Bancroft as a new officer for the Smithfield Police Department. He also introduced Eric Phillips who has been promoted to Patrol/Operations Lieutenant. He has been with the Smithfield Police Department for nine years. He will oversee the hub of a lot of the police operations.

Manager's Report:

The Town Manager reported that the packet included the October Activity Report. He was available for questions. He reminded everyone that November 3rd was Election Day and to go out and vote.

Upcoming Meetings and Activities:

November 2 - 6:30 p.m. – Town Council Meeting
November 3 - Town Administrative Offices will be Closed in Observance of Election Day
November 4 - 6:30 P.M. – Planning Commission Work Session
November 10 - 4:00 p.m. Pinewood Heights Management Team Meeting
November 10 - 6:30 p.m. – Planning Commission
November 11 - Town Administrative Offices will be Closed in Observance of Veterans Day
November 16 - 3:00 p.m. - Town Council Committee Meetings (Consecutive)

Public Safety Committee

Water and Sewer Committee

Finance Committee

November 17 - 3:00 p.m. – Town Council Committee Meetings (Consecutive)

Parks and Recreation Committee

Public Works Committee

Public Buildings and Welfare Committee

November 17 - 6:30 p.m. – Board of Historic and Architectural Review

November 25 - Town Administrative Offices Close at Noon for Thanksgiving Holiday

November 26 & 27 - Town Administrative Offices Closed for the Thanksgiving Holiday

Public Comments:

The public is invited to speak to Council on any matter, except scheduled public hearings. There will be a separate sign-up sheet for public hearings. For public comments, please use the appropriate sign-up sheet and include your preferred method of contact. Comments are limited to five (5) minutes per person. Any required response from the Town will be provided in writing following the meeting.

Theresa Mulherin of 206 Washington Street in Smithfield congratulated the officers. She stated that CARES Act funding cannot be used to fund bonuses. CARES Act funds are used for necessary expenditures incurred due to public health or items not accounted for in the budget. The law outlines exactly what those expenditures are. The Town can do special reimbursement to the direct facing public service employees such as police. It has to come out of the budget; not CARES Act funding. She explained that once the Town forgives parts of the budget then maybe the Town would not need to charge \$75.00 per year for garbage collection.

Derek Boone thanked the Town Council and Amy Novak for communicating about sports related questions. He explained that his Board members are adamant that a water hookup would be beneficial at the football field at the sports complex. When they have concessions, water is needed to satisfy the health department. There also needs to be a better power supply. The parking is also an issue. He suggested that there could be designated overflow parking. The football parents would like to park close to the football field. The other short-term priorities were bleachers for the families. Tents are used sometimes in the summer. It is better for the coaches and kids if there is a designated place for parents to sit. They would also like portable lights since it is getting dark earlier. When the delayed season starts in February going through March, he will need lights out there. He stated that permanent lights would be needed in the future. The name has changed to the Smithfield Packers Youth Sports. Soccer, lacrosse, and field hockey could also play. The long-term requests from the Smithfield Packers Youth Sports Board was for the stadium to look good just as the baseball fields do. He explained that the baseball section looks great. It would be nice to have lights and a restroom at the football field instead of having to walk down to the baseball fields. Having a concession stand would allow them to cook. He also requested having turf fields which reduce injury and reduce maintenance. He thanked everyone for several conversations regarding his requests. The Smithfield Packers Youth Sports Board would like to know why the football fields look like the Bronx Zoo and the baseball fields

look state of the art. He does not have the answer to that. Hampton Roads produces a lot of athletes. He wants to keep that going.

Martha Jackson of 511A Cedar Street in Smithfield stated that everyone is aware that the Town is in their budget crunch season for 2021/2022. She asked Council to consider the needs of senior citizens for transportation. I-Ride is available but other types of transportation is also needed for grocery and meal shopping and doctor's appointments etc. She asked Council to do more for the Great Spring Road citizens having flooding issues. Mrs. Jackson stated that she wants Council to do more for the underserved young people of the Town population. She asked that they have more activities that foster growth through physical activities.

Briefing by Dick Grice, Isle of Wight County Board of Supervisors, Smithfield District:

Supervisor Grice explained updates from Isle of Wight County which include: updates for county ordinances to conform with state changes, to convey .44 acres of county land to an adjacent property owner for \$5,000.00, updates on early and mail in voting policy changes, updates on the registrar's setup for early voting, He explained that as of November 2nd at 5:15 p.m., 9,852 Isle of Wight residents had voted early. The registrar's office had received just over 4,200 mail in ballots. This represents 47% of registered voters in the county. The county also completed a refinancing bond issue of existing debt that will save taxpayers approximately \$6.2 million over the remaining life of the \$56 million in existing debt. Bonds were issued to replace the first of two bonds to finance the two replacement schools. The first bond was for 34.2 million and the second bond will be issued in 2022. The new Hardy Elementary School will plan to open in January 2022 or earlier. Tax revenues for 2019/2020 will exceed budget due to the pandemic. More people are shopping online or locally instead of travelling to other municipalities. It is a positive impact for Windsor, Smithfield, and the county's tax revenue stream. Plans are in progress for the water supply line from the north end of the Town of Smithfield to the new Hardy Elementary School. It will provide water with a much lower fluoride level to students there. The current well is over 64 years old. The county is looking into legislation to allow them to increase the sales tax rate by .01. If that works out, the county could use that tax money instead of increasing the real estate taxes to pay for the school bonds. Currently, the real estate tax increase will be .04 increase. The county is a member of the Western Tidewater Regional Jail and has joined them in approving the borrowing of \$6.6 million for needed repairs and improved technology for the jail.

Mayor Williams complimented the county for the early voting process which was very well organized and ran smoothly; it took him less than ten minutes to vote.

Resolution of Appreciation for the Main Street Baptist Church:

Janice Davis and Barbara Davis of Main Street Baptist Church received the resolution from Mayor Williams. The church has helped anyone in need and opened their doors. Mayor Williams thanked them for their help with the Great Spring Road residents who were recently flooded and with COVID testing. They support an after-school program.

Council Comments:

There were no Council comments.

Mayor Williams asked if any Council member would like to pull any item from the consent agenda. Councilman Pack asked to pull Item C3 for further discussion.

Consent Agenda:

C1. Invoices Over \$10,000 Requiring Council Authorization:

- a. Kimley Horn and Associates \$ 15,675.00
(Engineering for the Water Tank Rehabilitation)
- b. Draper Aden Associates \$ 18,828.00
(Smithfield Lake Dam Alternatives Analysis)
- c. Draper Aden Associates \$ 28,680.00
(2020 Pump Station Arc Flash Study)
- d. Draper Aden Associates \$ 32,840.50
(2020 CCTV Inspections)

Additional Invoices Received Since Finance Committee:

- e. A. C. Schultes of Maryland, Inc. \$192,660.00
(relining of Well #8 rehab)
- f. Blair Brothers, Inc. \$ 24,260.00
(Carl Point- paving proposal approved by TC 4/7/2020)
- g. Blair Brothers, Inc. \$ 65,238.00
(Lane Crescent – paving proposal approved by TC 10/06/2020)
- h. DELL Marketing \$ 12,600.00
(laptop computers)

C2. Motion to Amend the Following Sections of the Town’s Personnel Policy:

- a. Equal Employment Opportunity
- b. American with Disabilities Act & Amendments Act
- c. Workers’ Compensation Benefits
- d. Temporary Light Duty Assignments

Councilman Pack explained that these changes are necessary to keep the policy updated.

C3. Pulled from Consent Agenda by Councilman Pack for further discussion.

C4. Appropriation Resolution for FY 2019/2020 and FY 2020/2021 for CARES Act Funding Reimbursement:

C5. Motion to Adopt a Resolution for the Completion of Work from RAD Sports at the Joseph W. Luter, Jr. Sports Complex:

Councilman Pack made a motion to approve the consent agenda items with the exception of Item C3. Vice Mayor Smith seconded the motion. With no further discussion, Mayor Williams called for the vote.

On call for the vote, five members were present. Councilman Pack voted aye, Vice Mayor Smith voted aye, Councilwoman Butler voted aye, Councilwoman Rountree voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Item C3: Motion to Approve a One-Time Payment for Employees for the COVID-19 Pandemic:

Councilman Pack explained that he pulled the item in light of Theresa Mulherin’s public comments. The Town Manager explained that the Town had not proposed to use CARES Act Funds. The Town is being reimbursed for other expenses that are CARES Act eligible through

reimbursement. It will free up funds in the budget for the one-time payment to employees. The Town is not using CARES Act funding for the bonuses.

Councilman Pack made a motion to approve a one-time payment for employees for the COVID-19 pandemic. The bonuses do not include the Town Council. Councilwoman Rountree seconded the motion. With no further discussion, Mayor Williams called for the vote.

On call for the vote, five members were present. Vice Mayor Smith voted aye, Councilwoman Rountree voted aye, Councilwoman Butler voted aye, Councilman Pack voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Public Hearing: Special Use Permit for 348-354 Main Street:

The Town Planner, Tammie Clary, reported that the applicant purchased the subject property in 2016 and has been gradually repairing the building since that time. The applicant's initial intentions entailed the continuation of the building's use as a multifamily residential building of four for-lease units. However, in recent months, the applicant has decided to convert the two ground floor units into two for-lease commercial units. The two for-lease residential units on the second floor would continue to function accordingly. Because the property is presently utilized as a multifamily residential structure, the conversion of the building's principal use to the (typically) by-right uses outlined in Smithfield Zoning Ordinance (SZO) Section 3.H.B requires a Special Use Permit (SUP) pursuant to SZO Section 3.H.C & 3.H.H.1. It is important to note that because neither the building nor the lot exceed ten-thousand square feet in area, and because the building does not exceed a floor area ratio of two, there is no minimum requirement for off-street parking spaces at this property, pursuant to SZO Section 3.H.H.5.a. However, the applicant is proposing the continued use and upkeep of an existing gravel parking lot of four parking spaces located behind the primary building. At its Tuesday, October 13th, 2020 meeting, the Planning Commission favorably recommended the applicants' SUP application to the Town Council under the condition that any comments generated on this application by the Town's Public Works & Utilities Department be resolved prior to Town staff's issuance of a zoning permit. Town staff recommended approval under the condition that the building's water meter, service line, and meter setter be upsized to at least two inches in the event that any of the building's four units are ever converted into an eating establishment, restaurant, or any other high water usage operation, or in the event that it is found by current or future owners that the water pressure and volume afforded by the present water connection's configuration is insufficient in the service of all or part of the building's units.

Mayor Williams opened the public hearing. He asked if anyone would like to speak for or against the application. Hearing none, he closed the public hearing.

Councilman Pack explained that the Planning Commission voted favorably to recommend approval to Town Council. The Planning Commissioners believe it is a good opportunity to improve the building on Main Street. The applicant will also be maintaining parking that they were not required to maintain.

Councilwoman Butler asked about tenants parking behind the building and if regrading would be required. The parking area had a lot of water standing when she looked at it. Councilman Pack explained that the Planning Commissioners did not make a recommendation for that but a special use permit can have conditions.

Tammie Clary stated that the applicant is going to continue to use and upkeep the existing gravel parking area.

Councilman Pack made a motion to approve the special use permit including the conditions recommended by staff. Councilwoman Butler seconded the motion. With no further discussion, Mayor Williams called for the vote.

On call for the vote, five members were present. Councilman Pack voted aye, Vice Mayor Smith voted aye, Councilwoman Butler voted aye, Councilwoman Rountree voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

The staff recommended conditions included that the building's water meter, service line, and meter setter be upsized to at least two inches in the event that any of the building's four units are ever converted into an eating establishment, restaurant, or any other high water usage operation, or in the event that it is found by current or future owners that the water pressure and volume afforded by the present water connection's configuration is insufficient in the service of all or part of the building's units.

Public Hearing: Text Amendment to Article 3.M of the Zoning Ordinance:

The Town Planner reported that the 2017 designation evaluation of the properties located within the Historic Preservation Overlay (HPO), which was finalized by the Board of Historic & Architectural Review (BHAR) earlier this year, has caused Town staff to realize that the inventory of properties located within the HPO (enshrined in Smithfield Zoning Ordinance (SZO) Section 3.M.H) has grown to become lengthy and difficult to navigate. Additionally, Town staff have persistently struggled with a lack of clarity in the SZO concerning the boundaries of the HPO, the absence of classification criteria for non-contributing properties, and our inability to update the inventory of properties to reflect technical changes to certain attributes contained therein (i.e. address changes, etc.). To remedy these concerns, Town staff have proposed a text amendment to SZO Article 3.M which seeks to achieve the following items:

- (1) The revision of SZO Section 3.M.D.4 to include classification criteria for non-contributing properties.
- (2) The creation of a map of the HPO which clearly illustrates the HPO's boundaries, and the designations of the properties located therein.
- (3) The repeal of SZO Section 3.M.H, and its replacement with an inventory of properties that will be attached to the aforementioned HPO map as an appendix.
- (4) The creation of SZO Section 3.M.D.6, which allows Town staff to update the inventory and HPO map from time to time to reflect technical changes which occur within the HPO in real time. All changes will be brought to the BHAR for their approval. This, coupled with the removal of the inventory list from SZO Section 3.M.H, allows for Town staff to make changes to the inventory and map without having to seek review and decision by both the Planning Commission and the Town Council- a sixty-to-ninety-day process that entails two public hearings. Some examples of technical changes to the inventory and map that Town staff would seek to undertake include (but are not limited to):
 - (a) Address assignments, changes, and removals (i.e. new construction, demolition, etc.).
 - (b) The reversion of a property's designation from landmark or contributing to non-contributing in the event of its accidental destruction by fire, flood, etc.

- (c) The creation, vacation, and/or adjustment of lot lines and tax parcel identification numbers as a part of the subdivision process.

Some other items for the consideration of the Town Council include the fact that Article 3.M of the SZO has always referenced an HPO map, but until now, no definitive map has been known to Town staff. Finally, the inclusion of an inventory of properties located within an overlay district as a section of the zoning ordinance is a concept that is atypical in Virginia. A redlined version of this text amendment is included in the pages immediately following this staff report. Tammie Clary mentioned an email that was circulated earlier. She clarified that the text amendment would have no impact on the ongoing legal matter at 502 Grace Street also known as Pierceville and would not impact the future development of the property. She stated that the Town zoning ordinance for Article 3.M has referenced the HPO map. As far as staff is aware, there has never been an HPO map developed. The list of inventoried properties located within an overlay district is atypical for Virginia. Suffolk is the only other locality that uses it. They indicated to the Community Development & Planning Director that the only reason they did it is because the Town has done it. Additionally, the draft HPO map and inventory have been included for the convenience of the Town Council. At its Tuesday, October 13th, 2020 meeting, the Planning Commission favorably recommended this application to the Town Council. Town staff recommended approval as submitted.

Mayor Williams opened the public hearing. There were three people signed up to speak.

Teresa Mulherin resides at 206 Washington Street in Smithfield. She stated there is some confusion to the revisions in Article SZO Section 3.M.D.4 which includes classification for non-contributing automatically as a building created 50 years ago or younger. There are some buildings that are newer and are currently contributing. She explained that the contributing definition should be revised. The creation of SZO 3.M.D.6 which allows Town staff to update the inventory and the HPO map which includes changes to the classifications. She stated that she is opposed to that change. She has been before the Council multiple times and has been strongly reminded that the BHAR makes no decisions. This change would give the BHAR decision making capabilities to change classifications of properties which is directly against how the Council has voted in the past. She believes there is enough power within the BHAR's ordinances to make changes that are necessary. She does not agree with changing a properties classification; particularly if it involves a landmark or contributing property. She believes that would fall under the Town Council not BHAR without Council oversight.

Robbie Younger resides at 19001 Farm Road and also owns 324 Main Street in Smithfield. She opposes the changes to the 3.M ordinance. She urged the Council to not amend any part of the Town's zoning ordinance since it works for the Town for legal protection for all historic properties. It has worked well and is an important safety net. She agrees with Mark Wagner who is with the Department of Historic Resources in Richmond. He is also against demolishing any landmark properties. Article 3.M from its conception has worked well. She stated that all of those properties should be protected no matter who the owner is and should be valued as a landmark home which would include Pierceville.

Betty Clark lives at 120 N. Church Street in Smithfield. She stated that the Town Council and previous Town Councils have done everything in their power to demolish the Pierceville

property. She does not understand why the Town Council thinks so little of the Town they are supposed to serve. She stated that Town Council wants to destroy, or let be destroyed, an important part of the Town's history. There are other towns that would do anything to preserve a three hundred year old original house; but not the Town of Smithfield. Some have said that the property is too far gone which is not true. Betty Clark's opinion is that some of Town Council members have an ulterior motive. Either Council is afraid that it might interfere with events at Windsor Castle Park or gaining some sort of personal agenda. She believes that the more venues a town has then the more events it can have to draw tourists. There are parts of the 3.M ordinance, if changed, that could affect the Pierceville property as well as others.

Ed Bowman is the owner of 348-354 Main Street. His application for the special use permit was just passed. He noticed that his property is listed as a non-contributing structure. He has documentation from the Department of Historic Resources and the National Park Service that his property is contributing. His property is a 1937 workforce housing early modern construction. He would like it to be contributing since he has spent much effort and money to rehab the building.

Hearing no other comments, Mayor Williams closed the public hearing.

Councilman Pack explained that these changes were presented to the Planning Commission. The changes are meant to clarify and make everything easier to understand. He understood Teresa Mulherin's concern about SZO 3.M.D.6. It appears to allow for an administrator to update or amend the inventory map and property inventory from time to time with the review Board's approval. He asked the Town Planner to clarify the change.

Tammie Clary explained that if new construction was located in the historic district it would have to go through a public hearing with the Planning Commission and a public hearing with Town Council. If a structure was demolished via fire or flood, in order to have the address pulled from the inventory list, it would have to go through a public hearing for the Planning Commission and a public hearing for the Town Council. If an address change were needed then the same applies with a public hearing at Planning Commission and Town Council which could take upwards of ninety days. Currently, 204 Institute Street is listed and is not a valid address. It would have to go through a public hearing for the Planning Commission and a public hearing for Town Council. The idea was to keep the list updated and keep it current. She addressed the demolition comment also. She stated that any demolition or new construction is about keeping the list current so that people know if they are a landmark, contributing, or non-contributing. If new construction was built on a vacant parcel, the Town would be able to assign the non-contributing status along with the address. Mrs. Clary reiterated that Section 3.M.D.4 is describing non-contributing properties. Anything with a landmark or contributing designation does not qualify and meet that definition of 3.M.D.4.

Councilman Pack stated that he understands that the Town is trying to keep the designations up to date. He asked if staff could add language that would not allow for a property to be changed from contributing to non-contributing or landmark to contributing. He understands that addresses need to be kept up to date in case of unusual circumstances. He explained that the language does state that the BHAR can change designations. He asked if language could be added to not allow the change on an existing property without Town Council approval.

Councilwoman Rountree asked about Mr. Bowman's property and how he would go about changing from non-contributing to contributing.

The Town Planner stated that in 2017 the BHAR started going through each property and reclassified them to their accurate classification. She was not aware of the classification for the Bowman property of 348-354 Main Street off the top of her head.

Councilman Pack stated that the previous ordinance (redlined version) shows 348-354 Main Street as a contributing property.

The Town Planner, Tammie Clary, stated that provided the classification stayed then it was part of the update.

Councilman Pack explained that in the Historic Preservation Overlay inventory that 348-354 Main Street went to non-contributing.

Mrs. Clary stated that it would have been the recommendation from the BHAR when they reviewed each property.

Councilwoman Rountree asked how they missed that the property was built in 1937.

Councilman Pack stated that it was his understanding that nothing changed. It was just a clarification of inventory. He was not aware that homes were changing from one classification to another.

The Town Planner stated that there were some instances that changed such as Cofer Auto. They had been listed as a contributing building but are actually a non-contributing building.

Councilman Pack asked if there was a list of all addresses that had changed classification. Mrs. Clary stated that they have a list.

Councilman Pack suggested that the item be tabled for further clarification. The Town has a very strong historic ordinance and the Town should stick by it. He would like to see what properties changed and why the changes were proposed to change. He would like more clarification on 3.M.D.6 as well. He would prefer the BHAR to not make changes without Town Council approval.

The Town Manager suggested to add "with Council approval" and removing the list of addresses out of the zoning ordinance. It would then take out the public hearing requirement but Town Council approval would be required. He stated that language could be changed to accomplish both goals.

Councilwoman Rountree stated that she wanted to make sure everything is accurate on the list.

Mayor Williams explained that he believes the changes are good and just need to be tweaked.

Councilman Pack made a motion to table the text amendment to Article 3.M of the zoning ordinance. Vice Mayor Smith seconded the motion. With no further discussion, Mayor Williams called for a vote.

On call for the vote, five members were present. Councilman Pack voted aye, Councilwoman Butler voted aye, Councilwoman Rountree voted aye, Vice Mayor Smith voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed to table the text amendment changes of Article 3.M of the zoning ordinance.

Motion to Approve the Town Council Summary Minutes of October 6th, 2020:

The Town Manager stated that he had reviewed the minutes and found them to be acceptable. The Town Attorney had reviewed them also. He recommended the minutes be approved.

Councilman Pack made a motion to approve the minutes as presented. Vice Mayor Smith seconded the motion. Mayor Williams called for the vote.

On call for the vote, five members were present. Vice Mayor Smith voted aye, Councilwoman Rountree voted aye, Councilwoman Butler voted aye, Councilman Pack voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

New Business:

South Church Street Water Storage Tank Rehabilitation Work Contract Award:

The Town Manager explained that FY 2021 Capital Improvements Program included funding for the South Church Street water tank in an amount of \$633,000.00. The Town worked with Kimley Horn and received two bids. The low bid was from Suburban Contractors, LLC for \$470,300.00. That amount combined with third-party inspections for the project brings the total cost to \$629,565.00. He recommended that the Council authorize and direct the Town Manager to enter into a contract with Suburban Contractors, LLC for \$470,300.00 for the rehab of the South Church Street water tank and to Kimley Horn for \$159,265.00 for engineering, project management, and third-party inspections for project costs not to exceed \$629,565.00. It is anticipated that the work would begin in approximately thirty days and be completed in April.

Councilman Pack asked about the \$159,265.00 for engineering for painting a water tank. He stated that it was absurd.

The Town Manager explained that the third-party inspections will be \$112,000.00. Kimley Horn bid out the inspections and it was the low bid for inspection services. Someone monitors every step of the process. The painting contractor will be painting inside and outside of the tank. The inspectors will be hanging off the side of the tank with the contractors to make sure the paint is the right thickness and done properly.

Vice Mayor Smith made a motion to authorize and direct the Town Manager to enter into a contract with Suburban Contractors, LLC for \$470,300.00 for the rehab of the South Church Street water tank and to Kimley Horn for \$159,265.00 for engineering, project management, and third-party inspections for project costs not to exceed \$629,565.00. Councilman Pack seconded the motion. With no further discussion, Mayor Williams called for the vote.

On call for the vote, five members were present. Councilwoman Butler voted aye, Vice Mayor Smith voted aye, Councilman Pack voted aye, Councilwoman Rountree voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Resolution for Building Resilient Infrastructure and Communities (BRIC) Grant Application through the Virginia Department of Emergency Management (VDEM):

The Town Manager reported that he had been working with the Town consultants at Summit Design to prepare an application package for the BRIC grant through the Virginia Department of Emergency Management. It would provide funding assistance for the acquisition and demolition of five homes along Great Spring Road that have experienced recurring flooding issues. All five property owners have met with the Town's consultant and are onboard and have

signed on to the project. If the Town is successful, the grant would provide 75% of the funding. The Town would have to match with the other 25%. Any costs incurred along the way will be included as part of the match. There have been consulting fees and surveys done that count towards the grant. The grant application is for \$919,080.00 which would provide funding to acquire and demolish all five properties.

Mayor Williams asked if the resolution is only for authorization to proceed with the application.

The Town Manager stated that the Town Council would have to accept the grant if it is awarded to the Town. There will be another opportunity to review it. The current resolution authorizes the Town to submit the application. The Town does not have to commit 25% at this point. The application is due on November 10th, 2020.

Councilman Pack stated that if awarded the grant then the cost to the Town would be roughly \$230,000.00. He asked if the Town would then own the property.

The Town Manager stated that the property would be owned by the Town.

Vice Mayor Smith make a motion to approve the resolution to submit the grant application. Councilman Pack seconded the motion. Mayor Williams called for the vote.

On call for the vote, five members were present. Councilman Pack voted aye, Councilwoman Rountree voted aye, Vice Mayor Smith voted aye, Councilwoman Butler voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

There was no further new business.

Old Business:

There was no old business.

The meeting was adjourned at 7:31 p.m.

T. Carter Williams - Mayor

Lesley King – Town Clerk

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On call for the vote, five members were present. Councilman Pack voted aye, Councilwoman Rountree voted aye, Vice Mayor Smith voted aye, Councilwoman Butler voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

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The meeting was adjourned at 7:31 p.m.



T. Carter Williams - Mayor



Lesley King - Town Clerk