

The Smithfield Board of Historic and Architectural Review held its regular meeting on April 21<sup>st</sup>, 2015. The meeting was called to order at 6:30 p.m. Members present were Mr. Roger Ealy, Chairman; Mr. Trey Gwaltney, Vice Chairman; Mr. Ronny Prevatte, Mr. Gary Hess, Mr. Russell Parrish, Ms. Julia Hillegass, and Mr. Jeff Yeaw. The staff member present was Mr. William G. Saunders IV, Planning and Zoning Administrator. There were five (5) citizens present.

Chairman Ealy – I would like to call the April 21<sup>st</sup>, 2015 Board of Historic and Architectural Review meeting to order. The first item on the agenda is the Town Planner's Report.

Planning and Zoning Administrator – Thank you, Mr. Chairman. There was administrative approval to replace a fence with similar colors and materials at 230 Institute Street. There was administrative approval to replace windows to match the existing at 309 South Church Street. There was administrative approval to replace damaged siding to match the existing at 117 South Mason Street. For those in the audience I would like to apologize for failing to copy the agenda for you tonight. It should be a brief meeting though. I appreciate your patience with that.

Chairman Ealy – Next is Upcoming Meetings and Activities. We do not have any Public Comments tonight. Are there any Board Member Comments? The next item is Proposed Off Site Signs – Main Street – Rick Bodson, Smithfield 2020, applicants.

Mr. Bodson – My name is Rick Bodson. I am speaking on behalf of Smithfield 2020. The application is for two directional signs. The merchants wanted to help visitors find the three hundred block shops as well as North and South Church Street shops. They are proposed to be affixed on the west facing wall of the Christmas Store. We have a lot of people who walk down to the Christmas Store. It is a popular destination. In your packets you should have a very eloquent letter from the Chief Operating Officer of Smithfield Foods giving us permission to affix it to the west wall. I am being facetious. It is a hand written note on the picture of where it will be affixed. Smithfield Foods owns the Christmas Store building. The second sign will be affixed to a public right-of-way post at 237 Main Street. It is at Olive's building basically directly across the street from the post directing folks to the three hundred block of Main Street. The signs will be vinyl on 3/8" bonded aluminum. The color is lighter than it would be but this is the three hundred block sign. It is two feet by three feet. It will extend about two feet from either side of the post. It is a generic sign that says shopping not a specific shop name. The

second sign will be on the west facing wall of the Christmas Store to direct people both ways on Church Street and down Wharf Hill to the brewery. We discussed with Mr. Saunders the fact that the winery and brewery are generic enough not call them out by name. The other sign will say shopping, dining, and marina. The signs are about as generic and unobtrusive as we can get them. The town has issued a request for proposals for all of the street name signs in the historic district to be redone. The ones that face west are faded. The green background will match the oval street name signs. The gold on the street name signs will be reflective. The signs that we are proposing do not need to be reflective since they are pedestrian signs but the color will match. We will be able to match the color. If you give approval to Smithfield 2020 then we can tell the vendor to produce and install them. If I did not mention it Smithfield 2020 is subsidizing the cost of these.

Mr. Parrish – How are they mounting them?

Mr. Bodson – The one on the post will be installed with buckle brackets which are basically holding it to a circular post. The other ones will be mounted with gold anodized standoffs. The sign will actually be ¼” to ½” away from the actual wall so that there is some circulation. They will be vinyl on 1/8” aluminum composite. They will be manufactured the same as the street name signs. Not to complicate things but we are going to be advocating to the town that other signs around the historic district that are not of this pallet be considered for renovation. For example, we have a street sign for public parking which is black on white that stands out as being a little dissident with the rest. We are going to ask the town to replace all the signs to match the same dark green and gold.

Chairman Ealy – Are there any other comments?

Ms. Hillegass – I would like to make a motion to approve as presented.

Mr. Hess – Second.

Chairman Ealy – A motion has been made and properly seconded. All those in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Chairman Ealy voted aye, Vice Chairman Gwaltney voted aye, Mr. Hess voted aye, Mr. Yeaw voted aye, Mr. Prevatte voted aye, Ms. Hillegass voted aye, and Mr. Parrish voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Next is a Proposed Projecting Sign – 401 B Grace Street – Non-Contributing – Cheryle Elliot and Stellar Services, applicants. I do not think there is anyone to speak on behalf of this.

Planning and Zoning Administrator – This is a sign that was at 302 Main Street at the corner of Institute and Main. Unfortunately it slipped through the crack previously that is why it is coming before you tonight. It is a sign that has previously hung in the historic district but at a different location. The location that it is proposed to go to is the side of the Hallwood building across from Christian Outreach on Grace Street.

Chairman Ealy – I assume the bracket as shown in the picture is the one that will be hanging.

Planning and Zoning Administrator – That is correct.

Chairman Ealy – Are there any questions or comments?

Mr. Parrish – I would like to make a motion to approve as presented.

Mr. Yeaw – Second.

Chairman Ealy – A motion has been made and properly seconded. All those in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Chairman Ealy voted aye, Vice Chairman Gwaltney voted aye, Mr. Hess voted aye, Mr. Yeaw voted aye, Mr. Prevatte voted aye, Ms. Hillegass voted aye, and Mr. Parrish voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Our next item is Exterior Color Change – 25 Main Street – Contributing – Wayne Lee Duncan, applicant. We have some nice color renderings of what he wants to do.

Ms. Hillegass – It has already been done.

Planning and Zoning Administrator – It is approval after the fact.

Ms. Hillegass – I would like to make a motion to approve as presented.

Mr. Hess – Second.

Chairman Ealy – A motion has been made and properly seconded. All those in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Chairman Ealy voted aye, Vice Chairman Gwaltney voted aye, Mr. Hess voted aye, Mr. Yeaw voted aye, Mr. Prevatte voted aye, Ms. Hillegass voted aye, and Mr. Parrish voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – The next item is a Proposed Residential Addition – 132 Sykes Court – Non-Contributing – Gene Ritter, applicant. Is there anyone to speak on behalf of this?

Mr. Birdsong – My name is Billy Birdsong. I am with Birdsong Builders. I will be doing the addition for Mr. Ritter. We checked the RPA the addition fits. All of the materials are available. The bricks and windows are still available. The siding is a mastic product that is still available. The roofing is a GAF architectural shingle.

Chairman Ealy – Since this house was built there was a moratorium put on vinyl siding. The rule since that point if you possess a house that has vinyl siding on it and you are putting an addition on then we would allow the vinyl siding to be matched. If you had vinyl siding then you could replace it with vinyl siding. I just wanted to put that on the record. It has been a big issue for the past twelve to fourteen years. You have more than ample room for this. It is a good spot for an addition.

Mr. Birdsong – When it is completed it will look like it was part of the original house.

Chairman Ealy – Are there any other questions or comments?

Ms. Hillegass – I would like to make a motion to approve as presented.

Mr. Hess – Second.

Chairman Ealy – A motion has been made and properly seconded. All those in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Chairman Ealy voted aye, Vice Chairman Gwaltney voted aye, Mr. Hess voted aye, Mr. Yeaw voted aye, Mr. Prevatte voted aye, Ms. Hillegass voted aye, and Mr. Parrish voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Our next item is Proposed Fence – 214 Drummonds Lane – No Designation – Renee Brown, applicant. It is a pretty straight forward wooden picket fence. It is in the back yard.

Mr. Yeaw - It appears to be in the back yard. The only thing that I saw was that the driveway was right next to the house leading to a detached garage. It is not problematic for me. I assume they will have to put some sort of gate at the driveway. The house and driveway are almost abutted.

Planning and Zoning Administrator – There is a site plan in the packet.

Mr. Hess – Is the picture of a similar fence?

Planning and Zoning Administrator – That is correct. I do not know where it is but the picture is a sample of the fence.

Mr. Hess – I would like to make a motion to approve as presented.

Mr. Parrish – Second.

Chairman Ealy – A motion has been made and properly seconded. All those in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Chairman Ealy voted aye, Vice Chairman Gwaltney voted aye, Mr. Hess voted aye, Mr. Yeaw voted aye, Mr. Prevatte voted aye, Ms. Hillegass voted aye, and Mr. Parrish voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Next we have Approval of the January 20<sup>th</sup>, 2015 Meeting Minutes. Do we have a motion?

Ms. Hillegass – I would like to make a motion to approve the minutes..

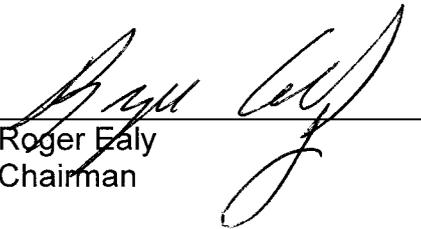
Mr. Prevatte – Second.

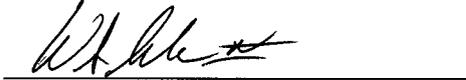
Chairman Ealy – A motion has been made and properly seconded. All those in favor signify by saying aye, opposed say nay.

On call for the vote, seven members were present. Chairman Ealy voted aye, Vice Chairman Gwaltney voted aye, Mr. Hess voted aye, Mr. Yeaw voted aye, Mr. Prevatte voted aye, Ms. Hillegass voted aye, and Mr. Parrish voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Is there any other business? We are adjourned.

The meeting adjourned at 6:46 p.m.

  
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Roger Ealy  
Chairman

  
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William G. Saunders IV  
Planning and Zoning Administrator