

- TAB # 3** 2. Pre-Public Hearing Discussion – Machinery and Tools Tax Proposed Change, Gerald Gwaltney, Commissioner of Revenue
- TAB # 4** 3. July Financial Statements and Graphs
- TAB # 5** 4. August Cash Balances / VML Investment Pool Update
- TAB # 6** 5. Invoices Over \$10,000 Requiring Council Authorization:
- a. GET Solutions (Sports Complex) \$13,540.00
 - b. Godwin Pumps (Purchase Emergency Bypass Pump @ Wellington Pump Station approved April 5th, 2016) \$59,328.13
 - c. REW Corporation (Install Emergency Bypass Pump @ Wellington Pump Station approved April 5th, 2016) \$39,900.00
 - d. Bayside Harley Davidson (Police Motorcycles) \$46,163.84
- TAB # 7** 6. TRIAD Projected Budget
7. Adopt Personal Property Tax Relief Act (PPTRA) Percentage

TUESDAY, SEPTEMBER 20TH, 2016

4:00 p.m. Parks and Recreation Members: Chapman (CH), Pack, Tynes

- 1. Public Comment
- TAB # 8** 2. Operational Update – Parks and Recreation Committee Report
- TAB # 9** 3. Memorandum of Understanding (MOU) between the Town of Smithfield and Isle of Wight County for the Joseph W. Luter Jr. Sports Complex
- 4. Pre-Public Hearing Discussion – Lease with Smithfield Recreation Association (SRA)

Immediately following the conclusion of the above meeting:

Public Works Members: Smith (CH), Cook, Tynes

- 1. Public Comment
- TAB # 10** 2. Virginia Department of Transportation (VDOT) Urban Fund Allocations and 2016 Virginia Appropriation Act
- 2. Pre-Public Hearing Discussion – Shared Use Agreement with Smithfield Foods

Immediately following the conclusion of the above meeting:

Public Buildings & Welfare Members: Cook (CH), Chapman, Smith

- 1. Public Comment
- TAB # 11** 2. Pinewood Heights Relocation Project – Phase III Update

***** Additional Item Not Listed on Committee but will be on Council's October 4th, Agenda*****

- Approval of September 6th, Town Council Meeting Minutes
 - Accept Deed for 33 Jamestown Avenue as part of the Pinewood Heights Relocation Project
 - Presentation – Western Tidewater Free Clinic Update
-

**POLICE
COMMITTEE**

Special Events in Smithfield
Town of Smithfield
220 North Church Street
Smithfield VA 23430
United States
757-356-9939 / 757-365-4819



Confirmation

Group	Reservation:	3078
Jill Gwaltney	Event Name:	Homecoming Parade
Smithfield High School	Status:	Confirmed
14171 Turner Drive	Phone:	371-3918
Smithfield , VA 23430	Event Type:	Parade

Bookings / Details

Quantity	Price	Amount
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Saturday, October 29, 2016

9:00 AM - 10:00 AM Homecoming Parade (Confirmed) Main Street

Reserved: 8:00 AM - 11:00 AM

Subtotal

Grand Total

0.00



**Town of Smithfield
Special Event Application for Permit**

Event Date <small>(don't include setup dates here)</small>	Times <small>(don't include setup or street closure times here)</small>	Proposed Location
November 6, 2016	3pm-5pm	Historic district

Event Name	Smithfield 6-pack and Toast of Town 3k
Event Organizer (Group Name)	Wharf Hill Brewing Company
Tax Exemption ID Number	465130936
Website	www.wharfhillbrewing.com

Event Contacts					
Name	Cristin Emrick	Cell Phone	757-849-8948	Email	wharfhillbrewingco@gmail.com
Name	Lee Duncan	Cell Phone	757-298-3839	Email	SAA

1st Time Event	yes	Annual Event- how many times has event taken place?	N/A
----------------------------------	-----	--	-----

Event Category	<input type="checkbox"/> Festival <input type="checkbox"/> Concert <input type="checkbox"/> Parade <input checked="" type="checkbox"/> Run/Walk <input type="checkbox"/> Bike Race/Tour <input type="checkbox"/> Car Show Other _____
-----------------------	--

Description of Event
 This event is a 6k run or 3k walk through the historic district of downtown Smithfield. Runners/walkers will start at Wharf Hill Brewing and run sequentially to Smithfield Station, Taste of Smithfield, Smithfield Bakery, Smithfield Inn, and the Smithfield Winery to enjoy a small taste of their beverage offerings before continuing on to finish at Wharf Hill Brewing Company for an end of run party.

Average Ticket Price	\$30	Participants will be	<input type="checkbox"/> youth <input checked="" type="checkbox"/> adults <input type="checkbox"/> both
Expected Attendance	100	Largest Attendance Number and Year	
What is your plan in the event of bad weather-cancel, reschedule?		Rain or shine, except emergency	

Road Closures, Traffic Assistance, Windsor Castle Park Trail Closures			<input type="checkbox"/> Closure
Street Name or Park Area	Closure or Traffic Assist	Date Needed	Times Needed
Crossin from Station to WCP	TA	11.6.16	3p-4p est
Mason crossing Cedar	TA	11.6.16	3p-4p est
Main crossing from Underwood to Cary	TA	11.6.16	3:30p-4:30p est
Grace crossing at Institute	TA	11.6.16	3:30p-4:30p est
Crossing at Grace & Mason	TA	11.6.16	3:30p-4:30p est
Crossing Church at Luter	TA	11.6.16	4p-5p est

Road Closures, if approved, will start at least 1 hour before event start. Signage with closure times is placed out in advance of closure.

Alcohol Service and/or Sales? <input checked="" type="checkbox"/> Alcohol		Having music- live bands or DJ? <input checked="" type="checkbox"/> Music	
Date	Times	Date	Times
11.6.16	3p-5p	11.6.16	3p-5p



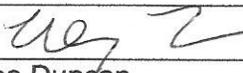
**Town of Smithfield
Special Event Application for Permit**

List benefits of your event to the community	List Recipients of Proceeds
This event was created to increase interest in running within our community, as well as enticing runners from outside our community to visit Smithfield. With the partnership with Smithfield Music, we also hope to bring exposure to local musicians.	Smithfield Music

Check any of the following that your event will include.			
Item	Number	Item	Number
<input type="checkbox"/> Food, Caterer		<input checked="" type="checkbox"/> Food, by Organization	
<input type="checkbox"/> Retail Vendors Non-Profit		<input type="checkbox"/> Retail Vendors For Profit	
<input type="checkbox"/> Port-a-Potties		<input type="checkbox"/> Fencing/Barricades	
<input type="checkbox"/> Trash Cans		<input type="checkbox"/> Generators	
<input type="checkbox"/> Dumpsters		<input type="checkbox"/> Special Lighting	
<input type="checkbox"/> Recycle Containers		<input type="checkbox"/> Golf carts/ATVs	
<input type="checkbox"/> First Responders- EMS, Fire			
Item	Number	Sizes	
Tents			
Staging			
<input type="checkbox"/> Allowing pets		<input type="checkbox"/> Fireworks	<input type="checkbox"/> Providing Shuttle Service

Certificate of insurance for \$1,000,000 is required (certificate of insurance must be presented prior to event)	
Policy Number	CL1691285A
Name of Insurance Liability Carrier	United States Liability insurance Company
Insurance Company Address	1190 Devon Park Dr, Wayne PA 19087
Insurance Company Phone Number	757-357-4456

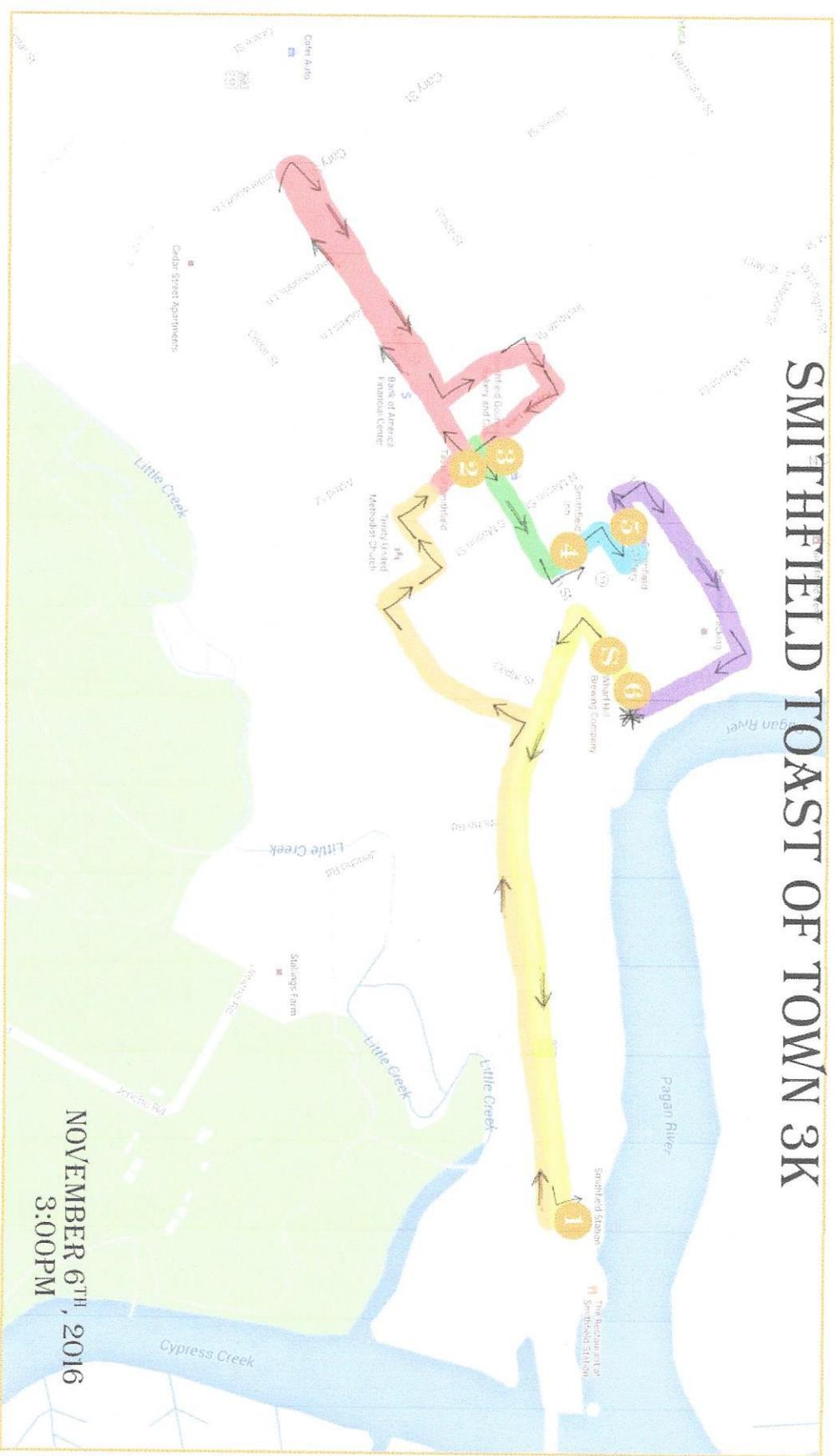
I have received, read thoroughly, understand and will comply with the policies and procedures governing special events held in the Town of Smithfield.

Event Organizer's Signature		Date	07.12.16
Print Name	Lee Duncan		

Attach the following documents:

Flyers or any promotional materials about event or organization
Site Map/Layout of Event

SMITHFIELD TOAST OF TOWN 3K

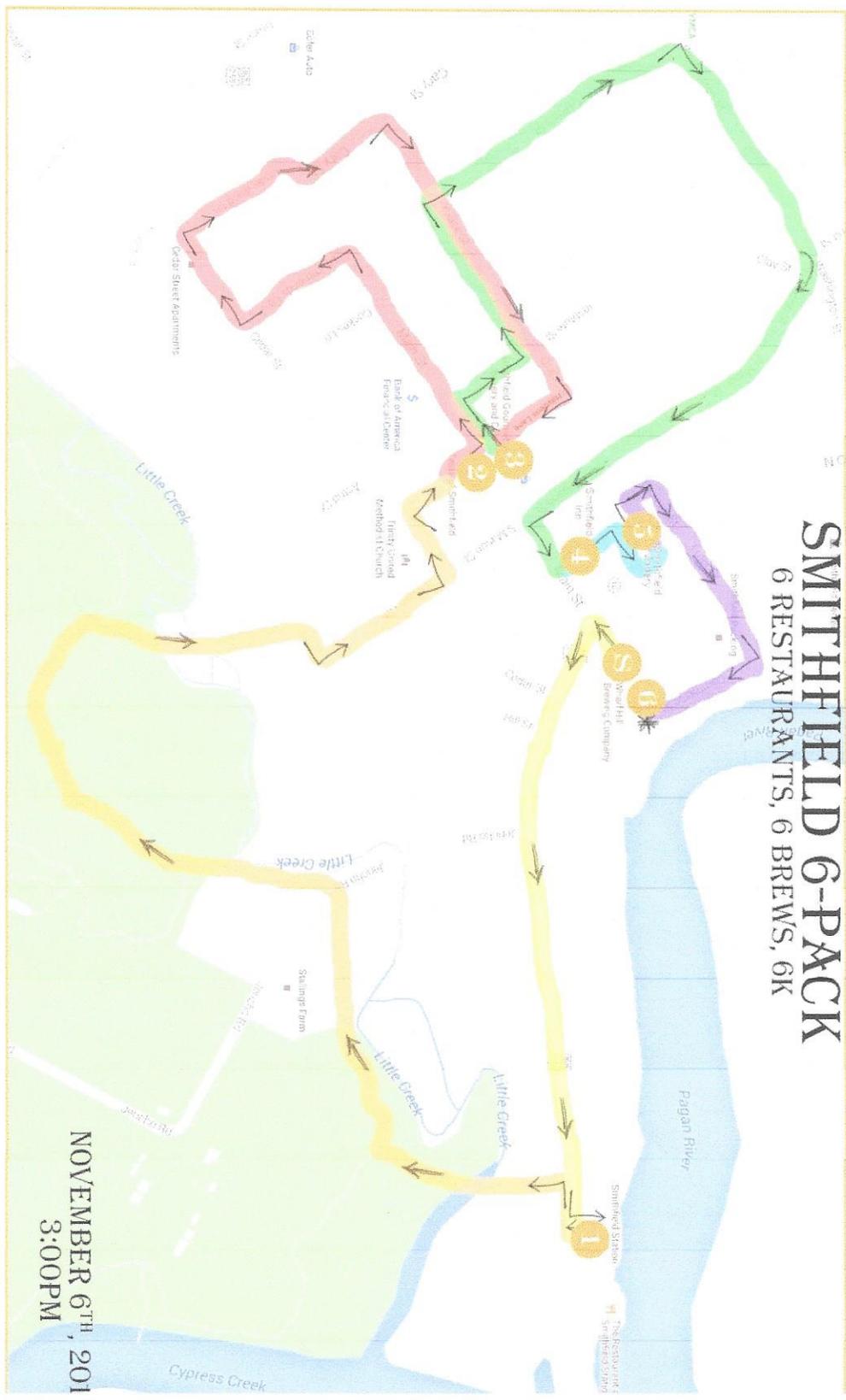


NOVEMBER 6TH, 2016
3:00PM

- 5 Start at Wharf Hill Brewing. Head up Main St and turn left on Church St. Turn left onto boardwalk at Smithfield Station.
- 1 Beer stop #1 - Enjoy your beer, then head back down the boardwalk. Cross Church St and make a right to go back the way you came. Make a left on Hill St, right on Mason St, left on Cedar St, enter Taste of Smithfield parking lot on right.
- 2 Beer stop #2 - head out the front door of Taste and turn left on Main. Cross Main St at Underwood and turn right on Main St. Turn left on Institute St, right on Grace St, right on Hayden's Lane to Smithfield Bakery.
- 3 Beer stop #3 - Turn left onto Main St and walk to the outdoor seating area at Smithfield Inn on left.
- 4 Beer stop #4 - Leave the Inn through the back outdoor seating entrance. Turn right into the alley and then left on Church St to arrive at Winery.
- 5 Beer (wine) stop #5 - Leave Winery by way of back door. Turn right into alley, right on Thomas and cross Church St onto Luter Dr. Make right on Commerce, then right on Main St to arrive back at Wharf Hill.
- 6 Beer stop #6 - Welcome back! Enjoy a beer and pat yourself on the back for a well run 3K!

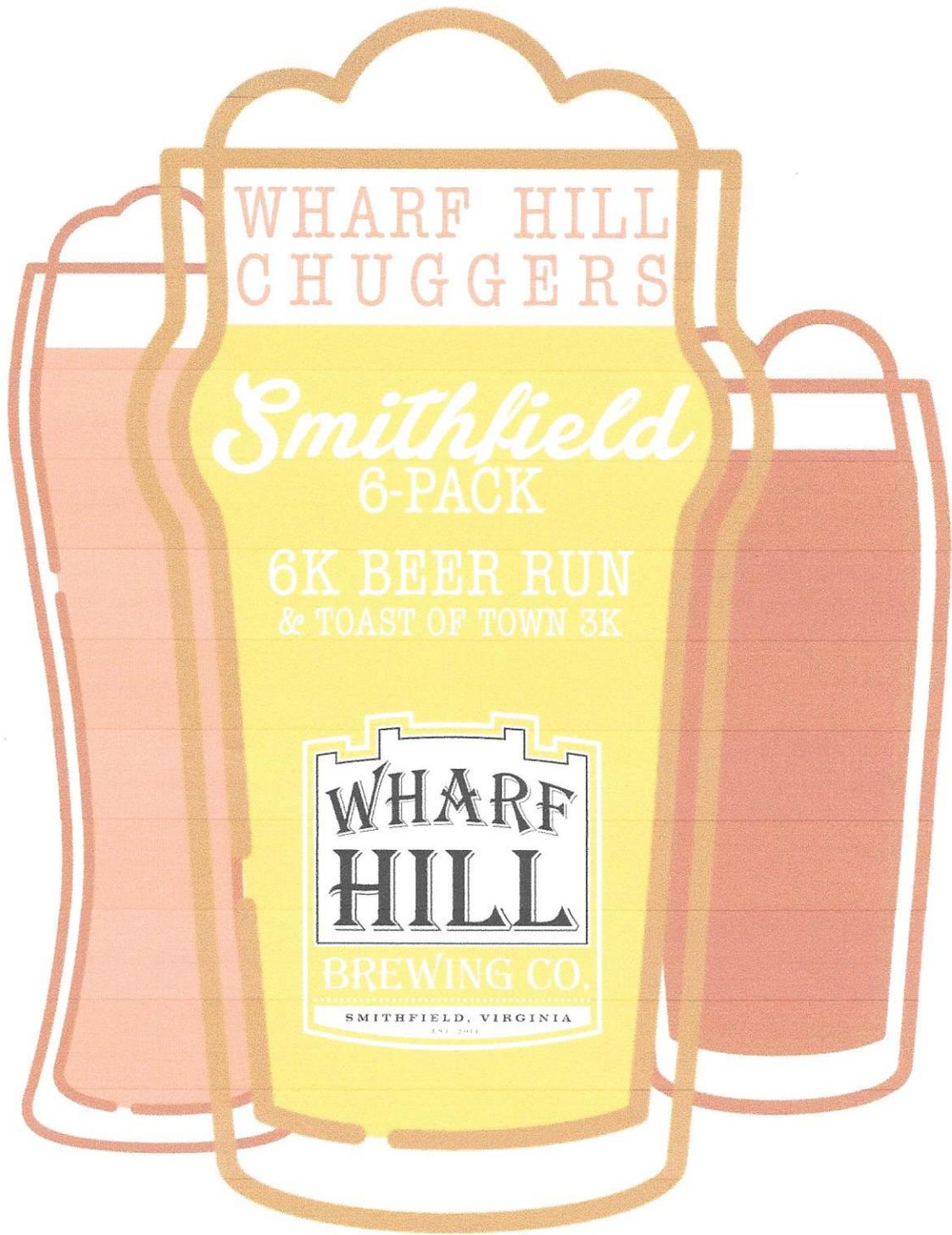
SMITHFIELD 6-PACK

6 RESTAURANTS, 6 BREWS, 6K



NOVEMBER 6TH, 2011
3:00PM

- S** Start at Wharf Hill Brewing. Head up Main St and turn left on Church St. Turn left onto boardwalk at Smithfield Station.
- 1** Beer stop #1 - Enjoy your beer, then head back down the boardwalk. Cross Church St and enter Windsor Castle Park via bridge. Make right onto Jericho Rd. Stay right on trail until next wooden bridge. Make right on Mason St and then Cedar. Enter Taste of Smithfield, through parking lot, on right.
- 2** Beer stop #2 - head out the front door of Taste and turn left on Main. Turn left on Drummonds, right on Cedar, right on Underwood and cr onto Cary St. Turn right on Grace, then right onto Haydens lane to end at the outdoor seating at the Bakery.
- 3** Beer stop #3 - Turn right onto Main, right on Institute, left on Grace St, right on James St, right on Washington St, right on Mason St, left c to the outdoor seating area at Smithfield Inn on left.
- 4** Beer stop #4 - Leave the Inn through the back outdoor seating entrance. Turn right into the alley and then left on Church St to arrive at W
- 5** Beer (wine) stop #5 - Leave Winery by way of back door. Turn right into alley, right on Thomas and cross Church St onto Luter Dr. Make Commerce, then right on Main St to arrive back at Wharf Hill.
- 6** Beer stop #6 - Welcome back! Enjoy a beer and pat yourself on the back for a well run 6K!



SUNDAY NOV 6TH 3pm \$30

Start at Wharf Hill Brewing Company and run or walk your way through Smithfield's historic district. Stop at 6 different restaurants to enjoy a tasty beverage along your way, finishing back at Wharf Hill Brewing Company for some food and fun!

**FINANCE
COMMITTEE**

COUNTY OF ISLE OF WIGHT



OFFICE OF THE COMMISSIONER OF THE REVENUE
Post Office Box 107
Isle of Wight, Virginia 23397
(757) 365-6222

Gerald H. Gwaltney
Commissioner of the Revenue

August 28, 2016

Business Name
Street Address
City, ST Zip

To Whom It May Concern:

This letter is to advise you that as the Commissioner of the Revenue, I am proposing a change in the means of valuing machinery and tools (M&T) effective for tax year 2016. The proposed methodology will apply a forty (40) percent ratio to the original cost of the M&T with no additional depreciation. The forty (40) percent ratio to the original cost will remain in effect as long as the M&T are in place and used according to *Code of Virginia* §58.1-3507.

I am recommending to the Board of Supervisors that the Board adopt a tax rate that will make the change in valuing M&T "revenue neutral". This means that each business currently assessed with M&T will not pay a penny more or a penny less in their M&T taxes.

Prior to October 1, 2016, any citizen may submit written comments about the proposed change to:

Commissioner of the Revenue
P.O. Box 107
Isle of Wight, VA 23397

Sincerely,

Gerald H. Gwaltney
Commissioner of the Revenue



Local Roots, Global Reach

ISLE OF WIGHT COUNTY, VIRGINIA

PRESS RELEASE

SUBJECT: Machinery & Tools Tax Methodology

CONTACT: Don Robertson (757) 365-6202

DATE: August 29, 2016

Based on recent conversations with economic development prospects, the County has determined that, in order to better position itself for future economic development opportunities, a re-examination of its machinery and tools tax methodology is in order. In this regard, the Commissioner of the Revenue is sending a letter (attached) today to the 88 machinery and tools (M&T) tax account holders outlining a proposed change in the means of determining the value of taxable machinery and tools.

As noted in the letter, the proposed methodology will apply a forty percent (40%) ratio to the original cost of the machinery and tools with no additional depreciation. The proposed change will be “revenue neutral” for tax year 2016, so those businesses paying M&T taxes will not pay any more or less in taxes as a result of this adjustment.

Any citizen desiring to comment on the proposed changes should submit those comments in writing to:

Commissioner of the Revenue
P.O. Box 107
Isle of Wight, Virginia 23397.

**Town of Smithfield
General Fund Operating Budget**

Description	Adopted 2016/2017	Actual as of 07/31/16	Remaining Budget	% of budget
Revenue				
General Fund revenues				
<u>Real Estate Tax</u>				
Current RE Tax	1,686,000.00	-	1,686,000.00	0.00%
Delinquent RE Tax	23,200.00	455.32	22,744.68	1.96%
Current RE Penalty	6,500.00	110.99	6,389.01	1.71%
Delinquent RE Penalty	2,500.00	-	2,500.00	0.00%
Current RE Interest	745.00	61.45	683.55	8.25%
Delinquent RE Interest	4,100.00	-	4,100.00	0.00%
Total Real Estate Taxes	1,723,045.00	627.76	1,722,417.24	0.04%
<u>Personal Property Tax</u>				
Current PP Tax	583,000.00	-	583,000.00	0.00%
Delinquent PP Tax	16,500.00	2,917.73	13,582.27	17.68%
Current PP Penalty	13,000.00	-	13,000.00	0.00%
Delinquent PP Penalty	4,300.00	288.42	4,011.58	6.71%
Current PP Interest	1,200.00	-	1,200.00	0.00%
Delinquent PP Interest	3,000.00	243.00	2,757.00	8.10%
Total Personal Property Tax	621,000.00	3,449.15	617,550.85	0.56%
<u>Public Service Corporations Tax</u>				
Current RE Tax	29,774.00	-	29,774.00	0.00%
Current PP Tax	750.00	-	750.00	0.00%
Total Public Service Tax	30,524.00	-	30,524.00	0.00%
<u>Miscellaneous Receipts Over/Short</u>	10.00	11.24	(1.24)	112.40%
Total Over/Short	10.00	11.24	(1.24)	112.40%
<u>Other Local Taxes</u>				
Franchise Tax	137,645.00	-	137,645.00	0.00%
Cigarette Tax	150,000.00	19,740.00	130,260.00	13.16%
Transient Occupancy Tax	216,000.00	-	216,000.00	0.00%

**Town of Smithfield
General Fund Operating Budget**

Description	Adopted 2016/2017	Actual as of 07/31/16	Remaining Budget	% of budget
Meals Tax-4.25%	1,112,623.00	-	1,112,623.00	0.00%
Meals Tax-2%	523,470.00	-	523,470.00	0.00%
Sales Tax	320,000.00	-	320,000.00	0.00%
Consumption Tax	47,000.00	-	47,000.00	0.00%
Utility Tax	190,000.00	-	190,000.00	0.00%
Business Licenses	365,000.00	4,324.45	360,675.55	1.18%
Business Licenses Penalty	2,000.00	129.54	1,870.46	6.48%
Business Licenses Interest	600.00	16.13	583.87	2.69%
Vehicle License Tags	-	6.00	(6.00)	0.00%
Vehicle License	136,500.00	1,542.41	134,957.59	1.13%
Total Other Local Taxes	3,200,838.00	25,758.53	3,175,079.47	0.80%
<u>Licenses, Permits & Privilege Fees</u>				
Permits & Other Licenses	15,000.00	1,600.00	13,400.00	10.67%
Inspection Fees-Subdivision	3,000.00	1,500.00	1,500.00	50.00%
WC Dog Park Registration	2,300.00	65.00	2,235.00	2.83%
Consultant Review Fees	3,000.00	-	3,000.00	0.00%
Total Licenses, permits and privilege fees	23,300.00	3,165.00	20,135.00	12.71%
<u>Fines & Costs</u>				
Public Defender Fee		-	-	0.00%
Fines & Costs	70,000.00	70.00	69,930.00	0.10%
Total Fines & Forfeitures	70,000.00	70.00	69,930.00	0.10%
<u>From Use of Money and Property</u>				
General Fund Interest	8,000.00	1,196.34	6,803.66	14.95%
Beautification Fund Interest	-	5.12	(5.12)	0.00%
Rentals	19,750.00	1,536.34	18,213.66	7.78%
Smithfield Center Rentals	180,000.00	7,955.52	172,044.48	4.42%
Smithfield Center Vendor Programs	6,000.00	-	6,000.00	0.00%
Kayak Rentals	9,000.00	2,754.00	6,246.00	30.60%
Special Events	17,000.00	225.00	16,775.00	1.32%
Fingerprinting Fees	1,200.00	150.00	1,050.00	12.50%

**Town of Smithfield
General Fund Operating Budget**

Description	Adopted 2016/2017	Actual as of 07/31/16	Remaining Budget	% of budget
Museum Gift Shop Sales	9,400.00	1,295.16	8,104.84	13.78%
Museum Programs/Lecture Fees	1,500.00	-	1,500.00	0.00%
Sale of Equipment	8,000.00	6,330.00	1,670.00	79.13%
Lease of Land	500.00	-	500.00	0.00%
Total revenue from use of money and property	260,350.00	21,447.48	238,902.52	8.24%
<u>Miscellaneous Revenue</u>				
Other Revenue	2,100.00	55.00	2,045.00	2.62%
Cash Proffer Revenues	-	-	-	0.00%
Obici Healthcare Foundation Grant-TRIAD	-	-	-	0.00%
Virginia Municipal Group Safety Grant	4,000.00	-	4,000.00	0.00%
Total Miscellaneous Revenue	6,100.00	55.00	6,045.00	0.79%
<u>From Reserves</u>				
Restricted Reserves-Police Department	-	-	-	0.00%
Reserves-Pinewood Escrow	-	48,324.53	(48,324.53)	0.00%
Reserves-Restricted for Police Evidence Building	-	-	-	0
Reserves-Restricted for Ball Fields	3,025,000.00	-	3,025,000.00	0.00%
From Operating Reserves	450,212.50	305,822.89	144,389.61	67.93%
Total From Reserves	3,475,212.50	354,147.42	3,121,065.08	10.19%
<u>Intergovernmental Virginia</u>				
Law Enforcement	161,533.00	-	161,533.00	0.00%
Litter Control Grant	3,354.00	-	3,354.00	0.00%
Police Block Grants-State	-	-	-	0.00%
Communications Tax	232,000.00	-	232,000.00	0.00%
Rolling Stock	18.00	-	18.00	0.00%
Rental Tax	4,000.00	226.33	3,773.67	5.66%
Asset Forfeiture	-	-	-	0.00%
PPTRA State Revenue	240,795.00	-	240,795.00	0.00%
TRIAD Grant	2,250.00	-	2,250.00	0.00%
Fire Programs	25,627.00	-	25,627.00	0.00%
VCA Grant	5,000.00	-	5,000.00	0.00%

**Town of Smithfield
General Fund Operating Budget**

Description	Adopted 2016/2017	Actual as of 07/31/16	Remaining Budget	% of budget
DCA Grant (Dam)	-	-	-	0.00%
SNAP Program	100.00	5.00	95.00	5.00%
Total State Revenue	674,677.00	231.33	674,445.67	0.03%
<u>Intergovernmental Federal</u>				
Police Federal Grants	3,500.00	-	3,500.00	0.00%
Boat Ramp Grant	252,815.00	-	252,815.00	0.00%
Pinewood Heights CDBG Relocation Grant Phase III	697,260.00	-	697,260.00	0.00%
Pinewood Heights CDBG Relocation Grant-Phase II	-	-	-	0.00%
Total Federal Revenue	953,575.00	-	953,575.00	0.00%
<u>Other Financing Sources</u>				
<u>Operating Transfers In</u>				
Transfer In for Debt Service	-	-	-	0.00%
Total Operating Transfers In	-	-	-	0.00%
<u>Other Financing Sources</u>				
Line of Credit Proceeds	500,000.00	-	500,000.00	0.00%
Note Proceeds	3,597,725.00	-	3,597,725.00	0.00%
Insurance Recoveries	-	2,499.94	(2,499.94)	0.00%
Total Other Financing Sources	4,097,725.00	2,499.94	4,095,225.06	0.06%
<u>Contributions</u>				
CHIPS Contributions	3,700.00	15.00	3,685.00	0.41%
Contributions-Smithfield Foods-WC Park Outbuildings	-	-	-	0.00%
Contributions-Smithfield VA Events	32,000.00	-	32,000.00	0.00%
Contributions-Historic Smithfield	-	-	-	0.00%
Contributions-Museum	11,650.00	1,237.00	10,413.00	10.62%
Contributions-Public Safety	-	-	-	0.00%
Contributions-Smithfield Foods -Public Safety	-	-	-	0.00%
Contributions-Public Ball Fields	50,000.00	-	50,000.00	0.00%
Total Contributions	97,350.00	1,252.00	96,098.00	1.29%

**Town of Smithfield
General Fund Operating Budget**

Description	Adopted 2016/2017	Actual as of 07/31/16	Remaining Budget	% of budget
Total General Fund Revenue	15,233,706.50	412,714.85	14,820,991.65	2.71%
Less Revenues, Loan Funds, Grants and Contributions related to capital projects				
Line of Credit Proceeds	(500,000.00)	-	(500,000.00)	0.00%
General Obligation Bond-Land Acquisition	(3,597,725.00)	-	(3,597,725.00)	0.00%
Cash Proffer Revenues	-	-	-	0.00%
Meals tax-special projects	(523,470.00)	-	(523,470.00)	0.00%
From Operating Reserves	(450,212.50)	(305,822.89)	(144,389.61)	67.93%
Pinewood Heights Reserves	-	(48,324.53)	48,324.53	0.00%
Beautification Fund Reserves	-	-	-	0.00%
Ball Field Reserves	(3,025,000.00)	-	(3,025,000.00)	0.00%
Contributions-WC Park	-	-	-	0.00%
Contributions-Historic Smithfield	-	-	-	0.00%
Contributions-Public Safety	-	-	-	0.00%
Contributions to Ball Fields	(50,000.00)	-	(50,000.00)	0.00%
Contributions-Smithfield VA Events	(32,000.00)	-	(32,000.00)	0.00%
Pinewood Heights Phase III CDBG Funds	(697,260.00)	-	(697,260.00)	0.00%
Boat Ramp Grant	(252,815.00)	-	(252,815.00)	0.00%
Pinewood Heights Relocation Project -Grant	-	-	-	0.00%
Total Non-operating Revenues	(9,128,482.50)	(354,147.42)	(8,774,335.08)	3.88%
Total General Fund Operating Revenues	6,105,224.00	58,567.43	6,046,656.57	0.96%

**General Fund Budget
Expenses**

Description	Adopted 2016/2017	Actual as of 07/31/16	Remaining Budget	% of budget
GENERAL GOVERNMENT				
Town Council				
Salaries	40,000.00	4,090.00	35,910.00	10.23%
FICA	3,352.00	321.50	3,030.50	9.59%

**Town of Smithfield
General Fund Operating Budget**

Description	Adopted 2016/2017	Actual as of 07/31/16	Remaining Budget	% of budget
Employee Wellness/Assistance Plan	1,344.00	98.00	1,246.00	7.29%
Legal Fees	65,000.00	-	65,000.00	0.00%
Election Expense	-	-	-	0.00%
Maintenance contracts	600.00	-	600.00	0.00%
Advertising	25,000.00	-	25,000.00	0.00%
Professional Services	40,000.00	-	40,000.00	0.00%
Records Management maint & upgrades	5,292.00	-	5,292.00	0.00%
Site Plan Review	5,000.00	-	5,000.00	0.00%
Communications	-	-	-	0.00%
Insurance	18,820.00	-	18,820.00	0.00%
Supplies	20,000.00	99.94	19,900.06	0.50%
Travel & Training	6,500.00	-	6,500.00	0.00%
Subscriptions/Memberships	9,200.00	8,305.00	895.00	90.27%
Council Approved Items	12,000.00	-	12,000.00	0.00%
Public Defender Fees	4,000.00	-	4,000.00	0.00%
Bank Charges	625.00	8.00	617.00	1.28%
SpecialProjects	3,000.00	-	3,000.00	0.00%
Smithfield CHIPS program	4,750.00	-	4,750.00	0.00%
Update Town Charter & Code	3,000.00	-	3,000.00	0.00%
Annual Christmas Parade	200.00	-	200.00	0.00%
Total Town Council	267,683.00	12,922.44	254,760.56	4.83%
<u>Town Manager</u>				
Salaries	313,814.00	18,011.53	295,802.47	5.74%
FICA	25,105.00	1,240.10	23,864.90	4.94%
VSRS	19,695.00	1,231.61	18,463.39	6.25%
Health	62,245.00	4,585.56	57,659.44	7.37%
Auto Expense	500.00	-	500.00	0.00%
Maintenance Contracts	2,800.00	186.39	2,613.61	6.66%
Communications	17,000.00	-	17,000.00	0.00%
Insurance	2,330.00	-	2,330.00	0.00%
Supplies	4,000.00	15.00	3,985.00	0.38%
Dues & Subscriptions	3,355.00	1,855.48	1,499.52	55.30%

**Town of Smithfield
General Fund Operating Budget**

Description	Adopted 2016/2017	Actual as of 07/31/16	Remaining Budget	% of budget
Computer & technology expenses	13,000.00	25.98	12,974.02	0.20%
Travel & Training	7,800.00	948.19	6,851.81	12.16%
Other	100.00	-	100.00	0.00%
Total Town Manager	471,744.00	28,099.84	443,644.16	5.96%
<u>Treasurer</u>				
Salaries	299,575.00	21,407.22	278,167.78	7.15%
FICA	23,966.00	1,587.27	22,378.73	6.62%
VSRS	20,177.00	1,710.84	18,466.16	8.48%
Health	47,470.00	3,955.46	43,514.54	8.33%
Disability	160.00	-	160.00	0.00%
Audit	12,250.00	-	12,250.00	0.00%
Depreciation Software	2,900.00	-	2,900.00	0.00%
Communications	9,500.00	-	9,500.00	0.00%
Computer & technology expenses	5,000.00	-	5,000.00	0.00%
Data Processing	20,000.00	1,353.11	18,646.89	6.77%
Service contracts-includes MUNIS	58,000.00	5,365.23	52,634.77	9.25%
Insurance	2,410.00	-	2,410.00	0.00%
Supplies	11,700.00	569.93	11,130.07	4.87%
Dues & Subscriptions	1,200.00	-	1,200.00	0.00%
Credit Card Processing	1,000.00	113.55	886.45	11.36%
Cigarette Tax Stamps	3,030.00	-	3,030.00	0.00%
Travel & Training	1,000.00	-	1,000.00	0.00%
Other	100.00	-	100.00	0.00%
Total Treasurer	519,438.00	36,062.61	483,375.39	6.94%
PUBLIC SAFETY				
<u>Police Department</u>				
Salaries	1,461,705.00	103,949.74	1,357,755.26	7.11%
FICA	116,940.00	7,491.95	109,448.05	6.41%
VSRS	76,640.00	6,258.56	70,381.44	8.17%
Health Insurance	206,195.00	16,604.19	189,590.81	8.05%

**Town of Smithfield
General Fund Operating Budget**

Description	Adopted 2016/2017	Actual as of 07/31/16	Remaining Budget	% of budget
Disability	160.00	-	160.00	0.00%
Pre-Employment Test	1,000.00	-	1,000.00	0.00%
Uniforms	24,000.00	707.59	23,292.41	2.95%
Service Contracts	38,000.00	186.39	37,813.61	0.49%
Communications	53,000.00	-	53,000.00	0.00%
Computer & Technology Expenses	15,000.00	-	15,000.00	0.00%
Insurance	54,580.00	-	54,580.00	0.00%
Ins. - LODA	10,896.00	11,347.40	(451.40)	104.14%
Materials & Supplies	24,000.00	33.60	23,966.40	0.14%
Dues & Subscriptions	6,550.00	2,613.00	3,937.00	39.89%
Equipment	7,500.00	-	7,500.00	0.00%
Radio & Equipment repairs	2,000.00	-	2,000.00	0.00%
Vehicle Maintenance	40,000.00	-	40,000.00	0.00%
Gas	45,000.00	-	45,000.00	0.00%
Tires	7,000.00	-	7,000.00	0.00%
Travel & Training	30,000.00	7,904.00	22,096.00	26.35%
Special Events	1,000.00	-	1,000.00	0.00%
Police Grants	2,500.00	-	2,500.00	0.00%
Investigation expenses	5,000.00	-	5,000.00	0.00%
Accreditation (costs charged to existing line items)	-	-	-	0.00%
Asset Forfeiture	-	-	-	0.00%
Other	500.00	-	500.00	0.00%
Total Police Department	2,229,166.00	157,096.42	2,072,069.58	7.05%
<u>Fire Department</u>				
Fuel Fund & Travel	13,000.00	-	13,000.00	0.00%
State Pass Thru	25,627.00	-	25,627.00	0.00%
Total Fire Department	38,627.00	-	38,627.00	0.00%
<u>Contributions-Public Safety</u>				
Coast Guard Auxiliary	-	-	-	0.00%
Great Springs Road-Sidewalk Contribution to IOW County	-	-	-	0.00%

**Town of Smithfield
General Fund Operating Budget**

Description	Adopted 2016/2017	Actual as of 07/31/16	Remaining Budget	% of budget
E911 Dispatch Center	252,446.00	-	252,446.00	0.00%
Fire Department Rescue Truck	10,000.00	-	10,000.00	0.00%
Total Contributions-Public Safety	262,446.00	-	262,446.00	0.00%

PARKS, RECREATION & CULTURAL

Smithfield Center

Salaries	215,208.00	15,904.12	199,303.88	7.39%
FICA	17,220.00	1,213.67	16,006.33	7.05%
VSRS	10,096.00	856.04	9,239.96	8.48%
Health	30,996.00	2,583.00	28,413.00	8.33%
Uniforms	1,200.00	-	1,200.00	0.00%
Contracted Services	17,500.00	109.08	17,390.92	0.62%
Retail Sales & Use Tax	800.00	223.19	576.81	27.90%
Utilities	25,000.00	-	25,000.00	0.00%
Communications	19,000.00	1,726.44	17,273.56	9.09%
Computer & technology expenses	4,000.00	-	4,000.00	0.00%
Dues & Subscriptions	-	165.00	(165.00)	#DIV/0!
Insurance	5,900.00	-	5,900.00	0.00%
Kitchen Supplies	3,000.00	-	3,000.00	0.00%
Office Supplies/Other Supplies	6,500.00	-	6,500.00	0.00%
Food Service & Beverage Supplies	6,000.00	-	6,000.00	0.00%
AV Supplies	3,000.00	-	3,000.00	0.00%
Repairs & Maintenance	40,000.00	-	40,000.00	0.00%
Systems Maintenance (HVAC, AV, Generator)	-	-	-	0.00%
Landscaping	12,000.00	-	12,000.00	0.00%
Travel & Training	2,000.00	-	2,000.00	0.00%
Programming Expenses	500.00	-	500.00	0.00%
Advertising	20,000.00	3,835.00	16,165.00	19.18%
Refund event deposits	7,000.00	787.02	6,212.98	11.24%
Credit card processing expense	4,500.00	625.27	3,874.73	13.89%
Total Smithfield Center	451,420.00	28,027.83	423,392.17	6.21%

Contributions-Parks, Recreation and Cultural

**Town of Smithfield
General Fund Operating Budget**

Description	Adopted 2016/2017	Actual as of 07/31/16	Remaining Budget	% of budget
Farmers Market	3,000.00	-	3,000.00	0.00%
TUMC Parking Lot	1,500.00	250.00	1,250.00	16.67%
Hampton Roads Planning District Commission	10,000.00	-	10,000.00	0.00%
Isle of Wight Arts League	10,000.00	5,000.00	5,000.00	50.00%
Friends of the Library	8,000.00	-	8,000.00	0.00%
Total Contributions-Park, Recreation and Cultural	32,500.00	5,250.00	27,250.00	16.15%
 <u>Windsor Castle Park</u>				
Salaries	66,935.00	4,534.06	62,400.94	6.77%
FICA	5,355.00	331.18	5,023.82	6.18%
VSRS	4,000.00	337.52	3,662.48	8.44%
Health	12,705.00	958.07	11,746.93	7.54%
Contracted Services	6,500.00	-	6,500.00	0.00%
Insurance	8,935.00	-	8,935.00	0.00%
Grass Cutting	30,000.00	1,525.14	28,474.86	5.08%
Kayak/Watersports expenses	1,500.00	-	1,500.00	0.00%
Professional Services	10,000.00	-	10,000.00	0.00%
Utilities	7,000.00	-	7,000.00	0.00%
Supplies	5,000.00	-	5,000.00	0.00%
Repairs & Maintenance	40,000.00	-	40,000.00	0.00%
Total Windsor Castle Park	197,930.00	7,685.97	190,244.03	3.88%
 <u>Museum</u>				
Salaries	104,255.00	7,753.44	96,501.56	7.44%
FICA	8,340.00	595.45	7,744.55	7.14%
VSRS	3,696.00	313.36	3,382.64	8.48%
Health	7,220.00	601.34	6,618.66	8.33%
Operating expenses				
Contracted services	2,500.00	-	2,500.00	0.00%
Communications	700.00	-	700.00	0.00%
Insurance	1,772.00	-	1,772.00	0.00%
Supplies	4,700.00	16.50	4,683.50	0.35%
Advertisinig	1,500.00	-	1,500.00	0.00%

**Town of Smithfield
General Fund Operating Budget**

Description	Adopted 2016/2017	Actual as of 07/31/16	Remaining Budget	% of budget
Travel/Training	200.00	-	200.00	0.00%
Dues & Subscriptions	800.00	-	800.00	0.00%
Gift Shop-to be funded by gift shop proceeds				
Gift Shop expenses	9,000.00	-	9,000.00	0.00%
Sales & Use Tax	700.00	161.90	538.10	23.13%
Credit card processing fees	1,000.00	42.98	957.02	4.30%
Total Museum	146,383.00	9,484.97	136,898.03	6.48%
<u>Other Parks & Recreation</u>				
Jersey Park Playground	1,000.00	-	1,000.00	0.00%
Pinewood Playground	500.00	-	500.00	0.00%
Clontz Park	-	267.80	(267.80)	0.00%
Community Wellness Initiative	-	-	-	0.00%
Cypress Creek No Wake Zone	-	-	-	0.00%
SNAP Program	-	-	-	0.00%
Waterworks Dam	-	-	-	0.00%
Waterworks Lake (park area)	500.00	-	500.00	0.00%
Haydens Lane Maintenance	1,500.00	16.79	1,483.21	1.12%
Veterans War Memorial	1,000.00	-	1,000.00	0.00%
Fireworks	2,000.00	-	2,000.00	0.00%
Total Parks & Recreation	6,500.00	284.59	6,215.41	4.38%
COMMUNITY DEVELOPMENT				
Pinewood Heights				
Non-CDBG Contributed Operating Expenses				
<u>Administration</u>				
Precontract Administration	10,000.00	-	10,000.00	0.00%
Management Assistance	30,820.00	-	30,820.00	0.00%
Monitoring/Closeout	5,000.00	-	5,000.00	0.00%
<u>Permanent Relocation</u>				
Owner Occupied Households	-	-	-	0.00%
Renter Occupied Households	-	-	-	0.00%

**Town of Smithfield
General Fund Operating Budget**

Description	Adopted 2016/2017	Actual as of 07/31/16	Remaining Budget	% of budget
Moving Costs	25,800.00	1,900.00	23,900.00	7.36%
Relocation Specialist	24,975.00	325.00	24,650.00	1.30%
<u>Acquisition</u>				
Owner Acquisition	1,386.00	-	1,386.00	0.00%
Renter Acquisition	759,200.00	-	759,200.00	0.00%
Vacant Lot Acquisition	610.00	-	610.00	0.00%
Appraisal/Legal	16,790.00	-	16,790.00	0.00%
<u>Acquisition Specialist</u>	27,306.00	-	27,306.00	0.00%
<u>Clearance & Demolition</u>	52,200.00	-	52,200.00	0.00%
Subtotal Non CDBG	954,087.00	2,225.00	951,862.00	0.23%
CDBG Contributed Operating Expenses				
<u>Permanent Relocation</u>				
Owner Occupied Households	278,775.00	46,099.53	232,675.47	16.54%
Renter Occupied Households	143,860.00	-	143,860.00	0.00%
Relocation Specialist	18,000.00	-	18,000.00	0.00%
<u>Acquisition</u>	277,125.00	-	277,125.00	0.00%
<u>Clearance & Demolition</u>		-	-	0.00%
<u>Planning Grant-Phase III</u>		-	-	0.00%
Subtotal CDBG	717,760.00	46,099.53	671,660.47	6.42%
Total Pinewood Heights Contributions	1,671,847.00	48,324.53	1,623,522.47	2.89%
<u>Contributions-Community Development</u>				
Old Courthouse Contribution	4,000.00	-	4,000.00	0.00%

**Town of Smithfield
General Fund Operating Budget**

Description	Adopted 2016/2017	Actual as of 07/31/16	Remaining Budget	% of budget
Chamber of Commerce	6,000.00	-	6,000.00	0.00%
Christian Outreach	11,500.00	-	11,500.00	0.00%
Genieve Shelter	7,200.00	-	7,200.00	0.00%
TRIAD	3,120.00	-	3,120.00	0.00%
Tourism Bureau	235,132.50	-	235,132.50	0.00%
Western Tidewater Free Clinic	38,000.00	-	38,000.00	0.00%
YMCA Projects	50,000.00	-	50,000.00	0.00%
Total Contributions-Community Development	354,952.50	-	354,952.50	0.00%
PUBLIC WORKS				
Planning, Engineering & Public Works				
Salaries	201,400.00	17,543.67	183,856.33	8.71%
FICA	16,115.00	1,290.50	14,824.50	8.01%
VSRS	12,735.00	1,075.37	11,659.63	8.44%
Health	36,500.00	3,050.84	33,449.16	8.36%
Disability	1,505.00	-	1,505.00	0.00%
Uniforms	2,500.00	-	2,500.00	0.00%
Contractual	7,000.00	186.39	6,813.61	2.66%
GIS	2,000.00	-	2,000.00	0.00%
Recycling-1% CPI-U	239,006.00	17,838.34	221,167.66	7.46%
Trash Collection-1% CPI-U	240,000.00	18,585.75	221,414.25	7.74%
Street Lights	5,000.00	-	5,000.00	0.00%
Communications	12,000.00	33.51	11,966.49	0.28%
Safety Meetings/Safety Expenses	3,000.00	-	3,000.00	0.00%
Insurance	8,515.00	-	8,515.00	0.00%
Materials & Supplies	6,000.00	76.99	5,923.01	1.28%
Accreditation	-	-	-	0.00%
Repairs & Maintenance	5,000.00	-	5,000.00	0.00%
Gas & Tires	6,500.00	-	6,500.00	0.00%
Travel & Training	6,000.00	-	6,000.00	0.00%
Litter Control Grant	3,354.00	-	3,354.00	0.00%
Dues & Subscriptions	2,700.00	-	2,700.00	0.00%
Other	3,000.00	-	3,000.00	0.00%

**Town of Smithfield
General Fund Operating Budget**

Description	Adopted 2016/2017	Actual as of 07/31/16	Remaining Budget	% of budget
Total Public Works	819,830.00	59,681.36	760,148.64	7.31%
PUBLIC BUILDINGS				
Public Buildings				
Salaries	28,660.00	1,383.14	27,276.86	4.83%
FICA	2,295.00	111.47	2,183.53	4.86%
Contractual	20,000.00	7,329.85	12,670.15	36.65%
Communications	3,000.00	39.77	2,960.23	1.33%
Utilities	46,000.00	-	46,000.00	0.00%
Insurance	11,265.00	-	11,265.00	0.00%
Materials & Supplies	6,000.00	322.47	5,677.53	5.37%
Repairs & Maintenance	36,000.00	15.93	35,984.07	0.04%
Rent Expense-Office Space	-	-	-	0.00%
Other	1,000.00	-	1,000.00	0.00%
Total Public Buildings	154,220.00	9,202.63	145,017.37	5.97%
OTHER FINANCING USES				
Transfers to Operating Reserves		-	-	0.00%
Transfers to Restricted Reserves-low Bond Payoff	489,553.00		489,553.00	0.00%
Transfers to Restricted Reserves-Pinewood CDBG Project		-	-	0.00%
Transfers to Restricted Reserves-Special Projects (Ball Fields)		-	-	0.00%
Transfers to Restricted Reserves-Police Motorcycles		-	-	0.00%
Total Transfers To Reserves	489,553.00	-	489,553.00	0.00%
DEBT SERVICE				
Debt Service				
Principal Retirement				
Public Building Acquisition-TM/PD	23,233.00	-	23,233.00	0.00%
HVAC -Smithfield Center	17,215.00	1,410.78	15,804.22	8.20%
Police Evidence Building	50,445.00	4,153.74	46,291.26	8.23%
New Debt-Multiple projects	-		-	0.00%
Line of Credit	500,000.00	-	500,000.00	0.00%

**Town of Smithfield
General Fund Operating Budget**

Description	Adopted 2016/2017	Actual as of 07/31/16	Remaining Budget	% of budget
			-	0.00%
Interest and fiscal charges			-	0.00%
Public Building Acquisition-TM/PD	30,564.00	-	30,564.00	0.00%
HVAC -Smithfield Center	490.00	67.75	422.25	13.83%
Police Evidence Building	10,805.00	959.39	9,845.61	8.88%
New Debt-Multiple projects-interest only	58,750.00	-	58,750.00	0.00%
Line of Credit	4,065.00	-	4,065.00	0.00%
Total Debt Service	695,567.00	6,591.66	688,975.34	0.95%
Total General Fund Expenses	8,809,806.50	408,714.85	8,401,091.65	4.64%
Less Expenses related to capital projects:				
Legal Fees	-	-	-	0.00%
Professional Fees	(50,000.00)	(267.80)	(49,732.20)	0.54%
Transfers to Restricted Reserves-Pinewood CDBG Project	-	-	-	0.00%
Transfers to Restricted Reserves-Special Projects (Ball Fields)	-	-	-	0.00%
Transfers to Restricted Reserves-Police Motorcycles	-	-	-	0.00%
Pinewood Heights Relocation Project Expenses	(1,671,847.00)	(48,324.53)	(1,623,522.47)	2.89%
Pinewood Heights Line of Credit Expenses	(504,065.00)	-	(504,065.00)	0.00%
Total Non-operating Expenses	(2,225,912.00)	(48,592.33)	(2,177,319.67)	2.18%
Total General Fund Operating Expenses	6,583,894.50	360,122.52	6,223,771.98	5.47%
Net Operating Reserve (+/-)	(478,670.50)	(301,555.09)	(177,115.41)	63.00%
Net Reserve (+/-)	6,423,900.00	4,000.00	6,419,900.00	0.06%

Adopted 2016/2017	Actual 7/31/2016	Remain Budget	% of Budget
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Net Operating Reserves (Deficit)	6,423,900.00	4,000.00	6,419,900.00	0.06%
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**Capital Outlay
General Fund**

GENERAL GOVERNMENT				
COMMUNITY DEVELOPMENT				
Pinewood Heights Relocation-CIP				
Non CDBG Capital Acquisition				
Owner Occupied Units				
Renter Occupied Units	(144,000.00)	-	(144,000.00)	0.00%
Vacant Lots	(36,000.00)	-	(36,000.00)	0.00%
			-	0.00%
Subtotal Non CDBG Capital Acquisition	(180,000.00)	-	(180,000.00)	0.00%
CDBG Capital Acquisition				
Owner Occupied Units	(48,000.00)	-	(48,000.00)	0.00%
Renter Occupied Units		-		
Vacant Lots		-		
Subtotal CDBG Capital Acquisition	(48,000.00)	-	(48,000.00)	0.00%
Total Pinewood Heights Relocation CIP	(228,000.00)	-	(228,000.00)	0.00%
TOWN COUNCIL				
None		-	-	
TREASURER				
MUNIS Conversion	(107,525.00)	-	(107,525.00)	0.00%
PARKS, RECREATION AND CULTURAL				
Smithfield Center Main Hall Speaker System		-	-	0.00%
Smithfield Center Backflow Device on fire protection system		-	-	0.00%
Smithfield Center-bathroom renovations				
WC Playground	(60,000.00)	-	(60,000.00)	0.00%
WC Park Building Stabilization		-	-	0.00%
WC Park Building Renovations	(2,000,000.00)	-	(2,000,000.00)	0.00%

	Adopted 2016/2017	Actual 7/31/2016	Remain Budget	% of Budget
Clontz Park-Replace Pier	(10,000.00)	-	(10,000.00)	0.00%
Clontz Park-Boat Ramp	(254,000.00)	-	(254,000.00)	0.00%
Ball Fields possible purchase	(3,640,000.00)	(4,000.00)	(3,636,000.00)	0.11%
PUBLIC SAFETY				
Police				
Police Vehicles	(105,000.00)	-	(105,000.00)	0.00%
Police Motorcycles		-	-	0.00%
Police Equipment-Tasers		-	-	0.00%
Tough Book MDTs/docking stations/workstation-3		-	-	0.00%
In Car Cameras		-	-	0.00%
PUBLIC WORKS				
Vehicles and Equipment	(9,375.00)	-	(9,375.00)	0.00%
James Street/Washington Street	-			
Great Springs Road Sidewalk				
Storage Shed			-	0.00%
PUBLIC BUILDINGS				
Police Evidence Building Improvements		-	-	0.00%
Storage Building Improvements		-	-	0.00%
Repair garage doors at Town Hall	(10,000.00)		(10,000.00)	0.00%
Fire Alarm & Security System Replacement	-			
Town Hall Windows (1/2)	-	-	-	0.00%

Net Capital Outlay	(6,423,900.00)	(4,000.00)	(6,419,900.00)	0.06%
	-			
Net Reserves (Deficit) after capital outlay	-	0.00	-	#DIV/0!

**Town of Smithfield
Sewer Fund Budget**

	Adopted 2016/2017	Balance as of 07/31/16	Remaining Budget	% of budget
Revenue				
Operating Revenues				
Sewer Charges	681,000.00	-	681,000.00	0.00%
Sewer Compliance Fee	498,600.00	-	498,600.00	0.00%
Miscellaneous Revenue	500.00	456.70	43.30	91.34%
Connection fees	39,500.00	7,900.00	31,600.00	20.00%
Total Operating Revenue	1,219,600.00	8,356.70	1,211,243.30	0.69%

**Town of Smithfield
Sewer Fund Budget**

Description	Adopted 2016/2017	Balance as of 07/31/16	Remaining Budget	% of budget
Expenses				
Operating Expenses				
Salaries	278,265.00	18,609.07	259,655.93	6.69%
FICA	22,265.00	1,352.60	20,912.40	6.08%
VSRS	17,405.00	1,455.08	15,949.92	8.36%
Health	55,760.00	4,314.88	51,445.12	7.74%
Uniforms	3,200.00	-	3,200.00	0.00%
Audit	6,125.00	-	6,125.00	0.00%
Legal	9,000.00	-	9,000.00	0.00%
Accreditation	-	-	-	0.00%
HRPDC sewer programs	887.00	-	887.00	0.00%
Professional Fees	20,000.00	-	20,000.00	0.00%
Maintenance & Repairs	60,000.00	-	60,000.00	0.00%
VAC Truck Repairs & Maintenance	7,500.00	-	7,500.00	0.00%
Data Processing	14,500.00	1,014.84	13,485.16	7.00%
Dues & Subscriptions	60.00	-	60.00	0.00%
Utilities	51,000.00	-	51,000.00	0.00%
SCADA Expenses	6,000.00	-	6,000.00	0.00%
Telephone	12,000.00	-	12,000.00	0.00%
Insurance	17,270.00	-	17,270.00	0.00%
Materials & Supplies	50,000.00	434.15	49,565.85	0.87%
Truck Operations	9,000.00	-	9,000.00	0.00%
Travel & Training	5,000.00	-	5,000.00	0.00%

**Town of Smithfield
Sewer Fund Budget**

	Adopted 2016/2017	Balance as of 07/31/16	Remaining Budget	% of budget
Contractual	3,500.00	-	3,500.00	0.00%
Miscellaneous	1,200.00	-	1,200.00	0.00%
Bank service charges	-	-	-	0.00%
Total Sewer Fund Operating Expenses before D&A Exp.	649,937.00	27,180.62	622,756.38	4.18%
Operating Income before D&A Expense	569,663.00	(18,823.92)	588,486.92	-3.30%
Depreciation & Amort. Exp.	390,000.00	(31,337.29)	421,337.29	-8.04%
Operating Income (Loss)	179,663.00	12,513.37	167,149.63	6.96%
Nonoperating Revenues (Expenses)				
Pro-rata Share Fees	-	2,400.00	(2,400.00)	0.00%
Availability Fees	103,000.00	20,600.00	82,400.00	20.00%
Contributed Capital-Smithfield Foods Rev Ln	-	-	-	0.00%
Interest Revenue	4,500.00	675.80	3,824.20	15.02%
Interest Expense	(8,602.00)	(830.00)	(7,772.00)	9.65%
Total Nonoperating Revenues (Expenses)	98,898.00	22,845.80	76,052.20	23.10%
Net Income (loss)	278,561.00	35,359.17	243,201.83	12.69%
WORKING ADJUSTMENTS TO CAFR				
(FOR INTERNAL USE ONLY)				
Restricted revenues:				
Pro-rata Share Fees	-	(2,400.00)	2,400.00	0.00%
Availability Fees	(103,000.00)	(20,600.00)	(82,400.00)	20.00%
Contributed Capital-Smithfield Foods Rev Ln	(11,890.00)	-	(11,890.00)	0.00%
Compliance Fee	(496,000.00)	-	(496,000.00)	0.00%
Depreciation & Amort. Exp.	390,000.00	(31,337.29)	421,337.29	-8.04%
Additional debt service costs-principal expense	(98,770.00)	(98,770.00)	-	100.00%
Total adjustments to CAFR	(319,660.00)	(153,107.29)	(166,552.71)	47.90%
Working adjusted income	(41,099.00)	(117,748.12)	76,649.12	286.50%

	Adopted 2016/2017	Actual 7/31/2016	Remaining Budget	% of Budget
Sewer Fund				
Working adjusted income	(41,099.00)	(117,748.12)	76,649.12	286.50%
			-	
Sewer SSO Consent Order		-	-	
MOA Compliance Plan		-	-	
MOA Flow Monitoring	(75,000.00)	-	(75,000.00)	0.00%
MOM Flow Plan Review	(75,000.00)		(75,000.00)	0.00%
MOA CIP Development			-	
RWWMP Development Coord Assistance			-	
Sewer Master Plan	(50,000.00)	-	(50,000.00)	0.00%
Construction Standards Update	(3,321.00)	-	(3,321.00)	0.00%
Work Order System		-	-	
PW Security Gate		-	-	
Main St & Mason ST CCTV & CIPP Lining		-	-	
Removal, repair, replacement fiberglass pump		-	-	
Antenna Poles at Jordan & Riverside Dr Pump Stations		-	-	
SCADA Towers-Drummonds, Jersey Park, Watson		-	-	
Arc Flash		-	-	
Removal and reinstallation work at Watson Pump Station		-	-	
4" Fairbanks Morse Submersible Run-Dry Pump-Moonefield		-	-	
4" Fairbanks Morse Submersible Run-Dry Pump-Crescent		-	-	
4" Fairbanks Morse Submersible Run-Dry Pump-Lakeside		-	-	
Sewer Main Repair-200 Block of Main Street		-	-	
Sewer Main Repair-Institute & 228 Main		-	-	
Sewer extension-Carver & Pinewood		-	-	
Impeller-Ledford Lane Pump Station		-	-	
Main Street/Mason-CCTV & CIPP Lining		-	-	
Fairbanks Assembly less impeller-Morris Creek		-	-	
Impeller-Cypress Creek Golf Course		-	-	
By-pass pump-Crescent	(100,000.00)		(100,000.00)	0.00%
By-pass pump-Wellington			-	
Manhole rehab	(75,000.00)		(75,000.00)	0.00%
Lakeside Pump Station-Sydnor Hydro		-	-	
Sewer Capital Repairs (find & fix)	(100,000.00)	-	(100,000.00)	0.00%
Truck/Equipment	(9,375.00)	-	(9,375.00)	0.00%
Net Capital Outlay	(487,696.00)	-	(487,696.00)	0.00%
Net Reserves (Deficit) after capital outlay	(528,795.00)	(117,748.12)	(411,046.88)	22.27%
Funding from Development Escrow		-	-	
Reserves from Sewer Capital Escrow Account	153,321.00	-	153,321.00	0.00%
Funding from Sewer Compliance Fee	325,000.00	-	325,000.00	0.00%
Draw from operating reserves	50,474.00	-	50,474.00	0.00%
Funding from Bond Escrow (released from refinance)		-	-	
Net Cashflow	-	(117,748.12)	117,748.12	#DIV/0!

**Town of Smithfield
Water Fund Budget**

Description	Adopted 2016/2017	Balance as of 07/31/16	Remaining Budget	% of budget
Revenue				
Operating Revenue				
Water Sales	1,407,750.00	-	1,407,750.00	0.00%
Debt Service Revenue	190,652.00	-	190,652.00	0.00%
Miscellaneous	1,500.00	75.00	1,425.00	5.00%
Connection fees	16,500.00	3,300.00	13,200.00	20.00%
Application Fees	8,654.00	1,175.00	7,479.00	13.58%
Total Operating Revenue	1,625,056.00	4,550.00	1,620,506.00	0.28%

**Town of Smithfield
Water Fund Budget**

Description	Adopted 2016/2017	Balance as of 07/31/16	Remaining Budget	% of budget
Expenses				
Salaries	421,655.00	27,571.88	394,083.12	6.54%
FICA	33,735.00	2,051.62	31,683.38	6.08%
VSRS	24,360.00	2,045.69	22,314.31	8.40%
Health	76,190.00	4,798.23	71,391.77	6.30%
Uniforms	3,255.00	-	3,255.00	0.00%
Contractual	13,500.00	-	13,500.00	0.00%
Audit	6,125.00	-	6,125.00	0.00%
Legal	14,000.00	-	14,000.00	0.00%
Accreditation	-	-	-	0.00%
Maintenance & Repairs	60,000.00	-	60,000.00	0.00%
Water Tank Maintenance	100,000.00	-	100,000.00	0.00%
Professional Services	40,000.00	-	40,000.00	0.00%
Regional Water Supply Study	1,701.00	-	1,701.00	0.00%
Data Processing	14,500.00	1,014.84	13,485.16	7.00%
Utilities	2,000.00	-	2,000.00	0.00%
Communications	13,000.00	-	13,000.00	0.00%
Insurance	26,900.00	-	26,900.00	0.00%
Materials & Supplies	100,000.00	334.16	99,665.84	0.33%
Gas and Tires	12,000.00	-	12,000.00	0.00%
Dues & Subscriptions	1,000.00	700.00	300.00	70.00%
Bank service charges	1,200.00	111.65	1,088.35	9.30%
Travel and Training	5,000.00	-	5,000.00	0.00%
Miscellaneous	12,000.00	2,210.29	9,789.71	18.42%

**Town of Smithfield
Water Fund Budget**

Description	Adopted 2016/2017	Balance as of 07/31/16	Remaining Budget	% of budget
RO Annual costs			-	0.00%
Power	103,560.00	-	103,560.00	0.00%
Chemicals	57,332.00	923.35	56,408.65	1.61%
HRSD	294,082.00	-	294,082.00	0.00%
Supplies	20,000.00	-	20,000.00	0.00%
Communication	9,030.00	513.49	8,516.51	5.69%
Travel and training	4,300.00	-	4,300.00	0.00%
Dues & Subscriptions	400.00	-	400.00	0.00%
Maintenance and Repairs	45,000.00	300.00	44,700.00	0.67%
Bad debt expense	-	-	-	0.00%
Total Water Fund Operating Expenses before D&A Exp.	1,515,825.00	42,575.20	1,473,249.80	2.81%
Operating Income before D&A Expense	109,231.00	(38,025.20)	147,256.20	-34.81%
Depreciation & Amortization Expense	370,000.00	(27,685.73)	397,685.73	-7.48%
Operating Income (Loss)	(260,769.00)	(10,339.47)	(250,429.53)	3.96%
Nonoperating Revenues (Expenses)				
Pro-Rata Share Fees	-	2,400.00	(2,400.00)	0.00%
Availability Fees	68,000.00	13,600.00	54,400.00	20.00%
Insurance Recoveries	-	-	-	0.00%
Interest Revenue	6,800.00	852.73	5,947.27	12.54%
Cash Proffers	-	-	-	0.00%
Well Nest Construction Contribution	-	-	-	0.00%
Interest Expense	(40,465.00)	(3,347.54)	(37,117.46)	8.27%
Total Nonoperating Revenues (Expenses)	34,335.00	13,505.19	20,829.81	39.33%
Net Income (Loss)	(226,434.00)	3,165.72	(229,599.72)	-1.40%
WORKING ADJUSTMENTS TO CAFR (FOR INTERNAL USE ONLY)				
Restricted revenues:				
Pro-rata Share Fees	-	(2,400.00)	2,400.00	0.00%
Availability Fees	(68,000.00)	(13,600.00)	(54,400.00)	20.00%
Debt Service Revenue	(190,652.00)	-	(190,652.00)	0.00%

**Town of Smithfield
Water Fund Budget**

Description	Adopted 2016/2017	Balance as of 07/31/16	Remaining Budget	% of budget
Depreciation & Amort. Exp.	370,000.00	(27,685.73)	397,685.73	-7.48%
Additional debt service costs-principal expense	(303,070.00)	(303,070.00)	-	100.00%
Total adjustments to CAFR	(191,722.00)	(346,755.73)	155,033.73	180.86%
Working adjusted income	(418,156.00)	(343,590.01)	(74,565.99)	82.17%

	Adopted 2016/2017	Actual 7/31/2016	Remain Budget	% of Budget
Water Fund				
Net Operating Reserves (Deficit)	(418,156.00)	(343,590.01)	(74,565.99)	82.17%
Construction Standards Update	(3,321.00)	-	(3,321.00)	0.00%
Water Master Plan	(50,000.00)	-	(50,000.00)	0.00%
Vehicle/Equipment	(9,375.00)	-	(9,375.00)	0.00%
RO Server	(5,000.00)		(5,000.00)	0.00%
RO auxiliary diesel fuel tank (generator)	(5,100.00)		(5,100.00)	0.00%
RO Cleaning System Upgrades	(5,000.00)	-	(5,000.00)	0.00%
RO 3rd Stage Removal	(15,000.00)		(15,000.00)	0.00%
RO Mason Vibration Testing	(10,000.00)		(10,000.00)	0.00%
RO Bypass Pump	(100,000.00)		(100,000.00)	0.00%
RO New Membranes	(8,500.00)		(8,500.00)	0.00%
RO Vic Valves		-	-	0.00%
Meter Reading Equipment		-	-	0.00%
System Improvements	(50,000.00)	-	(50,000.00)	0.00%
Main Street Water Main Upgrade Phase I	(240,094.00)		(240,094.00)	0.00%
Pagan Point Line Repairs	(65,000.00)		(65,000.00)	0.00%
Lumar Road Line Repairs			-	0.00%
Water line replacement (Cypress Creek Bridge)		-	-	0.00%
Net Capital Outlay	(566,390.00)	-	(566,390.00)	0.00%
Net Reserves (Deficit) after capital outlay	(984,546.00)	(343,590.01)	(640,955.99)	34.90%
Financing-Main St. Water Main, Water Line replace	300,000.00		300,000.00	0.00%
Operating Reserves	147,721.00	-	147,721.00	0.00%
Water Treatment Escrow			-	
Water Development Escrow		-	-	
Water Capital Escrow	266,390.00	-	266,390.00	0.00%
Debt Service fees applied to debt	270,435.00	255,706.02	14,728.98	94.55%
Net Cashflow	-	(87,883.99)	87,883.99	#DIV/0!

**Town of Smithfield
Highway Fund**

Description	Adopted 2016/2017	Balance as of 07/31/16	Remaining Budget	% of budget
Revenue				
Interest Income	185.00	15.81	169.19	8.55%
Sale of equipment	-	-	-	0.00%
Revenue - Commwlth of VA	1,104,024.00	-	1,104,024.00	0.00%
Total Highway Fund Revenue	1,104,209.00	15.81	1,104,193.19	0.00%

**Town of Smithfield
Highway Fund**

Description	Adopted 2016/2017	Balance as of 07/31/16	Remaining Budget	% of budget
Expenses				
Salaries	252,745.00	17,483.30	235,261.70	6.92%
FICA	20,220.00	1,264.97	18,955.03	6.26%
VSRS	15,035.00	1,280.44	13,754.56	8.52%
Health	45,830.00	3,868.90	41,961.10	8.44%
Uniforms	-	-	-	0.00%
Engineering	-	-	-	0.00%
Grass	20,000.00	1,344.41	18,655.59	6.72%
Maintenance	593,299.00	144.60	593,154.40	0.02%
Asphalt/Paving		129.60	(129.60)	
Ditching		-	-	
Traffic Control devices		-	-	
Other (maintenance)		-	-	
Other (lawnmowers, landscaping, etc)		15.00	(15.00)	
Structures and Bridges		-	-	
Ice and Snow removal		-	-	
Administrative		-	-	
Storm Maintenance		-	-	
Street Lights	106,000.00	-	106,000.00	0.00%
Insurance	14,372.00	-	14,372.00	0.00%
Miscellaneous-bank charges	-	-	-	0.00%
VAC Truck Repairs	2,500.00	-	2,500.00	0.00%
Gas and Tires	8,000.00	-	8,000.00	0.00%
Stormwater Management Program (regional)	1,422.00	-	1,422.00	0.00%
Total Highway Fund Expense	1,079,423.00	25,386.62	1,054,036.38	2.35%
Net Reserves (+/-)	24,786.00	(25,370.81)	50,156.81	-102.36%

Adopted 2016/2017	Actual 7/31/2016	Remain Budget	% of Budget
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HIGHWAY

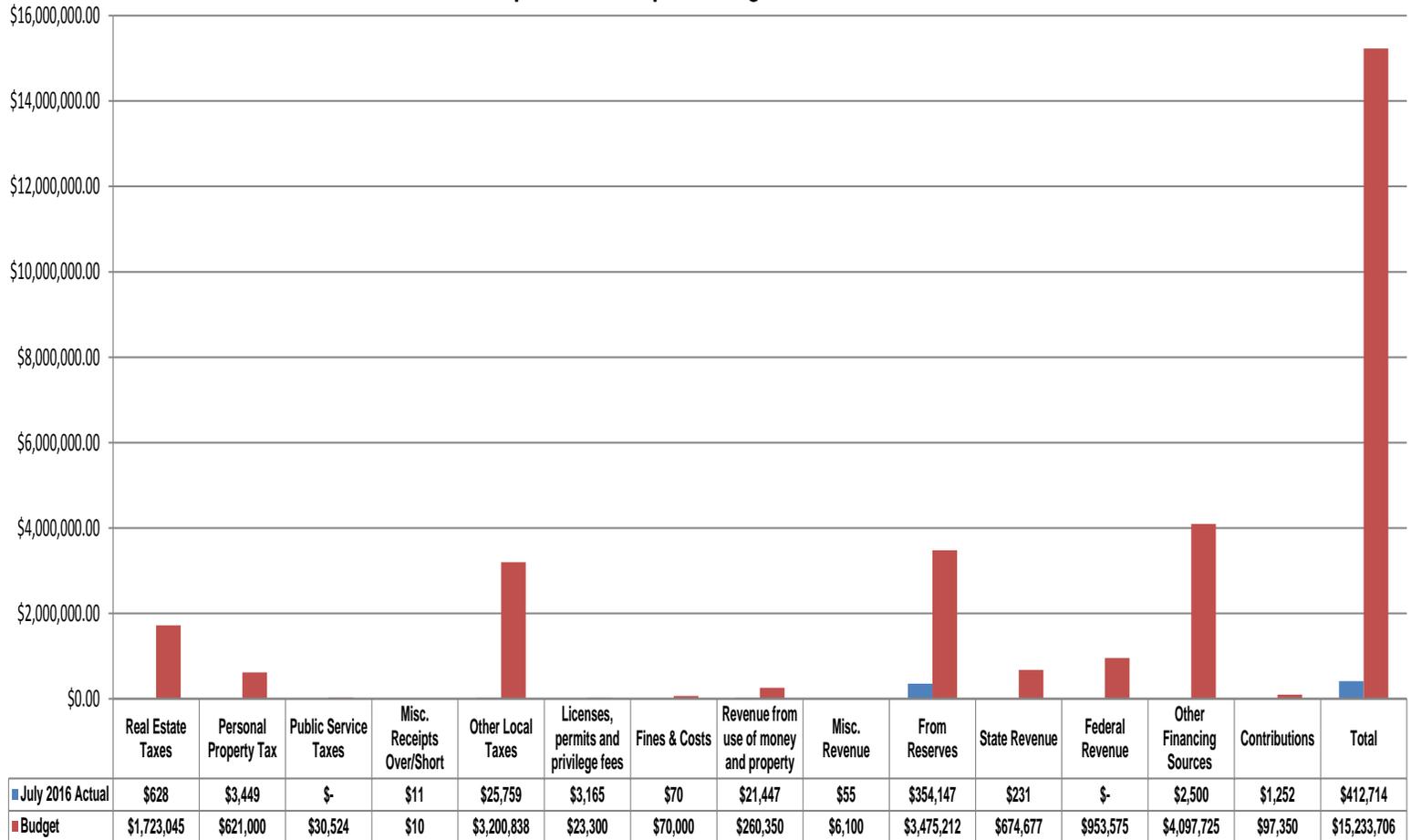
Net Operating Reserves (Deficit)	25,696.00	(25,370.81)	51,066.81	-98.73%
Construction Standards Update	(3,321.00)		(3,321.00)	0.00%
Vehicles and Equipment	(9,375.00)	-	(9,375.00)	0.00%
Beautification	(5,000.00)		(5,000.00)	0.00%
Mower	(8,000.00)	-	(8,000.00)	0.00%
Sidewalk Repair	(10,000.00)		(10,000.00)	0.00%
Net Capital Outlay	(35,696.00)	-	(35,696.00)	0.00%
Net Reserves (Deficit) after capital outlay	0.00	(25,370.81)	25,370.81	#DIV/0!

Carryover from FY2016 104,519.00

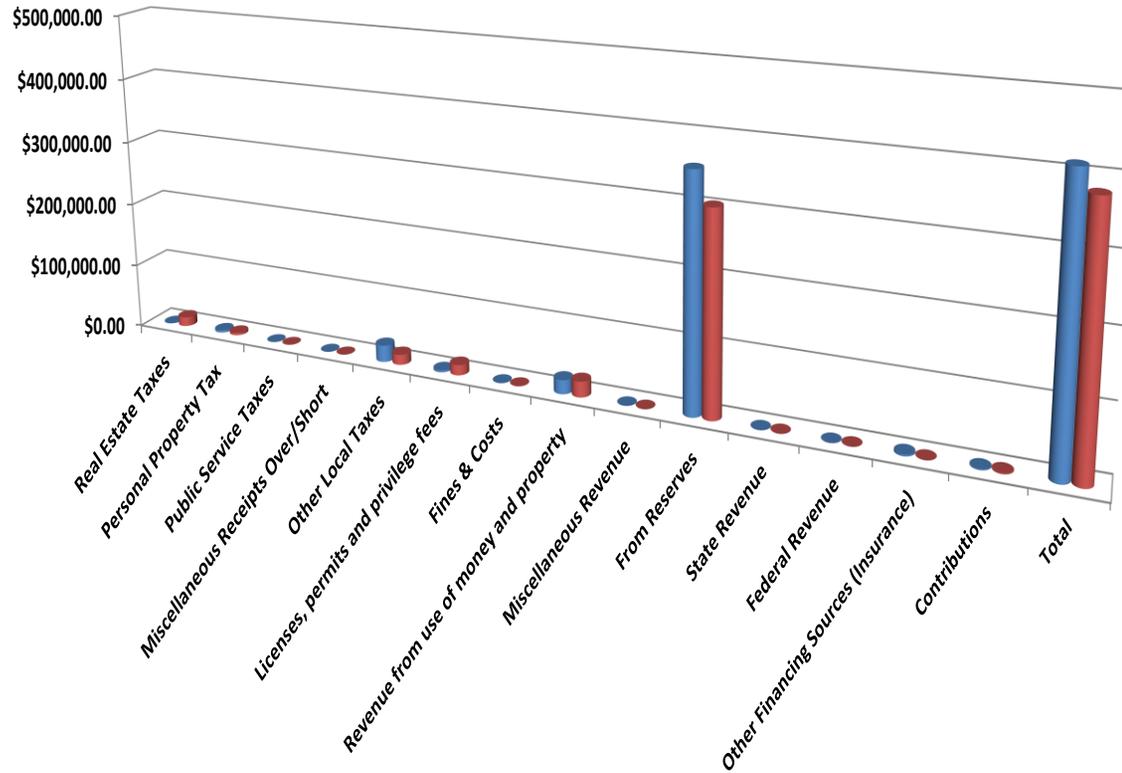
Net Adjusted Reserves (deficit) 79,148.19

JULY 2016 FINANCIAL GRAPHS

July 2016 YTD General Fund Revenues Compared to Adopted Budget

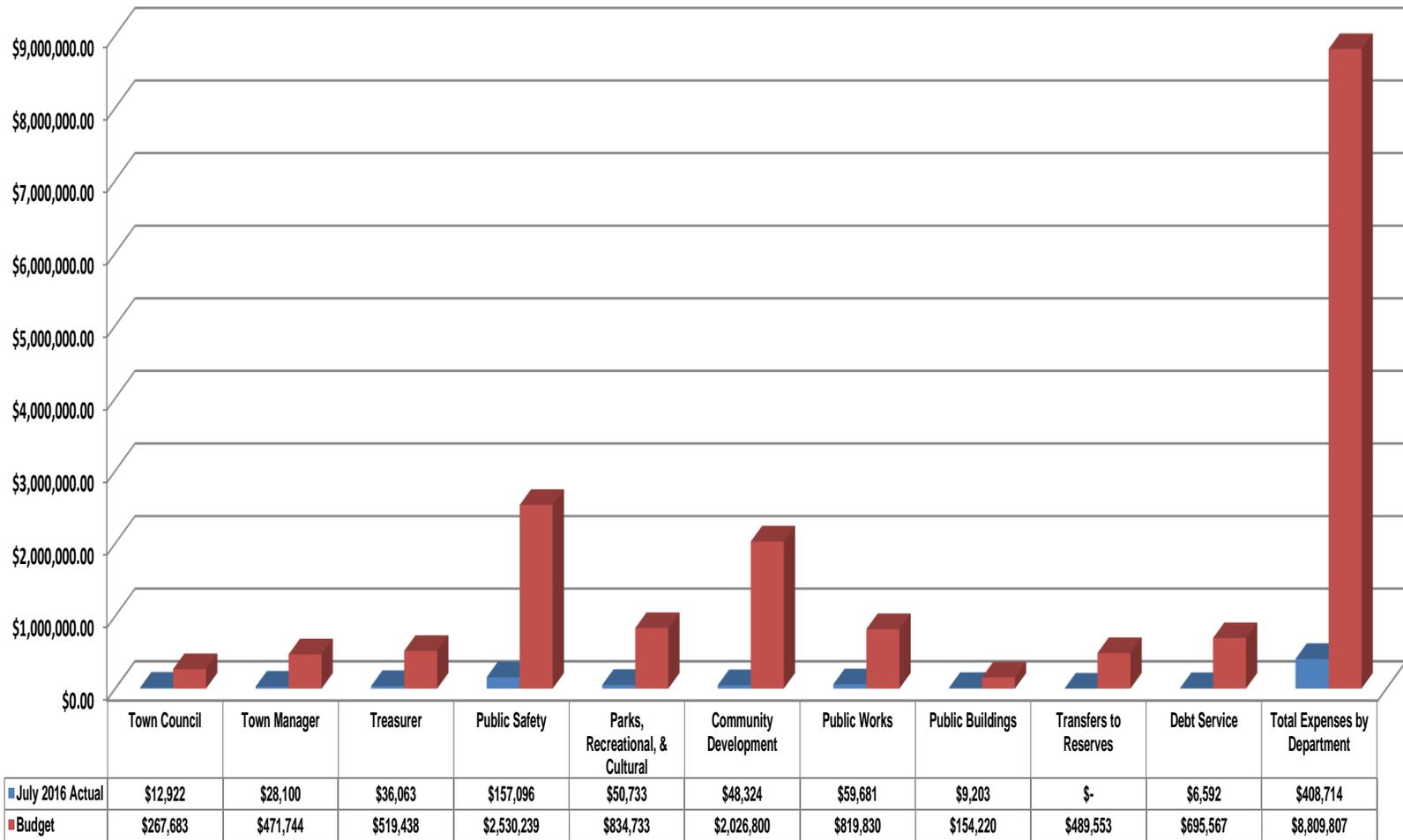


July 2016 YTD General Fund Revenue Compared to July 2015

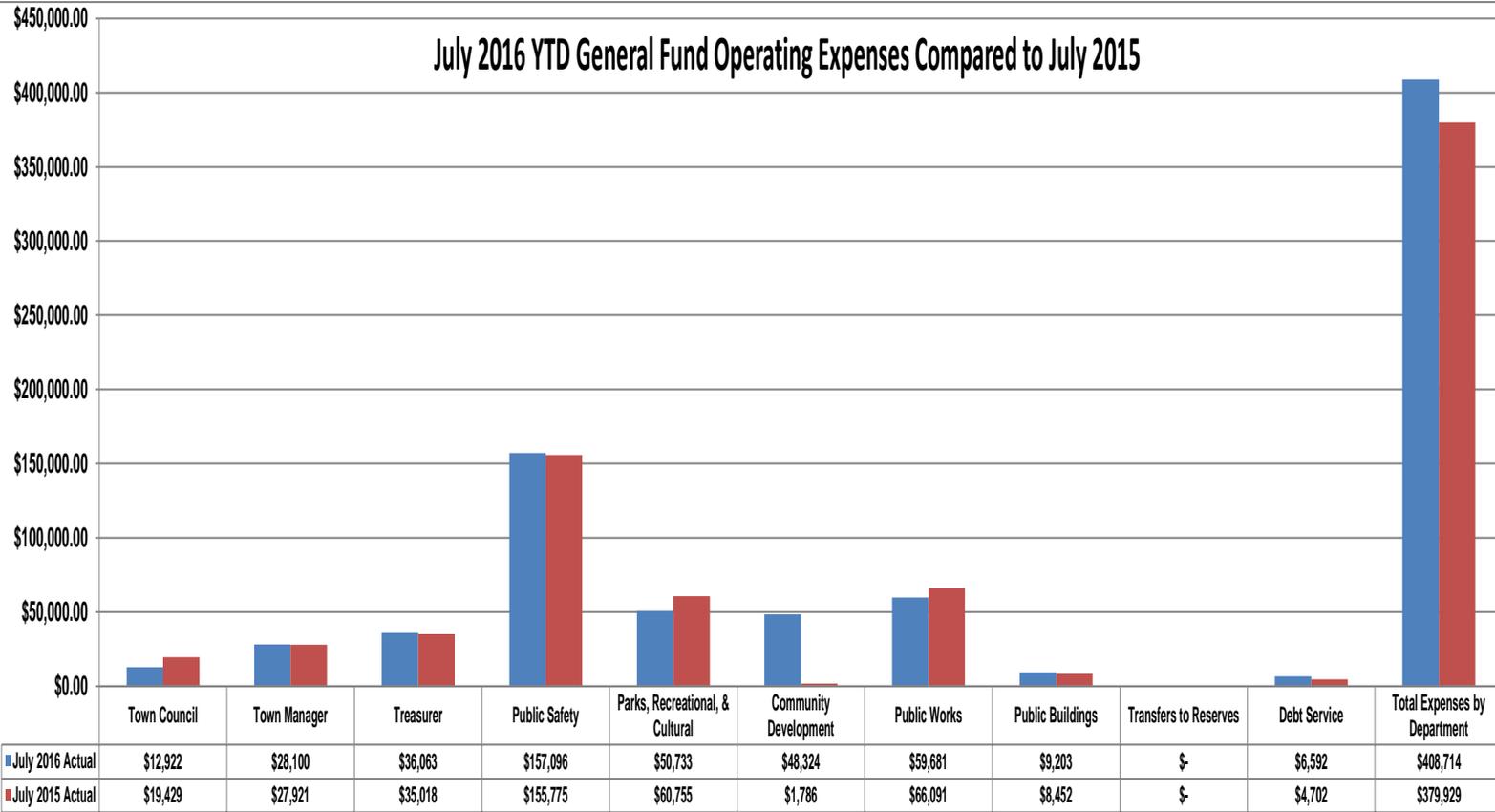


	Real Estate Taxes	Personal Property Tax	Public Service Taxes	Miscellaneous Receipts Over/Short	Other Local Taxes	Licenses, permits and privilege fees	Fines & Costs	Revenue from use of money and property	Miscellaneous Revenue	From Reserves	State Revenue	Federal Revenue	Other Financing Sources (Insurance)	Contributions	Total
■ July 2016 Actual	628	3,449	-	11	25,759	3,165	70	21,447	55	354,147	231	-	2,500	1,252	412,714
■ July 2015 Actual	14,346	3,722	-	1	15,838	16,071	100	23,963	30	304,601	15	-	-	1,242	379,929

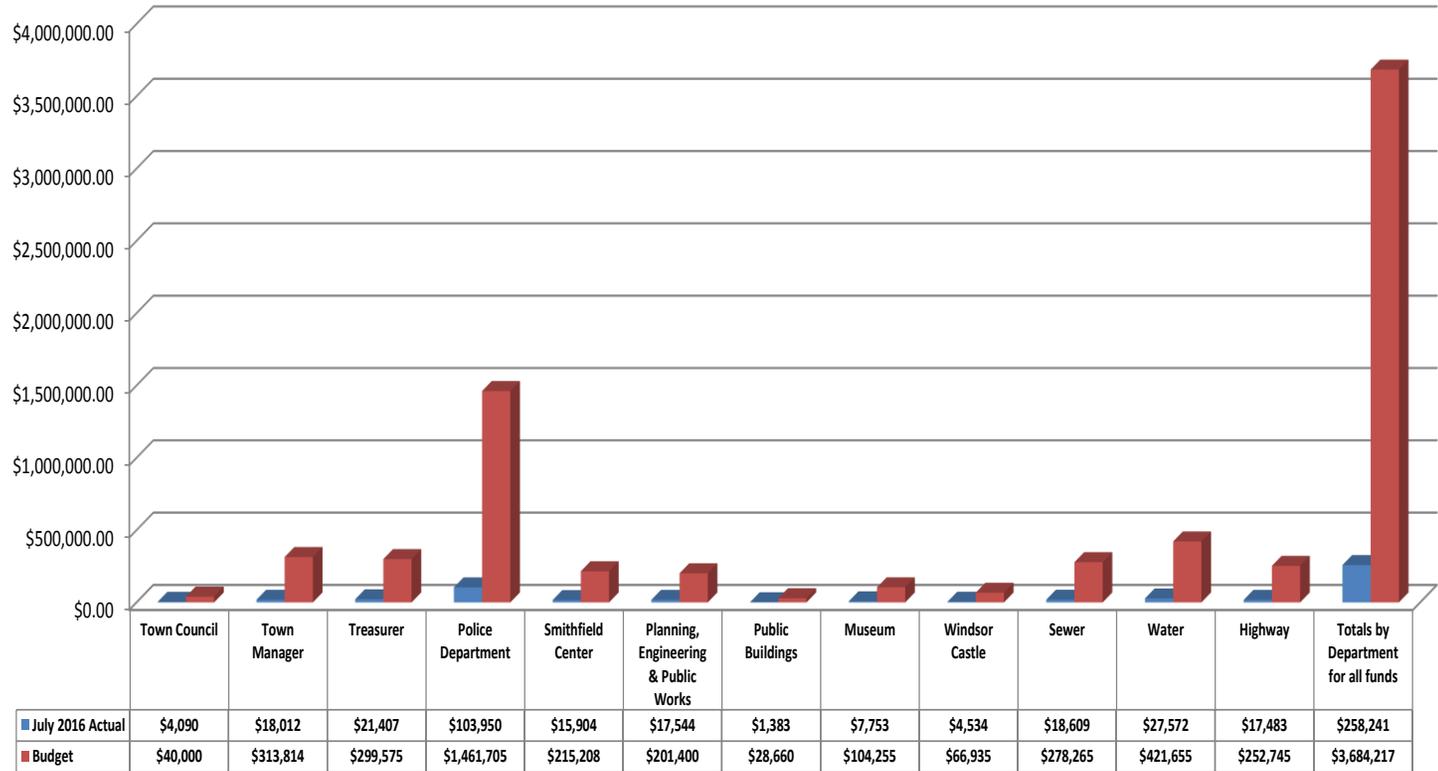
July 2016 YTD General Fund Operating Expenses Compared to Adopted Budget



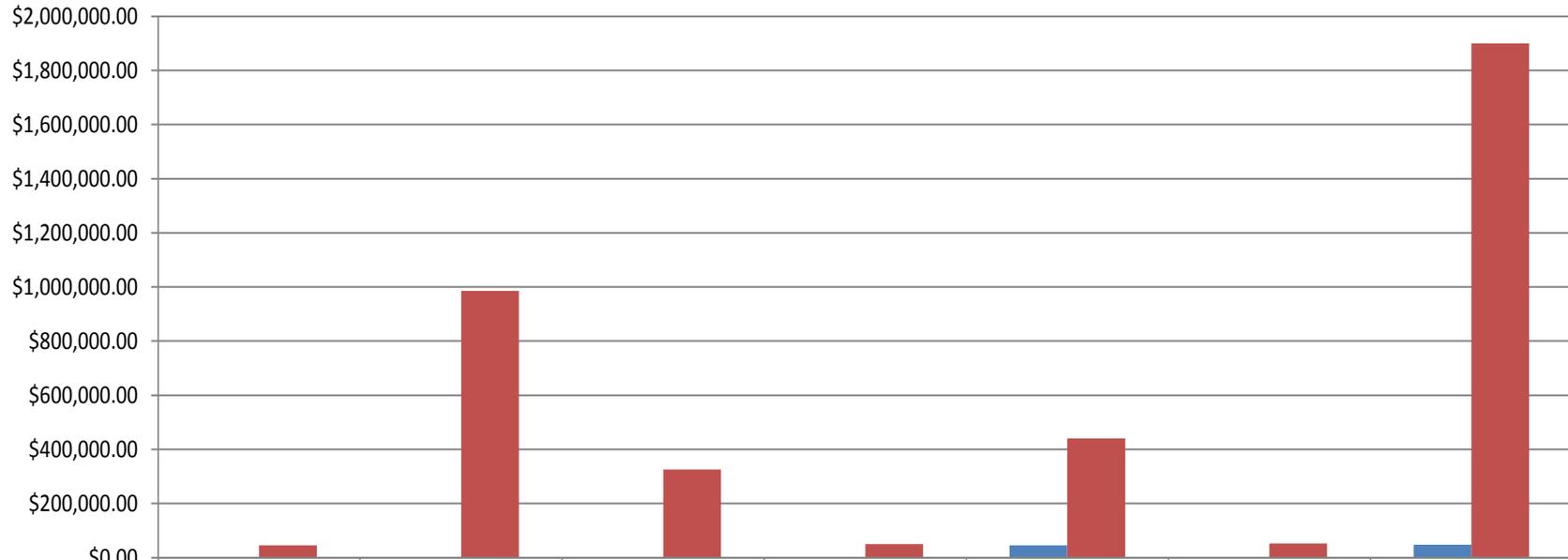
July 2016 YTD General Fund Operating Expenses Compared to July 2015



July 2016 YTD Salaries to Budget by Department

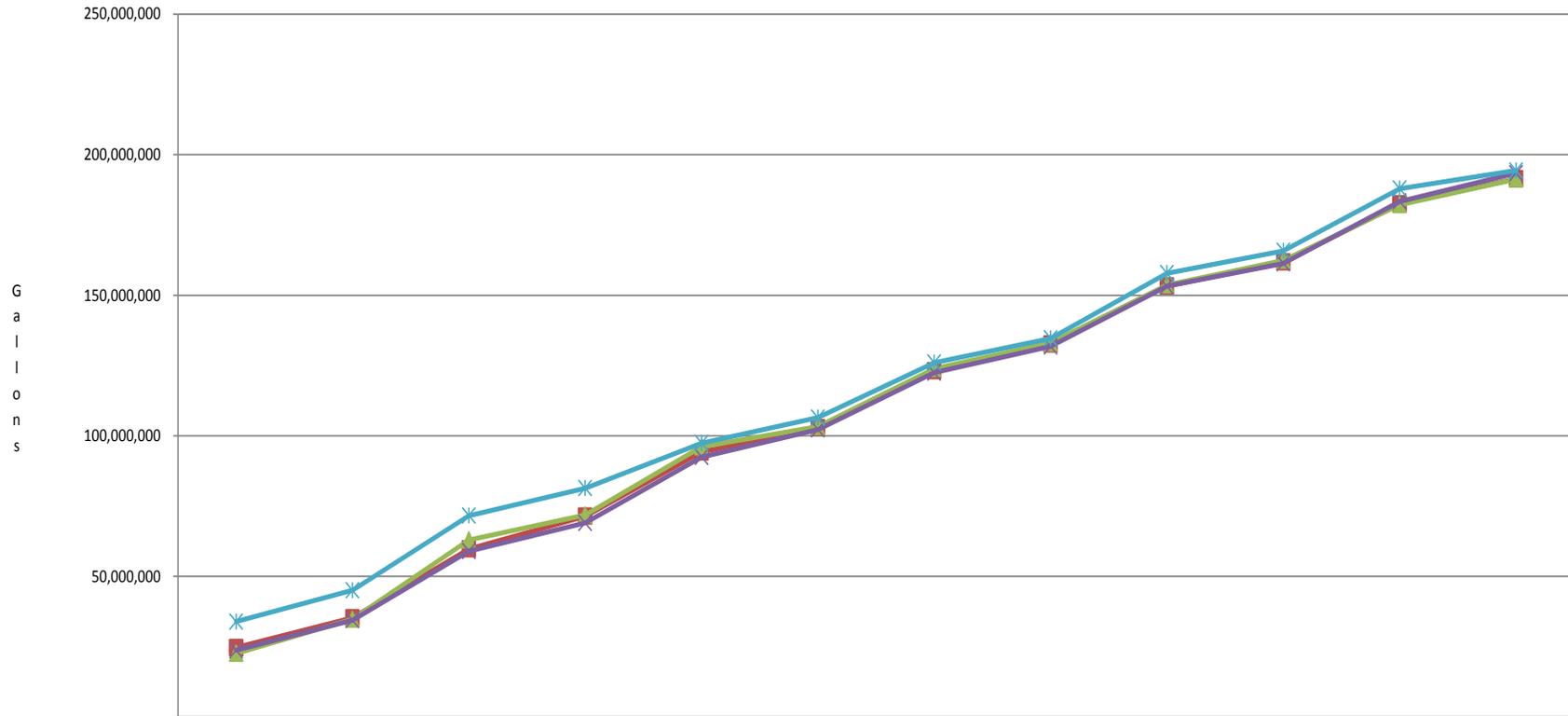


Jul YTD Pinewood Heights Expenses Phase III



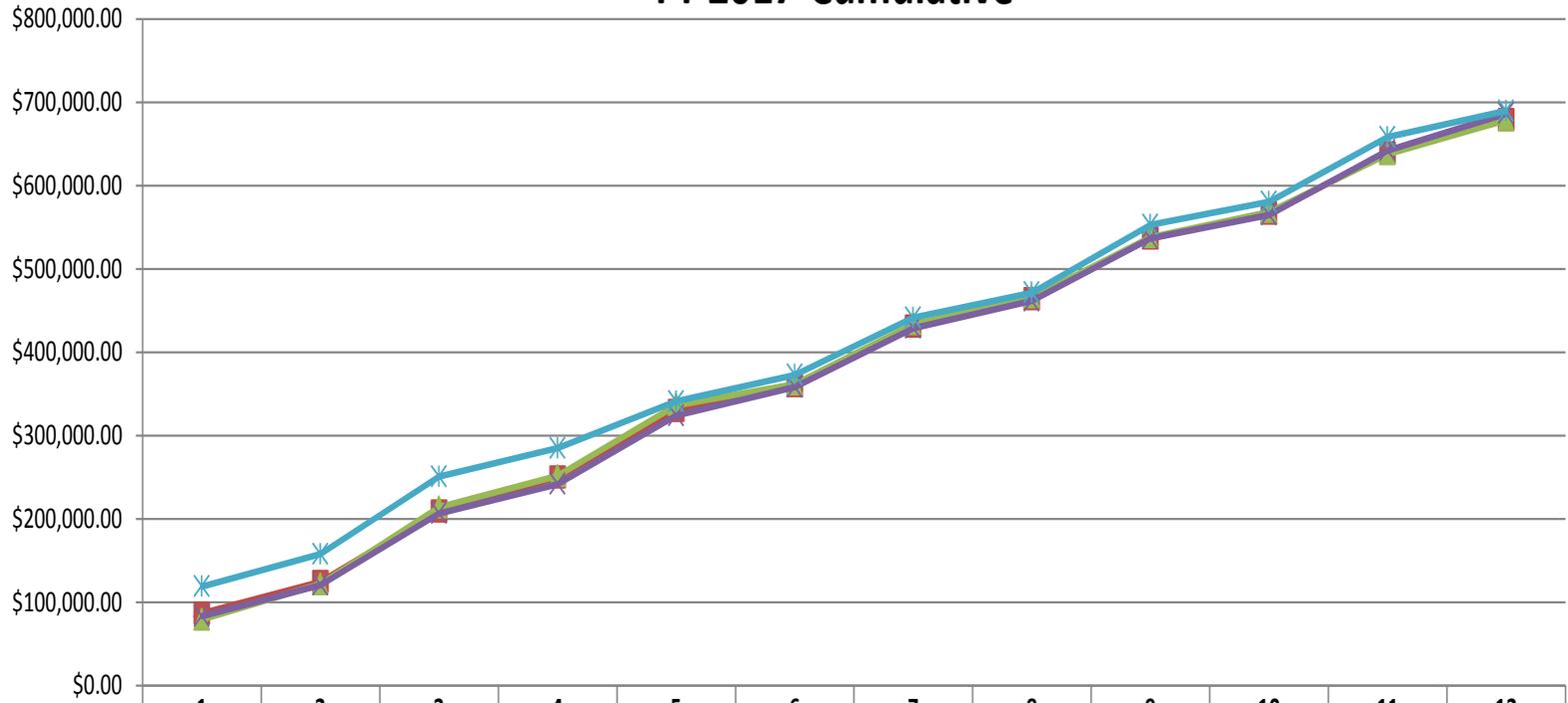
	Administration	Acquisition-Non CDBG	Acquisition-CDBG	Permanent Relocation-Non CDBG	Permanent Relocation-CDBG	Clearance & Demolition	Total YTD MY2 Phase II
■ Jul YTD Actual	\$-	\$-	\$-	\$2,225	\$46,100	\$-	\$48,325
■ Budget	\$45,820	\$985,292	\$325,125	\$50,775	\$440,635	\$52,200	\$1,899,847

July 2016 YTD Sewer Consumption Compared to FY 2013 through FY 2017-Cumulative



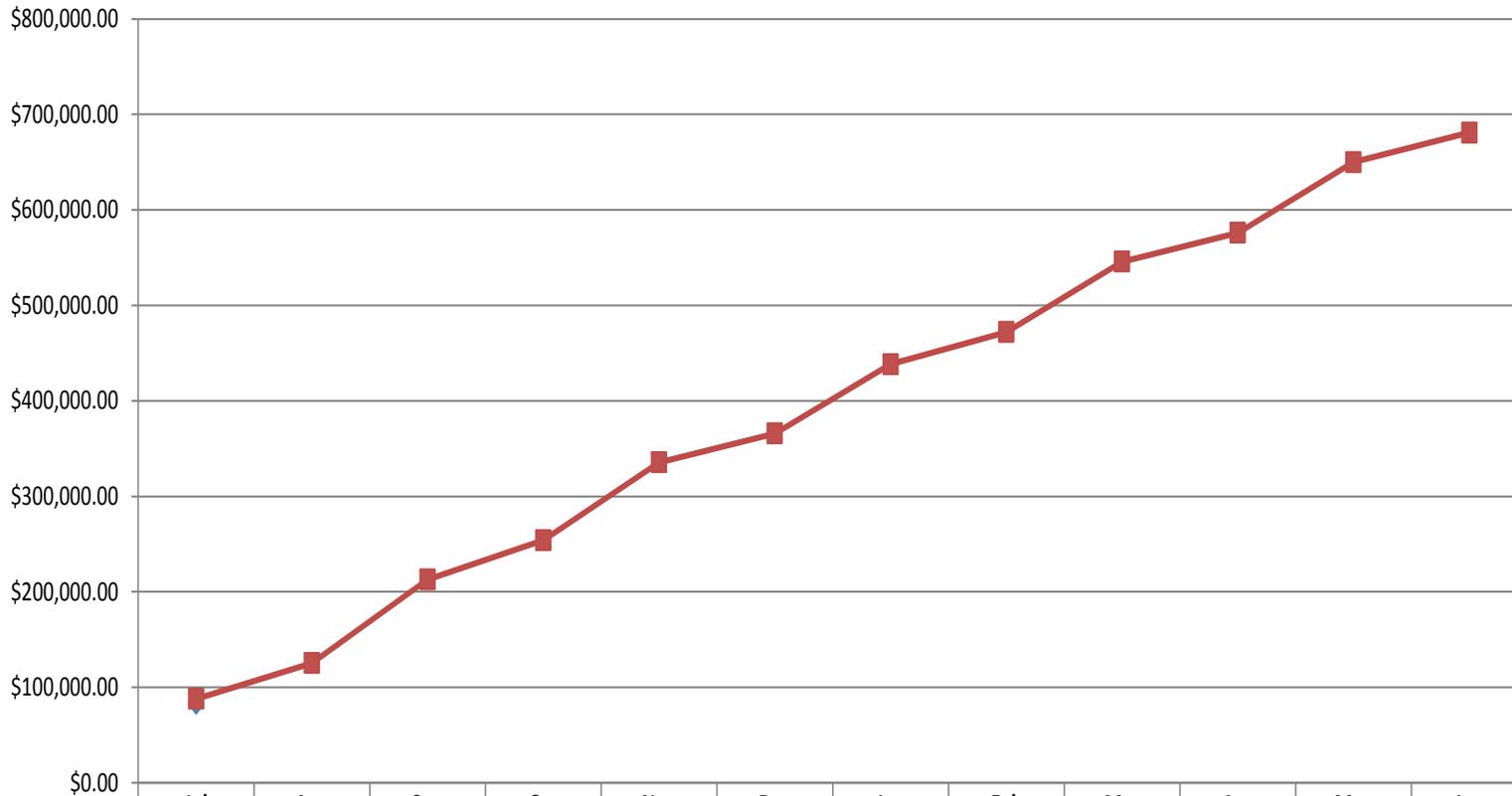
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Actual 2017	23,531,183											
Actual 2016	24,711,665	35,276,564	59,786,489	71,414,518	94,269,420	102,833,713	123,175,844	132,626,614	153,312,082	161,856,557	182,563,599	191,404,069
Actual 2015	22,583,960	34,790,190	62,979,178	71,856,635	96,101,586	103,304,073	123,901,164	133,049,654	153,682,428	162,403,071	182,206,163	191,351,529
Actual 2014	23,711,729	34,435,081	58,989,250	69,008,854	92,484,337	102,276,394	122,469,679	131,824,210	153,256,955	161,332,737	183,366,226	193,421,309
Actual 2013	33,911,769	45,062,012	71,593,279	81,409,491	97,395,860	106,483,452	126,026,878	134,663,193	157,879,018	165,808,355	187,913,876	194,386,925

July 2016 YTD Sewer Charges Compared to FY 2013 through FY 2017-Cumulative



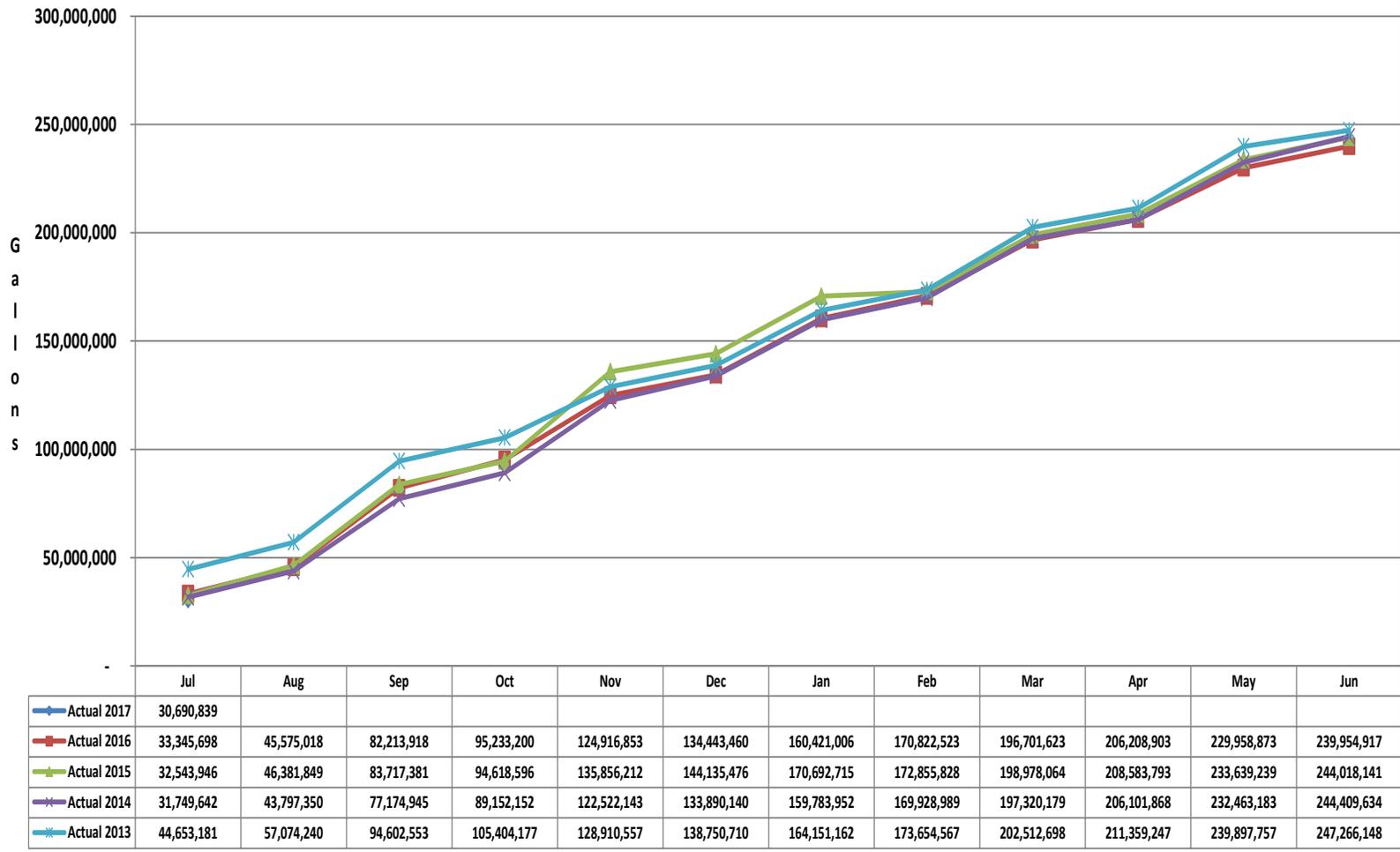
	1	2	3	4	5	6	7	8	9	10	11	12
Actual 2017	\$82,520											
Actual 2016	\$86,610	\$124,575	\$209,356	\$249,969	\$330,109	\$360,021	\$431,375	\$464,390	\$536,996	\$566,832	\$639,492	679,156
Actual 2015	\$79,173	\$121,776	\$213,936	\$251,556	\$336,461	\$361,634	\$433,773	\$465,867	\$538,259	\$568,628	\$637,878	\$678,940
Actual 2014	\$83,143	\$120,581	\$206,649	\$241,641	\$323,955	\$358,154	\$428,999	\$461,656	\$536,821	\$565,053	\$642,258	\$686,501
Actual 2013	\$118,797	\$157,727	\$250,727	\$285,025	\$341,149	\$372,882	\$441,445	\$471,585	\$553,055	\$580,733	\$658,298	\$689,925

July 2016 Adjusted Sewer Charges Compared to Pro-Rated Budget

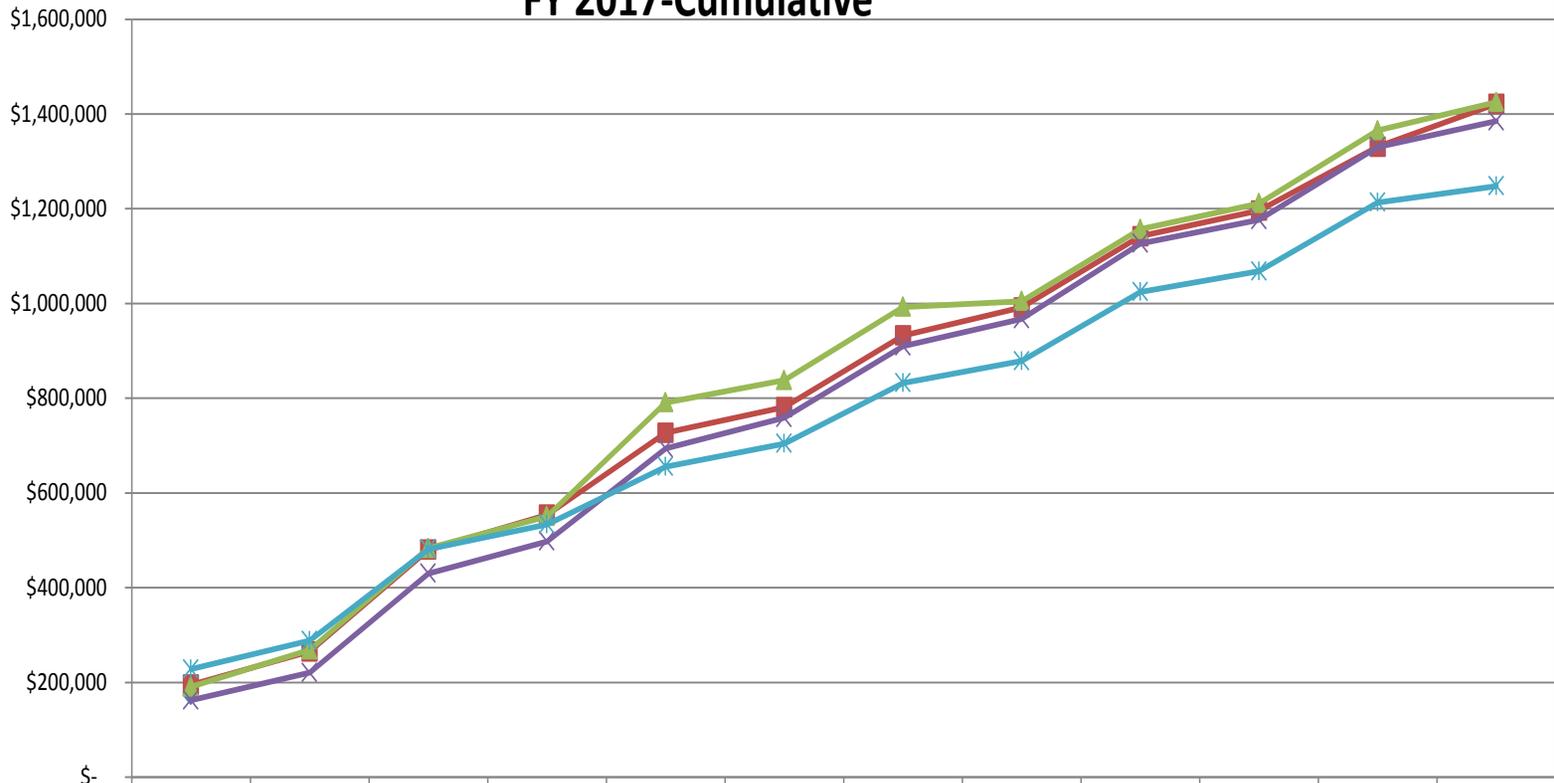


Actual	\$82,520											
Pro-rated budget	\$88,029	\$125,431	\$212,784	\$254,063	\$335,515	\$365,917	\$438,440	\$471,995	\$545,791	\$576,115	\$649,965	\$681,000

July 2016 YTD Water Consumption Compared to FY 2013 through FY 2017-Cumulative

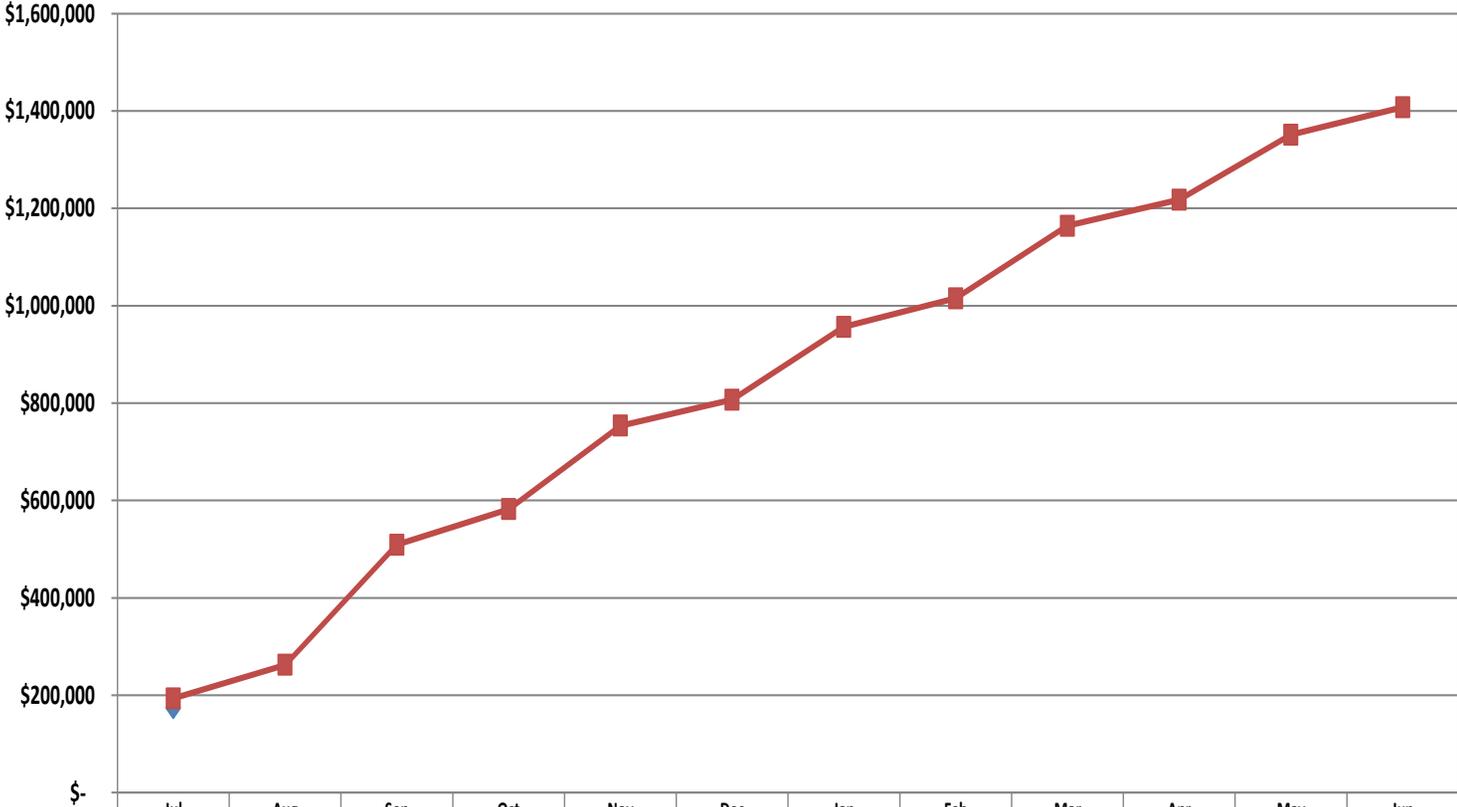


July 2016 YTD Water Charges Compared to FY 2013 through FY 2017-Cumulative



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Actual 2017	\$172,822											
Actual 2016	\$195,151	\$265,341	\$480,112	\$554,087	\$727,069	\$781,191	\$932,388	\$991,504	\$1,141,929	\$1,195,955	\$1,330,893	\$1,421,676
Actual 2015	\$190,721	\$268,975	\$483,155	\$550,543	\$790,909	\$837,952	\$992,662	\$1,004,981	\$1,156,903	\$1,211,481	\$1,365,197	\$1,424,863
Actual 2014	\$162,142	\$220,610	\$429,895	\$497,820	\$694,190	\$758,773	\$909,556	\$967,195	\$1,126,674	\$1,176,559	\$1,330,382	\$1,384,968
Actual 2013	\$227,860	\$288,112	\$481,390	\$533,789	\$655,555	\$704,067	\$832,302	\$878,447	\$1,024,546	\$1,068,017	\$1,213,227	\$1,248,050

July 2016 Adjusted Water Charges Compared to Pro-Rated Budget

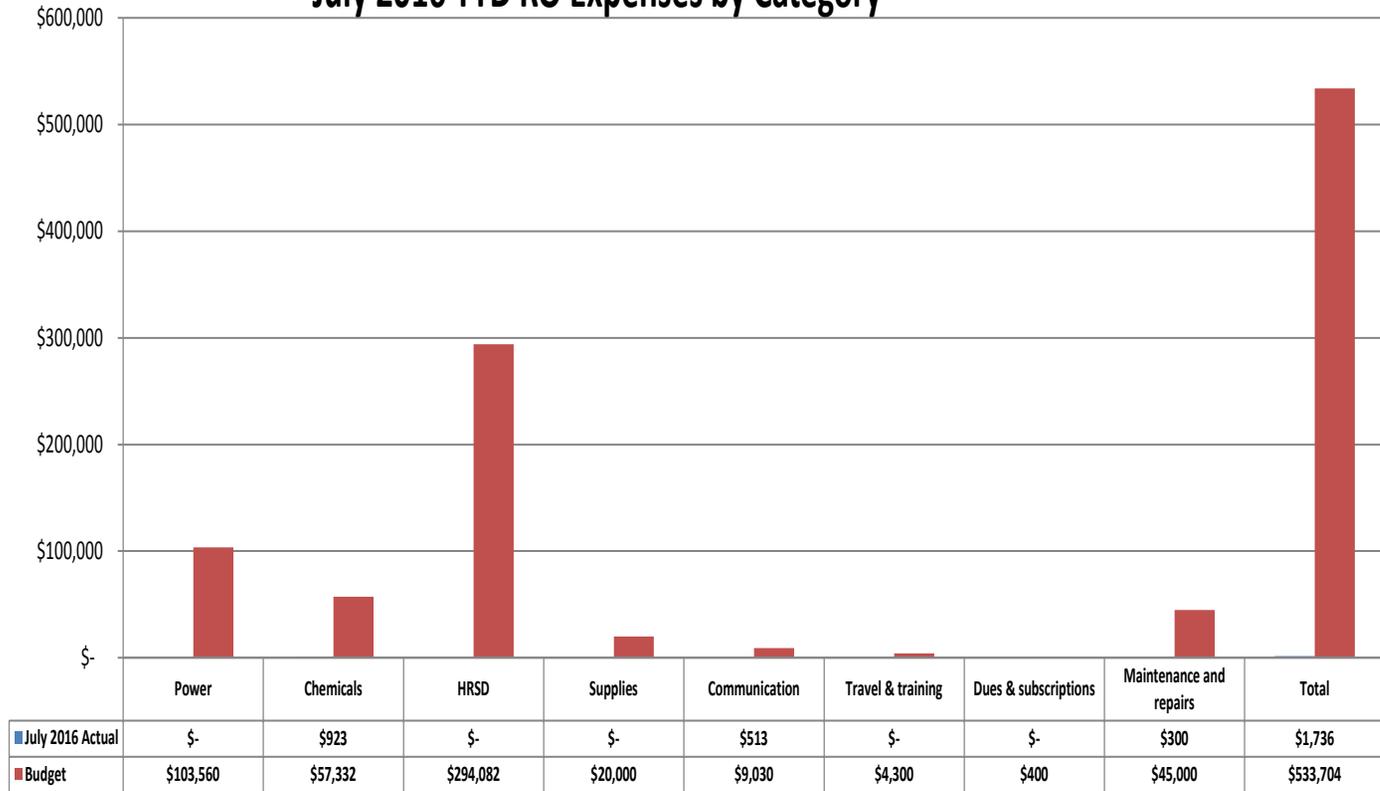


	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Actual 2016	\$172,822											
Pro-rated budget	\$193,239	\$262,051	\$508,884	\$582,134	\$753,421	\$807,013	\$956,729	\$1,015,266	\$1,164,218	\$1,217,714	\$1,351,330	\$1,407,750

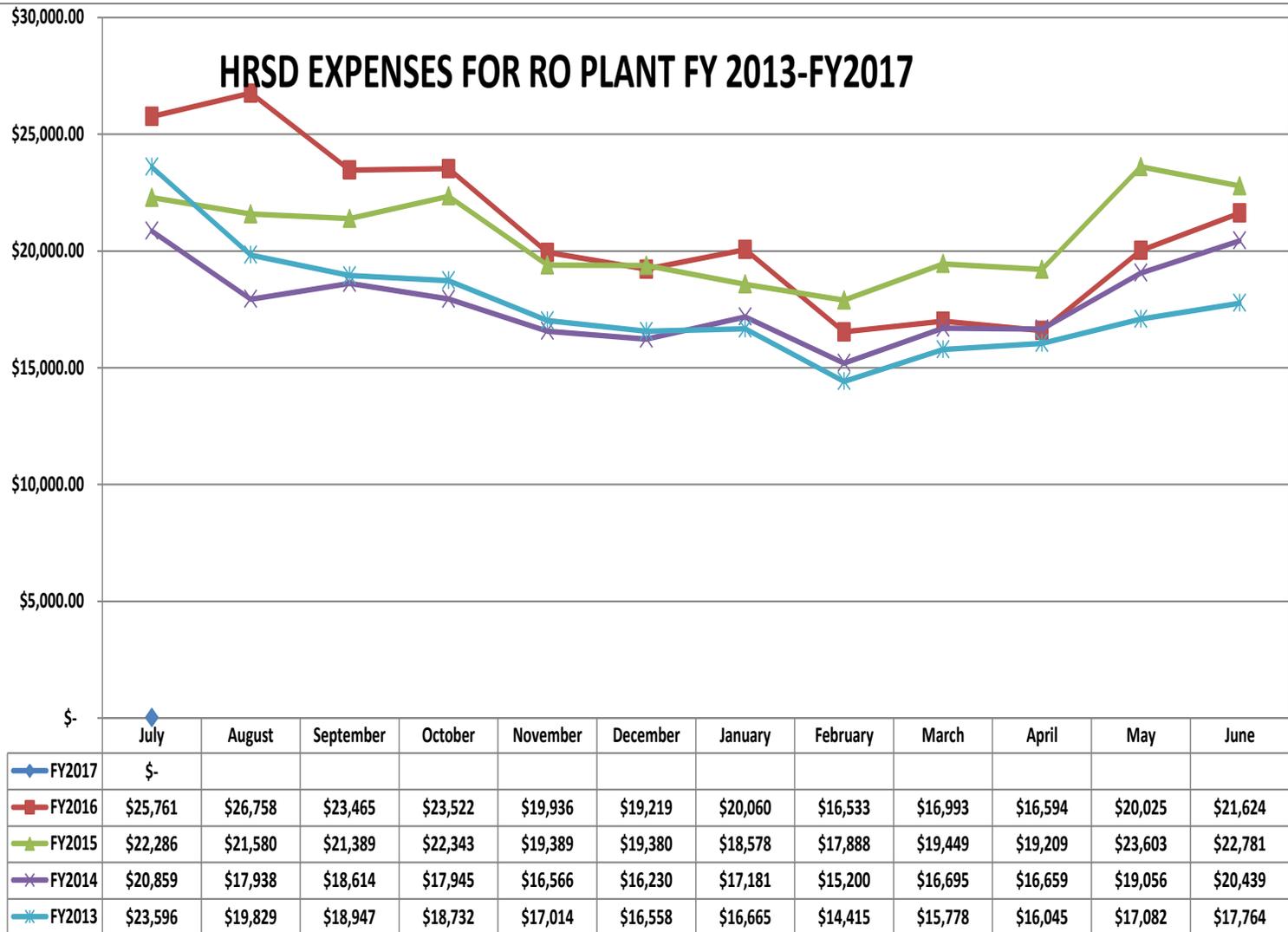
GATLING POINTE WATER BILLINGS

Gatling Pointe							
	Usage 1	Usage 2	Total Usage	Billing 1	Billing2	Total Billing	Blended Rate
May-17							\$ 6.10
Mar-17							\$ 6.10
Jan-17							\$ 6.10
Nov-16							\$ 6.10
Sep-16							\$ 6.10
Jul-16	4,218,000	1,498,700	5,716,700	\$ 27,037.38	\$ 9,606.67	\$ 36,644.05	\$ 6.41
Gatling Pointe							
	Usage 1	Usage 2	Total Usage	Billing 1	Billing2	Total Billing	Blended Rate
May-16	3,107,000	2,166,900		\$ 19,915.87	\$ 13,889.83		\$ 6.41
Mar-16	2,797,000	1,850,300		\$ 17,928.77	\$ 11,860.43		\$ 6.41
Jan-16	3,139,000	1,800,900		\$ 20,120.99	\$ 11,543.78		\$ 6.41
Nov-15	6,464,000	1,664,500		\$ 41,434.24	\$ 10,669.45		\$ 6.41
Sep-15	8,543,000	1,489,900		\$ 54,760.63	\$ 9,550.27		\$ 6.41
Jul-15	6,213,000	1,607,200	40,842,700	\$ 39,825.33	\$ 10,302.16	\$ 261,801.75	\$ 6.41
-Jul 15				(39,825.33)	(10,302.16)		
+Jul 16				\$ 27,037.38	\$ 9,606.67	\$ 248,318.31	
						\$ (13,483.44)	
Gatling Pointe							
	Usage 1	Usage 2	Total Usage	Billing 1	Billing2	Total Billing	Blended Rate
May-15	3,554,000	1,770,200		22,781.14	11,346.99		6.41
Mar-15	3,069,000	1,738,000		19,672.29	11,140.58		6.41
Jan-15	3,448,000	1,802,600		22,101.68	11,554.67		6.41
Nov-14	6,806,000	1,684,300		43,626.46	10,796.37		6.41
Sep-14	8,287,000	1,556,000		53,119.67	9,973.96		6.41
Jul-14	6,465,000	1,553,800	41,733,900	41,440.65	9,959.86	267,514.32	6.41
-Jul 14				(41,440.65)	(9,959.86)		
+Jul 15				\$ 39,825.33	10,302.16	266,241.30	
						\$ (1,273.02)	

July 2016 YTD RO Expenses by Category



HRSD EXPENSES FOR RO PLANT FY 2013-FY2017



HRSD Charges to date per month				1 CCF=748 gallons	Comparison thru April	
Billing Date	Read Date	Usage per HRSD	Rate	Charge	Usage	Charge
11/13/2011	10/31/2011	3,568,426	3.05/CCF	14,550.33		
12/13/2011	11/30/2011	3,238,929	3.05/CCF	13,206.81		
1/13/2012	12/31/2011	3,328,126	3.05/CCF	13,570.67		
2/21/2012	1/31/2012	3,159,403	3.05/CCF	12,882.59		
3/19/2012	2/29/2012	3,008,612	3.05/CCF	12,267.71		
4/12/2012	3/31/2012	3,475,852	3.05/CCF	14,173.05		
5/16/2012	4/30/2012	3,972,056	3.05/CCF	16,196.11		
6/17/2012	5/31/2012	4,309,462	3.05/CCF	17,580.20		
7/13/2012	6/30/2012	5,002,760	3.05/CCF	20,399.01		
		33,063,626		\$ 134,826.48		
8/20/2012	7/31/2012	5,364,598	3.29/CCF	23,595.55		
9/14/2012	8/31/2012	4,508,384	3.29/CCF	19,829.82		
10/20/2012	9/30/2012	4,307,656	3.29/CCF	18,946.78		
11/19/2012	10/31/2012	4,258,732	3.29/CCF	18,731.62		
12/17/2012	11/30/2012	3,868,188	3.29/CCF	17,013.91		
1/12/2013	12/31/2012	3,764,536	3.29/CCF	16,557.91		
2/15/2013	1/31/2013	3,788,872	3.29/CCF	16,664.84		
3/14/2013	2/28/2013	3,277,364	3.29/CCF	14,415.14		
4/18/2013	3/31/2013	3,587,116	3.29/CCF	15,777.52		
5/16/2013	4/30/2013	3,647,920	3.29/CCF	16,045.00		
6/13/2013	5/31/2013	3,883,704	3.29/CCF	17,082.01		
7/11/2013	6/30/2013	4,038,800	3.29/CCF	17,764.36	48,295,870	212,424.46
		48,295,870		\$ 212,424.46		
8/14/2013	7/31/2013	4,395,136	3.55/CCF	20,859.45		
9/16/2013	8/31/2013	3,779,664	3.55/CCF	17,938.15		
10/17/2013	9/30/2013	3,922,112	3.55/CCF	18,614.43		
11/18/2013	10/31/2013	3,780,992	3.55/CCF	17,944.54		
12/13/2013	11/30/2013	3,490,432	3.55/CCF	16,565.72		
1/17/2014	12/31/2013	3,419,744	3.55/CCF	16,230.25		
2/11/2014	1/31/2014	3,620,040	3.55/CCF	17,180.58		
3/14/2014	2/28/2014	3,202,720	3.55/CCF	15,200.04		
4/16/2014	3/31/2014	3,517,704	3.55/CCF	16,694.94		
5/27/2014	4/30/2014	3,510,032	3.55/CCF	16,658.73		
6/14/2014	5/31/2014	4,015,224	3.55/CCF	19,056.40		
7/21/2014	6/30/2014	4,306,496	3.55/CCF	20,438.77	44,960,296	213,382.00
		44,960,296		\$ 213,382.00		

HRSD Charges to date per month				1 CCF=748 gallons	Comparison thru April	
Billing Date	Read Date	Usage per HRSD	Rate	Charge	Usage	Charge
8/19/2014	7/31/2014	4,352,480	3.83/CCF	22,286.00		
10/2/2014	8/31/2014	4,214,710	3.83/CCF	21,580.52		
11/20/2014	9/30/2014	4,177,303	3.83/CCF	21,389.02		
11/20/2014	10/31/2014	4,363,507	3.83/CCF	22,342.69		
12/17/2014	11/30/2014	3,786,703	3.83/CCF	19,388.99		
1/14/2015	12/31/2014	3,784,965	3.83/CCF	19,380.18		
2/18/2015	1/31/2015	3,628,334	3.83/CCF	18,578.18		
3/13/2015	2/28/2015	3,493,560	3.83/CCF	17,888.02		
4/28/2015	3/31/2015	3,798,382	3.83/CCF	19,449.12		
5/31/2015	4/30/2015	3,751,512	3.83/CCF	19,208.98		
6/30/2015	5/31/2015	4,609,730	3.83/CCF	23,603.14		
7/22/2015	6/30/2015	4,449,108	3.83/CCF	22,780.84	48,410,294	247,875.68
		48,410,294		\$ 247,875.68		
8/18/2015	7/31/2015	4,665,711	4.13/CCF	25,761.29		
9/21/2015	8/31/2015	4,846,280	4.13/CCF	26,758.27		
10/13/2015	9/30/2015	4,249,862	4.13/CCF	23,465.01		
11/16/2015	10/31/2015	4,260,123	4.13/CCF	23,522.00		
12/14/2015	11/30/2015	3,610,698	4.13/CCF	19,935.92		
1/13/2016	12/31/2015	3,480,926	4.13/CCF	19,219.37		
2/12/2016	1/31/2016	3,633,192	4.13/CCF	20,060.24		
3/8/2016	2/29/2016	2,994,404	4.13/CCF	16,533.22		
4/14/2016	3/30/2016	3,077,636	4.13/CCF	16,992.89		
5/15/2016	4/30/2016	3,005,292	4.13/CCF	16,593.51		
6/15/2016	5/31/2016	3,626,724	4.13/CCF	20,024.72		
7/15/2016	6/30/2016	3,916,340	4.13/CCF	21,623.85		
		45,367,188		\$ 250,490.29	45,367,188	250,490.29

CASH BALANCES AS OF AUG 2016					
			Current Year	Prior Year	
ACCOUNT NAME	BANK NAME	ACCOUNT BALANCE	Interco. Balances	Interco./Interdep Balances	ADJUSTED BALANCES
Water	Farmers Bank	904,197.41	(351,920.43)	(157,145.78)	395,131.20
Water-Debt Service	Farmers Bank	698,873.82	30,071.69	-	728,945.51
Water Capital Escrow (availability fees)	TowneBank	459,102.41	16,320.00	-	475,422.41
Water Treatment Plant Escrow	TowneBank	112,212.34			112,212.34
Water Deposit Account	TowneBank	104,056.01			104,056.01
Water Development Escrow	TowneBank	100,805.18	2,400.00	-	103,205.18
Subtotal Water		2,379,247.17	(303,128.74)	(157,145.78)	1,918,972.65
			-		
Sewer	Farmers Bank	556,406.70	70,325.11	(722,472.03)	(95,740.22)
Sewer Development Escrow	TowneBank	358,710.94	2,400.00	-	361,110.94
Sewer Capital Escrow (availability fees)	TowneBank	864,855.94	24,720.00	-	889,575.94
Sewer Compliance	Farmers Bank	1,544,353.82	78,877.39	-	1,623,231.21
Subtotal Sewer		3,324,327.40	176,322.50	(722,472.03)	2,778,177.87
Highway	Farmers Bank	147,338.30	(78,605.10)	-	68,733.20
General Fund	Farmers Bank	741,213.36	241,661.40	879,617.81	1,862,492.57
Payroll	Farmers Bank	268,808.08			268,808.08
Money Market-General Fund	TowneBank	2,196.86			2,196.86
Business Super Now-General Fund	Farmers Bank	33,296.41			33,296.41
Money Market-General Fund	Farmers Bank	291,011.18			291,011.18
General Fund Capital Escrow Account	TowneBank	215,702.48			215,702.48
Certificate of Deposit	Farmers Bank	526,498.74			526,498.74
Certificate of Deposit-Police Dept	Farmers Bank	36,863.72			36,863.72
Special Project Account	Farmers Bank	3,047,920.19			3,047,920.19
Pinewood Heights Escrow	Farmers Bank	42,902.37			42,902.37
SNAP Account	Farmers Bank	2,294.75			2,294.75
Museum Account	Farmers Bank	135,765.19			135,765.19
Windsor Castle Acct	TowneBank	50,500.00			50,500.00
S. Church Street Account	TowneBank	36,250.06	(36,250.06)	-	-
Subtotal General Fund		5,431,223.39	205,411.34	879,617.81	6,516,252.54
TOTAL ALL FUNDS		11,282,136.26	-	-	11,282,136.26

REGIONS BANK
1900 5TH AVE N - 25TH FL
BIRMINGHAM AL 35203

ADMINISTRATOR:	AMANDA WESLEY 205-264-5394
INVESTMENT OFFICER	
RELATIONSHIP MANAGER	
ACCOUNT NUMBER	9246002035

TOWN OF SMITHFIELD, VA
ATTN: ELLEN D. MINGA, TREASURER
310 INSTITUTE STREET
PO BOX 246
SMITHFIELD VA 23431

IF YOU HAVE QUESTIONS CONCERNING THIS STATEMENT, PLEASE CONTACT
YOUR ACCOUNT ADMINISTRATOR.

REGIONS BANK
VACO/VML VIRGINIA INVESTMENT
POOL, TOWN OF SMITHFIELD,
VIRGINIA PARTICIPANT
ACCOUNT

ACCOUNT STATEMENT

Statement Period 08/01/2016 through 08/31/2016
Account Number 9246002035

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Chronological Schedule Of Transactions	6

ACCOUNT STATEMENT

Statement Period
Account Number

08/01/2016 through 08/31/2016
9246002035

Balance Sheet

	AS OF 08/01/2016		AS OF 08/31/2016	
	COST VALUE	MARKET VALUE	COST VALUE	MARKET VALUE
A S S E T S				
CASH	0.00	0.00	0.00	0.00
TOTAL CASH & RECEIVABLES	0.00	0.00	0.00	0.00
CIF/CTF FUNDS-BALANCED	505,162.01	511,494.49	505,542.98	510,772.73
TOTAL CIF/CTF FUNDS-BALANCED	505,162.01	511,494.49	505,542.98	510,772.73
TOTAL HOLDINGS	505,162.01	511,494.49	505,542.98	510,772.73
TOTAL ASSETS	505,162.01	511,494.49	505,542.98	510,772.73
L I A B I L I T I E S				
TOTAL LIABILITIES	0.00	0.00	0.00	0.00
TOTAL NET ASSET VALUE	505,162.01	511,494.49	505,542.98	510,772.73
TOTAL LIABILITIES AND EQUITY	505,162.01	511,494.49	505,542.98	510,772.73

ACCOUNT STATEMENT

Statement Period 08/01/2016 through 08/31/2016
Account Number 9246002035

Summary Of Fund

MARKET VALUE AS OF 08/01/2016		511,494.49
CTF DISTRIBUTIONS	424.28	
REALIZED GAIN OR LOSS	0.00	
UNREALIZED GAIN OR LOSS	1,102.73-	
ADMINISTRATIVE EXPENSES	43.31-	
TOTAL MARKET VALUE AS OF 08/31/2016		510,772.73

ACCOUNT STATEMENT

Statement Period 08/01/2016 through 08/31/2016
Account Number 9246002035

Asset Summary As Of 08/31/2016

DESCRIPTION	MARKET VALUE	COST	% OF PORT
CIF/CTF FUNDS-BALANCED	510,772.73	505,542.98	100
TOTAL INVESTMENTS	510,772.73	505,542.98	
CASH	0.00		
DUE FROM BROKER	0.00		
DUE TO BROKER	0.00		
TOTAL MARKET VALUE	510,772.73		

REGIONS BANK
 VACO/VML VIRGINIA INVESTMENT
 POOL, TOWN OF SMITHFIELD,
 VIRGINIA PARTICIPANT
 ACCOUNT

ACCOUNT STATEMENT

Statement Period 08/01/2016 through 08/31/2016
 Account Number 9246002035

Asset Detail As Of 08/31/2016

UNITS/BOOK VALUE	DESCRIPTION	MARKET VALUE	COST	% OF PORT
CIF/CTF FUNDS-BALANCED				
50,510.959	CUSIP # CF5400035 VIRGINIA INVESTMENT POOL	510,772.73	505,542.98	100
		510,772.73	505,542.98	100
	TOTAL INVESTMENTS	510,772.73		
	CASH	0.00		
	DUE FROM BROKER	0.00		
	DUE TO BROKER	0.00		
	NET ASSETS	510,772.73		
	TOTAL MARKET VALUE	510,772.73		

ACCOUNT STATEMENT

Statement Period
Account Number

08/01/2016 through 08/31/2016
9246002035

Summary Of Earnings

INCOME EARNED

CTF DISTRIBUTIONS 424 . 28

TOTAL INCOME EARNED 424 . 28

TOTAL INCREASES IN FUND VALUE 424 . 28

FEES AND OTHER EXPENSES

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NET CHANGE IN NET ASSET VALUE 721 . 76 -

ACCOUNT STATEMENT

Statement Period 08/01/2016 through 08/31/2016
Account Number 9246002035

Chronological Schedule Of Transactions

DATE	DESCRIPTION	CASH	COST
08 / 01 / 2016	BEGINNING BALANCE	0 . 00	505 , 162 . 01
08 / 01 / 2016	DISTRIBUTION FROM 50,473.35 UNITS VIRGINIA INVESTMENT POOL EFFECTIVE 07/31/2016 CUSIP # CF5400035	210 . 55	0 . 00
08 / 01 / 2016	PURCHASED 210.55 SHS MORGAN STANLEY GOVERNMENT ADVISORY #8342 ON 08/01/2016 AT 1.00 CUSIP # 61747C608	210 . 55 -	210 . 55
08 / 02 / 2016	PURCHASED 20.777 UNITS VIRGINIA INVESTMENT POOL ON 08/01/2016 AT 10.134 INCOME REINVESTMENT CUSIP # CF5400035	210 . 55 -	210 . 55
08 / 02 / 2016	SOLD 210.55 SHS MORGAN STANLEY GOVERNMENT ADVISORY #8342 ON 08/02/2016 AT 1.00 CUSIP # 61747C608	210 . 55	210 . 55 -
08 / 16 / 2016	FEE TO VML/VACO FINANCE PARTICIPANT FEE FOR MONTH ENDING 07/31/2016	43 . 31 -	0 . 00
08 / 16 / 2016	DISTRIBUTION FROM 50,494.13 UNITS VIRGINIA INVESTMENT POOL EFFECTIVE 08/15/2016 CUSIP # CF5400035	213 . 73	0 . 00
08 / 16 / 2016	PURCHASED 170.42 SHS MORGAN STANLEY GOVERNMENT ADVISORY #8342 ON 08/16/2016 AT 1.00 CUSIP # 61747C608	170 . 42 -	170 . 42
08 / 17 / 2016	PURCHASED 16.834 UNITS VIRGINIA INVESTMENT POOL ON 08/16/2016 AT 10.1235 INCOME REINVESTMENT CUSIP # CF5400035	170 . 42 -	170 . 42
08 / 17 / 2016	SOLD 170.42 SHS MORGAN STANLEY GOVERNMENT ADVISORY #8342 ON 08/17/2016 AT 1.00 CUSIP # 61747C608	170 . 42	170 . 42 -
08 / 31 / 2016	ENDING BALANCE	0 . 00	505 , 542 . 98

REGIONS BANK
VACO/VML VIRGINIA INVESTMENT
POOL, TOWN OF SMITHFIELD,
VIRGINIA PARTICIPANT
ACCOUNT

ACCOUNT STATEMENT

Statement Period
Account Number

08/01/2016 through 08/31/2016
9246002035

IMPORTANT INFORMATION FOR REGIONS CORPORATE TRUST CUSTOMERS:

INVESTMENT, INSURANCE AND ANNUITY PRODUCTS: ARE NOT FDIC INSURED, ARE NOT A DEPOSIT, ARE NOT BANK GUARANTEED, ARE NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY, MAY GO DOWN IN VALUE, AND ARE NOT A CONDITION OF ANY BANKING ACTIVITY.

FOR MORE DETAILED INFORMATION REGARDING FEES, PLEASE CONSULT THE FUND PROSPECTUS OR CONTACT YOUR ADMINISTRATOR.

IMPORTANT DISCLOSURE INFORMATION FOR ALL FLORIDA ACCOUNTS:

AN ACTION FOR BREACH OF TRUST BASED ON MATTERS DISCLOSED IN A TRUST ACCOUNTING OR OTHER WRITTEN REPORT OF THE TRUSTEE MAY BE SUBJECT TO A SIX MONTH STATUTE OF LIMITATIONS FROM THE RECEIPT OF THE TRUST ACCOUNTING OR OTHER WRITTEN REPORT. IF YOU HAVE QUESTIONS, PLEASE CONSULT YOUR ATTORNEY.

REGIONS PRIVATE WEALTH MANAGEMENT TRADES

REGIONS PRIVATE WEALTH MANAGEMENT PERFORMS TRADE REQUESTS AS AN ACCOMODATION ONLY. REGIONS PRIVATE WEALTH MANAGEMENT ALLOWS THE USE OF ELECTRONIC COMMUNICATION(I.E., FAX, EMAIL, INSTANT MESSAGE, TEXT, ETC.) OR VOICEMAIL BY ANY CUSTOMER TO REQUEST, AUTHORIZE OR EFFECT THE PURCHASE OR SALE OF SECURITIES. WE DO NOT GUARANTEE THAT ANY SUCH REQUEST WILL BE TIMELY PROCESSED. ACCOUNT ORDERS REQUESTED VIA E-COMMUNICATION OR VOICEMAIL WILL NOT BE HONORED UNTIL VERBAL CONFIRMATION OF THE REQUEST HAS BEEN COMPLETED VIA CALL BACK FROM A PRIVATE WEALTH MANAGEMENT ASSOCIATE TO THE PRIVATE WEALTH MANAGEMENT CLIENT WHO SENT THE INITIAL COMMUNICATION.

**INVOICES - OVER \$10,000.00
REQUIRING COUNCIL
AUTHORIZATION**

G E T Solutions, Inc.
 204 Grayson Road
 Virginia Beach, VA 23462

Phone: 757-518-1703
 Fax: 757-518-1704



Invoice

Invoice Number: 0021947-IN

Invoice Date: 8/22/2018

Invoice Due Date: September 21, 2018

Customer P.O.: Mr. Peter Stephenson

Customer Contract

Client:

Town of Smithfield
 P.O. Box 248
 Smithfield, VA 23431

Project:

V815-178G
 Joe Luter Jr Sports Complex
 Smithfield, Virginia

Quantity	Unit	Description	Unit Price	Extension
6.000	HOUR	Boring Location & Utility Clear	75.00	450.00
1.000	LS	Clearing for Access to Loc.	1,000.00	1,000.00
1.000	LS	Mobilization of Men & Equipment	650.00	650.00
255.000	LF	SPT Borings 0-50'	14.00	3,570.00
16.000	EACH	Temp. Groundwater Wells	300.00	4,800.00
4.000	HOUR	Soil Classification	85.00	340.00
16.000	EACH	Natural Moisture Tests	10.00	160.00
16.000	EACH	#200 Sieve	30.00	480.00
2.000	EACH	Atterberg Limits Test	65.00	130.00
4.000	HOUR	Senior Project Engineer, P.E.	105.00	420.00
16.000	HOUR	Project Engineer	85.00	1,360.00
2.000	HOUR	Clerical	40.00	80.00
2.000	HOUR	Case Technician	50.00	100.00
		VENDOR # _____		
		ACCOUNT # _____		
		DEPT HEAD _____		
		TOWN MANAGER _____		

Invoice Total: **13,540.00**

It has been our pleasure working with you on this project.



Invoice

Sold by:

Branch 009
 1190 Harmony Road
 Norfolk, VA 23502
 Tel: 757-490-1300
 Fax: 757-459-4856

Remit to: Xylem Dewatering Solutions, Inc.
 28611 Network Place
 Chicago, IL 60673-1286
 Phone: 856-467-3636

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Town of Smithfield
 PO Box 246
 Smithfield, VA 23431

S
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Town of Smithfield
 310 Institute Street
 Smithfield, VA 23430-1114

Cust. No.	Invoice Date	Invoice No.
00013106	06-30-2016	400618967

Page 1 of 1

Customer PO	Ordered By	Contract Date	Date Shipped	Sale Contract #	Sales Representative	Order Taken By	Payment Terms	
	Mr. Jesse Snead	04-08-2016		209014689	Corporate House Account	Sam Bagnall	Net 30	
ITEM	DESCRIPTION			QTY ORDERED	QTY SHIPPED	QTY B/O'd	SELL PRICE	EXTENDED SELL
ADVBILL	ADVANCE BILLING • Godwin Dri-Prime CD140M CS/John Deere 4045H280-T3/SB (with PG Float Set, 4" x 6" & 4" x 8" Expansion Joints and PG Level Transducer - PE S/N: 16634461-1, Engine S/N: PE4045L280241, Skid: A61011460 VENDOR # _____ ACCOUNT # _____ DEPT HEAD _____ TOWN MANAGER _____			1	1	0	59,328.13	59,328.13

ALL PAST DUE INVOICES ARE SUBJECT TO 1 1/2% PER MONTH SERVICE CHARGE

Merchandise	Labor	Shipping	Misc. Charges	Taxes
\$ 0.00	\$ 0.00	\$ 0.00	\$ 59,328.13	\$ 0.00
Total Invoice				\$ 59,328.13

REW Corporation
3708 Adams Street
Suite E
Portsmouth VA 23703
757-688-0800
License: 2701 033089A

Contract Invoice

Invoice#: 644158-1

Date: 08/28/2016

Billed To: Town of Smithfield
P.O. Box 246
Smithfield VA 23430

Project: Wellington Bypass Pump
P.O. Box 246
Smithfield VA 23431

Due Date: 07/28/2016

Terms: Net 30 Days

Order#

Description	Amount
Invoice	39,900.00

Notes:

This invoice is for the installation of a new emergency bypass pump for the Wellington Pump Station.

If you have any questions please feel free to contact me.

Thank you,
Tammy Gregory

VENDOR # 554
ACCOUNT # 4-004-42070-~~504~~ 7012
DEPT HEAD [Signature]
TOWN MANAGER [Signature]

A service charge of 18 % per annum will be charged on all amounts overdue on regular statement dates.

Thank you for your business and prompt payment!

Non-Taxable Amount:	39,900.00
Taxable Amount:	0.00
Sales Tax:	0.00
Amount Due	39,900.00

A

AFFIDAVIT AND WAIVER OF LIENS

The undersigned, Jon Gregory Dickson, President, a Virginia Electrical Contractor ("Affiant"), is a general contractor, subcontractor, material provider or other entity or person furnishing services, labor and/or materials in the construction or repair of improvements to real estate located at Smithfield, VA owned by Town of Smithfield. ("Owner").

Affiant has requested payment in the amount of \$ 39,900.00 (the "Payment"), as set forth in the invoice to which this Affidavit and Waiver of Liens is attached (the "Invoice"). For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Affiant, pursuant to due authority, does hereby:

(1) Warrant to Owner and any lienholder or bond claimant that (a) as of the date of the Invoice, Affiant has paid (or shall, promptly upon Affiant's receipt of the Payment, pay) all amounts then due from Affiant to all persons, firms, associations, corporations, or other entities furnishing labor, materials, equipment or supplies with respect to the construction or repair of improvements upon the real estate identified above pursuant to that contract for the Installation of new emergency bypass pump for Wellington Pump Station Project between Owner and R.E.W. Corporation (the "Agreement"), (b) upon receipt of the Payment, none of such laborers, sub-subcontractors, suppliers, material men, or claimants has any claim, demand or lien against Owner's property (real or personal), facilities or any part thereof and (c) all applicable taxes, fees and benefits relating directly or indirectly to the amounts invoiced in the Invoice have been (or shall, promptly upon Affiant's receipt of the Payment, be) paid in full.

(2) Certify to Owner that Affiant (a) upon receipt of the Payment, has no outstanding claims against Owner, or anyone for whom Owner is responsible, in connection with the services, labor or work performed or materials and equipment supplied by the Affiant or anyone claiming through Affiant, (b) has not and will not exercise or assign any right to perfect a lien against Owner's property, facilities or any part thereof based upon materials or equipment delivered and/or services performed in connection with the amounts invoiced in the Invoice and (c) has the right, power and authority to execute this Affidavit and Waiver of Liens; and

(3) Remise, release, waive, relinquish and forever quitclaim unto Owner, its successors and assigns, all rights that presently exist or hereafter may accrue to Affiant to file any lien or claim of any kind whatsoever against the above stated real estate based on the delivery of materials or equipment and/or the performance of services in connection with the Invoice.

IN WITNESS WHEREOF, this Affidavit and Waiver of Liens is executed this 28th day of June, 2016 pursuant to due authority.

R.E.W. Corporation

By: _____

Name: Jon Gregory Dickson

Its: President

STATE OF Virginia
CITY/COUNTY OF Portsmouth :

Subscribed and sworn before me this 28th day of June, 2016.

My Commission expires: 06/30/2020
#7229380

Tammy M. Gregory
Tammy M. Gregory
(Notary Public)



Tammy M. Gregory
Commonwealth of Virginia
Notary Public
Commission No. 7229380
My Commission Expires 6/30/2020

Capital

Date: 9/12/2016



BAYSIDE HARLEY-DAVIDSON

2211 FREDERICK BOULEVARD • PORTSMOUTH, VA 23704

Phone: (757) 397-5550

Motorcycle Bill of Sale

Customer Number: 9972
 Customer Name: TOWN OF SMITHFIELD POLICE DEPT
 310 INSTITUTE STREET ATTN SGT MILLER
 SMITHFIELD, VA 23431
 Phone: (757) 357-3247
 Work: (757) 357-3247

Deal Number: 17677
 Deal Date: 9/12/2016
 Salesperson: RODNEY L BARKALOV

Motorcycle Information

VIN	Make	Year	Color	Model	Mileage	CCs
IHD1FMM10GB660355	HD	2016	BIRCH WHITE	FLHTP	11	1690

Trade-In Description

VIN	Make	Year	Color	Model	Mileage	CCs	Allowance

Cash Price of Motorcycle:	23,081.92	Service Contract:	N/A	Trade In Allowance:	N/A
Accessories and Labor:	N/A	Pre-Paid Maintenance:	N/A	Sales Tax:	N/A
Subtotal <i>→ Pay →</i>	23,081.92	Tire & Wheel:	N/A	Subtotal:	23,420.92
Document Fee:	399.00	GAP Insurance:	N/A	Total Deposits:	N/A
Title & License Fees:	N/A	Debt Protection:	N/A	Cash on Delivery:	N/A
		Vehicle Insurance:	N/A	Trade In Payoff:	N/A
Total Selling Price:	23,420.92			Balance Due:	23,420.92

Financing

NONE

APR: N/A %
 Months Financed: N/A

Credit Life: N/A
 Acc. & Health: N/A
 Total Insurance: N/A
 Total Financed: N/A
 Finance Charge: N/A
 Total All Payments: N/A

ENDOR # _____

ACCOUNT # _____

X DEPT HEAD *[Signature]*

Buyer TOWN MANAGER *[Signature]*

X _____

Co-Buyer

X *[Signature]*
 Salesperson



BAYSIDE HARLEY-DAVIDSON

2211 FREDERICK BOULEVARD • PORTSMOUTH, VA 23704

Phone: (757) 397-5550

Capital

Date: 9/12/2016

Motorcycle Bill of Sale

Customer Number: 9972
 Customer Name: TOWN OF SMITHFIELD POLICE DEPT
 310 INSTITUTE STREET ATTN SGT MILLER
 SMITHFIELD, VA 23431
 Phone: (757) 357-3247
 Work: (757) 357-3247

Deal Number: 17676
 Deal Date: 9/12/2016
 Salesperson: RODNEY L BARKALO

Motorcycle Information

VIN	Make	Year	Color	Model	Mileage	CCs
1HD1FMM19GB660306	HD	2016	BIRCH WHITE	FLHTP	38	1690

Trade-In Description

VIN	Make	Year	Color	Model	Mileage	CCs	Allowance

Cash Price of Motorcycle:	23,081.92	Service Contract:	N/A	Trade In Allowance:	N/A
Accessories and Labor:	N/A	Pre-Paid Maintenance:	N/A	Sales Tax:	N/A
Subtotal	23,081.92	Tire & Wheel:	N/A	Subtotal:	23,420.92
Document Fee:	339.00	GAP Insurance:	N/A	Total Deposits:	N/A
Title & License Fees:	N/A	Debt Protection:	N/A	Cash on Delivery:	N/A
		Vehicle Insurance:	N/A	Trade In Payoff:	N/A
Total Selling Price:	23,420.92			Balance Due:	23,420.92

Financing

NONE

APR: N/A %
 Months Financed: N/A

Credit Life:	N/A
Acc. & Health:	N/A
Total Insurance:	N/A
Total Financed:	N/A
Finance Charge:	N/A
Total All Payments	N/A

BUYER # _____
 ACCOUNT # _____
 X _____
 Buyer DEPT HEAD _____
 TOWN MANAGER _____
 X _____
 Co-Buyer

X _____
 Salesperson



Projected FY- 2017
Isle of Wight County TRIAD
Operating Budget

TRIAD Projected FY-2017 Funding (Balance September 13, 2016) **Total \$7,206.33**

I. 2017 Towns and County funding: (PROJECTED CONTRIBUTIONS)	
❖ Town of Smithfield -	\$1650.00
❖ Town of Windsor -	\$1000.00
❖ IOW Parks & Rec. (2017 Conference meal contribution)	\$2800.00
➤ Projected 2017 Contributions	Total \$5,450.00
➤ Projected 2017 Grant Contributions	Total \$0.00
II. 2017 Annual Conference estimated proceeds:	
❖ Vendor tables (estimated 8 x \$100.00)	\$800.00
❖ Ticket sales (estimated 300 x \$5.00)	\$1500.00
➤ Projected 2017 Conference Proceeds	Total \$2,300.00
III. 2017 Annual Conference estimated expenditures:	
❖ Continental Breakfast – fruit, juice and pastries	\$360.00
❖ Lunch Meal – 350 plates	\$6200.00
❖ Vendor Meal – 28 box lunches	\$210.00
❖ Special Speaker 2hr. cost	\$2,000.00
❖ Misc. Expenditures	\$500.00
➤ FY-2017 Estimated Conference Expenditures	/ Total \$9,270.00
IV. FY-2017 TRIAD SALT Council expenditures:	
❖ Office supplies and materials	\$350.00
❖ Training materials and literature	\$2,000.00
➤ FY-2017 Estimated TRIAD SALT Council expenditures	/ Total \$2,350.00
❖ FY-2017 Estimated Post Conference balance forward	/ Total \$3,336.33

➤ *What has Isle of Wight County TRIAD successfully achieved thus far?*

Since May 2000, the Isle of Wight County TRIAD has contributed to the betterment of more than 700 seniors each year by providing important educational crime prevention programming at the annual conference and numerous county-wide seminars. Program surveys and evaluations indicate that the crime prevention efforts of the Isle of Wight TRIAD program have reduced the fear of crime and empowered seniors with the knowledge to avoid becoming a victim of crime and helped them protect their life savings and property assets. The following are examples of the training and resources provided to the seniors through the Isle of Wight County TRIAD program.

- Identity theft
- Contract fraud
- Financial exploitation
- Avoiding foreign lottery scams
- Telemarketing scams
- Home security assessments (free)
- Personal safety in the home and at the market place
- Virginia Unclaimed property recovery has been in the thousands of dollars.
- Elder Abuse

Consequently, 229 evaluations were analyzed during the 2016 conference. The evaluation revealed that 96 % of the seniors attending indicated the conference was a “great success”. Accordingly, conference presenters and the crime prevention materials that circulated during the conference were considered “very valuable” information at preventing crime. The information gleaned from the 2016 conference will be used for planning the 18th Annual TRIAD Conference May 1, 2017.

**PARKS AND RECREATION
COMMITTEE**

Parks and Recreation Operation Update

September 2016

Park Facilities Event Listing			
Day	Date	Event Type	Location
Mon	Aug 22	Committee Meetings	Smithfield Center
Tue	Aug 23	Committee Meetings	Smithfield Center
Wed	Aug 24	Smithfield Foods Business Meeting	Smithfield Center
Thu	Aug 25	Wedding Reception	Windsor Castle Smithfield Center
Fri	Aug 26	Town of Clarksville Meeting	Smithfield Center
Tue	Aug 30	Business Meeting	Smithfield Center
Wed	Aug 30	Town Comp Plan Meeting	Smithfield Center
Thu	Aug 31	Town Department Staff Meeting	Smithfield Center
Fri	Sep 2	The Summer Concert Series-The Tams	Smithfield Center
Sat	Sep 3	Wedding & Reception	Smithfield Center
Sun	Sep 4	Wedding & Reception	Smithfield Center
Tue	Sep 6	Business Meeting WCFB Meeting Town Council	Smithfield Center Smithfield Center Smithfield Center
Wed	Sep 7	Business Meeting	Smithfield Center
Sat	Sep 10	Reception	Smithfield Center
Tue	Sep 13	TRIAD Planning Meeting Planning Commission	Smithfield Center Smithfield Center
Wed	Sep 14	Town Department Staff Meeting Cross Country Track Meet -3 Schools	Smithfield Center Windsor Castle
Thu	Sep 15	Smithfield Women's Club Meeting Joe Luter Jr Sports Complex Pre-Bid Meeting A Night to Remember Banquet	Smithfield Center Smithfield Center Smithfield Center
Fri	Sep 16	Carrollton Fire Department 50 th Anniversary	Smithfield Center
Sat	Sep 17	Wedding & Reception	Smithfield Center
Sun	Sep 18	Wedding & Reception	Smithfield Center
Upcoming Events to Notes			
Sat	Sep 24	Aiken Fest	Little Theater
Sat	Oct 1	Bacon Fest	WC Riverfront
Sat	Oct 8	Hog Jog Run	Town Streets
		Fall Vintage Market	Main Street
Sat	Oct 15	Souper Saturday	Trinity Church
		Ruritan Car Show	Smithfield Center Parking Lot
		Isle of Wight County Education Foundation Gala	Smithfield Center
Sat	Oct 22	Smithfield Century Bike Tour	Windsor Castle
Sat	Oct 29	Smithfield High Homecoming Parade	Main Street
Mon	Oct 31	Hamoween	Main Street

Smithfield Center

Completed Projects

New lounge seating in the hallway. Provides area for people attending meetings to have breakout sessions, take conference calls, work on their laptops etc.

Upcoming Projects

Flooring for bathrooms.

Parks and Recreation Operation Update

September 2016

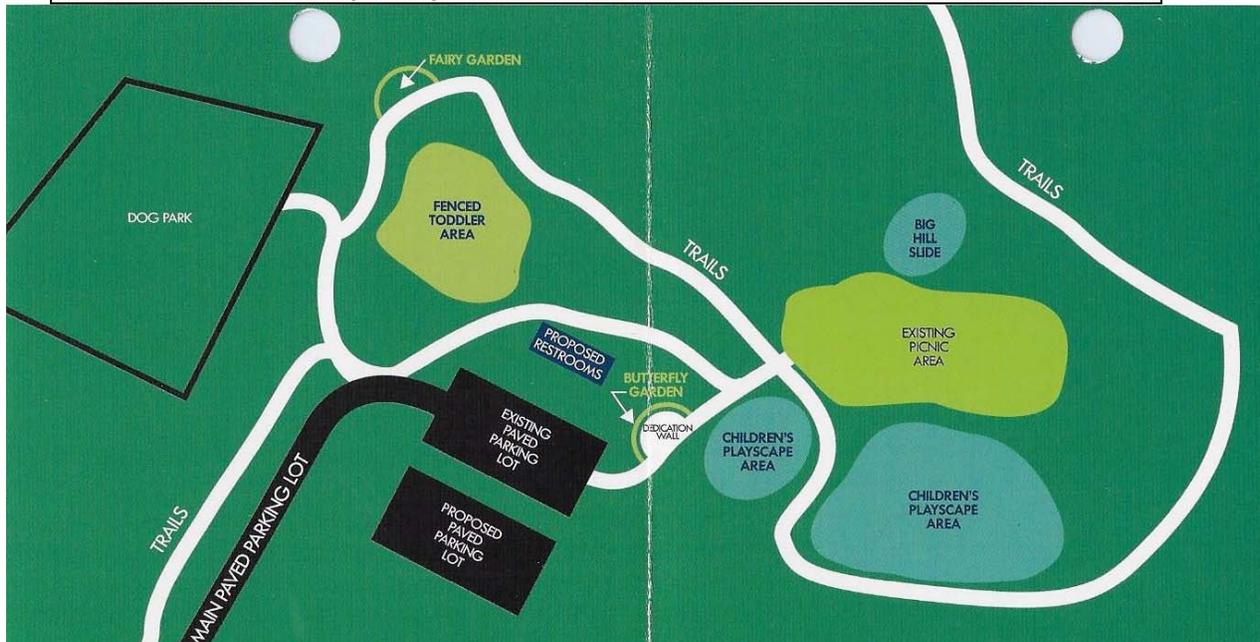
Painting-concrete at front entrance, awning supports.

Windsor Castle Park

Playground Project

Natural Play Team arrives the week of September 19th to begin work. Playscape should be ready for play by late November. (Project Site map below.)

Fencing for the toddler area is not part of the Natural Play contract or scope but needs to be considered. Some options have been included at the end of this report for Town Council consideration. (Part A)



Manor House Restoration Project

Department of Historic Resources is reviewing order of renovations.

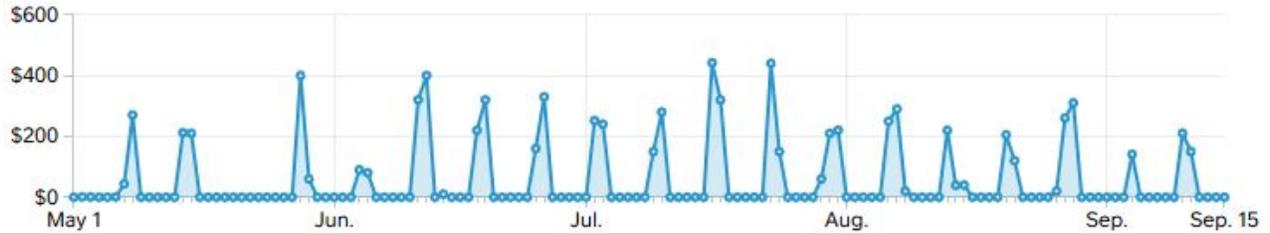
The LLC is in place and the WCFB has added two Town Council members to their board.

Parks and Recreation Operation Update

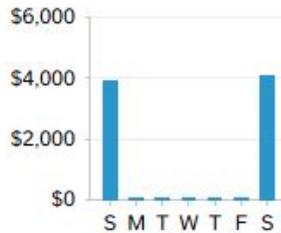
September 2016

Kayak Rentals (as of 9/15/16)		
Net Sales	\$ 7823	Averaging Per Weekend \$ 411
Staffing Hours	\$ 3800	
Net after Staffing Hours	\$ 4023	

05/01/2016–09/15/2016



DAY OF WEEK



TIME OF DAY



Windsor Castle Park Trail Doctors		
Projects	Hours	Doctors on Call
Tree of Heaven/Stilt Grass Eradication	75	Steve Senkovich, Wayne Hall, Carter Williams, Bob Wolfram, Stanley Barlow, Rusty Conyers, Public Works
General Trail Maintenance	5	Steve Senkovich, Carter Williams



Oak tree that fell across bike path. Has been removed.



Pullerbear in Action- Used to pull Tree of Heaven out, root ball and all.



Tree of Heaven treated with herbicide at trunk.

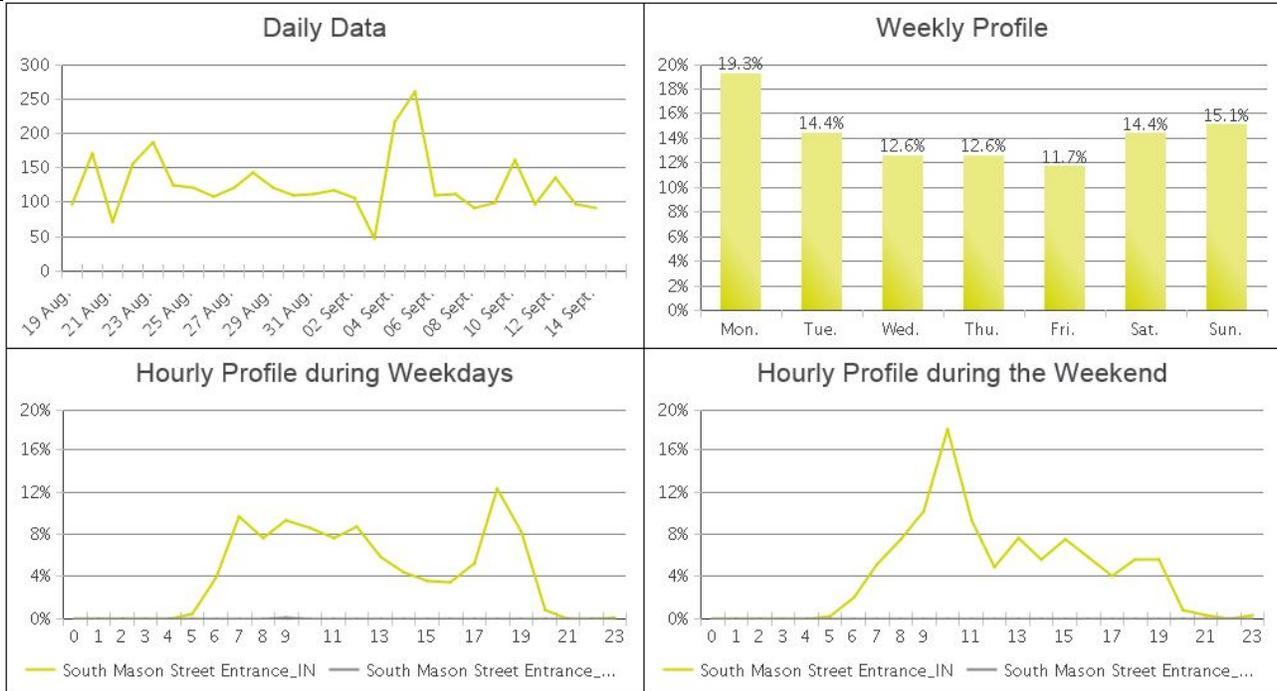


Tree of Heaven- after herbicide application.

Parks and Recreation Operation Update

September 2016

Eco Counter Data for Windsor Castle Park			
Location: Mason Street Entrance		Daily Average - 125	
Busiest Days	Monday September 05 (260)	Sunday September 04 (217)	Tuesday August 23 (187)



Clontz Park

Boat Ramp Project

October 6th	Bid Opening
-------------------------------	--------------------

Joseph Luter Jr Sports Complex

Sports Complex Project

September 13	Plans approved at the Smithfield Planning Commission
September 16	Pre-Bid Meeting-50 plus attendees
September 29	Site Plan bid opening
October 6	Architectural Plan bid opening

September 2016

Part A. Fencing for Toddler Play Area at Windsor Castle Park



Anti Trap Bow Top Fencing



Anti Trap Bow Top Gates



Childrens Play Area Fencing: Playtime Timber Fencing | Jacksons Security



Metal Play Area Fencing: Playtime Steel Fencing



Playtime Gates



How to secure a children's play area

Standard 6.1.0.8: Enclosures for Outdoor Play Areas



The outdoor play area should be enclosed with a fence or natural barriers. Fences and barriers should not prevent the observation of children by caregivers/teachers. If a fence is used, it should conform to applicable local building codes in height and construction. Fence posts should be outside the fence where allowed by local building codes. These areas should have at least two exits, with at least one being remote from the buildings.

Gates should be equipped with self-closing and positive self-latching closure mechanisms. The latch or securing device should be high enough or of a type such that children cannot open it. The openings in the fence and gates should be no larger than three and one-half inches. The fence and gates should be constructed to discourage climbing. Play areas should be secured against inappropriate use when the facility is closed.

Wooden fences and playground structures created out of wood should be tested for chromated copper arsenate (CCA). Wooden fences and playground structures created out of wood that is found to contain CCA should be sealed with an oil-based outdoor sealant annually.

RATIONALE:

This standard helps to ensure proper supervision and protection, prevention of injuries, and control of the area (3). An effective fence is one that prevents a child from getting over, under, or through it and keeps children from leaving the fenced outdoor play area, except when supervising adults are present. Although fences are not childproof, they provide a layer of protection for children who

Parks and Recreation Operation Update

September 2016

stray from supervision. Small openings in the fence (no larger than three and one-half inches) prevent entrapment and discourage climbing (1,2). Fence posts should be on the outside of the fence to prevent injuries from children running into the posts or climbing on horizontal supports (2).

Fences that prevent the child from obtaining a proper toe hold will discourage climbing. Chain link fences allow for climbing when the links are large enough for a foothold. Children are known to scale fences with diamonds or links that are two inches wide. One-inch diamonds are less of a problem.

CCA is a wood preservative and insecticide that is made up of 22% arsenic, a known carcinogen. In 2004, CCA was phased-out for residential uses; however, older, treated wood is still a health concern, particularly for children. For more information on CCA-treated wood products, see Standard 5.2.9.12.

COMMENTS:

Picket fences with V spaces at the top of the fencing are a potential entrapment hazard.

Some fence designs have horizontal supports on the side of the fence that is outside the play area which may allow intruders to climb over the fence. Facilities should consider selecting a fence design that prevents the ability to climb on either side of the fence.

MEMORANDUM OF UNDERSTANDING

BY AND BETWEEN

ISLE OF WIGHT COUNTY

AND

the TOWN OF SMITHFIELD

THIS AGREEMENT, made this _____ day of _____, 2016, by and between the COUNTY OF ISLE OF WIGHT (“County”), -and the TOWN OF SMITHFIELD (“Town”).

WITNESSETH:

1. BACKGROUND:

The Town of Smithfield has purchased a tract of land within the corporate boundaries of the Town for the purpose of constructing an athletic activity complex which will provide ballfields for youth athletics and recreation. The Town has received generous corporate and personal donations to defray a large part of the cost of constructing the athletic complex. The County has agreed to donate the sum of \$250,000.00 to the Town to be allocated for construction of the facilities. In consideration of the mutual benefits and obligations contained herein, the aforementioned parties therefore do agree to the following terms:

2. ISLE OF WIGHT COUNTY DONATION; PAYMENT:

The Isle of Wight County Board of Supervisors, by motion adopted February 18, 2016, agrees to donate a sum not to exceed \$250,000.00 to be paid to the Town of Smithfield solely for construction costs of the facility. Payment shall be made by the County in five equal installments of \$50,000.00, the first payment of which shall be due and payable on July 1, 2016 and each July 1st thereafter until July 1, 2020. Nothing in this Memorandum of Understanding shall prohibit the County from

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paying its donation commitment in advance, at the County's sole discretion.

2.3. ATHLETICS ACTIVITY COMPLEX TO BE CONSTRUCTED:

The Town of Smithfield will construct the improvements necessary and desirable for an athletics activity complex upon a tract of land located in the Town of Smithfield generally known as the Little Farm, containing 97.94 acres, more or less, and identified as Tax Map Parcel No. 21-01-051. The Town shall have the sole responsibility for the construction, ownership and management of the facility upon such terms and conditions as the Town Council shall deem most appropriate in its sole discretion and the County acknowledges that the use and management may be assigned to the Smithfield Recreation Association (hereinafter sometimes "SRA") or a similar organization, either in whole or in part. ~~The Town agrees that the donation by the County in the amount of \$250,000.00 shall be applied to the construction costs of the facility.~~

3.4. LIABILITY

The ~~Smithfield Recreation Association~~SRA or any other such organization to which use and management of the property may be assigned, shall obtain liability insurance adequate to protect the interests of the County, the Town and itself for claims arising out of the use of the athletic complex. The purchase of such insurance shall in no way constitute a waiver of any defenses, including but not limited to the defense of sovereign immunity that may be available to the County or the Towns with respect to any claim against either or both of them. Any and all non-SRA users of the Joseph W. Luter Jr. Sports Complex, not a party to this MOU, shall be required to provide a Certificate of Insurance (COI) for liability purposes with both the Town and SRA as additional named insured parties under said user's policy. Liability policy limits must be not less than \$1,000,000.00 per occurrence. The amount of required coverage may be changed by either SRA or the Town as circumstances may warrant.

B. Regular use – use of the facility by groups for purposes for which the facility is constructed, including, but not limited to activities and events for which an entry fee may be charged. For regular use, a "reasonable fee" will be charged by SRA for the usage of the facility commensurate with other regional sports complex fees and charges. SRA shall develop a schedule of fees for regular use which shall be subject to review and approval by the Town and County. A written usage agreement setting forth all rules, regulations and requirements for use, signed by a responsible representative for the user, shall be required.

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5.6. ACCESS

It is hereby agreed that the Town shall construct a sidewalk or other appropriate pedestrian connection from the West-Sside eElementary sSchool to the athletic complex.

6.7. MAINTENANCE

The maintenance of the athletics complex shall be the sole responsibility of the Town. The Town may assign the obligation for maintenance, either in whole or in part, to SRA ~~the Smithfield Recreation Association~~ or any other such organization to which use and management of the property may be assigned. This responsibility for maintenance shall include an obligation to pick up litter that may blow onto the West-Sside ~~middle-Elementary s~~School property from the athletics complex.

7.8. SEVERABILITY OF PARTS OF AGREEMENT

It is hereby declared to be the intention that the sections, paragraphs, sentences, and clauses of this MOU are severable. If any section,

paragraph, sentence, or clause shall be found to be invalid for any reason, such invalidity shall not affect any of the remaining portions of the MOU.

In Witness Whereof, the parties hereby have executed this Memorandum on the date first listed above.

COUNTY OF ISLE OF WIGHT

By _____
Sanford B. Wanner,
~~Interim~~ County Administrator

Approved by the Isle of Wight County Board of Supervisors at a regular meeting by motion duly adopted the ____ day of _____, 2016.

_____, Chairman

Approved as to Form:

Attested:

Mark C. Popovich,
County Attorney

Carey Mills Storm,
Clerk

TOWN OF SMITHFIELD

By _____
Peter M. Stephenson
Town Manager

Approved by the Town of Smithfield Town Council at a regular meeting by motion duly adopted the ____ day of _____, 2016.

T. Carter Williams, Mayor

Approved as to Form:

Attested:

William H. Riddick, III
Town Attorney

Lesley G. King, Clerk

**PUBLIC WORKS
COMMITTEE**



TOWN OF SMITHFIELD

"The Ham Capital of the World"

September 15, 2016

TO SMITHFIELD TOWN COUNCIL

FROM TOWN MANAGER *PETER*

SUBJECT VIRGINIA DEPARTMENT OF TRANSPORTATION URBAN FUND ALLOCATIONS & 2016 VIRGINIA APPROPRIATION ACT

Presently the Town of Smithfield has a total of \$2,190,200 in dormant previous Urban Fund transportation allocations (see first attachment), with no active projects. Earlier this month all local government managers were notified by VDOT that any remaining funds as of January 1, 2018 will be transferred to the new 'State of Good Repair' program, unless these funds are allocated to a fully funded and active local project.

By December 1, 2016 the town must work with VDOT staff to get these dormant funds programmed toward active projects. Thus we had an initial meeting with our VDOT urban system representative earlier this week to discuss next steps. Adopted town resolutions are needed for VDOT to program new projects. Such a resolution was adopted by council in December, 2013 to request that a portion of our fund balance be used for Segment 3 of the Isle of Wight County park to park trail project (see resolution attached). However no further official action has been taken since by the town as the county has been working on Segment 1 and 2 of the project. In order to get Segment 3 programmed by VDOT an adopted MOA between the town and county is required. Staff recommends that this MOA be drafted and that up to \$1.3 million remains committed to the county's enhancement project. We need to begin looking at design alternatives in this corridor of South Church Street.

Staff further recommends that we work diligently to get two additional projects programmed: a required turn lane on W. Main Street/Route 258 for the Joseph W. Luter, Jr. Sports Complex and an intersection analysis for South Church Street at the Route 10/258 Bypass/Benns Church Boulevard as part of our comprehensive planning efforts. Both town staff and our consulting engineer, Jamie Weist will be present at the Public Works Committee meeting next week to discuss all of the above. Thank you.

TOWN MANAGER'S OFFICE

911 South Church Street • P.O. Box 246 • Smithfield, VA 23431 • (757) 365-4200 Fax (757) 365-9508
www.smithfieldva.gov • Local Cable Channel 6



Virginia Department of Transportation
We Keep Virginia Moving

Previous Allocation Management

User's Guide About

Project List Report UPC:

Project Summary

UPC: 70553 District: Hampton Roads System: Urban Jurisdiction: (300) Smithfield Route

Description: TOWN OF SMITHFIELD BALANCE ENTRY ACCOUNT

Estimates & Expenditures

	PE	RW	CN	Total	Cost to Complete
Estimate	\$0	\$0	\$0	\$0	\$2,190,200
Expenditure	\$0	\$0	\$0	\$0	Unexpended
Budget (previous)	\$2,190,200	LIVE SYP (program)	\$0	\$2,190,200	\$2,190,200

Transaction Types

Previous Allocations by Year

Fund Source	2005	2006	2007	2008	2009	Total
6030772 : Statedid : Urban Formula - State : Smithfield (CNS772)	\$1,194,292	\$364,256	\$326,879	\$172,748	\$88,222	\$2,146,397
6030781 : 5099001 : Urban Formula Local Match - State : Smithfield (CNL781)	\$24,373	\$7,434	\$6,671	\$3,525	\$0	\$42,003
6030787 : Statedid : Urban Formula Local Match - Federal : Smithfield (CNL787)	\$0	\$0	\$0	\$0	\$1,800	\$1,800
Total	\$1,218,665	\$371,690	\$333,550	\$176,273	\$90,022	\$2,190,200

Previous Allocation Transactions

Year: Fund Source: Include Rollback Show Transactions/Page:

No Records

[Home](#) | [Pool](#) | [PCES](#) | [iPM](#) | [Schedule](#) | [Funding](#) | [CEX](#) | [SYP](#) | [SSYP](#) | [Dashboard](#) | [PCFA](#)

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RESOLUTION TO REQUEST REALLOCATION OF URBAN ALLOCATION FUNDS

WHEREAS, the Virginia Department of Transportation (VDOT) has been accumulating funds for the future construction of a third lane on South Church Street as the Town's only Urban Fund project; and,

WHEREAS, funds have been accumulated for this project but the current projected cost of said project is in excess of \$10,660,000.00; and,

WHEREAS, it is unlikely, given current highway funding levels, that sufficient additional funds will be available anytime in the foreseeable future to proceed with the construction of a third lane on South Church Street; and,

WHEREAS, Town staff in consultation with VDOT representatives have been encouraged to seek other qualifying uses for these Urban Project funds; and,

WHEREAS, the Town and Isle of Wight County have been working on a proposed park to park trail connecting Nike Park to Windsor Castle park, a project that would qualify for expenditure of Urban funds.

NOW, THEREFORE, BE IT RESOLVED that the Town Council deems it to be in the best interest of the Town and its citizens to proceed with the proposed Park to Park trail connecting Nike Park to Windsor Castle park; and,

BE IT FURTHER RESOLVED that the Town Council does hereby request that VDOT re allocate the accumulated Urban funds to be used as partial funding for Segment 3 (from Battery Park Road along S. Church Street to downtown) of the Park to Park Trail connecting Nike Park to Windsor Castle Park (VDOT Project UPC 91219) and the Town Manager is hereby authorized to execute any and all documents required by VDOT for such reallocation and appropriation of funds for this purpose.

Adopted this 10th day of December, 2013

TOWN COUNCIL OF THE
TOWN OF SMITHFIELD

By T. Carter Williams
T. Carter Williams, Mayor

ATTEST:

Lesley G. King
Lesley G. King, Clerk

**PUBLIC BUILDINGS & WELFARE
COMMITTEE**

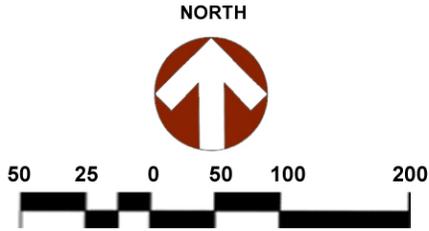
PROJECT STATUS MAP

Pinewood Heights Phase III Redevelopment Project

Town of Smithfield, Virginia

LEGEND

-  PHASE III BOUNDARY
- STATUS:**
-  PRELIM ACQ LETTER RECEIVED BY OWNER
-  APPRAISAL COMPLETE
-  OFFER TO PURCHASE ACCEPTED
-  RELOCATION IN PROCESS
-  RELOCATION COMPLETE
-  READY FOR DEMOLITION/DEMO PREP
-  OWNER OCCUPIED
-  RENTER OCCUPIED
-  SECTION 8 TENANT
-  VACANT STRUCTURE



GRAPHIC SCALE IN FEET

COMMUNITY PLANNING PARTNERS, INC.
COMMUNITY DEVELOPMENT CONSULTANTS
RICHMOND, VIRGINIA

SEPTEMBER 2016

PERMANENT RELOCATION MONTHLY PROGRESS REPORT FOR SEPTEMBER 2016

Locality: Smithfield Town

Contract #: 15-10

Prepared by: Michael Paul Dodson

Project Name: Pinewood Heights Phase 3

Date: September 15, 2016

FINANCIALS			
CDBG Contract Amount:	\$ <u>1,000,000</u>	Local Leverage Amount:	\$ <u>1,323,335</u>
CDBG Amount Obligated:	\$ <u>404,000</u>	Local Leverage Amount Obligated:	\$ <u>296,099</u>
CDBG Amount Expended:	\$ <u>387,500</u>	Local Leverage Amount Expended:	\$ <u>275,000</u>

CUMULATIVE RELOCATION PROGRESS			
# of appraisals done?	<u>14</u> of <u>18</u>	# of homeownership counseling done?	<u>17</u> of <u>18</u>
# of homes acquired?	<u>4</u> of <u>18</u>	# of housing inspections done?	<u>8</u> of <u>18</u>
# of vacant lots acquired?	<u>0</u> of <u>2</u>	# of owner-occupied relocations done?	<u>4</u> of <u>5</u>
# of demolitions done?	<u>0</u> of <u>18</u>	# of market-rate relocations done?	<u>3</u> of <u>9</u>
Clearance completed?	<u>0</u> of <u>18</u>	# of Section 8 relocations done?	<u>2</u> of <u>4</u>

ADMINISTRATIVE ACTIVITY

Date Project Sign Erected: 11/ 30/ 2015

Date of last Management Team meeting: 07/ 12/ 2016

Date annual Project Area Clean-Up Session done: 11/ 28/ 2015

Date annual Fair Housing activity done: 06/ 30/ 2016

TA Site Visit Requested: Yes No

Is project on schedule as shown in timeline? Yes No If no, update will be uploaded by: ____/ ____/ ____

Is the project proceeding within budget? Yes No If no, update will be uploaded by: ____/ ____/ ____

Status: What project activities will occur in next 60 days? Will they be completed on time? Are problems anticipated or occurring?
 Notice to Purchase and Relocation First notice letters sent to resident/owners of 21, 23, 24, 25, 26, 27A, 28A, 28B, 31, 32, 33, 34, 35, 36, 37, and 38 Jamestown. Appraisals and RA have been completed for 21, 23, 25, 26, 27A, 27B, 28A, 28B, 31, 33, 36, 37, 38, and one vacant lot. Applications have been received and being processed for residents at 21, 23, 24, 26, 27A, 28A, 28B, 31, 32, 33, 34, 35, 36, 37, and 38 Jamestown Avenue. Twelve residents have provided, and been qualified for relocation, with 11 providing their income forms. Owners at 21, 23, 36, and 38 Jamestown have sold their homes and relocated. The 33 Jamestown owner is waiting to close and relocate; this should be done before the end of September. Four renters have relocated with two becoming homeowners. 27A, 27B, 28A, and 28B have also relocated. We are working with five

other tenants of their relocation. Offer letters were mailed for the vacant rental units of 27A, 27B and 28A Jamestown Avenue; these should closed in late October.

Are problems anticipated? None

Other comments: None

Project Specific Products:

Owner-Occupied Acquisition (Goal=5)

Owner Occupied Homes

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Preliminary Acquisition Letters Sent 5

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Appraisals Completed 5

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Review Appraisals Completed 5

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Offer to Purchase Letters Sent 5

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Offers Accepted 5

1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown

Properties Closed On 4

1) 21 Jamestown 2) 23 Jamestown 3) 36 Jamestown 4) 38 Jamestown

Heir (Vacant) Acquisition (Goal=1)

Heir (Vacant) Homes

1) 37 Jamestown

Preliminary Acquisition Letters Sent 1

1) 37 Jamestown

Appraisals Completed 1

1) 37 Jamestown

Review Appraisals Completed 1

1) 37 Jamestown

Offer to Purchase Letters Sent 0

Offers Accepted 0

Properties Closed On 0

Tenant-Occupied Acquisition (Goal=12)

Tenant Occupied Homes

1) 22 Jamestown 2) 24 Jamestown 3) 25 Jamestown 4) 26 Jamestown 5) 27A Jamestown 6) 27B Jamestown

7) 28A Jamestown 8) 28B Jamestown 9) 31 Jamestown 10) 32 Jamestown 11) 34 Jamestown 12) 35 Jamestown

Preliminary Acquisition Letters Sent 11

1) 24 Jamestown 2) 25 Jamestown 3) 26 Jamestown 4) 27A Jamestown 5) 27B Jamestown 6) 28A Jamestown

7) 28B Jamestown 8) 31 Jamestown 9) 32 Jamestown 10) 34 Jamestown 11) 35 Jamestown
 Appraisals Completed 10
 1) 25 Jamestown 2) 26 Jamestown 3) 27A Jamestown 4) 27B Jamestown 5) 28A Jamestown 6) 28B Jamestown
 7) 31 Jamestown 8) 32 Jamestown 9) 34 Jamestown 10) 35 Jamestown
 Review Appraisals Completed 10
 1) 25 Jamestown 2) 26 Jamestown 3) 27A Jamestown 4) 27B Jamestown 5) 28A Jamestown 6) 28B Jamestown
 7) 31 Jamestown 8) 32 Jamestown 9) 34 Jamestown 10) 35 Jamestown
 Offer to Purchase Letters Sent 5
 1) 27A Jamestown 2) 27B Jamestown 3) 28A Jamestown 4) 28B Jamestown 5) 31 Jamestown
 Offers Accepted 5
 1) 27A Jamestown 2) 27B Jamestown 3) 28A Jamestown 4) 28B Jamestown 5) 31 Jamestown
 Properties Closed On 0

Owner-Occupied Relocation (Goal=5)

Owner Occupied Homes
 1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown
 Household Surveys Completed 5
 1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown
 Income Verifications Completed 5
 1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown
 Eligibility of Relocation Letters Sent 5
 1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown
 Comparable Units Found and Inspected 5
 1) 21 Jamestown 2) 23 Jamestown 3) 33 Jamestown 4) 36 Jamestown 5) 38 Jamestown
 Households Relocated 4
 1) 21 Jamestown 2) 23 Jamestown 3) 36 Jamestown 4) 38 Jamestown

Market-Rate, Renter-Occupied Relocation (Goal=8)

Market-Rate Occupied Homes
 1) 24 Jamestown 2) 25 Jamestown 3) 26 Jamestown 4) 28A Jamestown 5) 28B Jamestown 6) 31 Jamestown
 7) 34 Jamestown 8) 35 Jamestown
 Household Surveys Completed 8
 1) 24 Jamestown 2) 25 Jamestown 3) 26 Jamestown 4) 28A Jamestown 5) 28B Jamestown 6) 31 Jamestown
 7) 34 Jamestown 8) 35 Jamestown
 Income Verified 6
 1) 26 Jamestown 2) 28A Jamestown 3) 28B Jamestown 4) 31 Jamestown 5) 34 Jamestown 6) 35 Jamestown
 Eligibility of Relocation Letters Sent 6
 1) 26 Jamestown 2) 28A Jamestown 3) 28B Jamestown 4) 31 Jamestown 5) 34 Jamestown 6) 35 Jamestown
 Comparable Units Found and Inspected 5
 1) 26 Jamestown 2) 28A Jamestown 3) 28B Jamestown 4) 34 Jamestown 5) 35 Jamestown
 Households Relocated 1

- 1) 28A Jamestown
- 2) 28B Jamestown

Section 8, Renter-Occupied Relocation (Goal=4)

Section 8 Occupied Homes

- 1) 22 Jamestown
- 2) 27A Jamestown
- 3) 27B Jamestown
- 4) 32 Jamestown

Household Surveys Completed 3

- 1) 27A Jamestown
- 2) 27B Jamestown
- 3) 32 Jamestown

Income Verifications Completed 3

- 1) 27A Jamestown
- 2) 27B Jamestown
- 3) 32 Jamestown

Eligibility of Relocation Letters Sent 2

- 1) 27A Jamestown
- 2) 27B Jamestown

Comparable Units Found and Inspected 2

- 1) 27A Jamestown
- 2) 27B Jamestown

Households Relocated 2

- 1) 27A Jamestown
- 2) 27B Jamestown

Demolition (Goal=18)

Units to be Demolished

- 1) 21 Jamestown
- 2) 22 Jamestown
- 3) 23 Jamestown
- 4) 24 Jamestown
- 5) 25 Jamestown
- 6) 26 Jamestown

- 7) 27A Jamestown
- 8) 27B Jamestown
- 9) 28A Jamestown
- 10) 28B Jamestown
- 11) 31 Jamestown
- 12) 32 Jamestown

- 13) 33 Jamestown
- 14) 34 Jamestown
- 15) 35 Jamestown
- 16) 36 Jamestown
- 17) 37 Jamestown
- 18) 38 Jamestown

Units that have been Demolished 0