

TAB # 3	5. Invoices Over \$10,000 Requiring Council Authorization:	
	a. RAD Sports (May progress billing)	\$150,195.00
	b. A R Chesson Construction Company	\$ 142,460.84
	c. WACO Inc. (Demolitions in Pinewood Heights)	\$ 17,100.00
	d. Isle of Wight County (Debt service payment)	\$ 38,514.92

TUESDAY, MAY 23RD, 2017

4:00 p.m. Parks and Recreation Members: Chapman (CH), Pack, Tynes

- 1. Public Comment
- TAB # 4** 2. Operational Update – Committee Report / 2017 Event List
- TAB # 5** 3. Update on Joseph W. Luter, Jr. Sports Complex
 - a. Update from Project Manager Brain Camden
 - b. Proposed Change Order in regards to Paved Entrance

Immediately following the conclusion of the above meeting:

Public Works Members: Smith (CH), Cook, Tynes

- 1. Public Comment
- 2. Operational Updates

Immediately following the conclusion of the above meeting:

Public Buildings & Welfare Members: Cook (CH), Chapman, Smith

- 1. Public Comment
- TAB # 6** 2. Pinewood Heights Relocation Project – Phase III Update
- TAB # 7** 3. Pre-Public Hearing Discussion: Special Use Permit – 704C South Church Street
- 4. Update on LOVE Works Art Contest
- 5. Windsor Castle Restoration Project
 - a. Monthly Update
 - b. Letters of Intent Received

***** Additional Item Not Listed on Committee but will be on Council’s June 6th Agenda*****

- Approval of May 2nd, Town Council Meeting Minutes
-

Informational Item

(FYI)



Local Roots, Global Reach

ISLE OF WIGHT COUNTY, VIRGINIA

DEPARTMENT OF ECONOMIC DEVELOPMENT

PRESS RELEASE

Contact: Tom Elder, Director of Economic Development
(757) 356-1962

Chris Christou, Owner/Operator of The Cockeyed Rooster Café, Named 2017 Entrepreneur of the Year

ISLE OF WIGHT COUNTY, Virginia (May 19, 2017) – Chris Christou, Owner/Operator of The Cockeyed Rooster Cafe, a Smithfield restaurant serving breakfast, brunch and lunch, is the recipient of the **2017 Entrepreneur of the Year Award** given out by the Isle of Wight County Department of Economic Development during Virginia’s Business Appreciation Month.

The Cockeyed Rooster Café opened in July 2015 filling a unique niche in Smithfield with made from scratch menu items and affordable prices in a comfortable, friendly atmosphere. In 2016, the restaurant was awarded the Daily Press Reader’s Choice Award for Best Breakfast/Brunch South of the James.

Christou has been in the restaurant business for nearly 40 years, and The Cockeyed Rooster Café is his 6th successful restaurant. He previously owned the Belgian Waffle and Steakhouse in Newport News for 30 years. The restaurant business is his passion, and he thrives on the daily challenges presented. He is a hands-on owner who often works alongside staff on the cook’s line, bussing tables, washing dishes or delivering meals. “At the Cockeyed Rooster, it’s the customer satisfaction that matters most,” said Roxanne Christou, Chris’ wife.

Christou is active in the community, and supports numerous local events, charitable and civic organizations, churches and schools through sponsorships and fundraising activities at the restaurant.

“I would like to express my sincere appreciation and thanks to Isle of Wight Economic Development for selecting me as the 2017 Entrepreneur of the Year,” said Chris Christou. “This award is a tremendous honor, and I am truly humbled. Today I am more committed than ever to this great community that has brought me so much joy and success.”

Economic Development has been honoring a County business owner as Entrepreneur of the Year since 2005. Previous winners include: Wharf Hill Brewing Co., The Hughes Agency, Travis’s Auto Repair, Bon Vivant Wine & Brew, Ringo’s Donuts, The Oaks Veterinary Clinic, Darden’s Country Store and Sesroh Tack Shoppe.

The Cockeyed Rooster Cafe is located at 1268 Benn’s Church Blvd., Smithfield, VA. Call 757.357.7667, visit them on the web at www.thecockeyedroostercafe.com or find them on [Facebook](#). Hours: Monday – Saturday: 6 a.m. – 3 p.m., Sunday: 7 a.m. – 3 p.m.

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P.O. Box 80
17146 Monument Circle
Isle of Wight, VA 23397
(757) 356-1962

InsideTheIsle.com

**FINANCE
COMMITTEE**

**Town of Smithfield
General Fund Operating Budget**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Actual as of 04/30/17	Remaining Budget	% of budget
Revenue						
General Fund revenues						
General Fund revenues						
Real Estate Tax						
Current RE Tax	1,695,000.00	1,695,000.00	1,686,000.00	1,695,164.27	(9,164.27)	100.54%
Delinquent RE Tax	15,000.00	15,000.00	23,200.00	14,937.77	8,262.23	64.39%
Current RE Penalty	3,900.00	4,050.00	6,500.00	4,048.40	2,451.60	62.28%
Delinquent RE Penalty	2,270.00	2,280.00	2,500.00	2,275.82	224.18	91.03%
Current RE Interest	415.00	450.00	745.00	453.04	291.96	60.81%
Delinquent RE Interest	4,600.00	4,625.00	4,100.00	4,606.01	(506.01)	112.34%
Total Real Estate Taxes	1,721,185.00	1,721,405.00	1,723,045.00	1,721,485.31	1,559.69	99.91%
Personal Property Tax						
Current PP Tax	605,000.00	605,000.00	583,000.00	609,970.69	(26,970.69)	104.63%
Delinquent PP Tax	16,500.00	(159,000.00)	16,500.00	(153,227.20)	169,727.20	-928.65%
Current PP Penalty	13,000.00	14,780.00	13,000.00	14,523.19	(1,523.19)	111.72%
Delinquent PP Penalty	6,800.00	6,550.00	4,300.00	6,537.25	(2,237.25)	152.03%
Current PP Interest	700.00	880.00	1,200.00	824.01	375.99	68.67%
Delinquent PP Interest	5,900.00	(33,140.00)	3,000.00	(33,354.93)	36,354.93	-1111.83%
Total Personal Property Tax	647,900.00	435,070.00	621,000.00	445,273.01	175,726.99	71.70%
Public Service Corporations Tax						
Current RE Tax	30,450.00	30,450.00	29,774.00	30,452.56	(678.56)	102.28%
Current PP Tax	576.00	576.00	750.00	576.93	173.07	76.92%
Total Public Service Tax	31,026.00	31,026.00	30,524.00	31,029.49	(505.49)	101.66%
Miscellaneous Receipts Over/Short						
	20.00	20.00	10.00	17.11	(7.11)	171.10%
Total Over/Short	20.00	20.00	10.00	17.11	(7.11)	171.10%
Other Local Taxes						
Franchise Tax	136,955.00	136,955.00	137,645.00	-	137,645.00	0.00%
Cigarette Tax	169,000.00	169,000.00	150,000.00	159,298.16	(9,298.16)	106.20%
Transient Occupancy Tax	190,000.00	190,000.00	216,000.00	141,953.79	74,046.21	65.72%
Meals Tax-4.25%	1,130,840.00	1,121,500.00	1,112,623.00	851,189.52	261,433.48	76.50%
Meals Tax-2%	532,000.00	532,000.00	523,470.00	404,970.17	118,499.83	77.36%
Sales Tax	340,000.00	331,000.00	320,000.00	241,971.40	78,028.60	75.62%
Consumption Tax	49,000.00	47,000.00	47,000.00	30,822.88	16,177.12	65.58%
Utility Tax	192,000.00	190,000.00	190,000.00	122,345.43	67,654.57	64.39%
Business Licenses	365,000.00	365,000.00	365,000.00	342,497.06	22,502.94	93.83%
Business Licenses Penalty	2,000.00	2,000.00	2,000.00	891.62	1,108.38	44.58%
Business Licenses Interest	600.00	600.00	600.00	30.73	569.27	5.12%
Vehicle License Tags	-	-	-	6.00	(6.00)	0.00%

**Town of Smithfield
General Fund Operating Budget**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Actual as of 04/30/17	Remaining Budget	% of budget
Peg Channel Capital Fee	1,940.00	1,920.00	-	1,504.70	(1,504.70)	100.00%
Vehicle License	189,675.00	140,500.00	136,500.00	140,631.37	(4,131.37)	103.03%
Total Other Local Taxes	3,299,010.00	3,227,475.00	3,200,838.00	2,438,112.83	762,725.17	76.17%
<u>Licenses, Permits & Privilege Fees</u>						
Permits & Other Licenses	15,000.00	20,000.00	15,000.00	19,191.00	(4,191.00)	127.94%
Inspection Fees-Subdivision	6,000.00	6,450.00	3,000.00	6,450.00	(3,450.00)	215.00%
Curbside Disposal	359,400.00	-	-	-	-	0.00%
WC Dog Park Registration	2,000.00	2,000.00	2,300.00	1,854.00	446.00	80.61%
Consultant Review Fees	1,500.00	3,000.00	3,000.00	2,625.00	375.00	87.50%
Total Licenses, permits and privilege fees	383,900.00	31,450.00	23,300.00	30,120.00	(6,820.00)	120.96%
<u>Fines & Costs</u>						
Public Defender Fee				-	-	0.00%
Fines & Costs	60,000.00	60,000.00	70,000.00	42,704.73	27,295.27	61.01%
Total Fines & Forfeitures	60,000.00	60,000.00	70,000.00	42,704.73	27,295.27	61.01%
<u>From Use of Money and Property</u>						
General Fund Interest	6,000.00	16,500.00	8,000.00	14,765.66	(6,765.66)	184.57%
Beautification Fund Interest	-	-	-	63.74	(63.74)	0.00%
Rentals	20,000.00	19,750.00	19,750.00	15,871.58	3,878.42	80.36%
Smithfield Center Rentals	158,000.00	158,000.00	180,000.00	130,588.89	49,411.11	72.55%
Smithfield Center Vendor Programs	5,500.00	5,500.00	6,000.00	5,500.00	500.00	91.67%
Kayak Rentals	9,000.00	9,000.00	9,000.00	5,801.00	3,199.00	64.46%
Special Events	22,000.00	22,000.00	17,000.00	16,486.68	513.32	96.98%
Fingerprinting Fees	1,400.00	1,400.00	1,200.00	1,360.00	(160.00)	113.33%
Museum Gift Shop Sales	10,000.00	12,000.00	9,400.00	11,428.23	(2,028.23)	121.58%
Museum Programs/Lecture Fees	2,100.00	2,100.00	1,500.00	1,590.00	(90.00)	106.00%
Sale of Equipment	10,000.00	9,100.00	8,000.00	9,122.10	(1,122.10)	114.03%
Lease of Land	600.00	600.00	500.00	600.00	(100.00)	120.00%
Total revenue from use of money and property	244,600.00	255,950.00	260,350.00	213,177.88	47,172.12	81.88%
<u>Miscellaneous Revenue</u>						
Other Revenue	2,100.00	2,800.00	2,100.00	2,687.75	(587.75)	127.99%
Cash Proffer Revenues-pass through to fire/rescue	-	-	-	-	-	0.00%
Virginia Municipal Group Safety Grant	3,500.00	4,000.00	4,000.00	3,519.00	481.00	87.98%
Total Miscellaneous Revenue	5,600.00	6,800.00	6,100.00	6,206.75	(106.75)	88.67%
<u>From Reserves</u>						
Restricted Reserves-Police Department (CD)	-	15,690.00	-	15,690.00	(15,690.00)	0.00%
Reserves-Pinewood Escrow	-	289,318.00	-	289,317.78	(289,317.78)	0.00%
Reserves-Restricted for Ball Fields	1,079,303.00	1,445,697.00	3,025,000.00	-	3,025,000.00	0.00%

**Town of Smithfield
General Fund Operating Budget**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Actual as of 04/30/17	Remaining Budget	% of budget
From Operating Reserves	-	20,368.00	450,213.00	-	450,213.00	0.00%
Total From Reserves	1,079,303.00	1,771,073.00	3,475,213.00	305,007.78	3,170,205.22	8.78%
<u>Intergovernmental Virginia</u>						
Law Enforcement	166,736.00	166,736.00	161,533.00	125,052.00	36,481.00	77.42%
Litter Control Grant	3,232.00	3,232.00	3,354.00	3,232.00	122.00	96.36%
Police Block Grants-State	-	-	-	-	-	0.00%
Communications Tax	225,000.00	225,000.00	232,000.00	149,443.36	82,556.64	64.42%
Rolling Stock	16.00	18.00	18.00	16.23	1.77	90.17%
Rental Tax	3,800.00	4,000.00	4,000.00	3,244.38	755.62	81.11%
Asset Forfeiture	-	-	-	-	-	0.00%
PPTRA State Revenue	240,795.00	240,795.00	240,795.00	240,794.89	0.11	100.00%
TRIAD Grant	2,250.00	2,250.00	2,250.00	2,250.00	-	100.00%
Fire Programs	25,637.00	25,627.00	25,627.00	-	25,627.00	0.00%
VCA Grant	5,000.00	5,000.00	5,000.00	5,000.00	-	100.00%
VDEM Grant (state portion)	28,500.00	-	-	-	-	0.00%
SNAP Program	30.00	100.00	100.00	30.00	70.00	30.00%
Total State Revenue	700,996.00	672,758.00	674,677.00	529,062.86	145,614.14	78.42%
<u>Intergovernmental Federal</u>						
Police Federal Grants	3,500.00	3,500.00	3,500.00	392.50	3,107.50	11.21%
Boat Ramp Grant	-	-	252,815.00	-	252,815.00	0.00%
VDEM Grant (federal portion)	161,500.00	-	-	-	-	0.00%
Pinewood Heights CDBG Relocation Grant Phase III	-	704,260.00	697,260.00	520,187.68	177,072.32	74.60%
Total Federal Revenue	165,000.00	707,760.00	953,575.00	520,580.18	432,994.82	54.59%
<u>Other Financing Sources</u>						
<u>Operating Transfers In</u>						
Transfer In for Debt Service	-	-	-	-	-	0.00%
Total Operating Transfers In	-	-	-	-	-	0.00%
<u>Other Financing Sources</u>						
Line of Credit Proceeds	250,000.00	250,000.00	500,000.00	-	500,000.00	0.00%
Note Proceeds	1,979,553.00	2,655,447.00	3,597,725.00	1,258,922.94	2,338,802.06	34.99%
Insurance Recoveries	-	26,055.00	-	26,055.17	(26,055.17)	0.00%
Total Other Financing Sources	2,229,553.00	2,931,502.00	4,097,725.00	1,284,978.11	2,812,746.89	31.36%
<u>Contributions</u>						
CHIPS Contributions	13,000.00	3,700.00	3,700.00	3,600.00	100.00	97.30%
Contributions -IOW County-M&T Tax	-	214,203.00	-	214,203.96	(214,203.96)	100.00%
Contributions-Windsor Castle Park Foundation	-	10,000.00	-	10,000.00	(10,000.00)	0.00%
Contributions-Smithfield VA Events	34,000.00	34,000.00	32,000.00	20,500.00	11,500.00	64.06%

**Town of Smithfield
General Fund Operating Budget**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Actual as of 04/30/17	Remaining Budget	% of budget
Contributions-Museum	12,200.00	11,650.00	11,650.00	10,049.00	1,601.00	86.26%
Contributions-Public Safety	-	1,583.00	-	1,583.46	(1,583.46)	0.00%
Contributions-Public Ball Fields	50,000.00	650,000.00	50,000.00	650,000.00	(600,000.00)	1300.00%
Total Contributions	109,200.00	925,136.00	97,350.00	909,936.42	(812,586.42)	934.71%
Total General Fund Revenue	10,677,293.00	12,777,425.00	15,233,707.00	8,477,692.46	6,756,014.54	55.65%
Less Revenues, Loan Funds, Grants and Contributions related to capital projects						
Line of Credit Proceeds	(250,000.00)	(250,000.00)	(500,000.00)	-	(500,000.00)	0.00%
Debt Proceeds	(1,979,553.00)	(2,655,447.00)	(3,597,725.00)	(1,258,922.94)	(2,338,802.06)	34.99%
Cash Proffer Revenues	-	-	-	-	-	0.00%
Meals tax-special projects	(532,000.00)	(532,000.00)	(523,470.00)	(404,970.17)	(118,499.83)	77.36%
From Operating Reserves	-	(20,368.00)	(450,213.00)	-	(450,213.00)	0.00%
Pinewood Heights Reserves	-	(289,318.00)	-	(289,317.78)	289,317.78	100.00%
PD Reserves	-	(15,690.00)	-	(15,690.00)	15,690.00	100.00%
Beautification Fund Reserves	-	-	-	-	-	0.00%
Ball Field Reserves	(1,079,303.00)	(1,445,697.00)	(3,025,000.00)	-	(3,025,000.00)	0.00%
Contributions-WC Park	-	(10,000.00)	-	(10,000.00)	10,000.00	0.00%
Contributions to Ball Fields	(50,000.00)	(650,000.00)	(50,000.00)	(650,000.00)	600,000.00	1300.00%
Contributions-Smithfield VA Events	(34,000.00)	(34,000.00)	(32,000.00)	(20,500.00)	(11,500.00)	64.06%
Pinewood Heights Phase III CDBG Funds	-	(704,260.00)	(697,260.00)	(520,187.68)	(177,072.32)	74.60%
Dam Grants -State and Federal	(190,000.00)	-	-	-	-	0.00%
Boat Ramp Grant	-	-	(252,815.00)	-	(252,815.00)	0.00%
Pinewood Heights Relocation Project -Grant	-	-	-	-	-	0.00%
Total Non-operating Revenues	(4,114,856.00)	(6,606,780.00)	(9,128,483.00)	(3,169,588.57)	(5,958,894.43)	34.72%
Total General Fund Operating Revenues	6,562,437.00	6,170,645.00	6,105,224.00	5,308,103.89	797,120.11	86.94%

**General Fund Budget
Expenses**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Actual as of 04/30/17	Remaining Budget	% of budget
GENERAL GOVERNMENT						
Town Council						
Salaries	40,500.00	40,000.00	40,000.00	34,125.00	5,875.00	85.31%
FICA	3,240.00	3,352.00	3,352.00	2,680.74	671.26	79.97%
Employee Wellness/Assistance Plan	1,344.00	1,344.00	1,344.00	980.00	364.00	72.92%
Legal Fees	65,000.00	65,000.00	65,000.00	32,856.25	32,143.75	50.55%

**Town of Smithfield
General Fund Operating Budget**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Actual as of 04/30/17	Remaining Budget	% of budget
Election Expense	3,700.00	-	-	-	-	0.00%
Maintenance contracts	660.00	600.00	600.00	300.00	300.00	50.00%
Advertising	27,000.00	30,000.00	25,000.00	20,855.09	4,144.91	83.42%
Professional Services	10,000.00	10,000.00	40,000.00	-	40,000.00	0.00%
Records Management maint & upgrades	5,880.00	5,880.00	5,292.00	4,885.00	407.00	92.31%
Site Plan Review	3,000.00	3,000.00	5,000.00	320.00	4,680.00	6.40%
Insurance	19,550.00	18,820.00	18,820.00	18,270.00	550.00	97.08%
Supplies	20,000.00	20,000.00	20,000.00	13,790.26	6,209.74	68.95%
Travel & Training	6,500.00	6,500.00	6,500.00	2,391.04	4,108.96	36.79%
Subscriptions/Memberships	9,200.00	9,200.00	9,200.00	8,575.00	625.00	93.21%
Council Approved Items	12,000.00	12,000.00	12,000.00	6,516.18	5,483.82	54.30%
Public Defender Fees	2,000.00	4,000.00	4,000.00	360.00	3,640.00	9.00%
Bank Charges	700.00	625.00	625.00	660.66	(35.66)	105.71%
SpecialProjects	3,000.00	3,000.00	3,000.00	499.43	2,500.57	16.65%
Smithfield CHIPS program	6,400.00	6,400.00	4,750.00	361.20	4,388.80	7.60%
Update Town Charter & Code	3,000.00	3,000.00	3,000.00	900.00	2,100.00	30.00%
Annual Christmas Parade	350.00	200.00	200.00	-	200.00	0.00%
Total Town Council	243,024.00	242,921.00	267,683.00	149,325.85	118,357.15	55.78%
<u>Town Manager</u>						
Salaries	327,794.00	322,450.00	313,814.00	236,609.44	77,204.56	75.40%
FICA	26,224.00	25,796.00	25,105.00	16,343.57	8,761.43	65.10%
VSRS	21,036.00	20,390.00	19,695.00	15,736.30	3,958.70	79.90%
Disability	505.00	372.00	-	247.80	(247.80)	100.00%
Health	73,885.00	66,185.00	62,245.00	60,357.48	1,887.52	96.97%
Auto Expense	500.00	500.00	500.00	16.00	484.00	3.20%
Maintenance Contracts	2,800.00	2,800.00	2,800.00	2,633.28	166.72	94.05%
Communications	17,500.00	17,000.00	17,000.00	13,595.91	3,404.09	79.98%
Insurance	2,580.00	2,330.00	2,330.00	2,230.20	99.80	95.72%
Supplies	5,000.00	5,000.00	4,000.00	3,893.07	106.93	97.33%
Dues & Subscriptions	4,805.00	3,355.00	3,355.00	4,089.23	(734.23)	121.88%
Computer & technology expenses	13,000.00	13,000.00	13,000.00	10,204.62	2,795.38	78.50%
Travel & Training	8,800.00	7,800.00	7,800.00	6,257.85	1,542.15	80.23%
Other	100.00	100.00	100.00	111.00	(11.00)	111.00%
Total Town Manager	504,529.00	487,078.00	471,744.00	372,325.75	99,418.25	78.93%
<u>Treasurer</u>						
Salaries	305,007.00	299,575.00	299,575.00	238,967.18	60,607.82	79.77%
FICA	24,400.00	23,966.00	23,966.00	17,878.89	6,087.11	74.60%
VSRS	20,941.00	20,177.00	20,177.00	17,108.28	3,068.72	84.79%

**Town of Smithfield
General Fund Operating Budget**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Actual as of 04/30/17	Remaining Budget	% of budget
Health	49,842.00	47,470.00	47,470.00	43,512.42	3,957.58	91.66%
Disability	162.00	160.00	160.00	119.63	40.37	74.77%
Audit	12,750.00	12,250.00	12,250.00	12,250.00	-	100.00%
Depreciation Software	1,600.00	1,600.00	2,900.00	1,600.00	1,300.00	55.17%
Communications	9,500.00	8,500.00	9,500.00	6,266.90	3,233.10	65.97%
Computer & technology expenses	5,000.00	5,000.00	5,000.00	473.65	4,526.35	9.47%
Data Processing	20,000.00	20,000.00	20,000.00	16,058.72	3,941.28	80.29%
Service contracts-includes MUNIS	58,000.00	22,000.00	58,000.00	20,285.40	37,714.60	34.97%
Insurance	2,590.00	2,410.00	2,410.00	2,305.68	104.32	95.67%
Supplies	9,000.00	11,700.00	11,700.00	8,695.57	3,004.43	74.32%
Dues & Subscriptions	1,200.00	1,200.00	1,200.00	949.55	250.45	79.13%
Credit Card Processing	1,000.00	1,000.00	1,000.00	541.62	458.38	54.16%
Cigarette Tax Stamps	3,170.00	3,030.00	3,030.00	2,970.00	60.00	98.02%
Travel & Training	1,000.00	1,000.00	1,000.00	76.00	924.00	7.60%
Other	100.00	235.00	100.00	230.22	(130.22)	230.22%
Total Treasurer	525,262.00	481,273.00	519,438.00	390,289.71	129,148.29	75.14%

PUBLIC SAFETY

Police Department

Salaries	1,427,901.00	1,461,705.00	1,461,705.00	1,081,216.99	380,488.01	73.97%
FICA	114,232.00	116,940.00	116,940.00	78,375.33	38,564.67	67.02%
VSRS	89,103.00	76,640.00	76,640.00	61,003.49	15,636.51	79.60%
Health Insurance	264,147.00	206,195.00	206,195.00	178,362.00	27,833.00	86.50%
Disability	160.00	160.00	160.00	119.63	40.37	74.77%
Pre-Employment Test	1,000.00	3,000.00	1,000.00	2,225.00	(1,225.00)	222.50%
Uniforms	22,000.00	24,000.00	24,000.00	16,045.86	7,954.14	66.86%
Service Contracts	40,000.00	38,000.00	38,000.00	33,044.29	4,955.71	86.96%
Communications	50,000.00	50,000.00	53,000.00	37,755.62	15,244.38	71.24%
Computer & Technology Expenses	13,000.00	13,000.00	15,000.00	5,111.54	9,888.46	34.08%
Insurance	57,805.00	53,490.00	54,580.00	53,489.12	1,090.88	98.00%
Ins. - LODA	11,915.00	11,348.00	10,896.00	11,347.40	(451.40)	104.14%
Materials & Supplies	24,000.00	24,000.00	24,000.00	13,623.83	10,376.17	56.77%
Dues & Subscriptions	6,800.00	6,550.00	6,550.00	6,510.82	39.18	99.40%
Equipment	15,000.00	15,000.00	7,500.00	7,661.53	(161.53)	102.15%
Radio & Equipment repairs	2,000.00	3,200.00	2,000.00	3,137.17	(1,137.17)	156.86%
Vehicle Maintenance	40,000.00	40,000.00	40,000.00	24,777.02	15,222.98	61.94%
Gas	41,500.00	41,500.00	45,000.00	29,747.33	15,252.67	66.11%
Tires	7,000.00	7,000.00	7,000.00	2,873.62	4,126.38	41.05%
Travel & Training	30,000.00	30,000.00	30,000.00	22,527.20	7,472.80	75.09%
Special Events	1,000.00	1,000.00	1,000.00	352.66	647.34	35.27%
Police Grants	1,500.00	1,500.00	2,500.00	-	2,500.00	0.00%

**Town of Smithfield
General Fund Operating Budget**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Actual as of 04/30/17	Remaining Budget	% of budget
Investigation expenses	5,000.00	5,000.00	5,000.00	1,139.96	3,860.04	22.80%
Asset Forfeiture	-	100.00	-	100.00	(100.00)	0.00%
Other	500.00	500.00	500.00	292.96	207.04	58.59%
Total Police Department	2,265,563.00	2,229,828.00	2,229,166.00	1,670,840.37	558,325.63	74.95%
Fire Department						
Fuel Fund & Travel	13,000.00	13,000.00	13,000.00	-	13,000.00	0.00%
State Pass Thru	25,637.00	25,627.00	25,627.00	-	25,627.00	0.00%
Total Fire Department	38,637.00	38,627.00	38,627.00	-	38,627.00	0.00%
Contributions-Public Safety						
E911 Dispatch Center	210,513.00	248,079.00	252,446.00	130,136.48	122,309.52	51.55%
Fire Department Rescue Truck	-	10,000.00	10,000.00	10,000.00	-	100.00%
Total Contributions-Public Safety	210,513.00	258,079.00	262,446.00	140,136.48	122,309.52	53.40%
<u>PARKS, RECREATION & CULTURAL</u>						
<u>Parks & Recreation</u>						
Salaries	112,818.00					
FICA	9,025.00					
VSRS	7,788.00					
Health	25,063.00					
Uniforms	3,000.00					
Advertising	20,500.00					
Dues & Subscriptions	2,000.00					
Travel & Training	2,000.00					
Total Parks & Recreation	182,194.00	-	-	-	-	-
<u>Smithfield Center</u>						
Salaries	149,889.00	215,208.00	215,208.00	160,212.04	54,995.96	74.45%
FICA	11,992.00	17,220.00	17,220.00	12,253.95	4,966.05	71.16%
VSRS	7,819.00	10,096.00	10,096.00	8,560.40	1,535.60	84.79%
Health	23,277.00	30,996.00	30,996.00	28,413.01	2,582.99	91.67%
Uniforms	-	1,200.00	1,200.00	634.99	565.01	52.92%
Contracted Services	17,500.00	17,500.00	17,500.00	15,162.71	2,337.29	86.64%
Retail Sales & Use Tax	800.00	800.00	800.00	589.16	210.84	73.65%
Utilities	25,000.00	25,000.00	25,000.00	19,181.87	5,818.13	76.73%
Communications	21,000.00	19,000.00	19,000.00	16,379.54	2,620.46	86.21%
Computer & technology expenses	4,000.00	4,000.00	4,000.00	1,859.09	2,140.91	46.48%
Dues & Subscriptions	-	1,500.00	1,500.00	1,421.00	79.00	94.73%
Insurance	6,115.00	5,900.00	5,900.00	5,714.08	185.92	96.85%

**Town of Smithfield
General Fund Operating Budget**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Actual as of 04/30/17	Remaining Budget	% of budget
Kitchen Supplies	3,000.00	3,000.00	3,000.00	2,617.46	382.54	87.25%
Office Supplies/Other Supplies	5,000.00	5,000.00	5,000.00	3,427.91	1,572.09	68.56%
Food Service & Beverage Supplies	6,000.00	6,000.00	6,000.00	4,567.10	1,432.90	76.12%
AV Supplies	3,000.00	3,000.00	3,000.00	2,045.72	954.28	68.19%
Repairs & Maintenance	40,000.00	40,000.00	40,000.00	25,748.88	14,251.12	64.37%
Systems Maintenance (HVAC, AV, Generator)		-	-	-	-	0.00%
Landscaping	12,000.00	12,000.00	12,000.00	11,099.52	900.48	92.50%
Travel & Training	-	2,000.00	2,000.00	2,260.28	(260.28)	113.01%
Programming Expenses	-	500.00	500.00	-	500.00	0.00%
Advertising	-	20,000.00	20,000.00	14,800.54	5,199.46	74.00%
Refund event deposits	7,000.00	8,900.00	7,000.00	7,071.70	(71.70)	101.02%
Credit card processing expense	4,500.00	4,500.00	4,500.00	3,489.37	1,010.63	77.54%
Total Smithfield Center	347,892.00	453,320.00	451,420.00	347,510.32	103,909.68	76.98%
<u>Contributions-Parks, Recreation and Cultural</u>						
Historic Windsor Castle Restoration	1,490,000.00	510,000.00	-	300,000.00	(300,000.00)	100.00%
Farmers Market	3,000.00	3,000.00	3,000.00	-	3,000.00	0.00%
TUMC Parking Lot	1,500.00	1,500.00	1,500.00	1,500.00	-	100.00%
Hampton Roads Planning District Commission	9,731.00	10,000.00	10,000.00	9,646.00	354.00	96.46%
Isle of Wight Arts League	10,000.00	10,000.00	10,000.00	10,000.00	-	100.00%
Friends of the Library	4,888.00	8,000.00	8,000.00	1,500.00	6,500.00	18.75%
Total Contributions-Park, Recreation and Cultural	1,519,119.00	542,500.00	32,500.00	322,646.00	(290,146.00)	992.76%
<u>Windsor Castle Park</u>						
Salaries	84,872.00	66,935.00	66,935.00	50,536.87	16,398.13	75.50%
FICA	6,790.00	5,355.00	5,355.00	3,727.14	1,627.86	69.60%
VSRS	5,097.00	4,000.00	4,000.00	3,314.39	685.61	82.86%
Health	19,429.00	12,705.00	12,705.00	10,298.26	2,406.74	81.06%
Contracted Services	11,000.00	11,000.00	6,500.00	8,123.99	(1,623.99)	124.98%
Insurance	10,000.00	8,935.00	8,935.00	8,604.56	330.44	96.30%
Grass Cutting	30,000.00	30,000.00	30,000.00	22,010.26	7,989.74	73.37%
Kayak/Watersports expenses	1,500.00	1,500.00	1,500.00	-	1,500.00	0.00%
Professional Services	-	10,000.00	10,000.00	-	10,000.00	0.00%
Utilities	7,000.00	7,000.00	7,000.00	3,447.30	3,552.70	49.25%
Supplies	5,000.00	5,000.00	5,000.00	670.03	4,329.97	13.40%
Repairs & Maintenance	40,000.00	40,000.00	40,000.00	18,354.50	21,645.50	45.89%
Total Windsor Castle Park	220,688.00	202,430.00	197,930.00	129,087.30	68,842.70	65.22%
<u>Museum</u>						
Salaries	105,832.00	104,255.00	104,255.00	79,269.65	24,985.35	76.03%
FICA	8,467.00	8,340.00	8,340.00	5,941.46	2,398.54	71.24%
VSRS	4,116.00	3,696.00	3,696.00	3,133.60	562.40	84.78%

**Town of Smithfield
General Fund Operating Budget**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Actual as of 04/30/17	Remaining Budget	% of budget
Health	12,187.00	9,330.00	7,220.00	8,373.84	(1,153.84)	115.98%
Operating expenses						
Contracted services	4,100.00	4,100.00	2,500.00	3,820.14	(1,320.14)	152.81%
Communications	700.00	700.00	700.00	499.18	200.82	71.31%
Computer and Technology			-	-	-	0.00%
Insurance	2,175.00	1,919.00	1,772.00	1,919.08	(147.08)	108.30%
Supplies	4,700.00	4,700.00	4,700.00	6,669.47	(1,969.47)	141.90%
Advertisinig	1,500.00	1,500.00	1,500.00	49.90	1,450.10	3.33%
Travel/Training	200.00	200.00	200.00	32.18	167.82	16.09%
Dues & Subscriptions	800.00	800.00	800.00	154.00	646.00	19.25%
Gift Shop-to be funded by gift shop proceeds						
Gift Shop expenses	9,000.00	9,000.00	9,000.00	7,492.77	1,507.23	83.25%
Sales & Use Tax	775.00	700.00	700.00	579.38	120.62	82.77%
Credit card processing fees	800.00	1,000.00	1,000.00	539.18	460.82	53.92%
Total Museum	155,352.00	150,240.00	146,383.00	118,473.83	27,909.17	80.93%
Other Parks & Recreation						
Jersey Park Playground	750.00	750.00	750.00	157.31	592.69	20.97%
Pinewood Playground	500.00	500.00	500.00	157.31	342.69	31.46%
Clontz Park	1,550.00	2,240.00	1,500.00	2,001.96	(501.96)	133.46%
Cypress Creek No Wake Zone			-	-	-	0.00%
SNAP Program			-	-	-	0.00%
Waterworks Dam			-	-	-	0.00%
Waterworks Lake (park area)	500.00	500.00	-	480.00	(480.00)	0.00%
Haydens Lane Maintenance	1,000.00	1,000.00	1,000.00	485.75	514.25	48.58%
Veterans War Memorial	750.00	750.00	750.00	827.59	(77.59)	110.35%
Public Ballfields	50,000.00	-	-	-	-	0.00%
Fireworks	2,000.00	2,000.00	2,000.00	2,000.00	-	100.00%
Total Parks & Recreation	57,050.00	7,740.00	6,500.00	6,109.92	390.08	94.00%
COMMUNITY DEVELOPMENT						
Pinewood Heights						
Non-CDBG Contributed Operating Expenses						
Administration						
Precontract Administration			10,000.00	-	10,000.00	0.00%
Management Assistance			30,820.00	18,225.11	12,594.89	59.13%
Monitoring/Closeout			5,000.00	-	5,000.00	0.00%
Permanent Relocation						
Owner Occupied Households			-	49,949.23	(49,949.23)	0.00%
Renter Occupied Households			-	1,446.74	(1,446.74)	0.00%
Moving Costs			25,800.00	13,500.00	12,300.00	52.33%

**Town of Smithfield
General Fund Operating Budget**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Actual as of 04/30/17	Remaining Budget	% of budget
Relocation Specialist			24,975.00	14,810.00	10,165.00	59.30%
<u>Acquisition</u>						
Owner Acquisition			1,386.00	72,684.00	(71,298.00)	5244.16%
Renter Acquisition			759,200.00	500,471.00	258,729.00	65.92%
Vacant Lot Acquisition			610.00	130.00	480.00	21.31%
Appraisal/Legal			16,790.00	8,100.00	8,690.00	48.24%
<u>Acquisition Specialist</u>			27,306.00	13,920.75	13,385.25	50.98%
<u>Clearance & Demolition</u>			52,200.00	12,294.41	39,905.59	23.55%
Subtotal Non CDBG			954,087.00	705,531.24	248,555.76	73.95%
CDBG Contributed Operating Expenses						
<u>Permanent Relocation</u>						
Owner Occupied Households			278,775.00	263,339.43	15,435.57	94.46%
Renter Occupied Households			143,860.00	84,006.25	59,853.75	58.39%
Relocation Specialist			18,000.00	3,000.00	15,000.00	16.67%
<u>Acquisition</u>						
Owner Occupied			277,125.00	132,000.00	145,125.00	47.63%
Renter Occupied			-	13,842.00	-	100.00%
<u>Clearance & Demolition</u>						
				-	-	0.00%
<u>Planning Grant-Phase III</u>						
				-	-	0.00%
Subtotal CDBG			717,760.00	496,187.68	221,572.32	69.13%
Total Pinewood Heights Contributions	40,043.00	1,801,535.00	1,671,847.00	1,201,718.92	470,128.08	71.88%
<u>Contributions-Community Development</u>						
Old Courthouse Contribution	4,000.00	4,000.00	4,000.00	-	4,000.00	0.00%
Chamber of Commerce	6,000.00	6,000.00	6,000.00	6,000.00	-	100.00%
Christian Outreach	11,500.00	11,500.00	11,500.00	-	11,500.00	0.00%
Genieve Shelter	7,200.00	7,200.00	7,200.00	7,200.00	-	100.00%
TRIAD	312000.00%	3,120.00	3,120.00	2,862.50	257.50	91.75%
Tourism Bureau	233,088.00	235,133.00	235,133.00	117,566.25	117,566.75	50.00%
Western Tidewater Free Clinic	38,000.00	38,000.00	38,000.00	38,000.00	-	100.00%
YMCA Projects	50,000.00	50,000.00	50,000.00	50,000.00	-	100.00%
Total Contributions-Community Development	352,908.00	354,953.00	354,953.00	221,628.75	133,324.25	62.44%

**Town of Smithfield
General Fund Operating Budget**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Actual as of 04/30/17	Remaining Budget	% of budget
PUBLIC WORKS						
Planning, Engineering & Public Works						
Salaries	237,778.00	201,400.00	201,400.00	161,590.13	39,809.87	80.23%
FICA	19,023.00	16,115.00	16,115.00	12,036.01	4,078.99	74.69%
VSRS	15,566.00	12,735.00	12,735.00	10,709.29	2,025.71	84.09%
Health	42,546.00	36,500.00	36,500.00	31,743.46	4,756.54	86.97%
Disability	1,815.00	1,505.00	1,505.00	939.92	565.08	62.45%
Uniforms	2,500.00	2,500.00	2,500.00	467.71	2,032.29	18.71%
Contractual	7,500.00	7,000.00	7,000.00	5,256.13	1,743.87	75.09%
GIS	500.00	400.00	2,000.00	400.00	1,600.00	20.00%
Recycling	133,000.00	239,006.00	239,006.00	175,754.91	63,251.09	73.54%
Trash Collection	220,000.00	240,000.00	240,000.00	181,387.52	58,612.48	75.58%
Street Lights	5,000.00	5,000.00	5,000.00	970.58	4,029.42	19.41%
Communications	12,000.00	12,000.00	12,000.00	8,594.48	3,405.52	71.62%
Safety Meetings/Safety Expenses	3,000.00	3,000.00	3,000.00	(1,403.82)	4,403.82	-46.79%
Insurance	10,000.00	8,515.00	8,515.00	8,255.80	259.20	96.96%
Materials & Supplies	6,000.00	6,000.00	6,000.00	2,587.72	3,412.28	43.13%
Repairs & Maintenance	9,000.00	5,000.00	5,000.00	2,643.02	2,356.98	52.86%
Gas & Tires	6,500.00	6,500.00	6,500.00	4,643.62	1,856.38	71.44%
Travel & Training	6,000.00	6,000.00	6,000.00	2,042.02	3,957.98	34.03%
Litter Control Grant	3,354.00	3,354.00	3,354.00	2,683.46	670.54	80.01%
Dues & Subscriptions	2,700.00	2,700.00	2,700.00	1,299.00	1,401.00	48.11%
Other	2,500.00	3,000.00	3,000.00	873.90	2,126.10	29.13%
Total Public Works	746,282.00	818,230.00	819,830.00	613,474.86	206,355.14	75.10%

PUBLIC BUILDINGS

Public Buildings						
Salaries	29,232.00	28,660.00	28,660.00	16,616.63	12,043.37	57.98%
FICA	2,339.00	2,295.00	2,295.00	1,293.27	1,001.73	56.35%
Contractual	22,000.00	20,000.00	20,000.00	15,427.65	4,572.35	77.14%
Communications	3,000.00	3,000.00	3,000.00	1,994.01	1,005.99	66.47%
Utilities	46,000.00	46,000.00	46,000.00	35,135.10	10,864.90	76.38%
Insurance	11,500.00	11,265.00	11,265.00	10,745.84	519.16	95.39%
Materials & Supplies	6,000.00	6,000.00	6,000.00	3,675.47	2,324.53	61.26%
Repairs & Maintenance	36,000.00	36,000.00	36,000.00	22,452.31	13,547.69	62.37%
Rent Expense-Office Space		-	-	-	-	0.00%
Other	500.00	1,000.00	1,000.00	191.30	808.70	19.13%
Total Public Buildings	156,571.00	154,220.00	154,220.00	107,531.58	46,688.42	69.73%

OTHER FINANCING USES

**Town of Smithfield
General Fund Operating Budget**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Actual as of 04/30/17	Remaining Budget	% of budget
Transfers to Operating Reserves				228,076.28	(228,076.28)	0.00%
Transfers to Restricted Reserves-low Bond Payoff	489,553.00	-	489,553.00		489,553.00	0.00%
Transfers to Restricted Reserves-Pinewood CDBG Project				-	-	0.00%
Transfers to Loan Reserves	333,848.00	563,271.00				
Transfers to Restricted Reserves-Special Projects (Ball Fields)		-	-	650,000.00	(650,000.00)	0.00%
Total Transfers To Reserves	823,401.00	563,271.00	489,553.00	878,076.28	(388,523.28)	179.36%
DEBT SERVICE						
Debt Service						
Principal Retirement						
Public Building Acquisition-TM/PD	24,893.00	23,233.00	23,233.00	-	23,233.00	0.00%
HVAC -Smithfield Center	2,940.00	17,215.00	17,215.00	14,323.84	2,891.16	83.21%
Police Evidence Building	52,002.00	50,445.00	50,445.00	41,892.41	8,552.59	83.05%
New Debt-Multiple projects	202,473.00	-	-		-	0.00%
Line of Credit	250,000.00	250,000.00	500,000.00	-	500,000.00	0.00%
					-	0.00%
Interest and fiscal charges						
Public Building Acquisition-TM/PD	29,403.00	30,564.00	30,564.00	15,281.92	15,282.08	50.00%
HVAC -Smithfield Center	15.00	490.00	490.00	461.46	28.54	94.18%
Police Evidence Building	9,245.00	10,805.00	10,805.00	9,238.89	1,566.11	85.51%
New Debt-Multiple projects	75,000.00	25,000.00	58,750.00	3,217.49	55,532.51	5.48%
Line of Credit	4,065.00	4,065.00	4,065.00	-	4,065.00	0.00%
Total Debt Service	650,036.00	411,817.00	695,567.00	84,416.01	611,150.99	12.14%
Total General Fund Expenses	9,039,064.00	9,198,062.00	8,809,807.00	6,753,591.93	2,056,215.07	76.66%
Less Expenses related to capital projects:						
Legal Fees	-	-	-	-	-	0.00%
Professional Fees	(11,550.00)	(22,240.00)	(51,500.00)	(2,001.96)	(49,498.04)	3.89%
Transfers to Restricted Reserves-Pinewood CDBG Project	-	-	-	-	-	0.00%
Transfers to Restricted Reserves-Special Projects (Ball Fields)	-	-	-	(650,000.00)	650,000.00	0.00%
Pinewood Heights Relocation Project Expenses	(40,043.00)	(1,801,535.00)	(1,671,847.00)	(1,201,718.92)	(470,128.08)	71.88%
Pinewood Heights Line of Credit Expenses	(254,065.00)	(254,065.00)	(504,065.00)	-	(504,065.00)	0.00%
Total Non-operating Expenses	(305,658.00)	(2,077,840.00)	(2,227,412.00)	(1,853,720.88)	(373,691.12)	83.22%
Total General Fund Operating Expenses	8,733,406.00	7,120,222.00	6,582,395.00	4,899,871.05	1,682,523.95	74.44%
Net Operating Reserve (+/-)	(2,170,969.00)	(949,577.00)	(477,171.00)	408,232.84	(885,403.84)	-85.55%
Net Reserve (+/-)	1,638,229.00	3,579,363.00	6,423,900.00	1,724,100.53	4,699,799.47	26.84%

**2% COLA
1 new position**

Proposed
2017/2018

Proposed Revised
2016/2017

Adopted
2016/2017

Actual
4/30/2017

Remain
Budget

% of
Budget

Net Operating Reserves (Deficit)	1,638,229.00	3,579,363.00	6,423,900.00	1,724,100.53	4,699,799.47	26.84%
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**Capital Outlay
General Fund**

GENERAL GOVERNMENT						
COMMUNITY DEVELOPMENT						
Pinewood Heights Relocation-CIP						
Non CDBG Capital Acquisition						
Owner Occupied Units			-	(12,000.00)	12,000.00	
Renter Occupied Units			(144,000.00)	(80,217.00)	(63,783.00)	55.71%
Vacant Lots			(36,000.00)	(12,000.00)	(24,000.00)	33.33%
					-	0.00%
Subtotal Non CDBG Capital Acquisition	-		(180,000.00)	(104,217.00)	(75,783.00)	57.90%
CDBG Capital Acquisition						
Owner Occupied Units	-		(48,000.00)	(24,000.00)	(24,000.00)	50.00%
Renter Occupied Units				(3,783.00)	3,783.00	
Vacant Lots				-		
Subtotal CDBG Capital Acquisition	-		(48,000.00)	(27,783.00)	(20,217.00)	57.88%
Total Pinewood Heights Relocation CIP	-	(216,000.00)	(228,000.00)	(132,000.00)	(96,000.00)	57.89%
TOWN COUNCIL						
None				-	-	
TREASURER						
MUNIS Conversion	(84,250.00)	(107,525.00)	(107,525.00)	(52,236.44)	(55,288.56)	48.58%
IBM Server		(15,543.00)	-	(15,543.00)	15,543.00	100.00%
PARKS, RECREATION AND CULTURAL						
WC Playground	-	(60,000.00)	(60,000.00)	(43,635.31)	(16,364.69)	72.73%
WC Park Building Renovations	-	(7,500.00)	(2,000,000.00)	(7,500.00)	(1,992,500.00)	0.38%
Clontz Park-Replace Pier	(10,000.00)	(10,000.00)	(10,000.00)	-	(10,000.00)	0.00%
Clontz Park-Boat Ramp	-	(2,000.00)	(254,000.00)	(1,777.15)	(252,222.85)	0.70%
Bathroom floors-Smithfield Center	(10,000.00)					
Reel Mower	(30,000.00)					
Ball Fields	(1,129,303.00)	(2,895,755.00)	(3,640,000.00)	(1,224,935.93)	(2,415,064.07)	33.65%

	1 new position Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Actual 4/30/2017	Remain Budget	% of Budget
PUBLIC SAFETY						
Police						
Police Vehicles	(58,866.00)	(197,000.00)	(105,000.00)	(196,198.76)	91,198.76	186.86%
Emergency Equipment-In Car Cameras	(15,511.00)					
3 MDT's	(10,773.00)					
PUBLIC WORKS						
Vehicles and Equipment	-	(9,375.00)	(9,375.00)	-	(9,375.00)	0.00%
Repair Crosswalk on Main St at Institute St	-	(9,845.00)	-	(9,845.00)	9,845.00	100.00%
Waterworks Dam	(225,000.00)	(13,930.00)	-	(9,930.00)	9,930.00	100.00%
Urban fund projects (town match)	(21,251.00)					
PUBLIC BUILDINGS						
Police Evidence Building Improvements		(11,700.00)		(8,181.94)	8,181.94	0.00%
Repair garage doors at Town Hall	(6,400.00)	(10,000.00)	(10,000.00)	(9,127.00)	(873.00)	91.27%
Fire alarm & Monitoring System (3 yr phase in)	(12,500.00)					
Server for access at TH and TM offices	(17,000.00)					
AC/Heater Replacement (Town Hall)-	(7,375.00)					
Police Department Split System Replacement	-	(13,190.00)	-	(13,190.00)	13,190.00	0.00%
Net Capital Outlay	(1,638,229.00)	(3,579,363.00)	(6,423,900.00)	(1,724,100.53)	(4,699,799.47)	26.84%
Net Reserves (Deficit) after capital outlay	-	-	-	-	-	0.00%

**Town of Smithfield
Sewer Fund Budget**

**2% COLA
1 new position**

	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Balance as of 04/30/17	Remaining Budget	% of budget
Revenue						
Operating Revenues						
Sewer Charges	681,000.00	681,000.00	681,000.00	468,855.01	212,144.99	68.85%
Sewer Compliance Fee	505,400.00	498,600.00	498,600.00	348,859.29	149,740.71	69.97%
Miscellaneous Revenue	650.00	2,000.00	500.00	1,536.40	(1,036.40)	307.28%
Connection fees	39,500.00	39,500.00	39,500.00	36,340.00	3,160.00	92.00%
Total Operating Revenue	1,226,550.00	1,221,100.00	1,219,600.00	855,590.70	364,009.30	70.15%

**Town of Smithfield
Sewer Fund Budget**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Balance as of 04/30/17	Remaining Budget	% of budget
Expenses						
Operating Expenses						
Salaries	253,934.00	278,265.00	278,265.00	208,905.53	69,359.47	75.07%
FICA	20,315.00	22,265.00	22,265.00	15,287.35	6,977.65	68.66%
VSRS	16,062.00	17,405.00	17,405.00	13,924.78	3,480.22	80.00%
Health	54,120.00	55,760.00	55,760.00	47,887.61	7,872.39	85.88%
Uniforms	3,200.00	3,200.00	3,200.00	1,161.82	2,038.18	36.31%
Audit	6,375.00	6,125.00	6,125.00	6,125.00	-	100.00%
Legal	5,620.00	5,620.00	9,000.00	4,292.50	4,707.50	47.69%
Accreditation	5,000.00	1,000.00	-	890.00	(890.00)	0.00%
HRPDC sewer programs	821.00	918.00	887.00	918.00	(31.00)	103.49%
Professional Fees	25,000.00	20,000.00	20,000.00	4,525.00	15,475.00	22.63%
Maintenance & Repairs	40,000.00	60,000.00	60,000.00	7,426.04	52,573.96	12.38%
VAC Truck Repairs & Maintenance	7,500.00	7,500.00	7,500.00	1,869.08	5,630.92	24.92%
Data Processing	15,000.00	14,500.00	14,500.00	11,689.13	2,810.87	80.61%
Dues & Subscriptions	150.00	135.00	60.00	134.50	(74.50)	224.17%
Utilities	47,000.00	51,000.00	51,000.00	33,996.65	17,003.35	66.66%
SCADA Expenses	6,000.00	6,000.00	6,000.00	4,748.86	1,251.14	79.15%
Telephone	12,000.00	12,000.00	12,000.00	7,539.27	4,460.73	62.83%
Insurance	18,300.00	17,270.00	17,270.00	16,765.68	504.32	97.08%
Materials & Supplies	60,000.00	50,000.00	50,000.00	41,159.35	8,840.65	82.32%
Truck Operations	10,000.00	9,700.00	9,000.00	6,003.32	2,996.68	66.70%
Travel & Training	5,000.00	5,000.00	5,000.00	1,400.18	3,599.82	28.00%
Contractual	3,500.00	3,500.00	3,500.00	1,755.90	1,744.10	50.17%
Miscellaneous	1,200.00	1,200.00	1,200.00	680.68	519.32	56.72%
	-	-	-	-	-	0.00%
Total Sewer Fund Operating Expenses before D&A Exp.	616,097.00	648,363.00	649,937.00	439,086.23	210,850.77	67.56%
Operating Income before D&A Expense	610,453.00	572,737.00	569,663.00	416,504.47	153,158.53	73.11%

**Town of Smithfield
Sewer Fund Budget**

**2% COLA
1 new position**

	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Balance as of 04/30/17	Remaining Budget	% of budget
Depreciation & Amort. Exp.	399,000.00	390,000.00	390,000.00	278,977.08	111,022.92	71.53%
Operating Income (Loss)	211,453.00	182,737.00	179,663.00	137,527.39	42,135.61	76.55%
Nonoperating Revenues (Expenses)						
Pro-rata Share Fees	-	17,600.00	-	17,600.00	(17,600.00)	0.00%
Availability Fees	103,000.00	103,000.00	103,000.00	94,760.00	8,240.00	92.00%
Interest Revenue	8,000.00	8,000.00	4,500.00	7,141.39	(2,641.39)	158.70%
Interest Expense	(7,098.00)	(8,602.00)	(8,602.00)	(5,069.22)	(3,532.78)	58.93%
Total Nonoperating Revenues (Expenses)	103,902.00	119,998.00	98,898.00	114,432.17	(15,534.17)	115.71%
Net Income (loss)	315,355.00	302,735.00	278,561.00	251,959.56	26,601.44	90.45%
WORKING ADJUSTMENTS TO CAFR (FOR INTERNAL USE ONLY)						
Restricted revenues:						
Pro-rata Share Fees	-	(17,600.00)	-	(17,600.00)	17,600.00	0.00%
Availability Fees	(103,000.00)	(103,000.00)	(103,000.00)	(94,760.00)	(8,240.00)	92.00%
Compliance Fee	(505,400.00)	(498,600.00)	(498,600.00)	(348,859.29)	(149,740.71)	69.97%
Depreciation & Amort. Exp.	399,000.00	390,000.00	390,000.00	278,977.08	111,022.92	71.53%
Additional debt service costs-principal expense	(100,430.00)	(98,770.00)	(98,770.00)	(98,770.00)	-	100.00%
Total adjustments to CAFR	(309,830.00)	(327,970.00)	(310,370.00)	(281,012.21)	(29,357.79)	90.54%
Working adjusted income	5,525.00	(25,235.00)	(31,809.00)	(29,052.65)	(2,756.35)	91.33%

2% COLA					
1 new position	Proposed				
Proposed	Revised	Adopted			
2017/2018	2016/2017	2016/2017		Actual 4/30/2017	Remaining Budget
					% of Budget

Sewer Fund

Working adjusted income	5,525.00	(25,235.00)	(31,809.00)	(29,052.65)	(2,756.35)	91.33%
Sewer SSO Consent Order				-	-	
MOA Compliance Plan				-	-	
MOA Flow Monitoring	(75,000.00)	-	(75,000.00)	-	(75,000.00)	0.00%
MOM Flow Plan Review	(75,000.00)	-	(75,000.00)		(75,000.00)	0.00%
Sewer Master Plan	(37,551.00)	(50,000.00)	(50,000.00)	(12,449.32)	(37,550.68)	24.90%
Construction Standards Update	-	(3,321.00)	(3,321.00)	(1,800.00)	(1,521.00)	54.20%
Sewer Shed		(900.00)	-	(858.44)	858.44	100.00%
Submersible Run-Dry Pump-Morris Creek-15 HP		(10,100.00)	-	(10,100.00)	10,100.00	
Submersible Run-Dry Pump-Crescent-30 HP		(100,000.00)	(100,000.00)	(15,200.00)	(84,800.00)	15.20%
Pumps-Wellington		(119,103.00)		(119,103.13)	119,103.13	
Hydromatic Impeller-Bradford Mews				(5,425.87)	5,425.87	
Replacement pumps, Main St, Drummonds, Lakeside	(48,500.00)					
By-pass Pump	(150,000.00)					
Sanitary Sewer Inspections (TV the lines)	(55,000.00)					
Manhole rehab	(75,000.00)	(75,000.00)	(75,000.00)		(75,000.00)	0.00%
Sewer Capital Repairs (find & fix)	(100,000.00)	(100,000.00)	(100,000.00)	(64,857.60)	(35,142.40)	64.86%
Truck/Equipment	(12,500.00)	(9,375.00)	(9,375.00)	-	(9,375.00)	0.00%
Net Capital Outlay	(628,551.00)	(467,799.00)	(487,696.00)	(229,794.36)	(257,901.64)	47.12%
Net Reserves (Deficit) after capital outlay	(623,026.00)	(493,034.00)	(519,505.00)	(258,847.01)	(260,657.99)	49.83%
Funding from Development Escrow			-	-	-	
Reserves from Sewer Capital Escrow Account	236,051.00	132,524.00	153,321.00	206,203.13	(52,882.13)	134.49%
Funding from Sewer Compliance Fee	380,000.00	325,000.00	325,000.00	58,067.60	266,932.40	17.87%
Draw from operating reserves	6,975.00	35,510.00	41,184.00	-	41,184.00	0.00%
Funding from Bond Escrow (released from refinance)				-	-	
Net Cashflow	-	-	-	5,423.72	(5,423.72)	100.00%

**Town of Smithfield
Water Fund Budget**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Balance as of 04/30/17	Remaining Budget	% of budget
Revenue						
Operating Revenue						
Water Sales	1,370,615.00	1,370,615.00	1,407,750.00	957,920.29	449,829.71	68.05%
Debt Service Revenue	192,770.00	192,770.00	190,652.00	133,202.85	57,449.15	69.87%
Miscellaneous	1,000.00	1,000.00	1,500.00	408.35	1,091.65	27.22%
Connection fees	16,500.00	16,500.00	16,500.00	15,840.00	660.00	96.00%
Application Fees	8,654.00	8,654.00	8,654.00	7,510.00	1,144.00	86.78%
Total Operating Revenue	1,589,539.00	1,589,539.00	1,625,056.00	1,114,881.49	510,174.51	68.61%

**Town of Smithfield
Water Fund Budget**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Balance as of 04/30/17	Remaining Budget	% of budget
Expenses						
Salaries	386,172.00	421,655.00	421,655.00	308,836.37	112,818.63	73.24%
FICA	30,894.00	33,735.00	33,735.00	22,741.30	10,993.70	67.41%
VSRS	23,821.00	24,360.00	24,360.00	19,830.85	4,529.15	81.41%
Health	77,700.00	76,190.00	76,190.00	63,362.33	12,827.67	83.16%
Uniforms	3,255.00	3,255.00	3,255.00	993.85	2,261.15	30.53%
Contractual	13,500.00	13,500.00	13,500.00	5,235.00	8,265.00	38.78%
Audit	6,375.00	6,125.00	6,125.00	6,125.00	-	100.00%
Legal	5,620.00	5,620.00	14,000.00	3,992.50	10,007.50	28.52%
Accreditation	5,000.00	1,000.00	-	130.00	(130.00)	0.00%
Maintenance & Repairs	25,000.00	25,000.00	60,000.00	14,797.66	45,202.34	24.66%
Water Tank Maintenance	100,000.00	-	100,000.00	-	100,000.00	0.00%
Professional Services	40,000.00	40,000.00	40,000.00	11,544.36	28,455.64	28.86%
Regional Water Supply Study	3,860.00	4,078.00	1,701.00	4,078.00	(2,377.00)	239.74%
Data Processing	15,000.00	14,500.00	14,500.00	11,689.13	2,810.87	80.61%
Utilities	4,500.00	2,500.00	2,000.00	1,702.82	297.18	85.14%
Communications	13,000.00	13,000.00	13,000.00	7,539.30	5,460.70	57.99%
Insurance	28,365.00	26,900.00	26,900.00	25,990.32	909.68	96.62%
Materials & Supplies	100,000.00	100,000.00	100,000.00	84,147.12	15,852.88	84.15%
Gas and Tires	12,000.00	12,000.00	12,000.00	8,875.03	3,124.97	73.96%
Dues & Subscriptions	1,000.00	1,000.00	1,000.00	914.50	85.50	91.45%
Bank service charges	1,200.00	1,200.00	1,200.00	964.96	235.04	80.41%

**Town of Smithfield
Water Fund Budget**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Balance as of 04/30/17	Remaining Budget	% of budget
Travel and Training	5,000.00	5,000.00	5,000.00	1,284.39	3,715.61	25.69%
Miscellaneous	12,000.00	12,000.00	12,000.00	9,449.82	2,550.18	78.75%
RO Annual costs					-	0.00%
Power	104,000.00	103,560.00	103,560.00	74,504.49	29,055.51	71.94%
Chemicals	52,332.00	52,332.00	52,332.00	33,276.40	19,055.60	63.59%
HRSD	297,798.00	273,035.00	294,082.00	164,170.33	129,911.67	55.82%
Supplies	20,000.00	20,000.00	20,000.00	15,114.62	4,885.38	75.57%
Communication	9,200.00	9,030.00	9,030.00	7,484.51	1,545.49	82.88%
Travel and training	4,300.00	4,300.00	4,300.00	1,205.71	3,094.29	28.04%
Dues & Subscriptions	600.00	400.00	400.00	349.00	51.00	87.25%
Maintenance and Repairs	66,500.00	60,000.00	50,000.00	42,250.30	7,749.70	84.50%
Bad debt expense	-	-	-	-	-	0.00%
Total Water Fund Operating Expenses before D&A Exp.	1,467,992.00	1,365,275.00	1,515,825.00	952,579.97	563,245.03	62.84%
Operating Income before D&A Expense	121,547.00	224,264.00	109,231.00	162,301.52	(53,070.52)	148.59%
Depreciation & Amortization Expense	385,000.00	370,000.00	370,000.00	277,395.68	92,604.32	74.97%
Operating Income (Loss)	(263,453.00)	(145,736.00)	(260,769.00)	(115,094.16)	(145,674.84)	44.14%
Nonoperating Revenues (Expenses)						
Pro-Rata Share Fees		17,600.00	-	17,600.00	(17,600.00)	0.00%
Availability Fees	68,000.00	68,000.00	68,000.00	62,560.00	5,440.00	92.00%
Interest Revenue	7,500.00	10,000.00	6,800.00	9,943.77	(3,143.77)	146.23%
Well Nest Construction Contribution	-	-	-	-	-	0.00%
Interest Expense	(42,600.00)	(39,300.00)	(40,465.00)	(20,319.82)	(20,145.18)	50.22%
Total Nonoperating Revenues (Expenses)	32,900.00	56,300.00	34,335.00	69,783.95	(35,448.95)	203.24%
Net Income (Loss)	(230,553.00)	(89,436.00)	(226,434.00)	(45,310.21)	(181,123.79)	20.01%
WORKING ADJUSTMENTS TO CAFR						
(FOR INTERNAL USE ONLY)						
Restricted revenues:						
Pro-rata Share Fees	-	(17,600.00)	-	(17,600.00)	17,600.00	0.00%
Availability Fees	(68,000.00)	(68,000.00)	(68,000.00)	(62,560.00)	(5,440.00)	92.00%

**Town of Smithfield
Water Fund Budget**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Balance as of 04/30/17	Remaining Budget	% of budget
Debt Service Revenue	(192,770.00)	(192,770.00)	(190,652.00)	(133,202.85)	(57,449.15)	69.87%
Depreciation & Amort. Exp.	385,000.00	370,000.00	370,000.00	277,395.68	92,604.32	74.97%
Additional debt service costs-principal expense	(242,515.00)	(303,070.00)	(303,070.00)	(303,070.00)	-	100.00%
Total adjustments to CAFR	(118,285.00)	(211,440.00)	(191,722.00)	(239,037.17)	47,315.17	124.68%
Working adjusted income	(348,838.00)	(300,876.00)	(418,156.00)	(284,347.38)	(133,808.62)	68.00%

2% COLA		Adopted 2016/2017	Actual 4/30/2017	Remain Budget	% of Budget
1 new position	Proposed Revised				
Proposed 2017/2018	Proposed Revised 2016/2017				

Water Fund

Net Operating Reserves (Deficit)	(348,838.00)	(300,876.00)	(418,156.00)	(284,347.38)	(133,808.62)	68.00%
Construction Standards Update	-	(3,321.00)	(3,321.00)	(1,800.00)	(1,521.00)	54.20%
Water Master Plan	(37,551.00)	(50,000.00)	(50,000.00)	(12,449.33)	(37,550.67)	24.90%
Vehicle/Equipment	(12,500.00)	(9,375.00)	(9,375.00)	-	(9,375.00)	0.00%
RO Server (backup)	(10,000.00)	(18,126.00)	(5,000.00)	(18,126.00)	13,126.00	362.52%
RO auxiliary diesel fuel tank (generator)		-	(5,100.00)		(5,100.00)	0.00%
RO Cleaning System Upgrades		-	(5,000.00)	-	(5,000.00)	0.00%
RO 3rd Stage Removal		-	(15,000.00)		(15,000.00)	0.00%
RO Mason Vibration Testing		-	(10,000.00)		(10,000.00)	0.00%
Well 8-repair crack in casing or screen		(60,000.00)			-	0.00%
RO Bypass Pump	(100,000.00)	-	(100,000.00)		(100,000.00)	0.00%
RO Stainless Steel Valve	(10,000.00)					
RO New Membranes (24)	(15,000.00)	(8,500.00)	(8,500.00)	(6,204.67)	(2,295.33)	73.00%
RO Office Trailer		(12,953.00)	-	(12,953.00)	12,953.00	0.00%
Meter Reading Equipment				-	-	0.00%
System Improvements	(100,000.00)	(50,000.00)	(50,000.00)	-	(50,000.00)	0.00%
Main Street Water Main Upgrade Phase I		(310,000.00)	(240,094.00)	(204,287.49)	(35,806.51)	85.09%
Pagan Point Line Repairs		(66,042.00)	(65,000.00)	(66,041.87)	1,041.87	101.60%
Lumar Road Line Repairs	-	(17,425.00)	-	(17,425.00)	17,425.00	0.00%
Apron Repair-Pagan Point-Driveway entrances	-	(5,200.00)	-	(5,200.00)	5,200.00	
Water line replacement (Cypress Creek Bridge)				-	-	0.00%
Net Capital Outlay	(285,051.00)	(610,942.00)	(566,390.00)	(344,487.36)	(221,902.64)	60.82%
Net Reserves (Deficit) after capital outlay	(633,889.00)	(911,818.00)	(984,546.00)	(628,834.74)	(355,711.26)	63.87%
Financing-Main St. Water Main, Water Line replace	-	365,000.00	300,000.00	204,287.00	95,713.00	68.10%
Operating Reserves	226,245.00	67,132.00	147,721.00	56,031.87	91,689.13	37.93%
Water Treatment Escrow	-	60,000.00			-	
Water Development Escrow				-	-	
Water Capital Escrow	172,551.00	149,251.00	266,390.00	96,705.85	169,684.15	36.30%
Debt Service fees applied to debt	235,093.00	270,435.00	270,435.00	271,810.02	(1,375.02)	100.51%
Net Cashflow	-	-	-	-	(0.00)	0.00%

**Town of Smithfield
Highway Fund**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Balance as of 04/30/17	Remaining Budget	% of budget
Revenue						
Interest Income	185.00	185.00	185.00	141.96	43.04	76.74%
Sale of equipment	-	4,200.00	-	4,200.00	(4,200.00)	0.00%
Revenue - Commwth of VA	1,169,688.00	1,169,688.00	1,104,024.00	877,266.15	226,757.85	79.46%
Total Highway Fund Revenue	1,169,873.00	1,174,073.00	1,104,209.00	881,608.11	222,600.89	79.84%

**Town of Smithfield
Highway Fund**

**2% COLA
1 new position**

Description	Proposed 2017/2018	Proposed Revised 2016/2017	Adopted 2016/2017	Balance as of 04/30/17	Remaining Budget	% of budget
Expenses						
Salaries	233,524.00	252,745.00	252,745.00	187,909.39	64,835.61	74.35%
FICA	18,682.00	20,220.00	20,220.00	13,726.69	6,493.31	67.89%
VRSR	15,204.00	15,035.00	15,035.00	12,619.31	2,415.69	83.93%
Health	57,170.00	45,830.00	45,830.00	41,719.02	4,110.98	91.03%
Uniforms	3,500.00	3,500.00	3,500.00	1,394.51	2,105.49	39.84%
Engineering	-	-	-	-	-	0.00%
Grass	20,000.00	20,000.00	20,000.00	10,864.18	9,135.82	54.32%
Maintenance	640,001.00	740,479.00	576,881.00	368,208.95	208,672.05	63.83%
Asphalt/Paving				149,037.13	(149,037.13)	
Ditching				143,478.68	(143,478.68)	
Traffic Control devices				12,973.27	(12,973.27)	
Other (maintenance)				-	-	
Other (lawnmowers, landscaping, etc)				40,805.77	(40,805.77)	
Structures and Bridges				-	-	
Ice and Snow removal				20,636.27	(20,636.27)	
Administrative				1,277.83	(1,277.83)	
Storm Maintenance				-	-	
Street Lights	117,000.00	117,000.00	106,000.00	87,542.47	18,457.53	82.59%
Insurance	15,450.00	14,157.00	14,372.00	14,156.64	215.36	98.50%
VAC Truck Repairs	2,500.00	2,500.00	2,500.00	1,042.71	1,457.29	41.71%
Gas and Tires	8,000.00	8,000.00	8,000.00	5,399.95	2,600.05	67.50%
Stormwater Management Program (regional)	3,342.00	3,430.00	3,430.00	3,430.00	-	100.00%
Total Highway Fund Expense	1,134,373.00	1,242,896.00	1,068,513.00	748,013.82	320,499.18	70.01%
Net Reserves (+/-)	35,500.00	(68,823.00)	35,696.00	133,594.29	(97,898.29)	374.26%

2% COLA						
1 new position					Remain	% of
Proposed	Proposed Revised	Adopted	Actual		Budget	Budget
2017/2018	2016/2017	2016/2017	4/30/2017			

HIGHWAY

Net Operating Reserves (Deficit)	35,500.00	(68,823.00)	35,696.00	133,594.29	(97,898.29)	376.32%
Construction Standards Update	-	(3,321.00)	(3,321.00)		(3,321.00)	100.00%
Vehicles and Equipment	(12,500.00)	(9,375.00)	(9,375.00)	-	(9,375.00)	0.00%
Beautification	(5,000.00)	(5,000.00)	(5,000.00)		(5,000.00)	0.00%
Mower	(8,000.00)	(8,000.00)	(8,000.00)	(7,995.00)	(5.00)	99.94%
Sidewalk Repair	(10,000.00)	(10,000.00)	(10,000.00)		(10,000.00)	0.00%
Net Capital Outlay	(35,500.00)	(35,696.00)	(35,696.00)	(7,995.00)	(27,701.00)	22.52%
Net Reserves (Deficit) after capital outlay	0.00	(104,519.00)	0.00	125,599.29	(125,599.29)	100.00%
Carryover from FY2016		<u>104,519.00</u>		<u>104,519.00</u>		
Net Adjusted Reserves (deficit)		-		230,118.29		

Notes: April

-

GENERAL FUND

Revenues:

Current RE Taxes

RE tax collections through 5/15/17 totaled \$1,695,164 (100.54% of budget) with an uncollected balance remaining of \$15,662 which is less than 1% of the original billing.

Delinquent RE Taxes

Delinquent RE taxes posted through May 15 totaled \$14,938. Remaining delinquent real estate taxes for all years equals \$13,867 which is an extremely low percentage. Some of the delinquent balance is made up of bankruptcies that are still on the books pending discharge or dismissal.

Current PP Tax

Collections of 2016 PP totaled \$611,428 as of 5/15/17 which is \$28,428 greater than budgeted. The uncollected remaining balance as of 5/15/17 is \$42,717, but we just processed a large batch of supplements totaling \$13,434. Most of this will be offset by credit balances to be refunded totaling over \$8000.

Delinquent PP Tax

Through 5/15/17 the Town collected \$21,401 in delinquent personal property taxes but had to refund \$174,451 in M&T tax resulting in a negative year to date balance. Reimbursement from IOW was received in April and recognized as a contribution.

Delinquent PP Interest

Refunded \$39,413 in interest with the M&T tax payments. This will give us almost a zero balance for all RE & PP penalty and interest netted for the year.

Public Service RE & PP

As of May 15, we collected all of the PP portion (\$577) which was a little less than last year and therefore below budget by \$173. We collected \$30,453 out of the \$30,463 billed for RE.

Franchise tax

To be paid in 4th quarter of the fiscal year (spring 2017). One payment has been posted through May 15, but this revenue item should be fully collected by the end of June.

Cigarette Tax

Sold 484,205 cigarette tax stamps through April compared to 441,340 for the same period last year. Total revenues are \$14,085 higher than April 2016.

Transient Occupancy

Transient occupancy tax payments for October 2016 through April 2017 total \$141,953. Excluding penalties and interest, the 2017 collections are \$14,085 higher than prior year. Prior to sale of one of the businesses, the prior owner consistently paid late resulting in significant penalties and interest (\$8345 for 2016).

Meals Tax

To date we have collected \$87,658 more than prior year which is partially due to the 1/4% tax increase implemented in September 2016.

Sales Tax

Sales tax from IOW County runs 2 months behind since it is received from the state. Jul - Feb sales tax of \$241,971 is \$24,760 higher than the \$217,211 collected in 2016.

Consumption Tax/Utility Tax

April consumption/utility taxes represent payments for July through partial March (DVP not posted for March). Utility tax is \$6797 lower than prior year and consumption tax is \$796 lower. These taxes are received from DVP, Columbia Gas, and Community Electric. The largest fluctuations are receipts from DVP.

Business License Tax

Business license taxes are due on April 15 so most of this line item is collected in the month of April. Through May 15, we have collected \$362,602 which is 99% of budget.

Vehicle license tax

Collections through May 15 total \$141,320 (\$4820 over budget). We have reached amended budget, but we are still processing abatements and we have some credit balance refunds still to process by fiscal year end.

Permits & other licenses

Permits and other licenses are made up of sign permits (\$290), zoning permits (\$8120), yard sale permits (\$600), E&S fees (\$300 from Affordable Homes, \$600 from Atlantic Homes, \$1950 from HH Hunt, \$150 from Birdsong, \$150 from Clark Gen Cont, and \$150 from Clayton Homes), golf cart permit (\$90), demolition permits (\$5671) and ROW permits (\$1120).

Inspection Fees

HH Hunt - \$3900 - 130 St Andrews, 1204 Cypress Creek Pkwy, 129 St. Andrews, 112 Glen Ealges, 1024 Cypress Creek Pkwy, 1203 Cypress Creek Pkwy, 1004 Cypress Creek Pkwy, 101 Gleneagles, 111 St. Andrews, 113 St. Andrews, 1206 Cypress Creek Pkwy, 107 St. Andrews, 124 St. Andrews
Atlantic Homes- \$900-113 & 115 St James Ave, 112/114 Richmond Ave
Affordable Homes-\$600-609 Westminster Reach, 301 Grandville Arch
Clark General Contracting-\$300-104 Royal Portrush
Smithfield Foods-\$150-112 Main Street
Birdsong Builders Inc-\$300-102 Muirfield
Clayton Homes-\$300-600 Quail Street

Review Fees

Schaubach Rentals-\$875-site plan review for 89 Pagan Ave.
Brent Wiggins-\$150-plat review-301 Middle St
Anchor Contracting-\$150-plat review-305 Smithfield Blvd.
Smithfield Self Storage-\$1450-1031 S Church Street

Fines & Costs

Fines and costs received from Isle of Wight (\$42,025) and directly to the Town (parking tickets-\$610) are \$10,713 lower than revenue for the same period in FY2016. Collections represent July through March reimbursement from IOW.

General Fund Interest

Due to the balances in the special projects accounts which contain the contributions for the ball field project, the first 10 months of the year have surpassed budget. Utilization of these contributed funds will reduce interest income in FY2018.

Smithfield Center Rentals

Rents are \$17,534 less than the same period in FY2016. Total SC rents for 2016- \$200,455.

Smithfield Center Vendor Programs

Collected \$5500 which is \$1550 more than collected in FY2016 (\$3950).

Kayak Rentals

Since this line item is seasonal, the summer months are very strong for rentals. July through Sep 2016 rentals totaled \$5795 (+\$6.00 in snack sales) compared to the \$6126 in FY2016. This line item will pick up again in May.

Special Events

Special events charges include application fees (\$720), Police OT reimbursement (\$10,568), and PW OT reimbursement (\$5199). We did increase the OT rates as of 1/17 to account for salary increases as of 7/1/16. We have already reached almost 97% of budget with 2 months remaining in the fiscal year. We've collected \$20,108 through May 15.

Gift Shop Sales/Museum Programs

Gift Shop sales and museum programs have exceeded budget for the year. With 3 months remaining in the fiscal year, both of these line items should end the year showing strong revenue growth. Part of the increase in gift shop sales can likely be attributed to the anniversary celebration; ie, special items available to commemorate the occasion.

Sale of Equipment/Buildings

The Town sold equipment and retired vehicles including a 1999 Ford Crown Vic, a 1997 Ford F250, and 2 lawnmowers for a total of \$9,120 through GOVDEALS as of the end of March.
Mildred L Mayes-\$1.00-Wombwell Smoke House-Jones Property

-	Mildred L Mayes-\$1.00-Wombwell Outdoor Dairy Bldg
<u>Lease of Land</u>	Smithfield Landing Company - \$500 Historic Windsor Castle - \$100
<u>Other Revenues</u>	Includes grass cutting violations (\$1954), returned check charges (\$75), sale of copies (\$16.75), accident report fees (\$475) and capital credit refund check from Community Electric Cooperative (\$142).
<u>VML Safety Grant</u>	The Town applies for a safety grant through its property/casualty/workers' comp insurer-VML Insurance Programs. We have been fortunate to receive funding towards safety training/equipment for many years. This year's award was less than 2016 by \$481.
<u>Restricted Reserves-PD</u>	The PD is using CD funds to purchase tactical, fitness, and life-saving equipment for their department. The CD funds have long been held in reserve for the PD resulting from a donation that was willed to the department from a former resident.
<u>Reserves-Pinewood Escrow</u>	As of April 30, 2017 we have used all of the \$289,318 available in reserves as of June 30, 2016 (carryforward) for the Pinewood Project. and have used \$119,243.29 from the Town's general operating funds to fund 2017 activity.
<u>Reserves-Ball Fields</u>	As of April 30, 2017, we have \$3,175,000 in contributions that have not yet been applied to ball field costs. As we approach the last of the loan funds applicable to the project, we will start using these contributions.
<u>Law Enforcement Grant</u>	Received 3 of the state quarterly 599 funds.
<u>Litter Control Grant</u>	Funding received annually from the state. This year's award was \$122 less than FY2016.
<u>Communications Tax</u>	Communications tax from the state runs 2 months behind so the statement reflects receipt of the Jul through February payments which are \$3604 lower than prior year.
<u>Fire Program Funds</u>	The request for these pass through funds have not been submitted to the state yet.
<u>Pinewood Heights Relocation Grant Phase III</u>	Through April, we have accrued \$520,187 of reimbursable expenses on this federal project. Two reimbursement requests totaling \$259,135 have been submitted with a third draw in process.
<u>Note Proceeds</u>	Represents draw downs on \$5M loan. Paid to Historic Windsor Castle towards the restoration project (\$300,000), and the ball fields (\$958,923).
<u>Insurance Recoveries</u>	Received \$2500 from VML for storm damage (tree/fence) at Windsor Castle Park, \$8633 for total loss of Matt Rogers vehicle in FY2016, \$2615 for collision repairs of 2015 Ford F350, \$1547 to repairs for 2013 Dodge Charger, \$5260 for light pole damage at Smfd Center, \$800 for Public Works fence repairs, and \$4700 for damages to Guardrail. This may need to transfer to highway.
<u>Contribution-IOW County</u>	Contribution to compensate for loss of revenue due to reduction in Machinery & Tools tax assessment (including interest on refunds) for 2013-2015.
<u>Contributions-WC Park</u>	WC Park Foundation - \$10,000 towards the cost of the newly installed playscape.
<u>Contributions-Smithfield VA Events</u>	Latest contribution from Smithfield VA Events for the 2016 Bacon Fest.-\$13000 and \$7500 for the 2017 BOB fest.
<u>Contributions-Public Safety</u>	Private contributions made directly for the Police Department:

Glen Nelon-\$50-miscellaneous donation
Bayport Credit Union-\$1383.46-donation to purchase 1 defibrillator
Cogentrix Energy Power-\$150-charitable contribution from Mike Hirst

Contributions-Public Ball Fields

Remaining \$500,000 Smithfield Foods contribution that was budgeted in FY2016.
Farmers Bank-\$150,000 to be applied to the cost of the concessions building.

Expenses:

All Departments

Salaries Salaries have been reduced by accrued payroll entries for June 2016.

Health Insurance Health and dental have been paid for July through May- 91% of the year.

Insurance 4 quarterly payments have been made to VML for property casualty/workers' compensation insurance.

Dues & Subscriptions Most of the dues and subscriptions are paid in the first few months of the new fiscal year so percentages run high for the majority of the year in most departments.

Town Council

Advertising April was a large month for advertising with \$5327 in charges:
Smithfield Times-\$2506
John-Henry Printing-\$2821 for newsletter printing

Records Management Upgrades MEDI-\$995-1 year maintenance contract on scanner
MEDI-\$3890-enterprise softcare, support docstar enterprise (enterprise softcare increased by \$588 over prior year)

Bank Charges Includes \$345 fee from Farmers Bank for renewal of line of credit, returned check charge (\$40), wire fee-Special Projects (\$20), debt service bank chg (\$255.66).

Town Manager

Maintenance Contracts Ricoh USA, Inc-copy machine- \$186.39 for 12 months=\$2236.68
RicoH USA, Inc-copies-\$396.60

Supplies Additional supplies purchased for new Human Resources Director position. Also \$483 to Shred-It to clean out old files.

Treasurer

Audit Audit fees for the 2016 audit have been paid in full.

Cigarette Tax Stamps Meyercord Revenue-540,000 generic cigarette tax stamps-generally we only need to order once per year, so this item should be complete for 2017.

Police

Pre-employment Test

Sentara Obici-drug screening and baseline testing/physical-2 new officers-\$514
Colonial Polygraph Services, LLC-\$450-polygraph exams-3 new officers
Randy A Rhoad LLC-psychological screening of 3 new officers - \$675.00
IPMA-testing materials-\$586.00

Service Contracts

Includes \$21,550.94 to Sungard Public Sector for OSSI system and State Livescan interface.
Ricoh USA-copy machine lease for 10 months at \$186.39 per month (Total \$1863.90)
Ricoh USA-copy charges totaling \$790.45
Gately Communications-radio, antenna, battery repair-unit #236-\$177.75
Gately Communications-restore VHF marine radio communication boat-\$467.32.
Gately Communications-Service contract chgs (\$572.50x8) = \$4580
Ptiney Bowes-postage leasing charges (8/25/16-11/24/16)-\$151.93
ID Networks-annual maintenance fee Livescan Hardware & Software-\$1361.00
Computer Projcs of Il, Inc.-Annual Openfox messenger license and maintenance-\$346.80.
Beta Systems of VA-\$184.90-technician labor-power coil cord
Beta Systems of VA-\$500-calibration and certification of tuning

Insurance-LODA

This reflects an annual payment for Line of Duty Act benefits for our certified officers. The rate per officer increased this year although we did not receive notification of the change for budget purposes.

Equipment

Includes \$5570.94 to Tactical & Survival Specialties for Glocks (10) and 9mm Magazines (10). This expense was funded by the CD funds shown in restricted reserves.

Radio & Equipment Repairs

Includes January payment to Atlantic Communications for \$1208.62 for installation/equipment for undercover van.

Fire Department

Fuel fund & travel

Payment made in full on May 3 for the 2017 fiscal year.

State pass through funds

Have sent request to Jerry Hackney for information to file by the end of May.

Contributions-Public Safety

Fire Department-Rescue Truck

Final payment made to the fire department for contribution towards truck (\$70,000 total).

Parks Recreation & Cultural

Smithfield Center

Kitchen supplies

Crest Foodservice-\$970.35-goblets, glass racks, salad plates, bus tubs
Amazon-\$90.99-32"x18" tub storage cart-3 shelves
Amazon-\$90.99-32"x18" tub storage cart-3 shelves
Amazon-\$202.46-3 shelf stainless steel utility/service cart-300 lb capacity
Amazon-\$37.00-Dishwasher Thermometer Test Strips

Amaon-\$148.60-8 compartment flatware baskets with handles (4)
Amazon-\$208.53-3 shelf stainless steel utility/service cart-300 lb capacity
Amazon-\$825.76-Flash furniture round black laminate talbe set with 4 ladder back metal bar stools (2)
Amazon-\$42.78-Disposable latex gloves

Travel & Training

IACCA-\$770-Registration for Face to Face in a Virtual World-Amy Musick
VA Recreation & Park Society-\$410-Registration for 2016 Annual Conference-Amy Musick
Gas for Van-\$135.33
The Inn-Newfoundland, PA-\$16.80-meal
Food & Lodging-Roanoke conference-\$508.34
CPR Cert4U-\$228-CPR recertifications for staff
Sports Backers-\$150-Event Creation Workshop-Movement Makers 5/18-5/20/17
Smithfield Confectionery-\$41.81

Landscaping

Southern Shores (\$961.18*9=\$8650.62)
Southern Shores (\$813.75*1=\$813.75)-price dropped with new contract spread
Southern Shores-\$166.60-applied deer repellent to bedding areas
Bennetts Creek Nurseries-\$1468.55-mums and pansies
This will go over budget for the year

Refund Event Deposits

Deposit refunds of \$7071.70 for 15 reservations.

Contributions-Parks, Recreation and Cultural

Historic Windsor Castle Restoration LLV

Contribution of \$300,000 towards Windsor Castle Restoration Project.

TUMC Parking Lot

Per agreement with TUMC, the Town has paid to have the hill cut on the side of the Academy parking lot in exchange for use of the lot. This is seasonal and will stop during the winter months and pick back up in the spring. To date they have cut the grass 12 times compared to 11 for all of last year. Have spoken to PW Superintendent regarding how to finish out the year.

Hampton Roads Planning District Commission

4 quarterly payments of \$2411.50 each.

Isle of Wight Arts League

The Town paid its portion of the annual state matching grant and submitted a request for the state matching portion that was paid at the end of September. The remaining \$5000 was paid in October.

Windsor Castle

Contracted services

Entire expense is Eure toilets for porta potties (\$895/month compared to \$527.20 from AVES)-WC park, kayak launch, dog park except for \$105 to Guardian for security monitoring (1/1/17-3/31/17).

Museum

Contracted Services

Guardian Security-\$1941.20-for monitoring and preventive maintenance service at Museum and Museum office. Replaced batteries and transmitters. Also includes Xerox copier for 9 months (\$1146.73), Pastperfect Software (\$540) annual maintenance and Weebly Pro Account renewal (\$71.80).

Supplies

Upon review some of these items are probably gift shop expense, but a lot are related to the anniversary celebration.
Bank of America-\$1014.11- includes Lowe's (\$443.20), Gaylord Archival (\$64.23-stainless steel pins); Walmart (\$21.80-ribbons & batteries); Taste of Smithfield (\$28.66-Bacon ?); Home Depot (\$128.36-paint); U Printing (\$262.84-postcards & door hangers); Office Max (\$52.98-supplies); US Postal Service (\$12.04-postage).
Mursto Productions-\$150-guitarist for reception
Spring Lake Bottled Water -\$169
Awnings by Bigley and Hogshire-\$107.50-awning service call
Bank of America-\$1152.65-Lowe's (\$697.34-birch hardwood, pine, saw blade); Amazon (\$13.00-40 Watt Hologen bulbs); Uprinting (\$146.13-5"x7" postcards); Lowe's (\$85.80-supplies); Amazon (\$41.48-ink cartridges); USPS (\$11.94-postage); Michaels (\$31.88) (aprons, easy image light); MGXCOPY (\$71.34-perfect bound books); Amazon (\$54.58-mop refill; cleaner);
VA Displays-\$70.00-Window vinyl, pvc panel, replace wire on Civil War Display
Bank of America-\$156.51-Bass Pro Online (\$31.79-hunting call); Amazon (\$103.27-toilet paper, scotch tape, binder, roll towels); USPS (\$13.45-postage); Food Lion (\$8.00-housekeeping supplies);
Bank of America-\$665.17-Home Depot (\$31.64-lysol); Amazon (\$29.26-Zen and Art of Local History); Amazon (\$37.10-Interpreting Food at Museums and Historic Sites); Amazon (\$91.08-Stolen, Smuggled, Sold & The Multisensory Museum); Gaylord Archival (\$213.70-acid free tissue, artifact box, centerpiece box); Dollar Tree (\$26.00-miscellaneous); Farm Fresh (\$71.25-club soda, molasses, cake); Oriental Trading (\$66.47-Jumping spiders, fortune fish, halloween jelly bracelets); Amazon (\$55.80-hand wash peppermint balls); Smithfield True Value (\$15.49-chip brush, epoxy); Home Depot (\$16.61-trowel, scotchblue); Dollar General (\$4.24-cups); Norfolk MacArthur Parking (\$1.00)
Va Displays-\$550-printed perforated window vinyl-Installed on Main St. windows.
Bank of America-\$1198.85-multiple charges-Norva Plastics (\$375), Atlanta Spice (\$138.21), National Pen Co (\$241.42), Amazon (\$180.65), USPS (\$94), etc.
Jesse Gundry-\$75-December St. Nick Program
Bank of America-\$115.50-Facebook 9Pht (\$1.32), Food Lion (\$21.28), USPS (\$19.60), The Home Depot (\$64.43) and Ringo's (\$8.97)
Bank of America-\$385.64-Facebook (\$19.62), Amazon (\$272.67), OCT Brands (\$63.92), and Smithfield True Value (\$29.43).

Other Parks & Recreation

Clontz Park

Eure Inc-toilet rental-\$669.50
Dominion Virginia Power-\$628.46 (9 months)
Kay Park Recreation-\$704.00-42 gallon litter receptacle

Waterworks Lake

Smithfield Services - \$480-hauled and delivered crushed concrete in Waterworks Lake parking lot.

Veterans War Memorial

Southern Shores-\$285.88-monthly services
Dominion VA Power-\$197
Bennetts Creek Nursery-\$218.48
Smithfield True Value-\$12.59

Community Development

Pinewood Heights

Phase III is moving quickly. As of the end of April, we had acquired 3 owner occupied units, 6 renter occupied units, 1 vacant rental property, and 1 vacant lot. We had also relocated 4 owners (one was acquired in prior year) and 4 renters.

Old Courthouse

Full payment made on May 11.

Chamber of Commerce

Full payment of 2016 budgeted contribution.

<u>Christian Outreach</u>	2017 budgeted payment made on May 3.
<u>Genieve Shelter</u>	2017 budget has been paid in full.
<u>TRIAD</u>	Isle of Wight TRIAD-\$1650-Town's contribution for FY2017 File of Life Foundation-\$1212.50-file of life magnets-covered by the state TRIAD contributions
<u>Western Tidewater Free Clinic</u>	Full payment of 2016 budgeted contribution.
<u>Luter YMCA</u>	YMCA contribution of \$50,000 has been paid in full for FY2017.
<u>Public Works</u>	
<u>Safety/Safety Meetings</u>	Refund of \$3000 from Tracker Software Corp-returned pubworks mobile and pubworks setup and user training

CAPITAL OUTLAY

COMMUNITY DEVELOPMENT

<u>Pinewood Heights</u>	Purchased 3 owner occupied properties,6 renter occupied properties, 1 vacant rental property, and 1 vacant lot through April 2017.
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TREASURER

<u>Munis</u>	Progress billings from Tyler Technologies.
<u>IBM Server</u>	CAS Severn-council approved but non budgeted replacement for AS400.

PARKS, RECREATION AND CULTURAL

<u>WC Park Playground</u>	Natural Playgrounds-Payment for construction of natural playground at WC Park.
<u>WC Park Building Renovations/Restoration</u>	Canad Land Surveying-\$7500-topo in vineyard, topo for gravity main, pump station and force main, topo to design water main.
<u>Clontz Park Boat Ramp</u>	Kimley-Horn-Engineering costs-\$1250.00 and \$527.15 fees to IOW County (reviewing this charge).
<u>Ball Fields</u>	Canada Land Surveying -\$4800-additional topo along 258 and BMP conervation easement plat. Canada Land Surveying -\$3500-additional topo, location of utilitiesfor the turn lane and submit a cad file Canada Land Surveying-\$400-additional location of utilities marked for turning lane and submit cad file Canada Land Surveying-\$250-additional topo requested by Kimley-Horn for turn lane and send cad file Kimley Horn-\$225,499.69 for professional fees for July 2016 through February 2017. Alpha Corporation-\$31,851.41 for services rendered through 2/24/17 (PM Services). Smithfield True Value-\$48.55 for 4x4x8 treated post. Joy P Massie & James P Massie Jr Irrecovable Trust-\$24377.50-nutrient credit purchase Bank of America-\$7.94-CVS Pharmacy-DVD GET Solutions-\$13540-geotechnical and environmental testing Smithfield True Value-\$43.13 for spray primer and enamel Lowe's-\$327.16-shovels

MUSCO Sports Lighting-\$302,757 for materials for the lighting project
 GET Solutions-\$1381.50-CMT services 2/1/17-2/28/17
 Lois Tokarz-\$350-Luter Multisports Complex Website
 RAD Sports-\$610,327.50-progress payments 1 through 3.
 GET Solutions-\$2354.00-CMT Services-March 1 through March 31 for Sports Complex
 GET Solutions-\$2533.00--CMT Services-March 1 through March 31 for concessions building
 Pilot Online-\$587.55-ad for Architectural bid

PUBLIC SAFETY

Police Vehicles

Purchase Chevrolet Tahoe from RK Chevrolet (\$36977.50) and the 2 motorcycles from Bayside Harley Davidson (\$23081.92 each) that were budgeted in FY2016.
 Petty Cash-registration fee for 2 motorcycles (DMV)-\$10.00
 Setcom-\$3163.41 -motorcyle cable kits, supermics, helmet kits
 Hall Automotive-\$49,950-2 2016 Dodge Chargers (\$24,975.00 each)
 Atlantic Communications-\$1074.20-Installation of Setcom System and radio on 2 motorcycles-set light patterns.
 Atlantic Communications-\$4621.20-equipment and install on Chevrolet Tahoe (lights, siren, cable, etc).
 Haley Ford-\$27,382.08-2017 Ford Explorer
 Grafix Trenz-\$1300-print and stripe 2 new cars

PUBLIC WORKS

Repair Crosswalks

The Blair Brothers-\$9845-labor, materials and equipment to repair the approaches on either side of the crosswalk on Main St at Institute.

Waterworks Dam

Draper Aden-\$6000-Smithfield Lake Dam-Project Engineer for November 2016 through March 2017

PUBLIC BUILDINGS

Police evidence building

Moseley Architects \$1329.10-AE services through 7/31/16
 Alpha Corporation-\$736-PM Services through 7/29/16
 J & B Hartigan-\$6116.84-final payment on evidence building renovations
 These were not budgeted as we expected to complete by 6/30/16

Overhead Door

\$3362-work on the bay doors at Town Hall.

Split Systems

Atlantic Constructors-\$7425 to replace Split System #4 at the PD-emergency replacement-not budgeted
 Atlantic Constructors-\$5765 to replace Split System #3 at the PD-emergency replacement-not budgeted

SEWER

Revenues

Sewer Charges/Sewer Compliance

Sewer revenues including the sewer compliance fee billed for July and 1/2 of August were accrued on the June 2016 financial statements. The current statements reflect the remaining portion of August that is included for FY2017 and full billings for September through April. Sewer revenues are tracking very similar to the same period in FY2016 with revenues \$1,820 higher than prior year. Sewer compliance fees are \$3802 higher than FY2016.

Connection Fees

Connection fees are collected sporadically throughout the fiscal year. To date we have received 23 connections at \$1580 (5/8" meters) for a total of \$36,340.

Expenses

<u>Salaries</u>	Salaries have been reduced by accrued payroll entries for June 2016.
<u>Health Insurance</u>	Health and dental have been paid for July through May - 91% of the year.
<u>Audit</u>	Audit fees for FY2016 have been paid in full during 2017.
<u>Accreditation</u>	Draper Aden-\$890-hourly-development of memorandum detailing the status and forth coming review of the Town's MOM Program and Sewer Design Standards.
<u>HRPDC-Sewer Programs</u>	Paid 4 qtrs of dues to Hampton Roads Planning District Commission for wastewater program. The total for the year will be \$918 which is over budget by \$31.
<u>Professional fees</u>	Draper Aden Associates-\$825 for engineering services-consent order through July 31, 2016 Draper Aden Associates-\$640 for engineering services-consent order through July 31, 2016 Draper Aden Associates-\$3060 for engineering services-consent order through September 30, 2016
<u>Dues</u>	APWA-\$120 each to Sewer, Water, and Public Works for Public Works , Bank of America-card renewal fee-\$29
<u>Insurance</u>	Represents payment of 4 quarters to VML for property/casualty and workers' comp insurance.

Nonoperating Revenues (Expenses)

<u>Pro-rata share fees</u>	Received \$2400 from Atlantic Homes for 113 St James and 115 St James. Received \$2400 form HHJV LLC for 112 Richmond Ave and 114 Richmond Ave Received \$12800 from Smithfield Manor for 16 lots (prior years).
<u>Availability fees</u>	Like connection fees, we have received 23 at \$4120 each for a total of \$94,760.
<u>Interest Expense</u>	All loan payments have been made for the year. Interest accrual will be done at year end that will catch up to budget.

WORKING ADJUSTMENTS TO CAFR

<u>Additional debt service costs-principal expense</u>	The refinanced loan is paid semi-annually but only has one principal payment for the year.
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SEWER CAPITAL

<u>Sewer Master Plan</u>	Draper Aden-\$12,449.32-progress billings on sewer master plan.
<u>Construction Standards Update</u>	Draper Aden-\$1800-billings through December 30, 2016.
<u>Sewer Shelter</u>	Treated Lumber Outlet-\$655.31-2x6's, 4x4's Smithfield True Value-\$43.79-hurrican tie, smooth nails Farmers Service-\$157.22-#10-14x1.5 HLX Type 17 screws (250 ct), Fabral Corp Corg Galv Roofing 1/4 29G 10FT 26 In Smithfield True Value-\$2.12-Hurricane Tie

<u>Submersible Pump-Morris Creek</u>	Sydnor Hydro-\$10,100.00 for Fairbanks Morse Submersible Run-Dry Pump, 15 HP
<u>Submersible Pump-Crescent</u>	Sydnor Hydro-\$15,200.00 for Fairbanks Morse Submersible Run-Dry Pump, 30 HP
<u>Pumps Wellington</u>	REW-\$39,900 for installation of new emergency bypass pump Xylem Dewatering-\$59,328.13-Godwin Dri-Prime CD140M Critically Silenced Pump Sydnor Hydro-\$19875-Fairbanks Morse Submersible Run-dry Pump, 25HP
<u>Hydromatic Impeller-Bradford Mews</u>	Wood Equipment Service-\$5425.87-\$10.13" Impeller-35' Cord, 5 HP
<u>Sewer Capital Repairs-find & fix</u>	Tri-State Utilities-\$51,307.60-Sanitary Sewer Rehab Moore's Creek and Cypress Basins Best Repair Company, Inc.-\$7175-capital repairs to 29 HP Fairbanks Morse submersible sewage pump at Lakeside Lewis Construction-\$6375-repair & replace laterals on 100 & 200 blocks of Main Street

WATER

Revenues

Water Charges/Debt Service Revenue Like sewer, water revenues including the debt service fee billed for July and 1/2 of August were accrued on the June 2016 financial statements. The current statements reflect the remaining portion of August that is included for FY2017 and full billings for September through April. Water sales of \$957,920 are \$8,605 lower than the same period in FY2016 at \$966,526. Water debt service revenue is \$1,155 higher than April 2016.

Connection Fees The Town has collected on 24 accounts at \$660 (5/8" meters).

Expenses

Salaries Salaries have been reduced by accrued payroll entries for June 2016.

Health Insurance Health and dental have been paid for July through April - 91% of the year.

Audit Audit fees for FY2016 have been paid in full during 2017.

Accreditation Draper Aden-\$130-hourly-development of memorandum detailing the status and forth coming review of the Water Design Standards.

HRPDC-Regional Water Supply Paid 4 quarters of dues to Hampton Roads Planning District Commission for regional water program. This line item will be significantly over budget with the total billing from HRPDC at \$4078.

Insurance Represents payment of 4 quarters to VML for property/casualty and workers' comp insurance.

Materials & Supplies Numerous purchases with the largest from HD Supply of \$19,960 for 51 5/8" meters and 1 Neptune 4 HP Protect US Flange Proroad.

Dues & Subscriptions As with the general fund, the largest portion of dues are paid in the first part of the fiscal year.

RO Maintenance & Repairs Includes:
Acrison-\$1450.80-auger, cylinder, bushing, ball brg, cartridge, etc

REM-\$3332.00-Vibration services
 Carter Machinery-\$1915.78-parts/labor-coolant leak (Thermostat), unable to get pipe plug out of heater
 Acrison-\$2693.35-skid gearbox
 Hach-\$1003.77-Fluoride Electrode Kit
 Carter Machinery-\$2502.89-parts/labor to inspect/repair generator set
 Dart Mechanical-\$3875.00-labor,materials and equipment to change out gear box and screw
 Consolidated Water Solutions-\$1893.49-Reconditioned membranes (12)

Nonoperating Revenues (Expenses)

Pro-rata share fees Received \$2400 from Atlantic Homes for 113 St James and 115 St James.
 Received \$2400 from HHJV LLC for 112 Richmond Ave and 114 Richmond Ave
 Received \$12800 from Smithfield Manor for 16 lots (prior years).

Availability Fees We have received 23 at \$2720.

Interest Expense Represents payment on the 2 refinanced loans and the one remaining loan through VML VACO that are paid semi-annually. With the reversal of accrued interest for Jne 2016, the interest expense has been reduced but as with sewer will catch up at year end with year end accrual

WORKING ADJUSTMENTS TO CAFR

Additional debt service costs-principal expense Principal was paid for the 3 VML VACO Loans. These are all paid semi-annually.

WATER CAPITAL

Construction Standards Update Draper Aden-\$1800-billings through December 30, 2016.

Water Master Plan Draper Aden-\$12449.43-progress billings on water master plan.

RO Server REW Corporation-\$13926-Repair and replace crashed SCADA server #1-Rant Cat5 Cable and electrical power to Server #1
 REW Corporation-\$4200-purchase of a Tech-Connect license from Rockwell Software.

RO Membranes Suez Treatment Solutions-\$6204.67-RO Membrane

RO Office Trailer C.L. Smith-\$6000-purchase of office trailer for RO Plant-money will be reclassified from RO operating costs.
 REW Corporation-\$6953-labor and materials to provide power and ethernet for the RO Plant Temporary Trailer.

Main Street Water Main Upgrade Lewis Construction-\$204,287.49-progress billings for labor/materials-Main Street-100/200 block

Pagan Road waterline repairs Ferguson Enterprises-\$236.97-parts for Pagan Road waterline repairs
 HD Supply Water-\$1170.00-Covers (30) with recessed hole for antenna-Pagan Road waterline repair
 LB Water Services-\$2000.05-5/8 inch meter setting (17)-Pagan Road Waterline Repairs
 LB Water Services-\$11,614.67-multiple materials-Pagan Road waterline repairs.
 HD Supply-\$11,195.18-multiple materials- Pagan Road waterline repairs.
 Lewis Construction-\$39,825-equipment/labor-177 hrs

Lumar Road Waterline repair Lewis Construction of VA-\$17,425.00-waterline replacement-Lumar Road-Budgeted for FY2016 but the project was not completed.

Apron Repairs-Red Point Heights Dan White Concrete-\$5200.00-Apron Repair-Pagan Point-had to dig up to put in water main

HIGHWAY

Revenues

Sale of Equipment Farmers Service-\$4200 trade in on zero turn mower.

Revenue-Commonwealth of Virginia Three quarterly payments of state grant funds. Based on the increase in the grant, we will receive an additional \$65,664 to spend in FY2017.

Expenses

Salaries Salaries have been reduced by accrued payroll entries for June 2016.

Health Insurance Health and dental have been paid for July through May - 91% of the year.

Insurance 4 quarterly payments have been made to VML for property casualty/workers' compensation insurance.

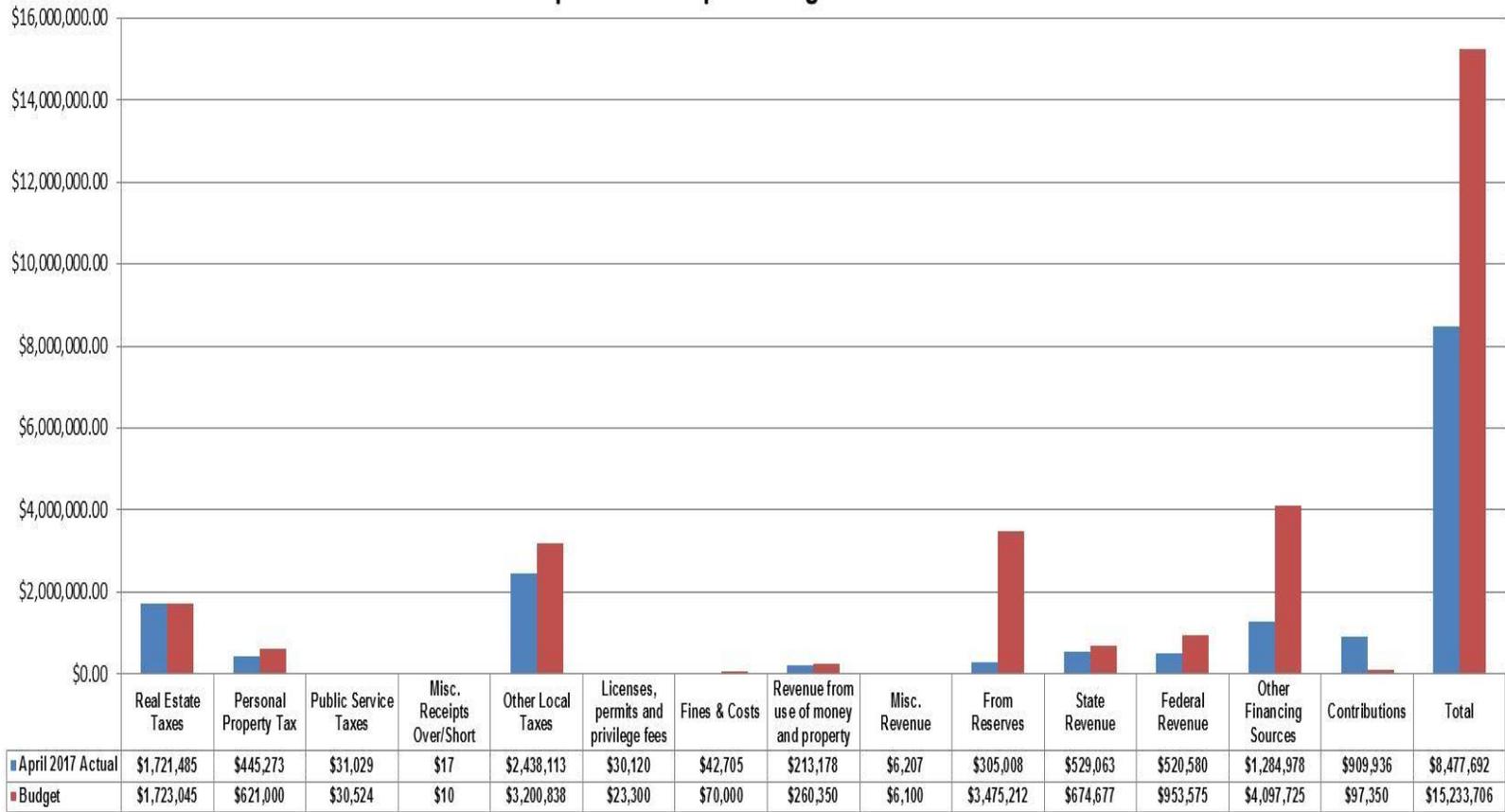
Stormwater Management Program (regional) Stormwater program significantly increased this year. We have paid 4 quarters and are \$2008 over original budget. Funds were shifted from maintenance to make up the difference.

HIGHWAY CAPITAL

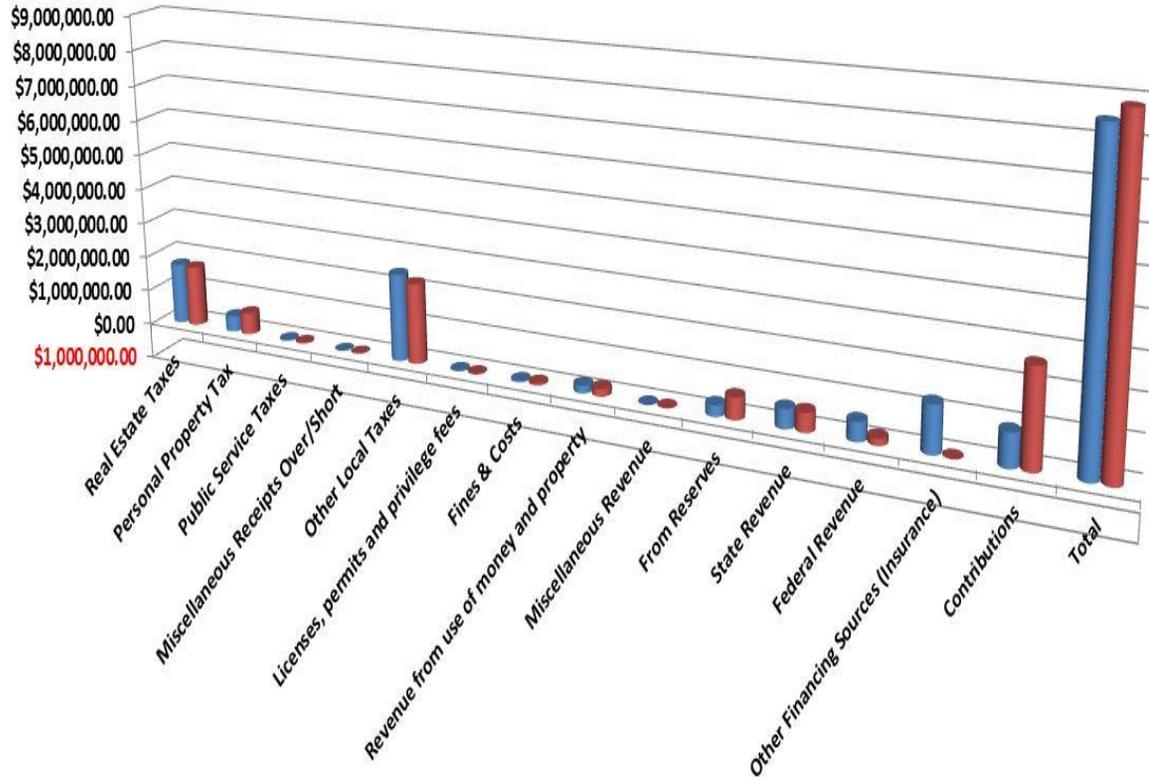
Farmers Service \$7995-Mower with 60" deck

APRIL 2017 FINANCIAL GRAPHS

April 2017 YTD General Fund Revenues Compared to Adopted Budget

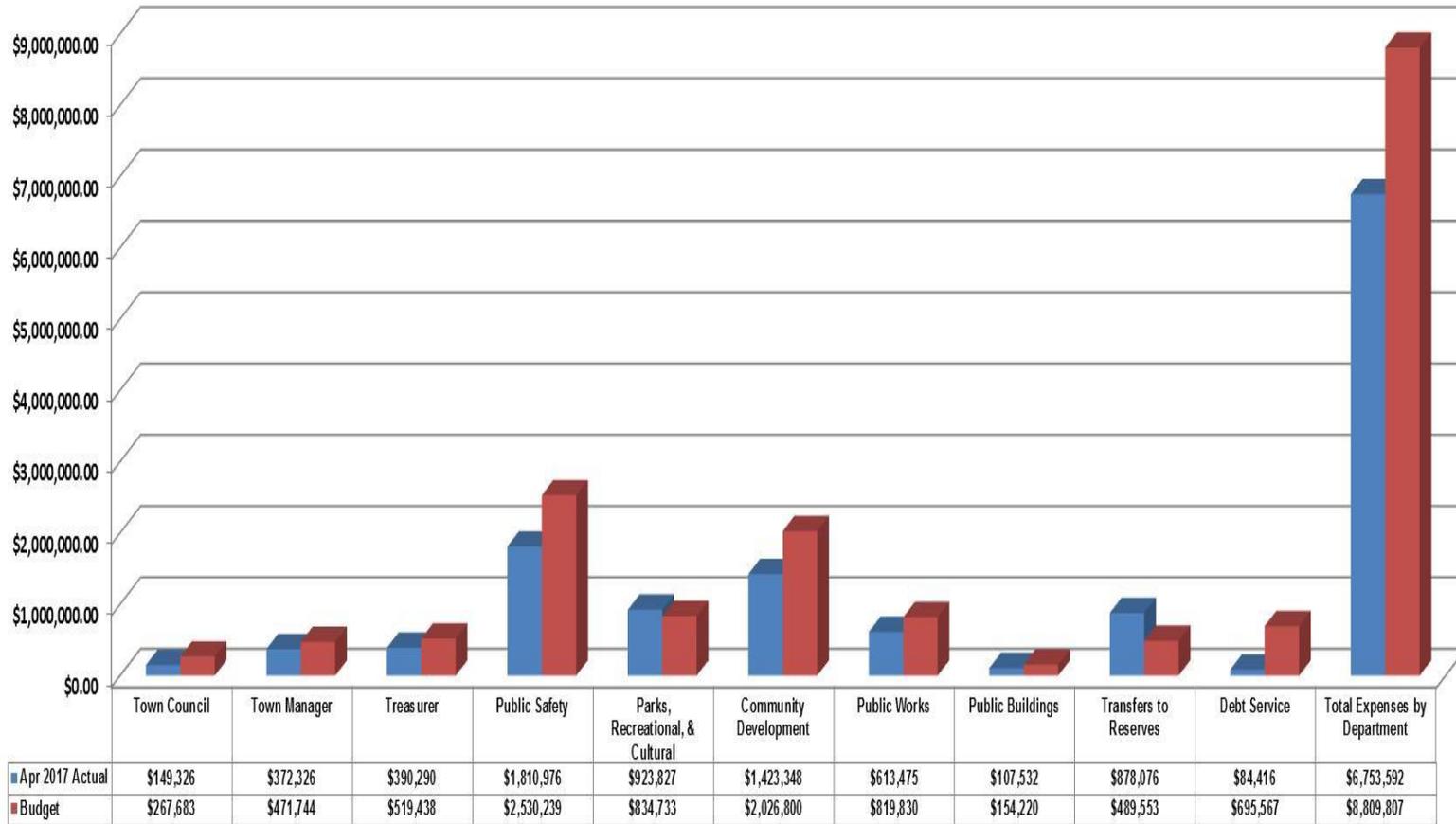


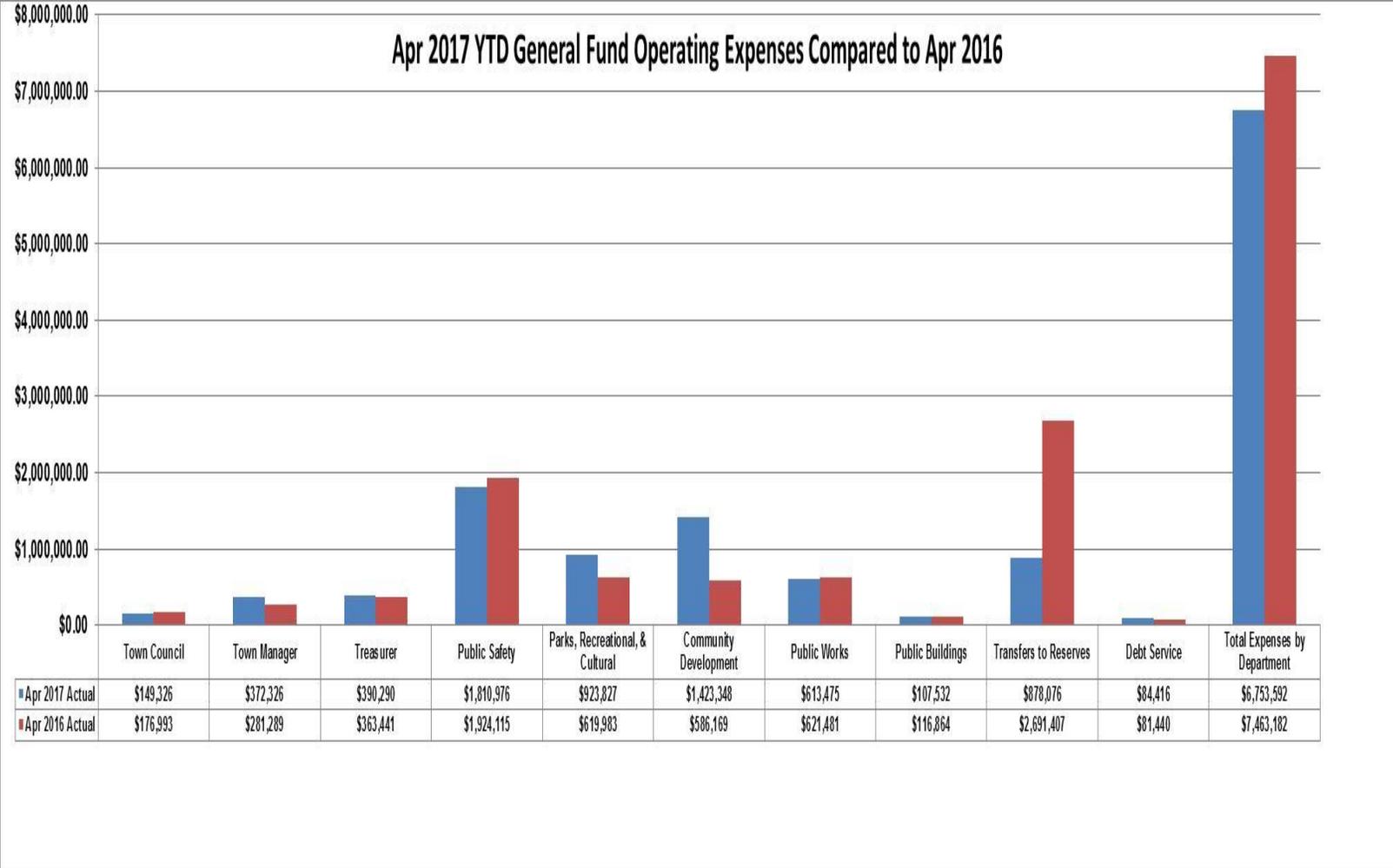
Apr 2017 YTD General Fund Revenue Compared to Apr 2016



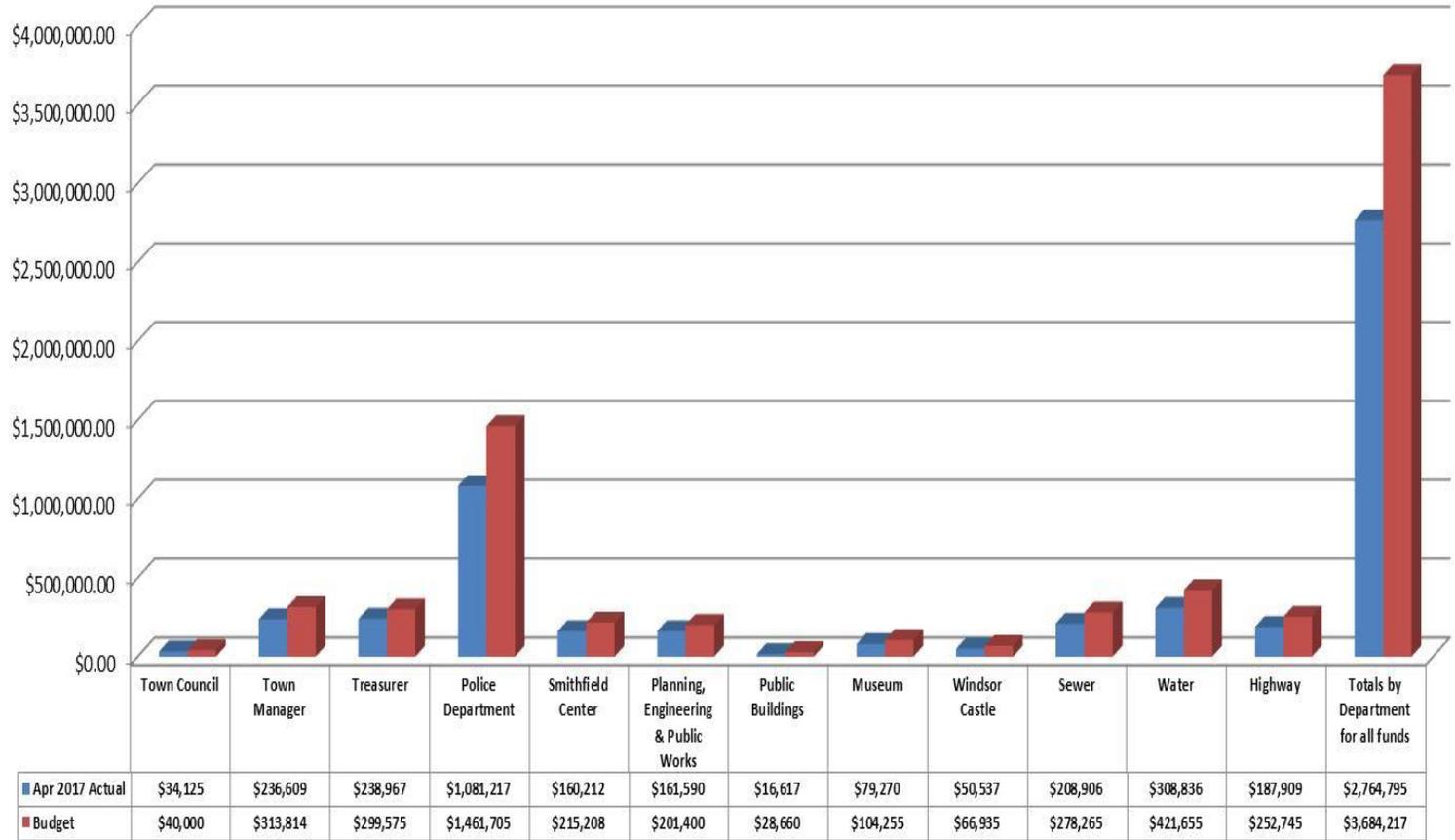
	Real Estate Taxes	Personal Property Tax	Public Service Taxes	Miscellaneous Receipts Over/Short	Other Local Taxes	Licenses, permits and privilege fees	Fines & Costs	Revenue from use of money and property	Miscellaneous Revenue	From Reserves	State Revenue	Federal Revenue	Other Financing Sources (Insurance)	Contributions	Total
■ Apr 2017 Actual	1,721,485	445,273	31,029	17	2,438,113	30,120	42,705	213,178	6,207	305,008	529,063	520,580	1,284,978	909,936	8,477,692
■ Apr 2016 Actual	1,710,214	609,779	30,532	\$(1)	\$2,249,920	\$20,432	\$53,357	\$209,750	\$7,071	\$607,847	\$527,933	\$183,709	\$2,625	\$2,631,611	8,844,779

Apr 2017 YTD General Fund Operating Expenses Compared to Adopted Budget

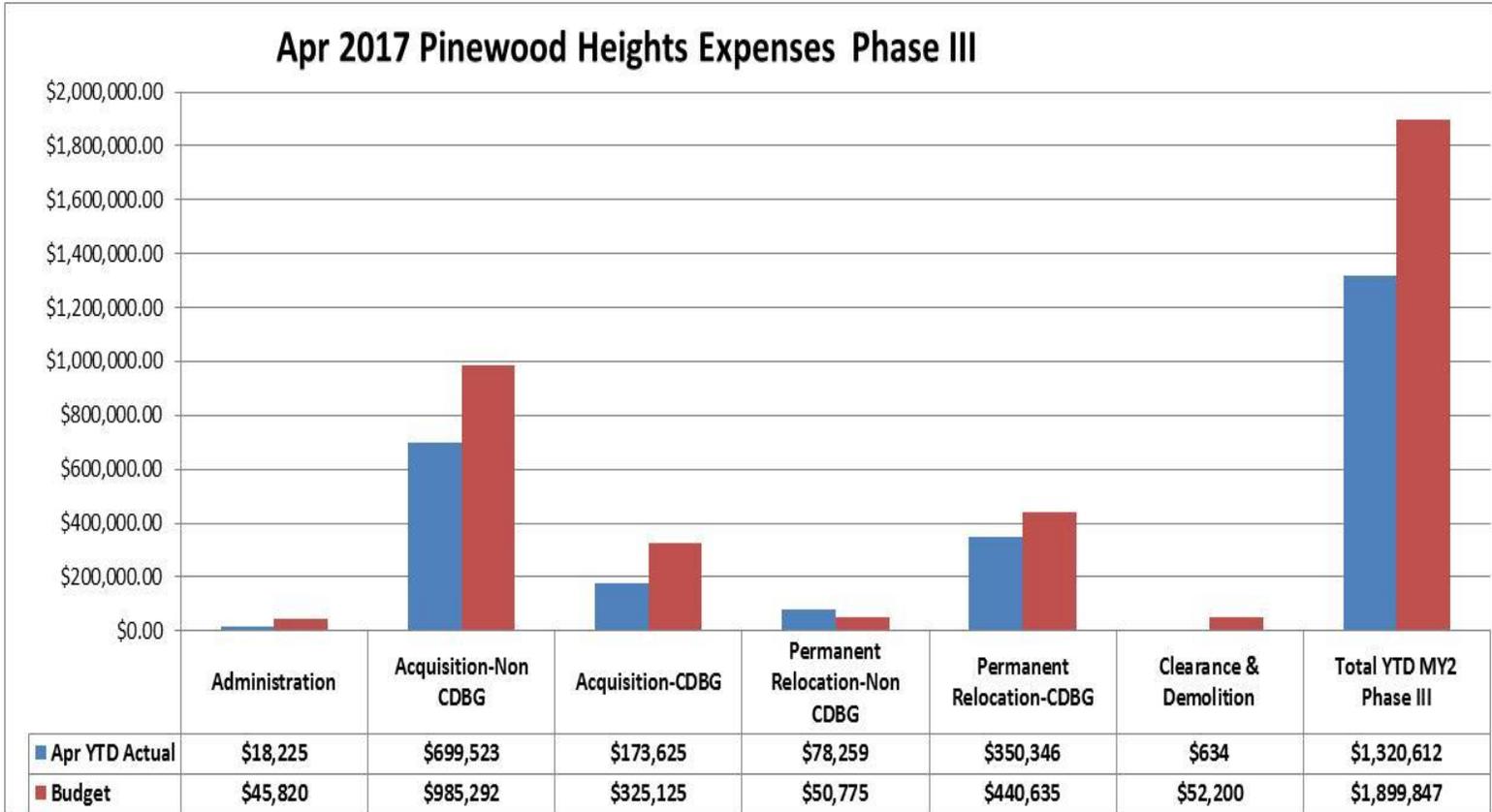




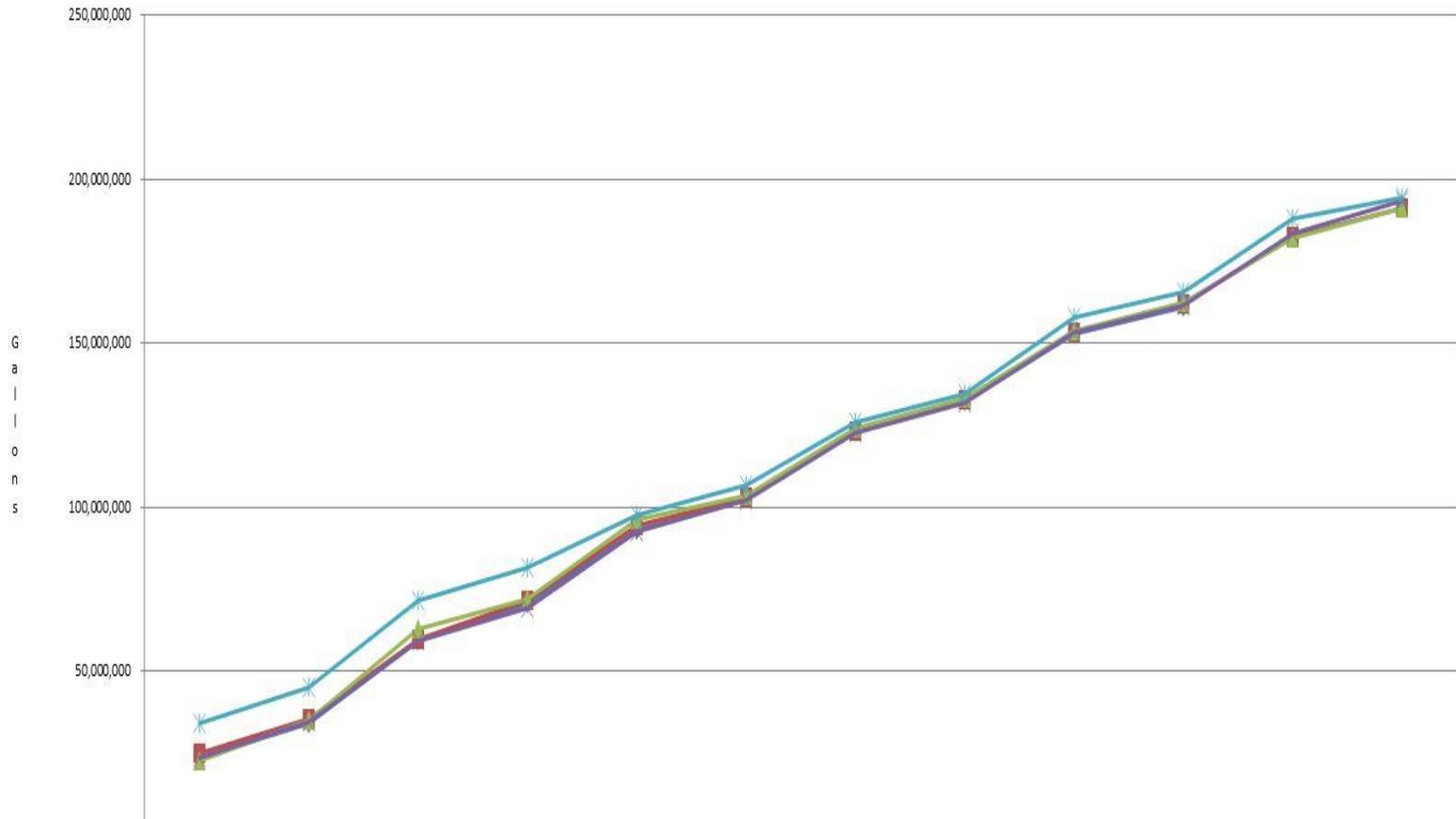
Apr 2017 YTD Salaries to Budget by Department



Apr 2017 Pinewood Heights Expenses Phase III



Apr 2017 YTD Sewer Consumption Compared to FY 2013 through FY 2016-Cumulative



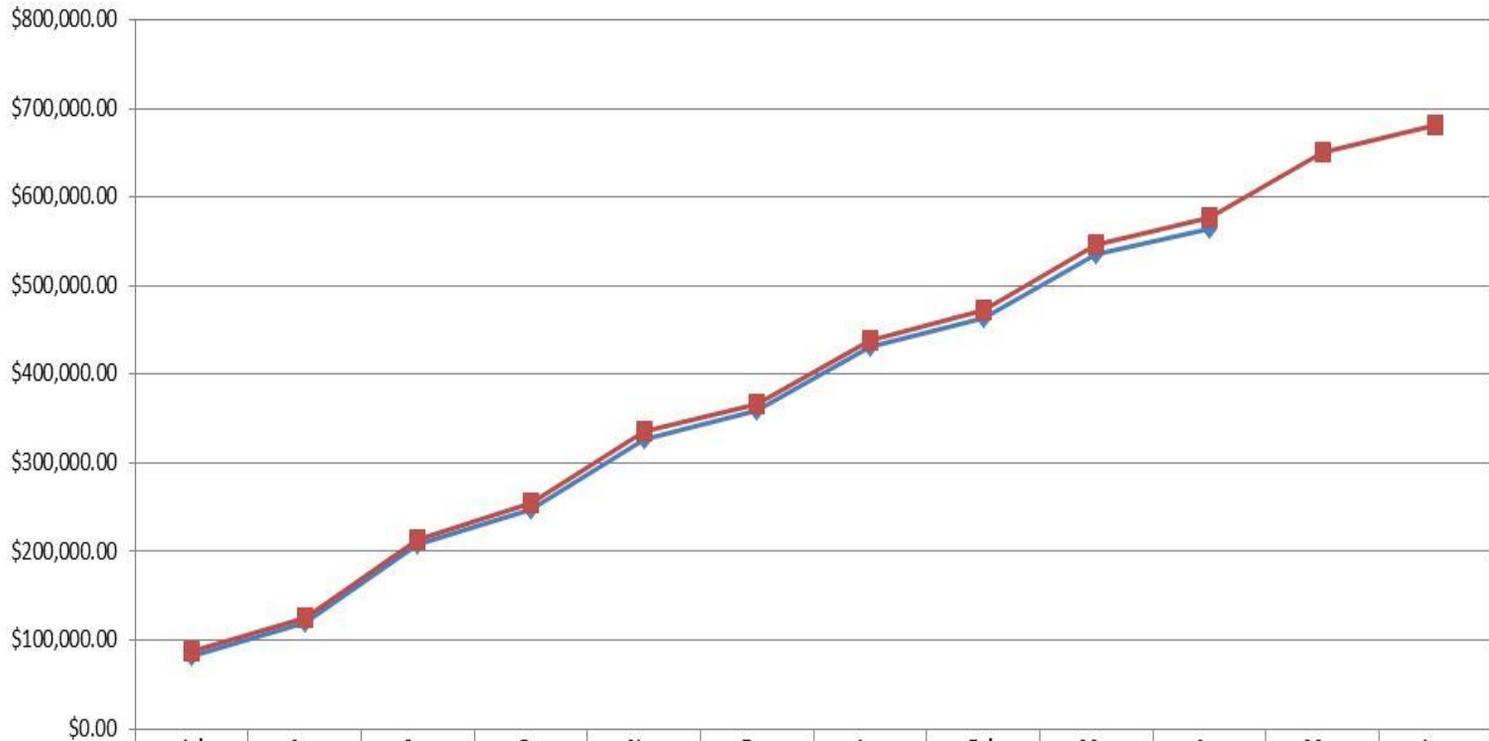
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Actual 2017	23,531,183	34,028,420	59,230,385	70,811,228	93,197,625	102,574,282	123,246,748	132,267,541	152,925,111	160,916,939		
Actual 2016	24,711,665	35,276,564	59,786,489	71,414,518	94,269,420	102,833,713	123,175,844	132,626,614	153,312,082	161,856,557	182,563,599	191,404,069
Actual 2015	22,583,960	34,790,190	62,979,178	71,856,635	96,101,586	103,304,073	123,901,164	133,049,654	153,682,428	162,403,071	182,206,163	191,351,529
Actual 2014	23,711,729	34,435,081	58,989,250	69,008,854	92,484,337	102,276,394	122,469,679	131,824,210	153,256,955	161,332,737	183,366,226	193,421,309
Actual 2013	33,911,769	45,062,012	71,593,279	81,409,491	97,395,860	106,483,452	126,026,878	134,663,193	157,879,018	165,808,355	187,913,876	194,386,925

Apr 2017 YTD Unadjusted Sewer Charges Compared to FY 2013 through FY 2016-Cumulative



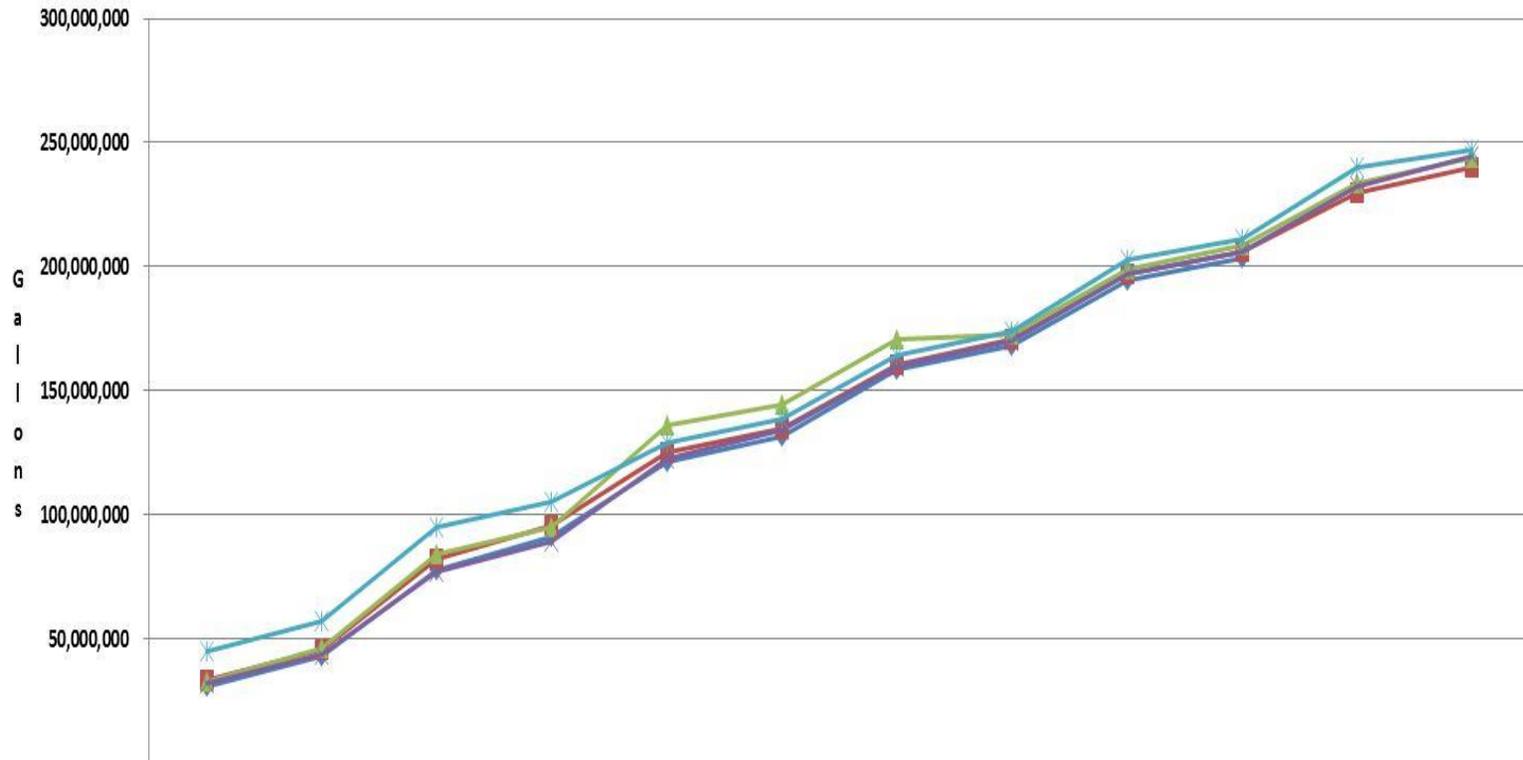
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Actual 2017	\$82,520	\$119,133	\$207,537	\$248,007	\$326,529	\$359,328	\$431,878	\$463,438	\$535,928	563,886		
Actual 2016	\$86,610	\$124,575	\$209,356	\$249,969	\$330,109	\$360,021	\$431,375	\$464,390	\$536,996	\$566,832	\$639,492	679,156
Actual 2015	\$79,173	\$121,776	\$213,936	\$251,556	\$336,461	\$361,634	\$433,773	\$465,867	\$538,259	\$568,628	\$637,878	\$678,940
Actual 2014	\$83,143	\$120,581	\$206,649	\$241,641	\$323,955	\$358,154	\$428,999	\$461,656	\$536,821	\$565,053	\$642,258	\$686,501
Actual 2013	\$118,797	\$157,727	\$250,727	\$285,025	\$341,149	\$372,882	\$441,445	\$471,585	\$553,055	\$580,733	\$658,298	\$689,925

Apr 2017 Unadjusted Sewer Charges Compared to Pro-Rated Budget



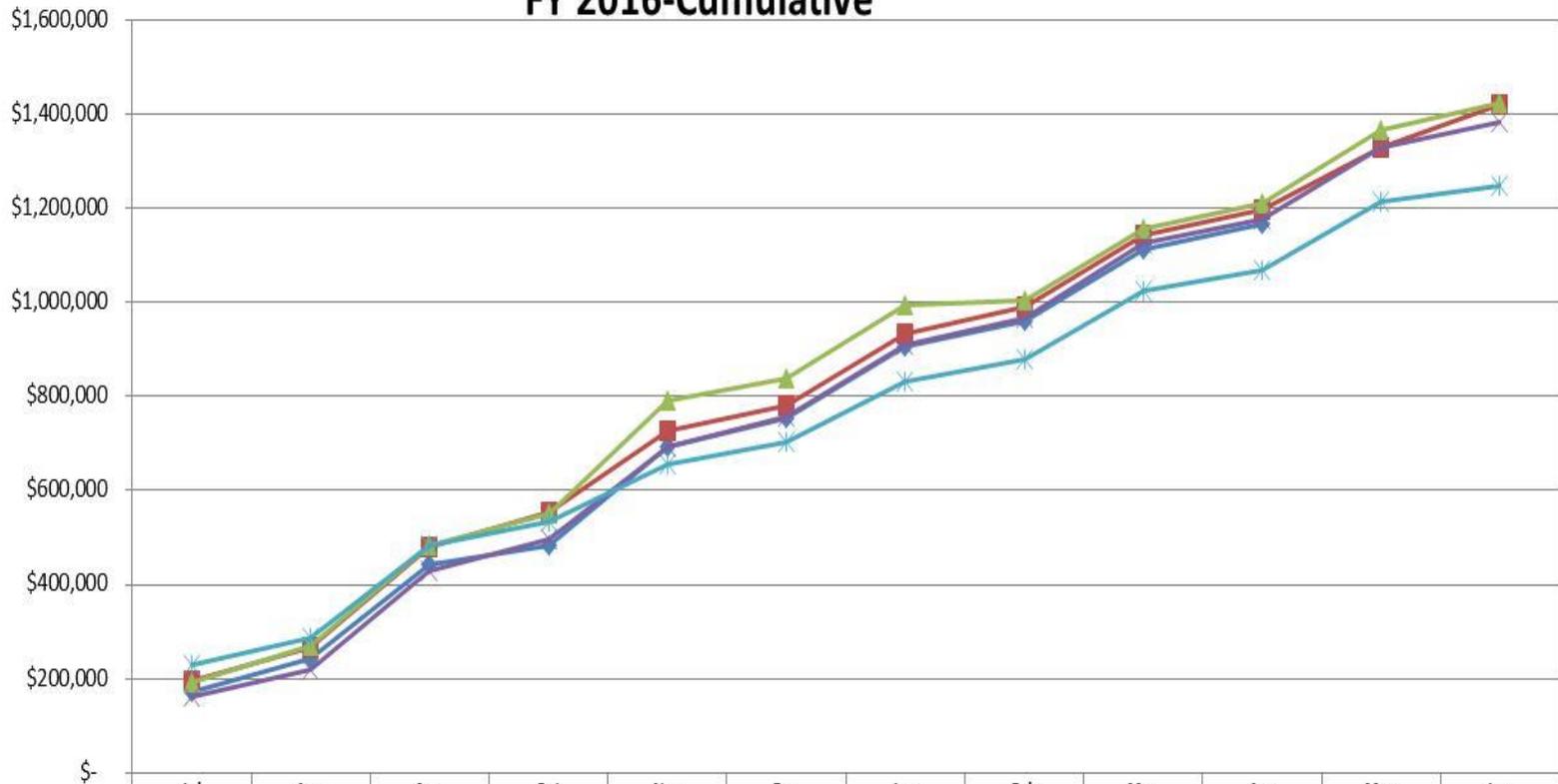
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Actual 2017	\$82,520	\$119,133	\$207,537	\$248,007	\$326,529	\$359,328	\$431,878	\$463,438	\$535,928	\$563,886		
Pro-rated budget	\$88,029	\$125,431	\$212,784	\$254,063	\$335,515	\$365,917	\$438,440	\$471,995	\$545,791	\$576,115	\$649,965	\$681,000

Apr 2017 YTD Water Consumption Compared to FY 2013 through FY 2016-Cumulative



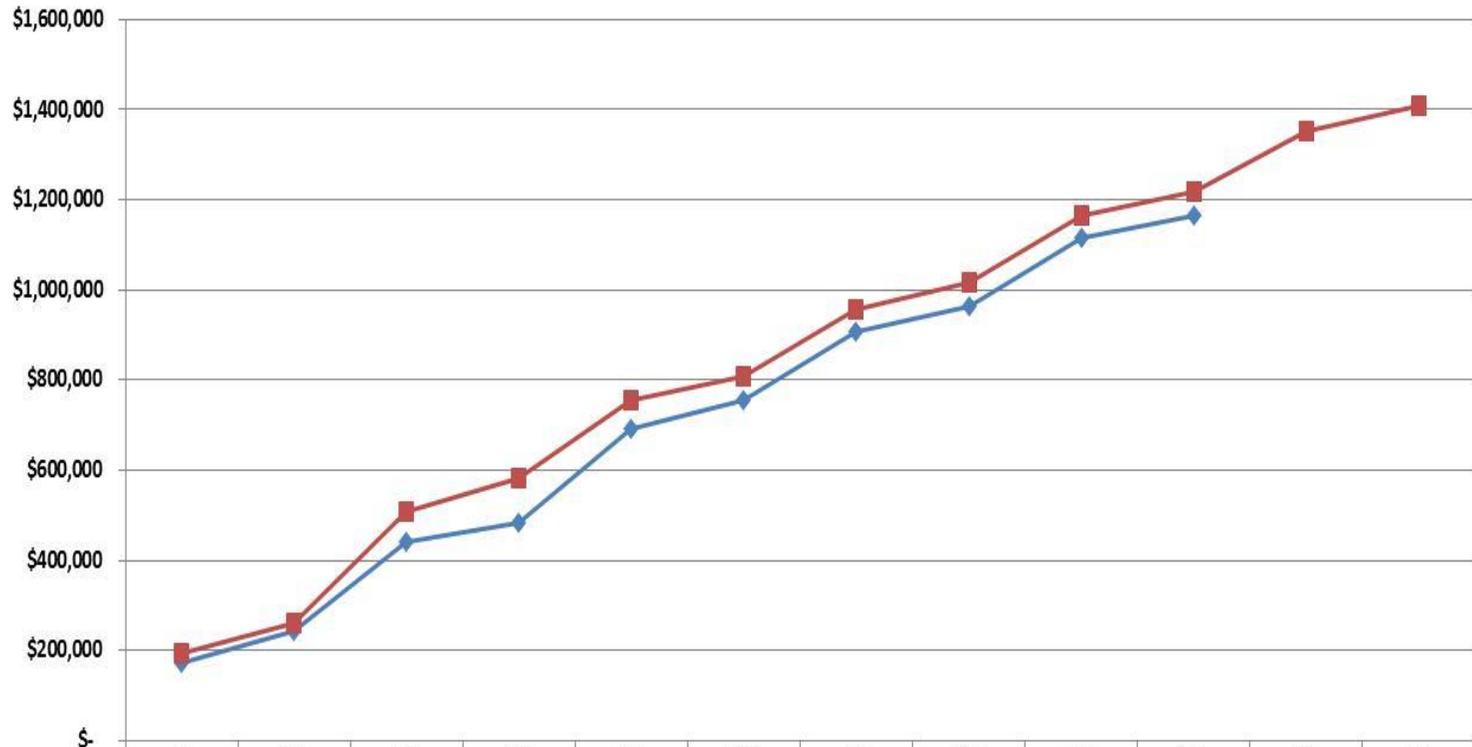
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Actual 2017	30,684,932	42,874,200	77,518,323	90,831,451	121,043,968	131,783,477	158,419,176	168,033,100	194,367,860	203,457,928		
Actual 2016	33,345,698	45,575,018	82,213,918	95,233,200	124,916,853	134,443,460	160,421,006	170,822,523	196,701,623	206,208,903	229,958,873	239,954,917
Actual 2015	32,543,946	46,381,849	83,717,381	94,618,596	135,856,212	144,135,476	170,692,715	172,855,828	198,978,064	208,583,793	233,639,239	244,018,141
Actual 2014	31,749,642	43,797,350	77,174,945	89,152,152	122,522,143	133,890,140	159,783,952	169,928,989	197,320,179	206,101,868	232,463,183	244,409,634
Actual 2013	44,653,181	57,074,240	94,602,553	105,404,177	128,910,557	138,750,710	164,151,162	173,654,567	202,512,698	211,359,247	239,897,757	247,266,148

Apr 2017 YTD Unadjusted Water Charges Compared to FY 2013 through FY 2016-Cumulative



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Actual 2017	\$172,822	\$242,072	\$442,502	\$484,328	\$692,668	\$753,686	907,299	961,932	\$1,113,732	1,165,340		
Actual 2016	\$195,151	\$265,341	\$480,112	\$554,087	\$727,069	\$781,191	\$932,388	\$991,504	\$1,141,929	\$1,195,955	\$1,330,893	\$1,421,676
Actual 2015	\$190,721	\$268,975	\$483,155	\$550,543	\$790,909	\$837,952	\$992,662	\$1,004,981	\$1,156,903	\$1,211,481	\$1,365,197	\$1,424,863
Actual 2014	\$162,142	\$220,610	\$429,895	\$497,820	\$694,190	\$758,773	\$909,556	\$967,195	\$1,126,674	\$1,176,559	\$1,330,382	\$1,384,968
Actual 2013	\$227,860	\$288,112	\$481,390	\$533,789	\$655,555	\$704,067	\$832,302	\$878,447	\$1,024,546	\$1,068,017	\$1,213,227	\$1,248,050

Apr 2017 Unadjusted Water Charges Compared to Pro-Rated Budget

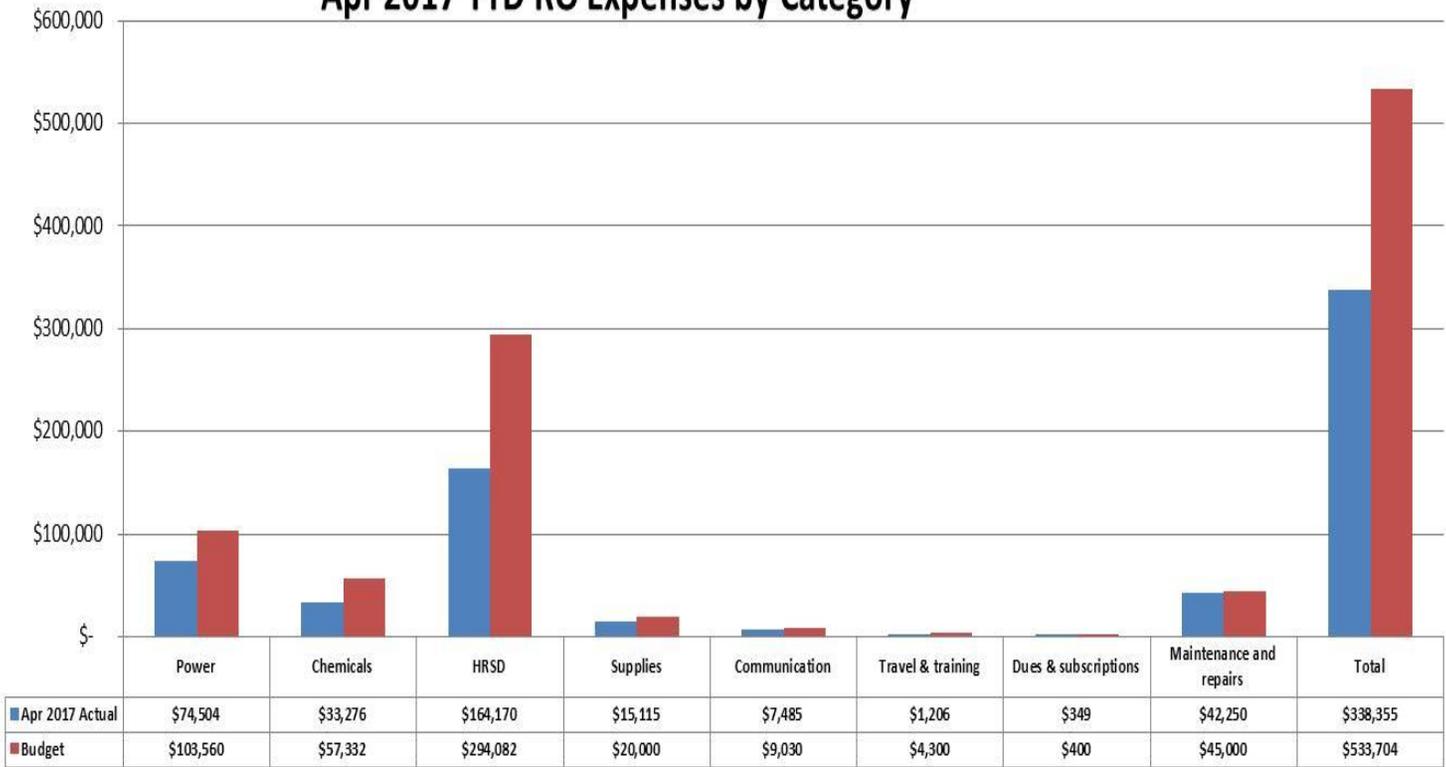


	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Actual 2017	\$172,822	\$242,072	\$442,502	\$484,328	\$692,668	\$753,686	\$907,299	\$961,932	\$1,113,732	\$1,165,340		
Pro-rated budget	\$193,239	\$262,051	\$508,884	\$582,134	\$753,421	\$807,013	\$956,729	\$1,015,266	\$1,164,218	\$1,217,714	\$1,351,330	\$1,407,750

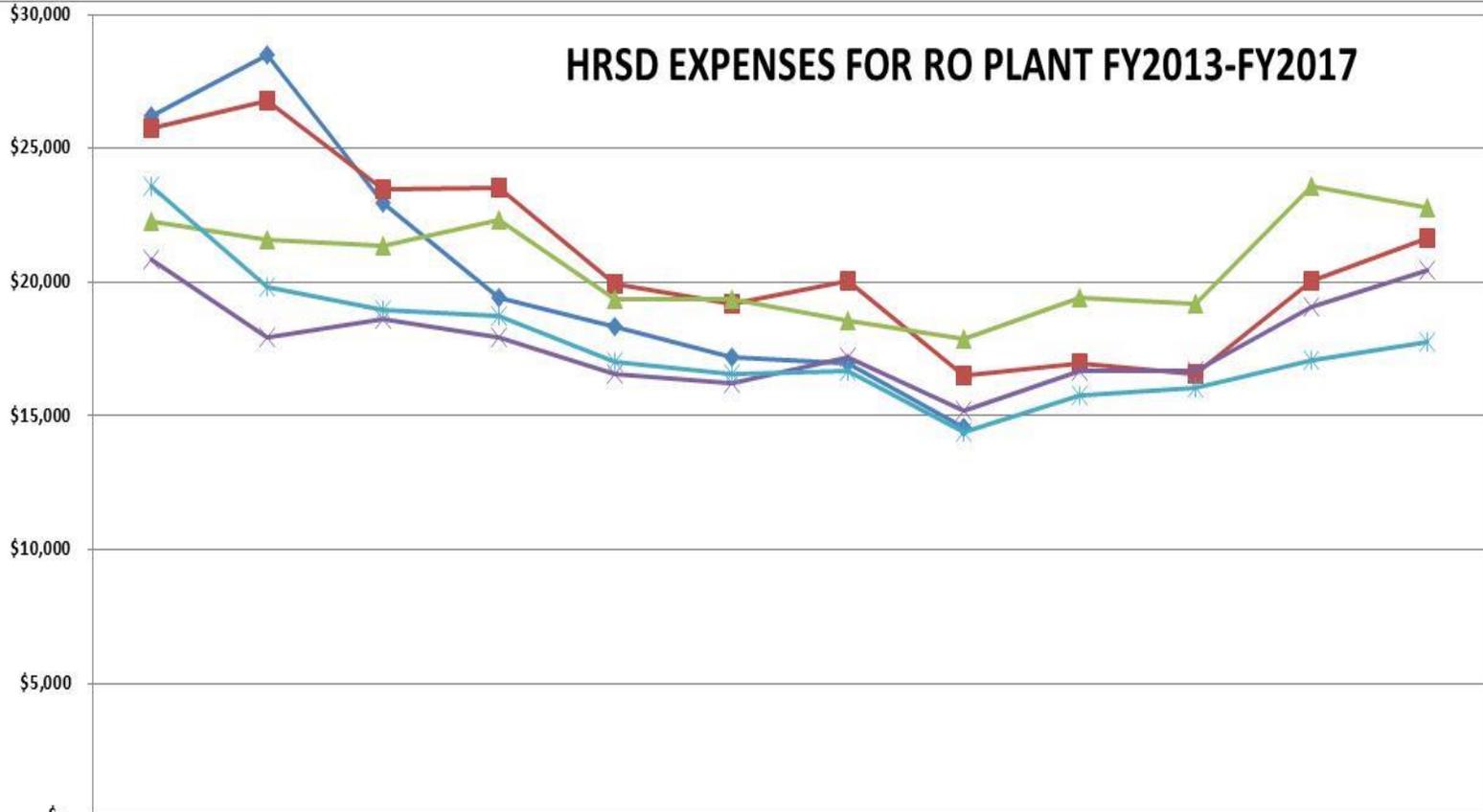
GATLING POINTE WATER BILLINGS

Gatling Pointe							
	Usage 1	Usage 2	Total Usage	Billing 1	Billing2	Total Billing	Blended Rate
May-17							\$ 6.10
Mar-17	2,933,440	2,258,900		\$ 17,893.99	\$ 13,779.30		\$ 6.10
Jan-17	3,296,000	2,138,000		\$ 20,105.60	\$ 13,041.80		\$ 6.10
Nov-16	5,167,000	1,909,600		\$ 31,518.70	\$ 11,648.57		\$ 6.10
Sep-16	6,870,000	1,726,900		\$ 41,907.00	\$ 10,534.10		\$ 6.10
Jul-16	4,218,000	1,498,700	32,016,540	\$ 27,037.38	\$ 9,606.67	\$ 197,073.11	\$ 6.41
Gatling Pointe							
	Usage 1	Usage 2	Total Usage	Billing 1	Billing2	Total Billing	Blended Rate
May-16	3,107,000	2,166,900		\$ 19,915.87	\$ 13,889.83		\$ 6.41
Mar-16	2,797,000	1,850,300		\$ 17,928.77	\$ 11,860.43		\$ 6.41
Jan-16	3,139,000	1,800,900		\$ 20,120.99	\$ 11,543.78		\$ 6.41
Nov-15	6,464,000	1,664,500		\$ 41,434.24	\$ 10,669.45		\$ 6.41
Sep-15	8,543,000	1,489,900		\$ 54,760.63	\$ 9,550.27		\$ 6.41
Jul-15	6,213,000	1,607,200	40,842,700	\$ 39,825.33	\$ 10,302.16	\$ 261,801.75	\$ 6.41
-Jul 15				(39,825.33)	(10,302.16)		
+Jul 16				\$ 27,037.38	\$ 9,606.67	\$ 248,318.31	
						\$ (13,483.44)	
Gatling Pointe							
	Usage 1	Usage 2	Total Usage	Billing 1	Billing2	Total Billing	Blended Rate
May-15	3,554,000	1,770,200		22,781.14	11,346.99		6.41
Mar-15	3,069,000	1,738,000		19,672.29	11,140.58		6.41
Jan-15	3,448,000	1,802,600		22,101.68	11,554.67		6.41
Nov-14	6,806,000	1,684,300		43,626.46	10,796.37		6.41
Sep-14	8,287,000	1,556,000		53,119.67	9,973.96		6.41
Jul-14	6,465,000	1,553,800	41,733,900	41,440.65	9,959.86	267,514.32	6.41
-Jul 14				(41,440.65)	(9,959.86)		
+Jul 15				\$ 39,825.33	10,302.16	266,241.30	
						\$ (1,273.02)	

Apr 2017 YTD RO Expenses by Category



HRSD EXPENSES FOR RO PLANT FY2013-FY2017



	July	August	September	October	November	December	January	February	March	April	May	June
FY2017	\$26,201	\$28,489	\$22,949	\$19,435	\$18,317	\$17,208	\$16,986	\$14,585				
FY2016	\$25,761	\$26,758	\$23,465	\$23,522	\$19,936	\$19,219	\$20,060	\$16,533	\$16,993	\$16,594	\$20,025	\$21,624
FY2015	\$22,286	\$21,580	\$21,389	\$22,343	\$19,389	\$19,380	\$18,578	\$17,888	\$19,449	\$19,209	\$23,603	\$22,781
FY2014	\$20,859	\$17,938	\$18,614	\$17,945	\$16,566	\$16,230	\$17,181	\$15,200	\$16,695	\$16,659	\$19,056	\$20,439
FY2013	\$23,596	\$19,829	\$18,947	\$18,732	\$17,014	\$16,558	\$16,665	\$14,415	\$15,778	\$16,045	\$17,082	\$17,764

HRSD Charges to date per month				1 CCF=748 gallons	Comparison thru February	
Billing Date	Read Date	Usage per HRSD	Rate	Charge	Usage	Charge
11/13/2011	10/31/2011	3,568,426	3.05/CCF	14,550.33		
12/13/2011	11/30/2011	3,238,929	3.05/CCF	13,206.81		
1/13/2012	12/31/2011	3,328,126	3.05/CCF	13,570.67		
2/21/2012	1/31/2012	3,159,403	3.05/CCF	12,882.59		
3/19/2012	2/29/2012	3,008,612	3.05/CCF	12,267.71		
4/12/2012	3/31/2012	3,475,852	3.05/CCF	14,173.05		
5/16/2012	4/30/2012	3,972,056	3.05/CCF	16,196.11		
6/17/2012	5/31/2012	4,309,462	3.05/CCF	17,580.20		
7/13/2012	6/30/2012	5,002,760	3.05/CCF	20,399.01		
		<u>33,063,626</u>		\$ 134,826.48		
8/20/2012	7/31/2012	5,364,598	3.29/CCF	23,595.55		
9/14/2012	8/31/2012	4,508,384	3.29/CCF	19,829.82		
10/20/2012	9/30/2012	4,307,656	3.29/CCF	18,946.78		
11/19/2012	10/31/2012	4,258,732	3.29/CCF	18,731.62		
12/17/2012	11/30/2012	3,868,188	3.29/CCF	17,013.91		
1/12/2013	12/31/2012	3,764,536	3.29/CCF	16,557.91		
2/15/2013	1/31/2013	3,788,872	3.29/CCF	16,664.84		
3/14/2013	2/28/2013	3,277,364	3.29/CCF	14,415.14		
4/18/2013	3/31/2013	3,587,116	3.29/CCF	15,777.52		
5/16/2013	4/30/2013	3,647,920	3.29/CCF	16,045.00		
6/13/2013	5/31/2013	3,883,704	3.29/CCF	17,082.01		
7/11/2013	6/30/2013	4,038,800	3.29/CCF	17,764.36	33,138,330	145,755.57
		<u>48,295,870</u>		\$ 212,424.46		
8/14/2013	7/31/2013	4,395,136	3.55/CCF	20,859.45		
9/16/2013	8/31/2013	3,779,664	3.55/CCF	17,938.15		
10/17/2013	9/30/2013	3,922,112	3.55/CCF	18,614.43		
11/18/2013	10/31/2013	3,780,992	3.55/CCF	17,944.54		
12/13/2013	11/30/2013	3,490,432	3.55/CCF	16,565.72		
1/17/2014	12/31/2013	3,419,744	3.55/CCF	16,230.25		
2/11/2014	1/31/2014	3,620,040	3.55/CCF	17,180.58		
3/14/2014	2/28/2014	3,202,720	3.55/CCF	15,200.04		
4/16/2014	3/31/2014	3,517,704	3.55/CCF	16,694.94		
5/27/2014	4/30/2014	3,510,032	3.55/CCF	16,658.73		
6/14/2014	5/31/2014	4,015,224	3.55/CCF	19,056.40		
7/21/2014	6/30/2014	4,306,496	3.55/CCF	20,438.77	29,610,840	140,533.16
		<u>44,960,296</u>		\$ 213,382.00		

<u>HRSD Charges to date per month</u>				1 CCF=748 gallons	Comparison thru February	
Billing Date	Read Date	Usage per HRSD	Rate	Charge	Usage	Charge
8/19/2014	7/31/2014	4,352,480	3.83/CCF	22,286.00		
10/2/2014	8/31/2014	4,214,710	3.83/CCF	21,580.52		
11/20/2014	9/30/2014	4,177,303	3.83/CCF	21,389.02		
11/20/2014	10/31/2014	4,363,507	3.83/CCF	22,342.69		
12/17/2014	11/30/2014	3,786,703	3.83/CCF	19,388.99		
1/14/2015	12/31/2014	3,784,965	3.83/CCF	19,380.18		
2/18/2015	1/31/2015	3,628,334	3.83/CCF	18,578.18		
3/13/2015	2/28/2015	3,493,560	3.83/CCF	17,888.02		
4/28/2015	3/31/2015	3,798,382	3.83/CCF	19,449.12		
5/31/2015	4/30/2015	3,751,512	3.83/CCF	19,208.98		
6/30/2015	5/31/2015	4,609,730	3.83/CCF	23,603.14		
7/22/2015	6/30/2015	4,449,108	3.83/CCF	22,780.84	31,801,562	162,833.60
		48,410,294		\$ 247,875.68		
8/18/2015	7/31/2015	4,665,711	4.13/CCF	25,761.29		
9/21/2015	8/31/2015	4,846,280	4.13/CCF	26,758.27		
10/13/2015	9/30/2015	4,249,862	4.13/CCF	23,465.01		
11/16/2015	10/31/2015	4,260,123	4.13/CCF	23,522.00		
12/14/2015	11/30/2015	3,610,698	4.13/CCF	19,935.92		
1/13/2016	12/31/2015	3,480,926	4.13/CCF	19,219.37		
2/12/2016	1/31/2016	3,633,192	4.13/CCF	20,060.24		
3/8/2016	2/29/2016	2,994,404	4.13/CCF	16,533.22		
4/14/2016	3/30/2016	3,077,636	4.13/CCF	16,992.89		
5/15/2016	4/30/2016	3,005,292	4.13/CCF	16,593.51		
6/15/2016	5/31/2016	3,626,724	4.13/CCF	20,024.72		
7/15/2016	6/30/2016	3,916,340	4.13/CCF	21,623.85		
		45,367,188		\$ 250,490.29	31,741,196	175,255.32
8/11/2016	7/31/2016	4,345,472	4.51/CCF	26,200.85		
9/15/2016	8/31/2016	4,724,928	4.51/CCF	28,488.77		
10/7/2016	9/30/2016	3,806,220	4.51/CCF	22,949.14		
11/4/2016	10/31/2016	3,223,400	4.51/CCF	19,435.39		
12/7/2016	11/30/2016	3,038,008	4.51/CCF	18,317.37		
1/12/2017	12/31/2016	2,854,056	4.51/CCF	17,208.36		
2/15/2017	1/31/2017	2,817,144	4.51/CCF	16,985.56		
3/15/2017	2/28/2017	2,418,976	4.51/CCF	14,584.89	27,228,204	164,170.33

CASH BALANCES AS OF APR 2016					
			Current Year	Prior Year	
ACCOUNT NAME	BANK NAME	ACCOUNT	Interco.	Interco./Interdep	ADJUSTED
		BALANCE	Balances	Balances	BALANCES
Water	Farmers Bank	1,015,748.51	(567,366.57)	-	448,381.94
Water-Debt Service	Farmers Bank	827,805.45	16,722.79	-	844,528.24
Water Capital Escrow (availability fees)	TowneBank	428,494.00	660.00	-	429,154.00
Water Treatment Plant Escrow	TowneBank	112,433.60			112,433.60
Water Deposit Account	TowneBank	91,684.90			91,684.90
Water Development Escrow	TowneBank	118,629.20		-	118,629.20
Subtotal Water		2,594,795.66	(549,983.78)	-	2,044,811.88
Sewer	Farmers Bank	580,828.41	(245,179.83)	(316,000.36)	19,648.22
Sewer Development Escrow	TowneBank	377,043.49		-	377,043.49
Sewer Capital Escrow (availability fees)	TowneBank	793,888.25		-	793,888.25
Sewer Compliance	Farmers Bank	1,818,716.45	43,096.53	-	1,861,812.98
Subtotal Sewer		3,570,476.60	(202,083.30)	(316,000.36)	3,052,392.94
Highway	Farmers Bank	25,750.23	251,795.67	-	277,545.90
General Fund	Farmers Bank	1,546,973.72	536,592.94	316,000.36	2,399,567.02
Payroll	Farmers Bank	209,239.97			209,239.97
Money Market-General Fund	TowneBank	2,201.20			2,201.20
Business Super Now-General Fund	Farmers Bank	33,439.20			33,439.20
Money Market-General Fund	Farmers Bank	291,592.91			291,592.91
General Fund Capital Escrow Account	TowneBank	216,127.80			216,127.80
Certificate of Deposit	Farmers Bank	526,631.45			526,631.45
Certificate of Deposit-Police Dept	Farmers Bank	36,910.19			36,910.19
Special Project Account	Farmers Bank	3,051,964.51			3,051,964.51
Pinewood Heights Escrow	Farmers Bank	70,697.25			70,697.25
SNAP Account	Farmers Bank	2,294.75			2,294.75
Museum Account	Farmers Bank	153,995.66			153,995.66
Windsor Castle Acct	TowneBank	71,000.00			71,000.00
S. Church Street Account	TowneBank	36,321.53	(36,321.53)	-	-
Subtotal General Fund		6,249,390.14	500,271.41	316,000.36	7,065,661.91
TOTAL ALL FUNDS		12,440,412.63	-	-	12,440,412.63



Account Statement

April 2017

Town of Smithfield

P.O. Box 246
Smithfield, VA 23431
U.S.A.

VIP 1-3 Year High Quality Bond Fund VA-01-0009-0001

Summary

VA-01-0009-0001		General				Average Monthly Yield: 1.13 %	
Beginning Cost	Beginning Market Value	Contributions	Withdrawals	Income Earned	Ending Market Value	Ending Cost	Current Month Unrealized G/L
508,663.31	510,099.57	0.00	43.29	475.20	511,124.40	509,095.22	592.91

Transactions

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	NAV	Shares	Realized GL
04/13/2017	Withdrawal		43.29		10.052536	4.306	0.00
04/13/2017	Income Earned	237.81			10.052536	23.657	
04/28/2017	Income Earned	237.39			10.048822	23.624	
04/30/2017	Ending Balance			511,124.40	10.048822	50,864.111	



Account Statement

April 2017

Town of Smithfield

P.O. Box 246
 Smithfield, VA 23431
 U.S.A.

VIP Stable NAV Liquidity Pool VA-01-0009-5001

Summary

							Average Monthly Yield:	0.99%
		Beginning Balance	Contributions	Withdrawals	Income Earned	Average Daily Balance	Month End Balance	
VA-01-0009-5001	Liquid General	0.00	0.00	0.00	0.00	0.00	0.00	

Transactions

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
04/30/2017	Ending Balance			0.000	



Daily Rates

April 2017

VIP 1-3 Year High Quality Bond Fund

Date	Dividend Rate	Annual Yield	NAV Per Share
13-Apr-17	0.004679320	1.13%	10.052536
28-Apr-17	0.004669284	1.13%	10.048822



Daily Rates

April 2017

VIP Stable NAV Liquidity Pool

Date	Dividend Rate	Annual Yield
01-Apr-17	0.000025619	0.94%
02-Apr-17	0.000025619	0.94%
03-Apr-17	0.000025345	0.93%
04-Apr-17	0.000026989	0.99%
05-Apr-17	0.000027263	1.00%
06-Apr-17	0.000027263	1.00%
07-Apr-17	0.000026989	0.99%
08-Apr-17	0.000026989	0.99%
09-Apr-17	0.000026989	0.99%
10-Apr-17	0.000027263	1.00%
11-Apr-17	0.000026989	0.99%
12-Apr-17	0.000026989	0.99%
13-Apr-17	0.000027263	1.00%
14-Apr-17	0.000027263	1.00%
15-Apr-17	0.000027263	1.00%
16-Apr-17	0.000027263	1.00%
17-Apr-17	0.000027263	1.00%
18-Apr-17	0.000027263	1.00%
19-Apr-17	0.000027263	1.00%
20-Apr-17	0.000027263	1.00%
21-Apr-17	0.000027263	1.00%
22-Apr-17	0.000027263	1.00%
23-Apr-17	0.000027263	1.00%
24-Apr-17	0.000027537	1.01%
25-Apr-17	0.000027537	1.01%
26-Apr-17	0.000027263	1.00%
27-Apr-17	0.000027537	1.01%
28-Apr-17	0.000027263	1.00%
29-Apr-17	0.000027263	1.00%
30-Apr-17	0.000027263	1.00%

**INVOICES - OVER \$10,000.00
REQUIRING COUNCIL
AUTHORIZATION**

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

TO OWNER: Town of Smithfield
P.O Box 246
Smithfield VA 23431

PROJECT: Joseph W. Luter, Jr Sports Com
Courthouse Highway
Smithfield VA 23431

APPLICATION NO: 6
PERIOD TO: 05/28/2017
PROJECT NO: 16954
CONTRACT DATE:

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR: R.A.D. Sports
171 VFW Drive
Rockland MA 02370

VIA ARCHITECT: Alpha Corporation
295 Bendix Road, Suite 340
Virginia Beach VA 23452

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract. Continuation sheet, AIA Document G703, is attached.

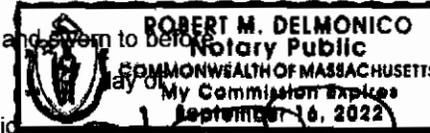
1. ORIGINAL CONTRACT SUM	\$2,578,800.00
2. Net change by Change Orders	-\$90,653.68
3. CONTRACT SUM TO DATE (LINE 1 ± 2).....	\$2,488,146.32
4. TOTAL COMPLETED & STORED TO DATE	\$1,594,980.00
(Column G on G703)	
5. RETAINAGE	
a. 5.00 % of Completed Work	\$79,749.00
(Columns D + E on G703)	
b. 0.00 % of Stored Materials	\$0.00
(columns F on G703)	
Total Retainage (Line 5a + 5b or	\$79,749.00
Total in Columns I on G703)	
6. TOTAL EARNED LESS RETAINAGE	\$1,515,231.00
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$1,365,036.00
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$150,195.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$972,915.32
(Line 3 less Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this month		
TOTALS	\$10,980.00	-\$101,633.68
NET CHANGES by Change Order		-\$90,653.68

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from Owner, and that current payment shown herein is now due.

CONTRACTOR: R.A.D. Corp
By: James P. Dady Date: 5-14-17
State of: _____
County of: _____

Subscribed and sworn to before me this _____ day of _____, 2017.
Notary Public
My Commission expires _____



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observation and the data comprising this application, the Architect certifies to the owner that to the best of the Architect's knowledge, information and belief the work has been progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$150,195.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Alpha Corporation

By: B. B. B. Date: MAY 19, 2017

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE: 2

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed Certification, is attached. In tabulations below, amounts are stated to the nearest dollar. Use column I in Contracts where variable retainage for line items may apply.

APPLICATION NO: 6

APPLICATION DATE: 05/18/2017

PERIOD TO: 05/28/2017

ARCHITECTS PROJECT NO: 16954

A ITEM NO:	B DESCRIPTION OF WORK	C SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS STORED NOT IN D O R E	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C-G)	I RETAINAGE
			D FROM PREVIOUS APPLICATION	THIS PERIOD		%			
3.200	Bond	38,000.00	38,000.00			38,000.00	100.00		1,900.00
1.010	Site Mobilization	42,000.00	29,400.00	2,100.00		31,500.00	75.00	10,500.00	1,575.00
2.010	Erosion Control	36,000.00	23,400.00			23,400.00	65.00	12,600.00	1,170.00
70.300	Tree and Stump Removal	52,000.00	52,000.00			52,000.00	100.00		2,600.00
3.400	Earthwork	321,000.00	321,000.00			321,000.00	100.00		16,050.00
2.030	Strip and Screen Topsoil	84,000.00	71,400.00	4,200.00		75,600.00	90.00	8,400.00	3,780.00
4.060	Water Lines	64,000.00	35,200.00	19,200.00		54,400.00	85.00	9,600.00	2,720.00
35.090	Sewer Line Work	129,000.00	116,100.00			116,100.00	90.00	12,900.00	5,805.00
4.050	Storm Drainage	156,000.00	152,880.00			152,880.00	98.00	3,120.00	7,644.00
28.000	Chain Link Fence	132,000.00	66,000.00	26,400.00		92,400.00	70.00	39,600.00	4,620.00
2300.000	Underground Electric Pipi	42,000.00	31,500.00	8,400.00		39,900.00	95.00	2,100.00	1,995.00
413.000	Scoreboards	26,000.00	19,500.00	3,900.00		23,400.00	90.00	2,600.00	1,170.00
70.951	Parking Lot Lights	22,000.00		19,800.00		19,800.00	90.00	2,200.00	990.00
3.240	Dugouts	166,000.00	107,900.00	8,300.00		116,200.00	70.00	49,800.00	5,810.00
3.220	Site Amenities	52,000.00	13,000.00	5,200.00		18,200.00	35.00	33,800.00	910.00
2.160	Athletic Equipment	54,000.00	27,000.00			27,000.00	50.00	27,000.00	1,350.00
12879.015	Screen & Spread Topsoil	156,000.00	54,600.00	15,600.00		70,200.00	45.00	85,800.00	3,510.00
1722.000	Seed	218,000.00	76,300.00			76,300.00	35.00	141,700.00	3,815.00
432.000	Infield Mix	84,000.00						84,000.00	
2.040	Gravel Base to Subgrade	128,000.00	44,800.00			44,800.00	35.00	83,200.00	2,240.00
20018.000	Concrete Flat work	106,000.00						106,000.00	
3.260	Asphalt Paving	42,000.00						42,000.00	
4.070	Site Electric	96,000.00	72,000.00	14,400.00		86,400.00	90.00	9,600.00	4,320.00

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE: 3 of 3

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed Certification, is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use column I in Contracts where variable retainage for line items may apply.

APPLICATION NO: 6

APPLICATION DATE: 05/18/2017

PERIOD TO: 05/28/2017

ARCHITECTS PROJECT NO: 16954

A ITEM NO:	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D E WORK COMPLETED		F MATERIALS STORED NOT IN D OR E	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATION	THIS PERIOD		%			
10.090	Bleacher	38,000.00						38,000.00	
2.115	Well Drilling/ Pumps	66,000.00	49,500.00	9,900.00		59,400.00	90.00	6,600.00	2,970.00
2.110	Irrigation	138,000.00	27,600.00	20,700.00		48,300.00	35.00	89,700.00	2,415.00
60.000	Landscape	78,000.00	7,800.00			7,800.00	10.00	70,200.00	390.00
4.180	Punch List	12,800.00						12,800.00	
9901.000	Change Order #01	-101,633.68						-101,633.68	
9902.000	Change Order #02	10,980.00						10,980.00	
		2,488,146.32	1,436,880.00	158,100.00		1,594,980.00	64.10	893,166.32	79,749.00

Application and Certificate for Payment

TO OWNER:	PROJECT:	APPLICATION NO:	Distribution to:
TOWN OF SMITHFIELD 310 INSTITUTE STREET SMITHFIELD, VA	JOSEPH W. LUTER JR. COMPLEX 900 WEST MAIN ST SMITHFIELD, VA	PERIOD TO: E42100002 5/15/2017	OWNER <input type="checkbox"/>
FROM CONTRACTOR:	VIA ARCHITECT:	CONTRACT FOR:	ARCHITECT <input type="checkbox"/>
A R Chesson Construction Co., Inc. P.O. Box 2266	ALPHA CORPORATION 295 BENDIX ROAD, SUITE 340 VIRGINIA BEACH, VA 23452	CONTRACT DATE:	CONTRACTOR <input type="checkbox"/>
		PROJECT NOS: E421 / E421 /	FIELD <input type="checkbox"/>
			OTHER <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>637,100.00</u>
2. NET CHANGE BY CHANGE ORDERS	\$	<u>477.86</u>
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	<u>636,622.14</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>236,830.29</u>
5. RETAINAGE:		
a. <u>20</u> % of Completed Work (Columns D + E on G703)	\$	<u>10,350.02</u>
b. <u>3</u> % of Stored Material (Column F on G703)	\$	<u>1,491.51</u>
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$	<u>11,841.53</u>
6. TOTAL EARNED LESS RETAINAGE	\$	<u>224,988.76</u>
(Line 4 minus Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	<u>82,527.92</u>
(Line 6 from prior Certificate)		
8. CURRENT PAYMENT DUE	\$	<u>142,460.84</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	<u>411,633.38</u>
(Line 3 minus Line 6)		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$ -477.86
TOTAL	\$	\$ -477.86
NET CHANGES by Change Order	\$	\$ -477.86

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document G702™ – 1992. Copyright © 1953, 1963, 1965, 1971, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: A R Chesson Construction Co., Inc.

By: Carrie R. Baker

Date: 05/12/2017

State of: NORTH CAROLINA

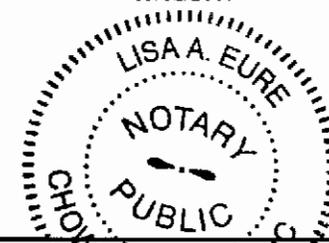
County of: CHOWAN

Subscribed and sworn to before

me this 12 May, 2017 day of

Notary Public: Lisa A. Eure

My commission expires: **APRIL 13, 2018**



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 142,460.84

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: ALPHA CORPORATION

By: BUC

Date: MAY 19, 2017

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

REQUEST FOR PAYMENT DETAIL

Project: E421 / JOSEPH W. LUTER JR. COMPLE>

Draw: E421-2

Period Ending Date: 5/15/2017

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
01-05010C	BUILDERS RISK INSURANCE	2,039.00	2,039.00			2,039.00	100.00		101.95
01-32230C	SURVEY AND LAYOUT DATA	1,071.00	800.00			800.00	74.70	271.00	40.00
01-412601	PERMITS	2,572.00	2,572.00			2,572.00	100.00		128.60
01-50010C	CONST.CONTRLS/TEMP.FACILI	1,384.00	276.00	276.00		552.00	39.88	832.00	27.60
01-51000C	TEMPORARY UTILITIES	1,822.00	364.00	364.00		728.00	39.96	1,094.00	36.40
01-52000C	JOB SITE TRAILER	2,357.00	471.00	471.00		942.00	39.97	1,415.00	47.10
01-54390C	CONSTRUCTION SUPPLIES	8,070.00	1,614.00	1,614.00		3,228.00	40.00	4,842.00	161.40
01-741902	CLEANING/DUMPSTER	5,786.00	1,157.00	1,157.00		2,314.00	39.99	3,472.00	115.70
01-742301	FINAL CLEANUP	1,071.00						1,071.00	
01-78330C	BONDS	5,090.00	5,090.00			5,090.00	100.00		254.50
03-000001	CONCRETE FOOTINGS BUILDIN	15,751.00	15,751.00			15,751.00	100.00		787.55
03-00009C	CONCRETE SLAB BUILDING	13,876.00		13,876.00		13,876.00	100.00		693.80
03-20000C	CONCRETE FOOTINGS SIGN	4,875.00						4,875.00	
03-35000C	POLISHED CONCRETE	9,774.00						9,774.00	
04-000001	CMU MATERIAL	10,929.00	10,929.00			10,929.00	100.00		546.45
04-00009C	MASONRY LABOR BUILDING	30,108.00	4,516.00	13,548.80		18,064.80	60.00	12,043.20	903.24
04-012052	UNIT MASONRY CLEANING	536.00						536.00	
04-05130C	MORTAR MATERIAL	5,143.00	771.00	4,372.00		5,143.00	100.00		257.15
04-051302	MORTAR SAND	1,607.00	241.00	1,366.00		1,607.00	100.00		80.35
04-05160C	MASONRY GROUT - MATERIAL	8,786.00	1,317.00	3,954.60		5,271.60	60.00	3,514.40	263.58
04-05169C	MASONRY GROUT - LABOR	2,057.00	308.00	926.20		1,234.20	60.00	822.80	61.71
04-051903	MASONRY REINFORCING	5,759.00	5,759.00			5,759.00	100.00		287.95
04-05210C	BRICK MATERIAL BUILDING	5,418.00		5,418.00		5,418.00	100.00		270.90
04-052302	SPLIT FACE MATERIAL	10,715.00		10,715.00		10,715.00	100.00		535.75
04-20000C	UNIT MASONRY SIGN MATERIA	15,001.00		15,001.00		15,001.00	100.00		750.05
04-20009C	UNIT MASONRY SIGN LABOR	17,679.00						17,679.00	
04-211390	MASONRY ACCESSORIES	4,714.00	707.00	4,007.00		4,714.00	100.00		235.70
04-211391	MASONRY EQUIPMENT	3,429.00		2,057.40		2,057.40	60.00	1,371.60	102.87
05-05230C	METAL FASTENING	1,393.00						1,393.00	
05-12008C	STRUCTURAL STEEL SHOP DR.	3,750.00		3,750.00		3,750.00	100.00		187.50

REQUEST FOR PAYMENT DETAIL

Project: E421 / JOSEPH W. LUTER JR. COMPLE

Draw: E421-2

Period Ending Date: 5/15/2017

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
05-52000C	STEEL STAIRS AND RAILS	21,430.00						21,430.00	
05-52130C	ALUMINUM BALCONY RAILS	10,715.00						10,715.00	
05-58000C	STEEL LINTELS	2,262.00						2,262.00	
05-70000C	ALUMINUM CANE RAIL	1,404.00						1,404.00	
06-10530C	FRAMING EQUIPMENT	3,214.00						3,214.00	
06-110000	FRAMING LABOR MAIN BUILDIN	18,215.00						18,215.00	
06-110091	FRAMING MATERIAL	10,500.00			10,500.00	10,500.00	100.00		525.00
06-17530C	SHOP-FABRICATED WOOD TRU	11,251.00						11,251.00	
06-18160C	EXTERIOR TRIM EQUIPMENT	1,929.00						1,929.00	
06-20000C	EXTERIOR TRIM MATERIAL	17,787.00			13,340.25	13,340.25	75.00	4,446.75	667.01
06-20009C	EXTERIOR TRIM LABOR	10,715.00						10,715.00	
06-40000C	ARCHITECTURAL WOODWORK	1,340.00						1,340.00	
07-21000C	RIGID INSULATION MATERIAL	3,204.00			3,204.00	3,204.00	100.00		160.20
07-21009C	RIGID INSULATION LABOR	1,500.00						1,500.00	
07-240001	BATT INSULATION	1,393.00						1,393.00	
07-31000C	ROOF SHINGLES MATERIAL	12,965.00						12,965.00	
07-31009C	ROOF SHINGLES LABOR	6,107.00						6,107.00	
07-50000C	MEMBRANE ROOFING MATERIA	3,750.00						3,750.00	
07-50009C	MEMBRANE ROOFING LABOR	5,893.00						5,893.00	
07-60000C	FLASHING MATERIAL	8,143.00						8,143.00	
07-60009C	FLASHING LABOR	2,357.00						2,357.00	
07-712303	GUTTERS MATERIAL	3,000.00						3,000.00	
07-72330C	GUTTERS LABOR	2,357.00						2,357.00	
07-92000C	JOINT SEALANTS	1,607.00						1,607.00	
08-111300	HOLLOW METAL DOORS & FRA	5,465.00	5,465.00			5,465.00	100.00		273.25
08-111390	HMMWOOD DOOR LABOR	2,357.00						2,357.00	
08-33000C	OVERHEAD DOORS	954.00						954.00	
08-50000C	WINDOWS MATERIAL	14,842.00						14,842.00	
08-50009C	WINDOWS LABOR	857.00						857.00	
08-70000C	DOOR HARDWARE ALLOWANC	14,000.00						14,000.00	

REQUEST FOR PAYMENT DETAIL

Project: E421 / JOSEPH W. LUTER JR. COMPLE>

Draw: E421-2

Period Ending Date: 5/15/2017

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
09-211600	GYPSUM BOARD MATERIAL	2,250.00						2,250.00	
09-211690	GYPSUM BOARD LABOR	2,464.00						2,464.00	
09-22160C	METAL FRAMING MATERIAL	2,786.00			2,786.00	2,786.00	100.00		139.30
09-90000C	PAINTING AND COATING	9,517.00						9,517.00	
10-14000C	SIGNAGE MATERIAL	1,543.00						1,543.00	
10-14009C	SIGNAGE LABOR	214.00						214.00	
10-14050C	INTERIOR SIGNAGE	214.00						214.00	
10-211300	TOILET PARTITIONS	8,121.00						8,121.00	
10-28000C	TOILET ACCESS. MAT. ALLOWA	1,800.00						1,800.00	
10-28009C	TOILET ACCESSORIES LABOR	429.00						429.00	
10-51000C	PRESS BOX SHELF MATERIAL	2,058.00						2,058.00	
10-51009C	PRESS BOX SHELF LABOR	214.00						214.00	
10-55000C	AWNINGS MATERIAL	4,714.00						4,714.00	
10-55009C	AWNINGS LABOR	429.00						429.00	
10-70000C	STATUES MATERIAL	8,947.00	4,473.50			4,473.50	50.00	4,473.50	223.68
10-73000C	STATUES LABOR	2,143.00						2,143.00	
10-73130C	UTILITY SHELF	214.00						214.00	
10-75000C	WEATHERVANE MATERIAL	5,218.00	2,609.00			2,609.00	50.00	2,609.00	130.45
10-75009C	WEATHERVANE LABOR	643.00						643.00	
22-000001	PLUMBING FIXTURES MATERIA	9,046.00						9,046.00	
22-00009C	PLUMBING FIXTURES LABOR	3,224.00						3,224.00	
22-07000C	WASTE PIPE MATERIAL	2,381.00	2,142.00			2,142.00	89.96	239.00	107.10
22-07009C	WASTE PIPE LABOR	4,270.00	3,843.00			3,843.00	90.00	427.00	192.15
22-110000	WATER PIPE MATERIAL	3,315.00		2,652.00		2,652.00	80.00	663.00	132.60
22-13000C	WATER PIPE LABOR	4,512.00		3,609.60		3,609.60	80.00	902.40	180.48
22-13010C	DRAINS/CLEAN OUTS MATERIA	6,857.00		6,857.00		6,857.00	100.00		342.85
22-13019C	DRAINS/CLEAN OUTS LABOR	1,290.00		1,290.00		1,290.00	100.00		64.50
22-13019f	GREASE TRAP MATERIAL	1,580.00						1,580.00	
22-13030C	GREASE TRAP LABOR	645.00						645.00	
22-13039C	VENT PIPE MATERIAL	598.00						598.00	

REQUEST FOR PAYMENT DETAIL

Project: E421 / JOSEPH W. LUTER JR. COMPLE>

Draw: E421-2

Period Ending Date: 5/15/2017

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
22-13530C	VENT PIPE LABOR	2,135.00						2,135.00	
22-142613	INSULATION	5,036.00		4,028.80		4,028.80	80.00	1,007.20	201.44
22-40000C	EQUIPMENT RENTAL	2,143.00	1,928.00	215.00		2,143.00	100.00		107.15
22-42019C	TRAP PRIMERS MATERIAL	1,286.00		1,286.00		1,286.00	100.00		64.30
22-420191	TRAP PRIMERS LABOR	806.00		806.00		806.00	100.00		40.30
23-000001	AHU INSTALL - MATERIAL	493.00						493.00	
23-00009C	AHU INSTALL - LABOR	609.00						609.00	
23-05000C	DUCTLESS SPLIT INSTALL-MAT	171.00						171.00	
23-059301	DUCTLESS SPLIT INSTALL-LAB	609.00						609.00	
23-07000C	EXHAUST FAN INSTALL - MATEF	214.00						214.00	
23-090001	EXHAUST FAN INSTALL-LABOR	1,430.00						1,430.00	
23-30000C	EQUIPMENT	4,200.00						4,200.00	
23-31009C	GRILLES	1,961.00						1,961.00	
23-310091	ROUND DUCT - MATERIAL	2,379.00						2,379.00	
23-34419C	ROUND DUCT - LABOR	1,178.00						1,178.00	
26-000001	WIRING ROUGH IN MATERIAL	2,325.00	200.00	962.50		1,162.50	50.00	1,162.50	58.13
26-00009C	WIRING ROUGH IN LABOR	6,407.00	200.00	3,003.50		3,203.50	50.00	3,203.50	160.18
26-012602	WIRING TRIM OUT MATERIAL	1,854.00						1,854.00	
26-09160C	WIRING TRIM OUT LABOR	2,170.00						2,170.00	
26-20000C	WIRING DEVICES MATERIAL	552.00						552.00	
26-21000C	WIRING DEVICES LABOR	1,318.00						1,318.00	
26-24000C	LIGHT FIXTURES MATERIAL	13,779.00						13,779.00	
26-27000C	LIGHT FIXTURES LABOR	2,845.00						2,845.00	
26-27269C	PANELBOARDS MATERIAL	1,339.00						1,339.00	
26-272691	PANELBOARDS LABOR	1,104.00						1,104.00	
26-32000C	TRANSFORMER MATERIAL	2,105.00						2,105.00	
26-41000C	TRANSFORMER LABOR	846.00						846.00	
26-50000C	EQUIPMENT CONNECTIONS M/	225.00						225.00	
26-52000C	EQUIPMENT CONNECTIONS LA	739.00						739.00	
31-31010C	SOIL POISONING	407.00		407.00		407.00	100.00		20.35

REQUEST FOR PAYMENT DETAIL

Project: E421 / JOSEPH W. LUTER JR. COMPLE>

Draw: E421-2

Period Ending Date: 5/15/2017

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
32-14009C	EXPOSED AGGREGATE CONCF	2,293.00						2,293.00	
32-160001	SIDEWALKS MATERIAL	5,357.00						5,357.00	
32-16009C	SIDEWALKS LABOR	3,348.00						3,348.00	
32-31000C	WIRE MESH PARTITION	1,807.00						1,807.00	
32-31009C	ALUMINUM DOUBLE GATE	5,338.00						5,338.00	
32-32000C	MECHANICAL ENCLOSURE FEN	2,641.00						2,641.00	
33-40000C	FOUNDATION DRAINS	1,286.00		1,286.00		1,286.00	100.00		64.30
81-03350C	SUPERINTENDENT	27,858.00	5,571.00	5,571.00		11,142.00	40.00	16,716.00	557.10
81-03400C	PROJECT MANAGER	15,001.00	3,000.00	3,000.00		6,000.00	40.00	9,001.00	300.00
81-03500C	OFFICE - CLERICAL	1,500.00	300.00	300.00		600.00	40.00	900.00	30.00
81-03759C	GENERAL LABOR	5,786.00	1,157.00	1,157.00		2,314.00	39.99	3,472.00	115.70
81-04000C	TRAVEL EXPENSE	6,509.00	1,301.00	1,301.00		2,602.00	39.98	3,907.00	130.10
89-00015C	CO#1 PCO# 1, 2, 3	-477.86		-477.86		-477.86	100.00		-23.89

Totals		636,622.14	86,871.50	120,128.54	29,830.25	236,830.29	37.20	399,791.85	11,841.53
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REQUEST FOR PAYMENT DETAIL

Project: E421 / JOSEPH W. LUTER JR. COMPLE>

Draw: E421-2

Period Ending Date: 5/15/2017

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
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<u>CO</u>	<u>CO Item and Description</u>	<u>CO Amount</u>
CO#1	133-000 CO#1 PCO# 1, 2, 3	-477.86
	Total Change Order amount	-477.86



INVOICE

1326 CAVALIER BLVD.
CHESAPEAKE, VA 23323
(757) 558-3100 PHONE
(757) 558-3106 FAX

INVOICE NUMBER: D2353
INVOICE DATE: 04/28/17
WACO JOB NUMBER: D1625-2
CUSTOMER ACCT. NUMBER: SM1012
P.O. NUMBER:
TERMS: Net 30 Days

Sold To:

Town of Smithfield
P. O. Box 246
Smithfield, VA 23431

Services Provided:

Demolition yearly contract Demolition of 28A & B Jamestown Ave.		
CONTRACT AMOUNT		\$5,700.00
CHANGE ORDER AMOUNT		
ADJUSTED CONTRACT AMOUNT		
CONTRACT WORK COMPLETED	100%	\$5,700.00
RETENTION HELD	0%	
TOTAL PREVIOUSLY BILLED		

Please remit payment to:

Waco Inc.
P. O. Box 829
Sandston, VA 23150

Amount Due:	\$5,700.00
-------------	------------

VENDOR # _____

ACCOUNT # _____

DEPT HEAD _____

TOWN MANAGER PHS

WE APPRECIATE YOUR BUSINESS



INVOICE

1326 CAVALIER BLVD.
 CHESAPEAKE, VA 23323
 (757) 558-3100 PHONE
 (757) 558-3106 FAX

INVOICE NUMBER: D2355
 INVOICE DATE: 04/28/17
 WACO JOB NUMBER: D1625-4
 CUSTOMER ACCT. NUMBER: SMI012
 P.O. NUMBER:
 TERMS: Net 30 Days

Sold To:

Town of Smithfield
 P. O. Box 246
 Smithfield, VA 23431

Services Provided:

Demolition yearly contract Demolition of 110-111 Carver Circle		
CONTRACT AMOUNT		\$5,700.00
CHANGE ORDER AMOUNT		
ADJUSTED CONTRACT AMOUNT		
CONTRACT WORK COMPLETED	100%	\$5,700.00
RETENTION HELD	0%	
TOTAL PREVIOUSLY BILLED		
		Amount Due: \$5,700.00

Please remit payment to:
 Waco Inc.
 P. O. Box 829
 Sandston, VA 23150

WACO INC.
 NEW YORK, NY
 DIRECTOR
 YOUR MANAGER

WE APPRECIATE YOUR BUSINESS



INVOICE

1326 CAVALIER BLVD.
CHESAPEAKE, VA 23323
(757) 558-3100 PHONE
(757) 558-3106 FAX

INVOICE NUMBER: D2354
INVOICE DATE: 04/28/17
WACO JOB NUMBER: D1625-3
CUSTOMER ACCT. NUMBER: SM1012
P.O. NUMBER:
TERMS: Net 30 Days

Sold To:

Town of Smithfield
P. O. Box 246
Smithfield, VA 23431

Services Provided:

Demolition yearly contract Demolition of 33-34 Jamestown Ave.		
CONTRACT AMOUNT		\$5,700.00
CHANGE ORDER AMOUNT		
ADJUSTED CONTRACT AMOUNT		
CONTRACT WORK COMPLETED	100%	\$5,700.00
RETENTION HELD	0%	
TOTAL PREVIOUSLY BILLED		
		Amount Due: \$5,700.00

Please remit payment to:
Waco Inc.
P. O. Box 829
Sandston, VA 23150

VENDOR # _____
ACCOUNT # _____
DEPT HEAD _____
TOWN MANAGER _____

WE APPRECIATE YOUR BUSINESS

TOWN OF SMITHFIELD

#465

REQUISITION

001

SUGGESTED VENDOR <u>Isle of Wight County</u>			OFFICE USE ONLY		
REQUESTED BY			DATE REQUESTED <u>5-15-17</u>	DATE WANTED <u>✓</u>	ORDER NO.
DATE ORDERED	QUANTITY		DESCRIPTION	BUDGET ACCT. NO.	EST. UNIT PRICE
			<u>2nd 1/2 debt service 2017</u>		
			<u>4-100-95500-0003</u>		<u>15281.92</u>
			<u>4-100-95500-0005</u>		<u>23233.00</u>
					<u>38514.92</u>

REQUISITIONER
RETAIN YELLOW COPY

APPROVED

[Signature]
TOWN MANAGER

[Signature]
SIGNATURE/ DEPARTMENT HEAD

**PARKS AND RECREATION
COMMITTEE**

Parks and Recreation Operation Update

May 2017

Park Facilities Event Listing			
Day	Date	Event Type	Location
Mon	Apr 24	Committee Meetings	Smithfield Center
Tue	Apr 25	Committee Meetings	Smithfield Center
Wed	Apr 26	SVAE Check Party	Smithfield Center
		Town Staff Meeting	Smithfield Center
Thu	Apr 27	Wedding and Reception	Smithfield Center
Fri	Apr 28	Rehearsal Dinner	Haydens Lane
Sat	Apr 29	Windsor Prom	Smithfield Center
Mon	May 1	TRIAD Senior Conference	Smithfield Center
Tue	May 2	Business Meeting	Smithfield Center
		Town Budget Session	Smithfield Center
		Town Council	Smithfield Center
Wed	May 3	County Employee Awards Luncheon	Smithfield Center
Thu	May 4	Portsmouth Christian Senior Banquet	Smithfield Center
Sat	May 5	Optimist Club 5 K	Windsor Castle Park
		Wedding Ceremony	Windsor Castle Park
		Wedding and Reception	Smithfield Center
Sun	May 6	Wedding Ceremony	Clontz Park
		Wedding Reception	Smithfield Center
Mon	May 8	Business Meeting	Smithfield Center
Tue	May 9	Tourism Breakfast	Smithfield Center
		Planning Commission	Smithfield Center
Wed	May 10	Business Meeting	Smithfield Center
		Southern States Banquet	Smithfield Center
		Staff Meeting	Smithfield Center
		Windsor Castle Restoration Committee	Smithfield Center
Fri	May 12	Park Lovers Party	Smithfield Center
Sat	May 13	Wedding and Reception	Smithfield Center
Mon	May 15	Isle of Wight Schools Retirement Banquet	Smithfield Center
Tue	May 16	Schoolhouse Committee Meeting	Smithfield Center
		Crimeline Meeting	Smithfield Center
		Pinewood Heights Management Meeting	Smithfield Center
		BHA&R	Smithfield Center
Wed	May 17	Senior Citizen Fish Fry	Smithfield Center
Thu	May 18	Business Meeting	Smithfield Center
Sat	May 20	Smithfield Prom	Smithfield Center
Sun	May 21	Main Street Mile	Downtown Smithfield
		Wedding & Reception	Smithfield Center
Upcoming Special Events			
Thu	May 25	Employee Training Day	Smithfield Center
Sat	May 27	Smithfield Challenge Bike Race	Windsor Castle Park
Mon	May 29	Memorial Day Service	Veterans Memorial
Sat	June 3	Clean the Bay Day	Windsor Castle Park
		MS Bike Ride	Windsor Castle Park
Tue	June 6	State of the County Breakfast	Smithfield Center
Sat	June 10	Manor House Restoration Tour	Windsor Castle Manor House
Sat	June 17	Summer Solstice Adventure Race	Windsor Castle Park
Sat	June 24	Olden Days	Downtown Smithfield

Parks and Recreation Operation Update

May 2017

Windsor Castle Park

Manor House Restoration Project

Historical tours of the Manor House property will take place on the following dates:

2 p.m. Saturday, June 10

2 p.m. Saturday, September 9

Eco Counter Data from Mason Street Entrance

Daily Average: 136

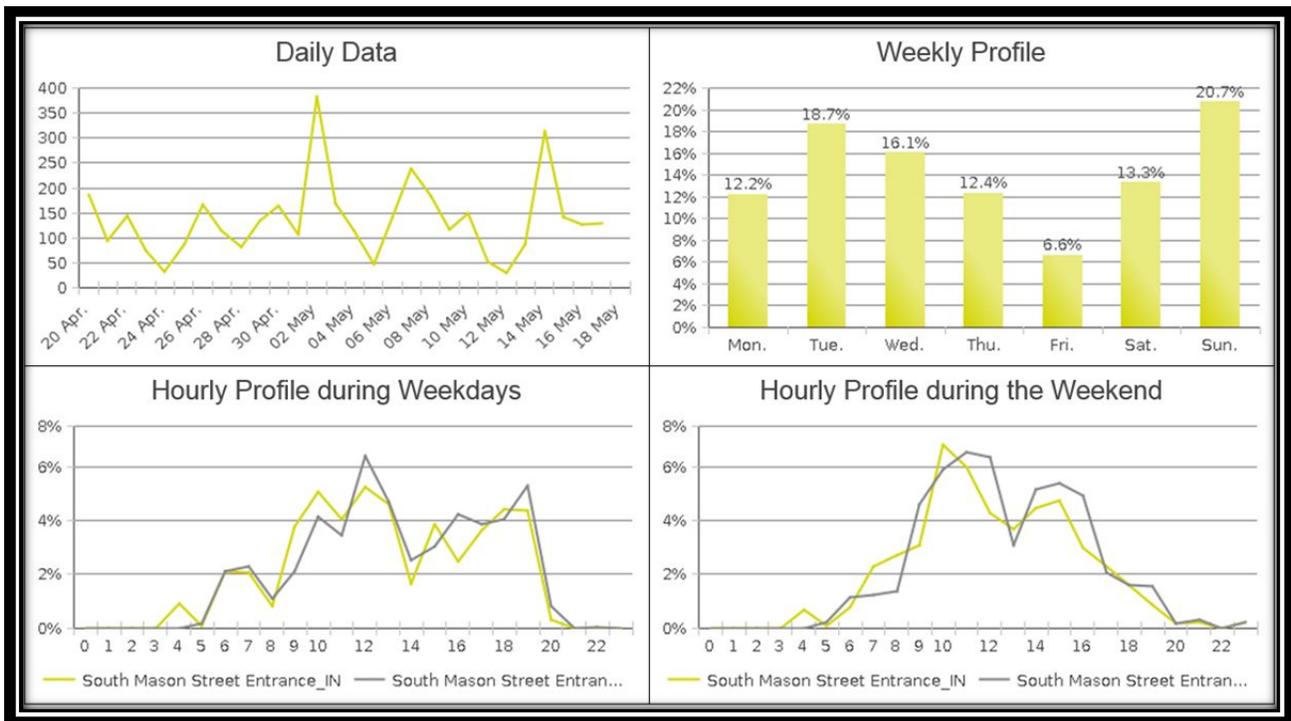
Busiest Day of the Week: Sunday

Busiest Days

Tuesday, May 02,
2017 (382)

Sunday, May 14,
2017 (314)

Sunday, May 07,
2017 (239)



Trail Doc Projects and Hours

Trail Docs have earned over **70** Volunteer Hours since January.

Projects completed	Leaf blowing	Trail repair
	Ivy removal	Tree of Heaven monitoring
	Playscape Maintenance	Erosion Ditch Construction



2017 Town of Smithfield Open to Public Events (on town properties)						
Street Closures	Event Date	Times Location Type of Event Attendance	Event Name	Town Services		
				PD Required	PW Required	Public Restrooms
Town Streets	1/14/2017	Sat 9 A-5 P	BOB Festival	PD	PW	
		WC Riverfront	Smithfield VA Events-Gina Ippilito			
		8K & Festival	869-0664			
		2000 p	gina@smithfieldvaevents.com			
	1/13/2018	Sat 10 A-5 P	Smithfield Station Parking Lot Assist	PD		
		Station Parking Lot	Smithfield Station Parking Lot Assist			
		Office Request	Randy Pack			
			randy.pack@smithfieldstation.com			
	1/15/2017	Sun 2p-5 p Smithfield Center Community 250 p	MLK Program			
	2/12/2017	3 P-6:30 P Smithfield Center Fundraiser 200 p	Sweetheart Banquet			
	2/18/2017	Sat 7 P-11 P Smithfield Center Fundraiser 250 p	CASA Gala	PD		
	2/26/2017	Sun 2 p-4 P Smithfield Center Community 100 p	Black History Month Program			
	3/11/2017	Sat 5:30 P-9:30 P Smithfield Center Fundraiser 350 p	IOW Academy Gala	PD		
Traffic Assist	3/25/2017	Sat -10 A-2:30 P	YMCA Triathlon	PD		
		Town Streets	Virginia-Maryland -Greg Hawkins			
		Race	336-577-2801			
		500	Greg Hawkins <greg.hawkins@vtsmts.com>			
	4/1/2017	Sat 9 AM-2 PM Smithfield Center Flea Market 500 p	Women's Club Flea Market Connie Chapman			
Jericho Road	4/8/2017	Sat 11 A-5 P	Wine Fest	PD	PW	
		WC Riverfront	Smithfield VA Events-Gina Ippilito			
		Festival	869-0664			
		2500 ppl	gina@smithfieldvaevents.com			
	4/8/2017	Sat 9 A-9 P	Smithfield Station Parking Lot Assist	PD		
		Station Parking Lot	Smithfield Station -Randy Pack			
		Officer Request	randy.pack@smithfieldstation.com			

Street Closures	2017 Town of Smithfield Open to Public Events (on town properties)					
	Event Date	Times Location Type of Event Attendance	Event Name	Town Services		
				PD Required	PW Required	Public Restrooms
	4/29/2017	Sat 8 P-12 P Smithfield Center Prom 200 p	Windsor Prom			
	5/1/2017	Mon 8 A-2 P Smithfield Center Senior Community 350 p	TRIAD	PD		
	5/6/2017	Sat 8 A-12 P WC Courtyard Race 300 p	Optimist 5K Mike Murphy 757-660-7151 memurph1126@gmail.com			
	5/12/2017	Fri 8 P-12 P Smithfield Center Gala 300 p	WCFB Suitcase Party	PD		
	5/20/2017	Sat 8 P-12 P Smithfield Center Prom 350 p	Smithfield Prom	PD		
Traffic Assist	5/21/2017	Sun 8 Am-10 AM Main Street Race 300 p	Main Street Mile Lee Duncan 757-298-3839 wharhillbrewingco@gmail.com	PD		
Traffic Assist	5/27/2017	Sat 8 A-2 P WC Courtyard & Streets Bike Race 300 p	Smithfield Challenge Sharon Bochman	PD		
Traffic Assist	5/29/2017	11 A-12 P Veterans Memorial Community 150 p	Memorial Day Service	PD		
	6/2/2017	Fri 8 P-12 P Smithfield Center Prom 350 p	Kings Fork Prom	PD		
	6/3/2017	Sat 7 A-11 A Kayak Launch & Cypress Community Cleanup 20 p	Clean the Bay Day WCFB -Kelly Davis kellyb413@hotmail.com			
Traffic Assist	6/3/2017	Sat 9 A-5 P WC Courtyard & Streets Bike Race 1000 p	Multiple Sclerosis Bike Event MS Group-Karla McCarraher 757-319-4253 Karla.McCarraher@nmss.org	PD		
	6/17/2017	Sat 9 AM-1 PM WC Kayak triathlon/treasure hunt 100 p	Summer Solstice Adventure Race Mark Montague			

Street Closures	2017 Town of Smithfield Open to Public Events (on town properties)					
	Event Date	Times	Event Name	Town Services		
		Location Type of Event Attendance		PD Required	PW Required	Public Restrooms
Main Street	6/24/2017	Sat 9 A-5 P	Olden Days and Car Show	PD	PW	Restrooms
		Main Street	Terry Rhinier/ Elizabeth Moose			
		Festival	814-5170			
		4000 p	terry.rhinier@iwus.net			
Station Bridge	7/3/2017	Sun 9 P-9:30 P	Town Fireworks	PD	PW	Restrooms
		Town Streets				
		Community				
		1000 p				
	7/3/2017	Sun 5 P-9 P	Fireworks-Station Bridge Park Assist	PD		
		Station Parking Lot	Smithfield Station-Randy Pack			
		Office Request	620-7700			
			randy.pack@smithfieldstation.com			
	7/15/2017	Sat 7:30 A-10:30 A	5 K Into the Woods Trail Series			
		WC Trails	Lei Dunn			
		5K Race	589-1554			
		100 p	1bodyfitness@cox.net			
	8/1/2017	Tue 5:30 P-7:30 P	National Night Out	PD		
		Smithfield Center	Night Out Committee-Kurt Beach			
		Community	449-4849			
		500 p	kbeach@smithfieldva.gov			
	8/4-8/5/17	Fri, Sat All Day	Smithfield Guinea Pig BBQ Competition	PD		
		WC Riverfront	Smithfield Foods -Jessie Corbin, Taylor Davis			
		BBQ Competition	760-898-3761			
		500 p	jessie@ernieball.com			
	9/23/2017	Sat 7 A-2 P	Ruritan Car Show			
		Main Street	Smithfield Ruritans-Nan York			
		Car Show	365-9458			
		200 p	nan.york@hughes.net			
	9/30/2017	Sat 10 AM-8 PM	Aiken Fest			
		Little Theater	Jim Abicit			
		Concert				
		200 p	880-3120			
Jericho Road	10/7/2017	Sat 11 A-9 P	Bacon (BBB) Festival	PD	PW	
		WC Riverfront	Smitfield Events-Gina Ippilito			
		Festival	869-0664			
		2500 p	gippolito6@aol.com			
	10/7/2017	Sat 10 A-5 P	Smithfield Station Parking Lot Assist	PD		
		Station Parking Lot	Smithfield Station Parking Lot Assist			
		Office Request	Randy Pack			
			randy.pack@smithfieldstation.com			
Street Closures	10/14/2017	Sat 8 A-11 A	Hog Jog	PD	PW	
		Town Streets	IOW COP -Barbara Stafford			
		5K Race	757-647-4061			
		1000 p	dbstaff@charter.net			

2017 Town of Smithfield Open to Public Events (on town properties)						
Street Closures	Event Date	Times Location Type of Event Attendance	Event Name	Town Services		
				PD Required	PW Required	Public Restrooms
Main Street	10/20/2017	Fri 4 PM	Smithfield Homecoming Parade	PD	PW	
		Main Street	Smithfield High-Jill Gwaltney			
		Parade	371-3918			
		100 p	jillgwaltney@gmail.com			
	10/21/2017	5:30 P-9:30 P Smithfield Center Fundraiser 350 p	IOW Schools Gala	PD		
Traffic Assist	10/21/2017	9 AM-5 PM	Smithfield Century Tour Bike Event	PD		
		WC Riverfront	Chamber-Andy Cripps			
		Bike Race	357-3502			
		100 p	acripps@theisle.org			
Main Street	10/31/2017	Mon 5 P-8 P	Hamoween	PD	PW	Restrooms
		Main Street				
		Community				
		2000 p				
Traffic Assist	11/5/2017	Sun 2 PM-4 PM	Wharf Hill 6 Pack 5K	PD		
		Town Streets	Lee Duncan			
		Race	757-298-3839			
		300 p	wharhillbrewingco@gmail.com			
	11/11/2017	Sat 6 AM-4 PM	Autumn Vintage Market	PD	PW	Restrooms
		Farmers Market Lot	Farmers Market-Cheryl Ketcham			
		Market	375-3031			
		500 p	cketcham@isleofwightus.net			
Traffic Assist	11/11/2017	Fri 11 AM-12 PM	Veterans Day Ceremony	PD		
		Vet Mem	VFW			
		Community				
		150 p				
	11/18/2017	Sat 5:30 P-9:30 P Smithfield Center Fundraiser 280 p	Festival of Trees	PD		
	12/1/2017	Fri 5:30 P-6:30 P	Tree Lighting Ceremony	PD		
		Times Gazebo				
		Community				
		200 p				
	12/1/2017	Fri, Sat, Sun Smithfield Center Trade Show & Home Tours 500 p	Christmas in Smithfield & Antique Show	PD		
Main Street	12/8/2017	Fri 6 PM-9 PM	Main Street Christmas Farmers Market	PD	PW	Restrooms
		Main Street	Farmers Market-Chery Ketcham			
		Market	375-3031			
		5000 p	cketcham@isleofwightus.net			
	12/9/2017	Sat 8 A-10 A Smithfield Center	Breakfast with Santa			

2017 Town of Smithfield Open to Public Events (on town properties)						
Street Closures	Event Date	Times	Event Name	Town Services		
		Location		PD Required	PW Required	Public Restrooms
	Type of Event					
	Attendance					
	Community	400 p				
Town Streets	12/9/2017	Sat 10:30 A-12 P	Christmas Parade	PD	PW	Restrooms
		Main Street	Tourism-Terry Rhinier			
		Parade	814-5170			
		3000 p	terry.rhinier@iwus.net			

R.A.D. Corp

171 VFW Drive
Rockland, MA 02370
Ph: 781-871-4400
Fx: 781-878-1161

Proposed Change Order

Order#: 16954-03

Order Date: 05/18/2017

To: Town of Smithfield
P.O Box 246
Smithfield VA 23431

Project: 16954
Joseph W. Luter, Jr Sports Com
Courthouse Highway
Smithfield VA 23431

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached

Ordered By: 50 James Doherty

Customer Order: 16954

Specifications Attached

Description of Work	Amount
Supply equipemnt and labor As per CS102	27,850.00

Notes

Attn: Brian and Jamie

Here is my PCO #03 to for asphalt paving of driveway as noted on attached drawing VE-4 option .

Price has increased little with asphalt escalation cost.

Please advise ASAP .

Thank you

James P. Doherty

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change

27,850.00

The original Contract Sum was	2,578,800.00
Net change by previous Change Orders	-90,653.68
The Contract Sum prior to this Change Order	2,488,146.32
The Contract Sum will be changed by this Change Order	27,850.00
The new Contract Sum including this Change Order will be	2,515,996.32
The Contract Time will be changed by	0 Days

Owner: _____

Date: _____

Contractor: R.A.D Corp James P. Doherty

Date: 5-18-17

Jim Doherty

From: Jim Doherty
Sent: Tuesday, May 16, 2017 9:39 AM
To: 'Jamie.Weist@kimley-horn.com'; Greg.Schmitt@kimley-horn.com
Cc: 'Brian Camden'
Subject: RE: Joe Luter Sports Complex

FYI ALL :

 With recent asphalt escalation cost in the asphalt industry the \$24,000 credit for VE #4 new charge to add back into scope would be \$27,850.00 . Please let me know if you would like to proceed thank you

James P. Doherty
Project Manager

R.A.D.
SPORTS

171 VFW Drive
Rockland, MA 02370
Ph #781-871-4400 Ext#205
Fx #781-878-1161
Cell #781-706-5758

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From: Jamie.Weist@kimley-horn.com [mailto:Jamie.Weist@kimley-horn.com]
Sent: Tuesday, May 16, 2017 9:24 AM
To: David Marinelli <djm@radsports.com>; Greg.Schmitt@kimley-horn.com
Cc: Jim Doherty <jpd@radsports.com>
Subject: RE: Joe Luter Sports Complex

I corresponded with Amy Musick yesterday, she should be making decision on brick today. Attached is sheet CS-102 which shows limits of asphalt paving removed thru VE Option 4.

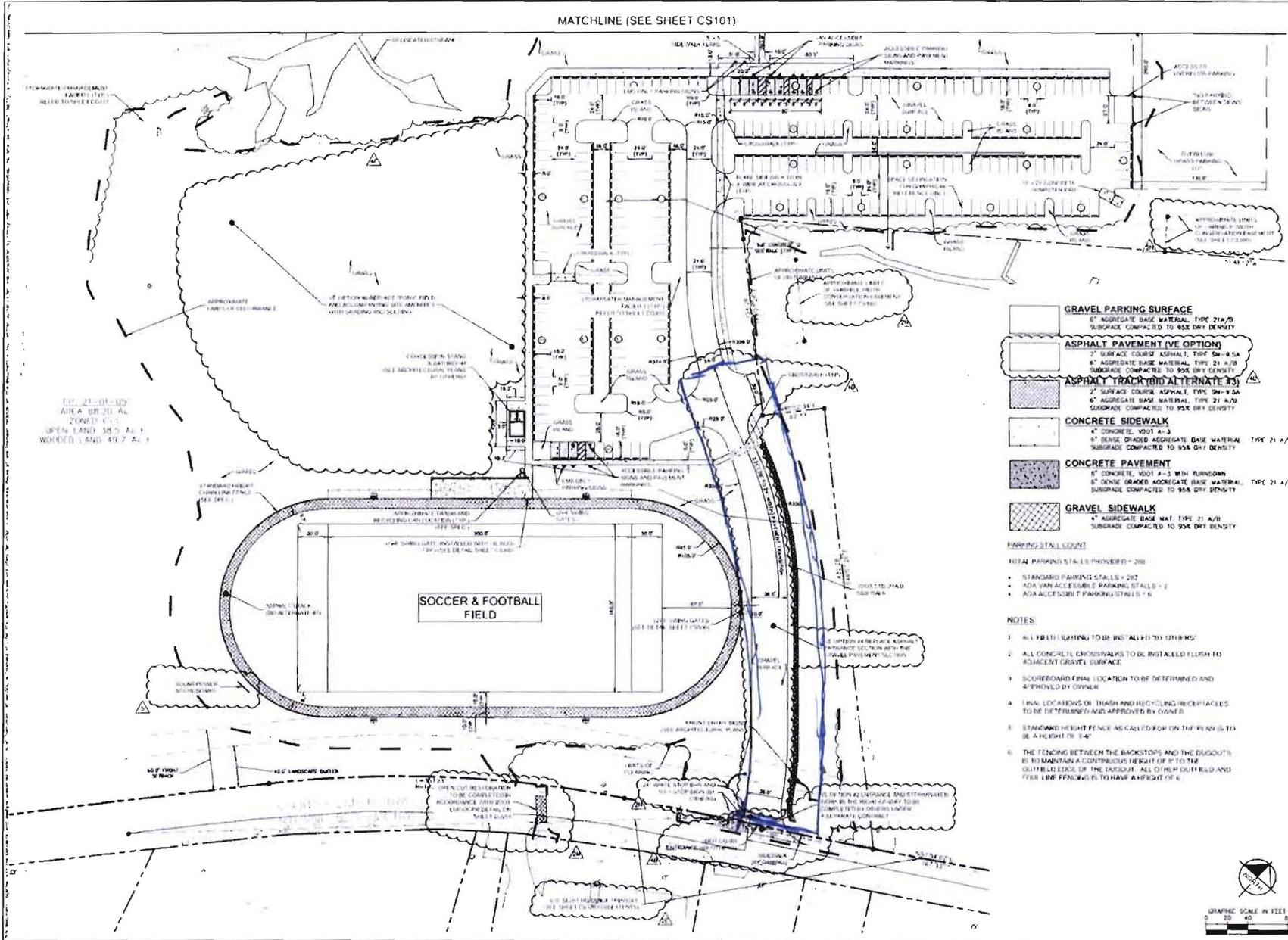
Jamie H. Weist, P.E. | Associate
Kimley-Horn | 11815 Fountain Way, Suite 300 Newport News, VA 23606
Direct: 757.320.5636 | Mobile: 757.650.9624

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Celebrating nine years as one of FORTUNE's 100 Best Companies to Work For

From: David Marinelli [mailto:djm@radsports.com]
Sent: Tuesday, May 16, 2017 8:10 AM

MATCHLINE (SEE SHEET CS101)



- GRAVEL PARKING SURFACE**
6" AGGREGATE BASE MATERIAL, TYPE 21A/B
SUBGRADE COMPACTED TO 95% DRY DENSITY
- ASPHALT PAVEMENT (VE OPTION)**
2" SURFACE COURSE ASPHALT, TYPE SM-8.5A
6" AGGREGATE BASE MATERIAL, TYPE 21A/B
SUBGRADE COMPACTED TO 95% DRY DENSITY
- ASPHALT TRACK (ALTERNATE #3)**
2" SURFACE COURSE ASPHALT, TYPE SM-8.5A
6" AGGREGATE BASE MATERIAL, TYPE 21A/B
SUBGRADE COMPACTED TO 95% DRY DENSITY
- CONCRETE SIDEWALK**
4" CONCRETE, VOLT A-3
6" DENSE GRADED AGGREGATE BASE MATERIAL, TYPE 21A/B
SUBGRADE COMPACTED TO 95% DRY DENSITY
- CONCRETE PAVEMENT**
8" CONCRETE, VOLT A-3 WITH RUMBLE
6" DENSE GRADED AGGREGATE BASE MATERIAL,
SUBGRADE COMPACTED TO 95% DRY DENSITY
- GRAVEL SIDEWALK**
4" AGGREGATE BASE MAT, TYPE 21A/B
SUBGRADE COMPACTED TO 95% DRY DENSITY

- PARKING STALL COUNT**
- TOTAL PARKING STALLS PROVIDED = 200
- STANDARD PARKING STALLS = 202
 - ADA VAN ACCESSIBLE PARKING STALLS = 2
 - ADA ACCESSIBLE PARKING STALLS = 6

- NOTES:**
1. ALL FIELD LIGHTING TO BE INSTALLED BY OTHERS
 2. ALL CONCRETE CROSSWALKS TO BE INSTALLED FLUSH TO ADJACENT GRAVEL SURFACE
 3. SCREENING FENCE LOCATION TO BE DETERMINED AND APPROVED BY OWNER
 4. FINAL LOCATIONS ON TRASH AND RECYCLING SURFACES TO BE DETERMINED AND APPROVED BY OWNER
 5. STANDARD HEIGHT FENCE AS CALLED FOR ON THE PLAN IS TO BE A HEIGHT OF 14'
 6. THE FENCING BETWEEN THE BACKSTOP AND THE DUGOUT IS TO MAINTAIN A CONTINUOUS HEIGHT OF 8' TO THE OUTFIELD EDGE OF THE DUGOUT. ALL OTHER outfield AND FENCE LINE FENCING IS TO HAVE A HEIGHT OF 6'.

DATE	DESCRIPTION
11/15/23	ISSUED FOR PERMIT

Kimley»Horn

INCORPORATED

1000 W. 10TH STREET, SUITE 100
DENVER, CO 80202
TEL: 303.733.8800
WWW.KIMLEY-HORN.COM



DATE	DESCRIPTION
11/15/23	ISSUED FOR PERMIT

JOSEPH W. LUTER, JR.
SPORTS COMPLEX
PREPARED FOR
TOWN OF SMITHFIELD

PROJECT NUMBER
CS102

**PUBLIC BUILDINGS & WELFARE
COMMITTEE**

Pinewood Heights Relocation Project Updates

PROJECT STATUS MAP

Pinewood Heights Phase III Redevelopment Project

Town of Smithfield, Virginia

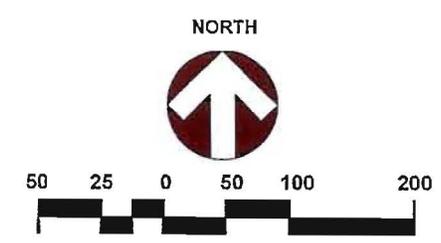
LEGEND

— PHASE III BOUNDARY

STATUS:

- PRELIM ACQ LETTER RECEIVED BY OWNER
- APPRAISAL COMPLETE
- OFFER TO PURCHASE ACCEPTED
- ACQUISITION COMPLETE
- RELOCATION IN PROCESS
- RELOCATION COMPLETE
- READY FOR DEMOLITION/DEMO PREP

- O OWNER OCCUPIED
- R RENTER OCCUPIED
- 8 SECTION 8 TENANT
- V VACANT STRUCTURE



GRAPHIC SCALE IN FEET

COMMUNITY PLANNING PARTNERS, INC.
COMMUNITY DEVELOPMENT CONSULTANTS
RICHMOND, VIRGINIA

MAY 2017

PERMANENT RELOCATION MONTHLY PROGRESS REPORT FOR MAY 2017

Locality: Smithfield Town

Contract #: 15-10

Prepared by: Michael Paul Dodson

Project Name: Pinewood Heights Phase 3

Date: May 15, 2017

FINANCIALS			
CDBG Contract Amount:	\$1,000,000	Local Leverage Amount:	\$1,323,335
CDBG Amount Obligated:	\$ 921,500	Local Leverage Amount Obligated:	\$ 927,000
CDBG Amount Expended:	\$ 814,827	Local Leverage Amount Expended:	\$ 795,752

CUMULATIVE RELOCATION PROGRESS			
# of appraisals done?	16 of 18	# of homeownership counseling done?	17 of 18
# of homes acquired?	13 of 18	# of housing inspections done?	15 of 18
# of vacant lots acquired?	1 of 2	# of owner-occupied relocations done?	5 of 5
# of demolitions done?	4 of 18	# of market-rate relocations done?	6 of 9
Clearance completed?	4 of 18	# of Section 8 relocations done?	2 of 4

ADMINISTRATIVE ACTIVITY

Date Project Sign Erected: 11/ 30/ 2015

Date of last Management Team meeting: 01/10/2017

Date annual Project Area Clean-Up Session done: 11/ 28/ 2015

Date annual Fair Housing activity done: 06/ 30/ 2016

TA Site Visit Requested: Yes No

Is project on schedule as shown in timeline? Yes No If no, update will be uploaded by: ____/____/____

Is the project proceeding within budget? Yes No If no, update will be uploaded by: ____/____/____

Status: What project activities will occur in next 60 days? Will they be completed on time? Are problems anticipated or occurring?
 Notice to Purchase and Relocation First notice letters sent to all resident/owners except 22 Jamestown. Appraisals and RA have been completed for all homes except 22 & 24 Jamestown and one vacant lot. Applications have been received and being processed for all residents. Owners at 21, 23, 33, 36, and 38 Jamestown have sold their homes and relocated. Rentals families at 25, 27A, 28A, 28B, 31, 32, 34, and 35 Jamestown have relocated. We are working with four other tenants of their relocation. The Town has also closed the rental properties at 27A, 27B, 28A, 28B, 31, 32, 34, 35 Jamestown. Counter offers have been accepted on 25 Jamestown and it will close by the end of May. Work will be targeting on getting 27B and 37 Jamestown Avenue relocated. Demolition has occurred at 28A/B and 33/34 Jamestown. Additional demolitions will occur as duplex units become vacant.

Are problems anticipated? None

Other comments: None

Project Specific Products:

Owner-Occupied Acquisition (Goal=5)

Owner Occupied Homes

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Preliminary Acquisition Letters Sent 5

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Appraisals Completed 5

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Review Appraisals Completed 5

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Offer to Purchase Letters Sent 5

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Offers Accepted 5

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Properties Closed On 5

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Heir (Vacant) Acquisition (Goal=1)

Heir (Vacant) Homes

1) 37 Jamestown

Preliminary Acquisition Letters Sent 1

1) 37 Jamestown

Appraisals Completed 1

1) 37 Jamestown

Review Appraisals Completed 1

1) 37 Jamestown

Offer to Purchase Letters Sent 0

Offers Accepted 0

Properties Closed On 0

Tenant-Occupied Acquisition (Goal=12)

Tenant Occupied Homes

1) 22 Jamestown 2) 24 Jamestown 3) 25 Jamestown 4) 26 Jamestown 5) 27A Jamestown 6) 27B Jamestown
7) 28A Jamestown 8) 28B Jamestown 9) 31 Jamestown 10) 32 Jamestown 11) 34 Jamestown 12) 35 Jamestown

Preliminary Acquisition Letters Sent 11

1) 24 Jamestown 2) 25 Jamestown 3) 26 Jamestown 4) 27A Jamestown 5) 27B Jamestown 6) 28A Jamestown
7) 28B Jamestown 8) 31 Jamestown 9) 32 Jamestown 10) 34 Jamestown 11) 35 Jamestown

Appraisals Completed 10

1) 25 Jamestown 2) 26 Jamestown 3) 27A Jamestown 4) 27B Jamestown 5) 28A Jamestown 6) 28B Jamestown
7) 31 Jamestown 8) 32 Jamestown 9) 34 Jamestown 10) 35 Jamestown

Review Appraisals Completed 10

1) 25 Jamestown 2) 26 Jamestown 3) 27A Jamestown 4) 27B Jamestown 5) 28A Jamestown 6) 28B Jamestown
7) 31 Jamestown 8) 32 Jamestown 9) 34 Jamestown 10) 35 Jamestown

Offer to Purchase Letters Sent 9

1) 25 Jamestown 2) 27A Jamestown 3) 27B Jamestown 4) 28A Jamestown 5) 28B Jamestown 6) 31 Jamestown
7) 32 Jamestown 8) 34 Jamestown 9) 35 Jamestown

Offers Accepted 9

1) 25 Jamestown 2) 27A Jamestown 3) 27B Jamestown 4) 28A Jamestown 5) 28B Jamestown 6) 31 Jamestown
7) 32 Jamestown 8) 34 Jamestown 9) 35 Jamestown

Properties Closed On 8

1) 27A Jamestown 2) 27B Jamestown 3) 28A Jamestown 4) 28B Jamestown 5) 31 Jamestown 6) 32 Jamestown
7) 34 Jamestown 8) 35 Jamestown

Owner-Occupied Relocation (Goal=5)

Owner Occupied Homes

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Household Surveys Completed 5

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Income Verifications Completed 5

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Eligibility of Relocation Letters Sent 5

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Comparable Units Found and Inspected 5

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Households Relocated 5

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Market-Rate, Renter-Occupied Relocation (Goal=8)

Market-Rate Occupied Homes

1) 24 Jamestown 2) 25 Jamestown 3) 26 Jamestown 4) 28A Jamestown 5) 28B Jamestown 6) 31 Jamestown
7) 34 Jamestown 8) 35 Jamestown

Household Surveys Completed 8

1) 24 Jamestown 2) 25 Jamestown 3) 26 Jamestown 4) 28A Jamestown 5) 28B Jamestown 6) 31 Jamestown
7) 34 Jamestown 8) 35 Jamestown

Income Verified 7

1) 25 Jamestown 2) 26 Jamestown 3) 28A Jamestown 4) 28B Jamestown 5) 31 Jamestown 6) 34 Jamestown
7) 35 Jamestown

Eligibility of Relocation Letters Sent 7

1) 25 Jamestown 2) 26 Jamestown 3) 28A Jamestown 4) 28B Jamestown 5) 31 Jamestown 6) 34 Jamestown
7) 35 Jamestown

Comparable Units Found and Inspected 6

1) 25 Jamestown 2) 28A Jamestown 3) 28B Jamestown 4) 31 Jamestown 5) 34 Jamestown 6) 35 Jamestown

Households Relocated 5

- 1) 25 Jamestown 2) 28A Jamestown 3) 28B Jamestown 4) 31Jamestown 5) 34 Jamestown 6) 35 Jamestown

Section 8, Renter-Occupied Relocation (Goal=4)

Section 8 Occupied Homes

- 1) 22 Jamestown 2) 27A Jamestown 3) 27B Jamestown 4) 32 Jamestown

Household Surveys Completed 3

- 1) 27A Jamestown 2) 27B Jamestown 3) 32 Jamestown

Income Verifications Completed 3

- 1) 27A Jamestown 2) 27B Jamestown 3) 32 Jamestown

Eligibility of Relocation Letters Sent 3

- 1) 27A Jamestown 2) 27B Jamestown 3) 32 Jamestown

Comparable Units Found and Inspected 3

- 1) 27A Jamestown 2) 27B Jamestown 3) 32 Jamestown

Households Relocated 2

- 1) 27A Jamestown 2) 32 Jamestown

Demolition (Goal=18)

Units to be Demolished

- 1) 21 Jamestown 2) 22 Jamestown 3) 23 Jamestown 4) 24 Jamestown 5) 25 Jamestown 6) 26 Jamestown
7) 27A Jamestown 8) 27B Jamestown 9) 28A Jamestown 10) 28B Jamestown 11) 31 Jamestown 12) 32 Jamestown
13) 33 Jamestown 14) 34 Jamestown 15) 35 Jamestown 16) 36 Jamestown 17) 37 Jamestown 18) 38 Jamestown

Units that have been Demolished 4

- 1) 28A Jamestown 2) 28B Jamestown 3) 33 Jamestown 4) 34 Jamestown

**STAFF REPORT
TO THE TOWN COUNCIL**

SPECIAL USE PERMIT

PUBLIC HEARING

June 6, 2017

Applicant Name & Address	Pamona Kelli Pollard 369 Hilltop Drive #D Newport News, VA 23603
Owner Name & Address	Kathleen Swedish 5 Smith Lane Stony Brook, NY 11790
Property Location & Description	704C S. Church St. Smithfield, VA 23430 Located southwest of the intersection of Jordan Drive and South Church Street (Parcel #21A-01-520)
Statistical Data (See Plat)	
Current Zoning	R-O, Residential Office
Proposed Use	Private School/ Personal Service Establishment
Surrounding Land Uses/Zoning	
Adjacent parcels are zoned	HR-C, Highway Retail Commercial; R-O, Residential Office; N-R, Neighborhood Residential
Conformity with Comprehensive Plan	Current future land use plan shows land use as Residential Office

Staff Comments

The applicant is requesting a special use permit for “Private School/Personal Service Establishment” at 704C S. Church Street under the provisions of Article 3.G, Section C and Article 6 of the Zoning Ordinance in order to establish a cosmetology school to teach the care of hair, skin and nails.

At their May 9, 2017 meeting, the Town of Smithfield Planning Commission recommended approval of this application to Town Council with no conditions.

Strengths:

1. The possibility of expanding the scope of the use of an existing structure on a main corridor.

Weaknesses:

1. None identified at this time.

Contact William Saunders at 365-4266 or wsaunders@smithfieldva.gov with any questions.



TOWN OF SMITHFIELD

310 Institute Street, P. O. Box 246 Smithfield, VA 23431
(757) 365-4200 Fax (757) 357-9933

APPLICATION FOR:

- Special Use Permit Variance Special Yard Exception
- Special Sign Exception Other

Applicant(s) Name: Pamona Kelli Pollard - INSTRUCTOR
 Address: 369 Hilltop Drive #10 SENIOR COSMETOLOGY +
 City, State, Zip: Newport News, VA 23603 HAIRCUTTERY AT
 Phone Number(s): (757) 706-2386 DOMINION SCHOOL OF HAIR
 * LICENSE #12040, 1779 - YEARS WITH STATE OF VA DESIGN
 Property Owner(s) Name: KATHLEEN SWEDISH
 Address: 5 SMITH LANE
 City, State, Zip: STONY BROOK, N.Y. 11790
 Phone Number(s): 631-988-8810 - 757-903-6568

Property Address: 704 C. SOUTH CHURCH ST. SMITHFIELD, VA 23430
 Tax Map Number(s): 21A-01-520
 Property Description: SINGLE STORY STRUCTURE RENTAL UNIT 1200 SQ. FT. FORMERLY OCCUPIED BY "SOUTH SIDE DANCE STUDIO SINCE 2001
 Zoning: _____ Acreage: _____ Application Fee: _____
 Legal Reference: _____ Deed Book#: _____ Page#: _____

Proposed Use/Exception: "POST EDUCATIONAL LEARNING" COSMETOLOGY SCHOOL TEACHING HAIR CARE
SKIN & NAILS: 2 EMPLOYEES: PAMONA KELLI POLLARD + ASSISTANT
BUSINESS NAME: "MS KELLI'S SCHOOL OF COSMETOLOGY"
HOURS OF OPERATION: MONDAY THRU FRIDAY 9AM TO 3PM
BUSINESS SCHOOL: FOR EDUCATION OF CARE FOR HAIR, SKIN
AND NAILS: PURPOSE: TO EDUCATE THE INDIVIDUAL TO ULTIMATELY
TO ACHIEVE INNER BEAUTY BY ENHANCING THEIR OUTER BEAUTY
7-10 CHAIRS AND SELF CONFIDENCE

Pamona Kelli Pollard
 Applicant(s) Signature

2-24-17
 Date

 Applicant(s) Signature

 Date

Shipping Information

Name:
Company:
Address 1:
Address 2:
City:
State:
Country:
Zip Code:
Email Address:
Phone Number:

Ready to Search Profiles

"APRIL 11, 2017 SMITHFIELD" TOWN MEETING

PayProsis is a registered trademark of Payment Processing, Inc.

April 7, 2017

KATHLEEN Sweedish.
5 SMITH LANE
SHONY BROOK, N.Y. 11790

TO: WILLIAM SAUNDERS.
DEPT. OF PLANNING & ZONING
310 INSTITUTE ST
SMITHFIELD, VA. 23430

RE: "APPLICATION SPECIAL USE PERMIT"
704C SO. CHURCH ST
SMITHFIELD, VA. 23430

Dear Mr. Saunders:

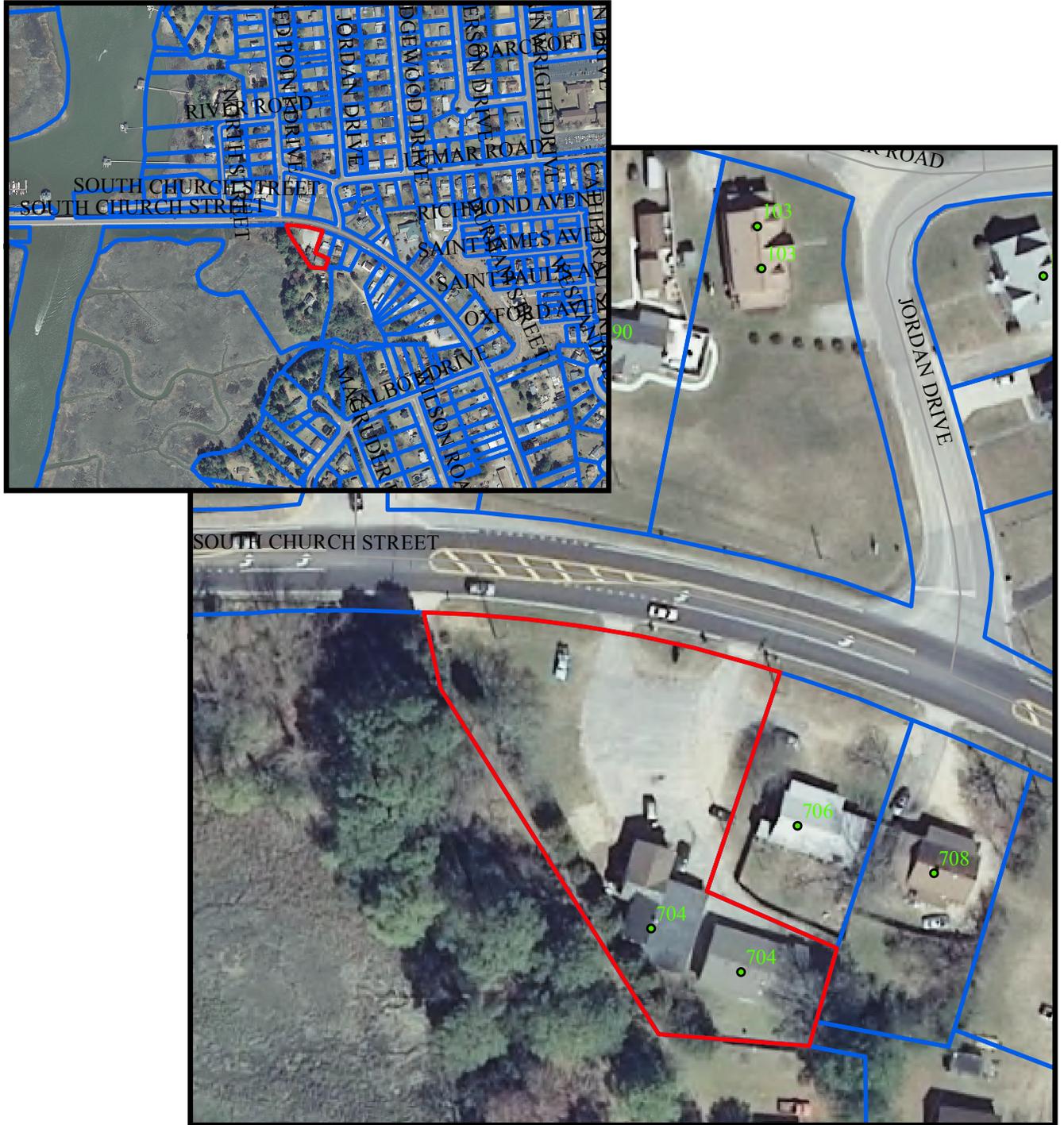
Enclosed Please find:

1. APPLICATION
2. \$400.00 CHECK #1049. Payable to THE TOWN OF SMITHFIELD
3. SURVEY OF 704 S. CHURCH ST.

IF POSSIBLE TO PLACE THIS APPLICATION BEFORE THE BOARD ON APR. 11, 2017. I AM RESPONSIBLE FOR THE LATE FILING AS I WANTED TO HAVE ALL POSSIBLE INFORMATION AVAILABLE FOR APPROVAL.

yours truly,
Kathleen Sweedish

Pollard Special Use Permit 704C South Church Street



Map Created by
William Saunders
May 2017

NOTICE OF PUBLIC HEARING
TOWN COUNCIL OF THE TOWN OF SMITHFIELD
SPECIAL USE PERMIT

Notice is hereby given that the Town Council of the Town of Smithfield, Virginia, will hold a public hearing at the regular meeting of the Town Council in the council chambers in The Smithfield Center, 220 N. Church Street, meeting room A, Smithfield, Virginia, on Tuesday, June 6, 2017 at 7:30 p.m. to consider the application of Kathleen Swedish, owner and Pamona Kelli Pollard, applicant, for a special use permit under the provisions of Article 3.G., Section C, and Article 6 of the Zoning Ordinance of the Town of Smithfield, Virginia, adopted September 1, 1998, and as amended thereafter, in order to approve the use of the premises for a private school/service establishment and in particular for a cosmetology school.. The property which is the subject of this special use permit is located at 704C S. Church Street. The property in question is zoned R-O, Residential Office District.

Any person affected by or interested in the aforesaid application may appear at the hearing and be heard. Copies of the Zoning Ordinance of the Town of Smithfield and application for this special use permit are available for inspection in the offices of the Department of Planning, Engineering, & Public Works, 310 Institute Street, Smithfield, Virginia 23430.

TOWN OF SMITHFIELD, VIRGINIA

BY: Lesley G. King, Clerk

Publish: May 24 and 31, 2017