



SMITHFIELD TOWN COUNCIL AGENDA
July 6, 2010 at 7:30 p.m.
Held at Smithfield Center, 220 N. Church Street

A. INFORMATIONAL SECTION:

1. **Election of Mayor and Vice-Mayor Positions
Appointment/ Reappointment of Town Clerk**
2. Manager's Report
 - a. June Activity Report

B. UPCOMING MEETINGS AND ACTIVITIES:

- | | | |
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| July 5 | - | Town Administrative Offices Closed in Observance of Independence Day |
| July 6 | - | 7:30 p.m. ó Town Council Meeting |
| July 12 | - | 6:30 p.m. - Joint Worksession for Town Council & Windsor Castle Park Foundation Board |
| July 20 | - | 7:30 p.m. ó Board of Historic and Architectural Review |
| July 26 | - | 3:00 p.m. ó Town Council Committee Meetings (Consecutive)
Fire and Rescue Committee
Public Buildings & Welfare Committee
Finance Committee |
| July 27 | - | 3:00 p.m. ó Town Council Committee Meetings (Consecutive)
Public Works Committee
Water and Sewer Committee
Police Committee |

NOTE: All of the above public meetings will be held at the Smithfield Center, unless otherwise noted.
Committee Meetings for the month of July will be held at the Hampton Inn & Suites located at 200 Vincent's Crossing, Smithfield Virginia

C. Public Comments:

The public is invited to speak to Council on any matters, except scheduled public hearing(s). There will be a separate sign up sheet for public hearings. For public comments please use the appropriate sign-up sheet. Comments are limited to five (5) minutes per person. Any required response(s) from the Town will be provided in writing following the meeting.

- A. Briefing by Mr. Al Casteen, Isle of Wight County Board of Supervisor, Smithfield District

D. Council Comments

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT. Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Town Council Meetings. ADA compliant hearing devices are available for use upon request. Please call (757) 356-9939 at least 24 hours prior to the meeting date so that proper arrangements may be made.

CONSENT AGENDA ITEMS

- C1. **Ordinance to Adopt a New Arts and Cultural District within the Boundaries of the Historic District**
Public Buildings & Welfare Committee Member, T. Carter Williams
- C2. **Motion to Approve Planned Improvements at the Smithfield Center for Chandeliers, and Storage Shed**
Public Buildings & Welfare Committee Member, T. Carter Williams
- C3. **Motion to Enter into a Contract with Brown's Lawn & Tractor Service for Grass Maintenance at Windsor Castle Park**
Public Buildings & Welfare Committee Member, T. Carter Williams
- C4. **Motion to Amend the Contract with Clean Cut Image Lawn & Landscaping, Inc to include Windsor Castle Park for Landscaping Services**
Public Buildings & Welfare Committee Member, T. Carter Williams
- C5. **Motion to Authorize the Town Manager to Have a Railing Installed Around the Fishing Pier at Windsor Castle Park**
Public Buildings & Welfare Committee Member, T. Carter Williams
- C6. **Invoices Over \$10,000 Requiring Council's Consideration:**
Finance Committee Chair, Mayor David M. Hare
- | | |
|----------------------------------|--------------|
| a. Blair Brothers, Inc. | \$ 11,177.47 |
| b. Draper Aden Associates | \$ 16,328.00 |
| ADDITIONAL INVOICE | |
| c. USBank (debt service payment) | \$200,678.03 |
- C7. **Resolution of Support/ Commitment for Town's Shared Cost of 25% above \$150,000 State Grant for Replacement of Emergency Equipment**
Finance Committee Chair, Mayor David M. Hare
- C8. **Resolution of Support to End Payday Lending in the Commonwealth**
Finance Committee Chair, Mayor David M. Hare
- C9. **Motion to Accept Proposal from Blair Brother's Inc. for Road Improvements to Talbot Drive and Moone Drive**
Public Works Committee Chair, Denise N. Tynes

ACTION SECTION

1. **Motion to Adopt Appropriation Resolution for Funds for Fiscal Year 2010/2011**
Finance Committee Chair, Mayor David M. Hare
2. **Motion to Award Contract for the Reverse Osmosis Water Treatment Plant**
Water and Sewer Committee Chair, Andrew C. Gregory

3. **Appointment of Town Council Members to Committees**
Mayor
4. **Motion to Approve the Town Council Minutes for the Meetings of June 1st & 21st 2010.**
Town Attorney, William H. Riddick
5. **Old Business**
6. **New Business**
 - a. Ordinance to Amend Town's Personnel Policy Manual ó Position Classification Plan
Town Manager, Peter M. Stephenson
7. **Closed Session:**
8. **Adjournment**