

The Smithfield Board of Historic and Architectural Review held its regular meeting on April 15th, 2014. The meeting was called to order at 7:30 p.m. Members present were Ms. Julia Hillegass, Mr. Trey Gwaltney, Vice Chair; Mr. Russell Parrish, Mr. Ronny Prevatte, and Mr. Jeff Yeaw. Mr. Roger Ealy and Mr. Gary Hess were absent. Staff members present were Mr. William Saunders, Planner/GIS Coordinator; and Mr. William H. Riddick III, Town Attorney. There were six (6) citizens present.

Vice Chairman Gwaltney – I would like to call the April 15th, 2014 Board of Historic and Architectural Review meeting to order. We will start with the Town Planner's Report.

Planner/GIS Coordinator – I do not have anything to report tonight.

Vice Chairman Gwaltney – Next we have a list of Upcoming Meetings and Activities. Next is Public Comments. Are there any public comments at this time? Hearing none, we will move to Board Member Comments. Are there any Board member comments? Next is a Proposed Deck/Pool – 221 Cary Street - Contributing – Linda S. Spady, applicant. Is there anyone here to speak on this matter? Please state your name and address for the record.

Ms. Spady – My name is Linda Spady. I am a Smithfield native. I have lived in Isle of Wight County my entire life. I moved to town on April 1st from a farm that I had lived on for thirty-five years. A big part of my life is outdoors. I have submitted pictures of a pool and deck that I had at my previous residence. I hope to do the exact same structure except that it would be three feet smaller. I hope I have given all of the information that you need. I have my surveyor with me.

Vice Chairman Gwaltney – Do any of the Board members have any questions or comments that they would like to make?

Mr. Parrish – I will make a motion to approve as presented.

Mr. Yeaw – Second.

Vice Chairman Gwaltney – A motion has been made and properly seconded. All those in favor signify by saying aye, opposed say nay.

On call for the vote, five members were present. Ms. Hillegass voted aye, Vice Chairman Gwaltney voted aye, Mr. Prevatte voted aye, Mr. Parrish voted aye, and Mr. Yeaw voted aye. There were no votes against the motion. The motion passed.

Vice Chairman Gwaltney – Next we have a Proposed Shed and Fence – 400 Main Street (Valentine House) – Landmark – Bonnie N. Pryor, applicant. Is there anyone to speak on behalf of this property?

Ms. Pryor – My name is Bonnie Pryor. I have a contract on the Valentine house at 400 Main Street. Hopefully we will be moving forward fairly quickly. My plan is to move from Virginia Beach. I want to build a shed that looks like the smaller wing of the house with the dormers and shutters. I would like to bring the house back into shape. I plan to renovate and make it the jewel that it should be. I need a fence in the yard for my dog.

Mr. Parrish – As an architect, I love this little, strange house. I am glad that someone is showing it some love. It has been stuck in the corner at the end of the street.

Ms. Pryor – It is a great little house. I am an avid gardener. I have a chain saw just waiting to get the underbrush out of there. I also have about twenty camellias ready to go in.

Vice Chairman Gwaltney – I live in a house of similar age. Are the windows double hung sashes? Will they open?

Ms. Pryor - I am trying to get 9/6 to match the house. My drawing is not very good.

Vice Chairman Gwaltney – Do you plan to make it as much like the wing of the house as possible?

Ms. Pryor – Yes. I will order the windows in brown. I am not going to try to change the color. There will be a brick walk.

Mr. Parrish – I think it would be fine if you could at least match the second story windows. It is a garden shed so it is a scale thing.

Ms. Pryor – They are narrow though.

Mr. Parrish – I think what you are doing is going to be good for the house.

Ms. Pryor – They will be to scale or appropriately size. The house windows are quite narrow. I believe they are 25 inches wide by 55 inches tall.

Mr. Prevatte – The house looks pretty good as it is. Someone has done quite a bit of work to it.

Ms. Pryor – It is in excellent condition. It needs some care inside. It is mostly in good condition. I will probably have to get some lumber to replace some of the boards

on the side of the house that have rotted. Luckily, my brother is a contractor which is very helpful.

Mr. Parrish – Are you going to actually hang the shutters or screw them to the wall?

Ms. Pryor – I want to try to keep it as original as possible. The shutters are only across the front. I would like to add more when I can. They sag on the hinges. I would like to see them flush.

Vice Chairman Gwaltney – You could always put them on hinges and attach them to the building so they would not sag. They would not be functional though.

Mr. Parrish – If you use shutter dogs on them and mount them at the right height then they give them more stability. The hinges will not sag. I will make a motion to approve as presented.

Ms. Hillegass – Second.

Mr. Yeaw – What will the brick stairs connect to?

Ms. Pryor – They will cut into the rise. The house sits on a little knoll. There will be a level path up to the front door at the rise so that you can actually walk to the front door from the street as opposed to meandering around through the greenery.

Vice Chairman Gwaltney – A motion has been made and properly seconded. All those in favor signify by saying aye, opposed say nay.

On call for the vote, five members were present. Ms. Hillegass voted aye, Vice Chairman Gwaltney voted aye, Mr. Prevatte voted aye, Mr. Parrish voted aye, and Mr. Yeaw voted aye. There were no votes against the motion. The motion passed.

Mr. Prevatte – Are you going to have any mullion around the frames of your windows when you put the vinyl replacements in?

Ms. Pryor – Are you asking about the outbuilding?

Mr. Prevatte – Yes.

Ms. Pryor - Yes, they will all be trimmed.

Mr. Prevatte – It will look nice.

Vice Chairman Gwaltney – Next we have Approval of the February 18th, 2014 Meeting Minutes.

Town Attorney – Mr. Chairman, I recommend that the minutes be approved as presented.

Mr. Parrish – So moved.

Mr. Yeaw – Second.

Vice Chairman Gwaltney – A motion has been made and properly seconded. All those in favor signify by saying aye, opposed say nay.

On call for the vote, five members were present. Ms. Hillegass voted aye, Vice Chairman Gwaltney voted aye, Mr. Prevatte voted aye, Mr. Parrish voted aye, and Mr. Yeaw voted aye. There were no votes against the motion. The motion passed.

Vice Chair Gwaltney – The meeting is adjourned.

The meeting adjourned at 7:45 p.m.


Mr. Trey Gwaltney
Vice Chairman


William G. Saunders, IV
Planning/GIS Coordinator