

The Smithfield Board of Historic and Architectural Review held its regular meeting on September 16th, 2014. The meeting was called to order at 7:30 p.m. Members present were Mr. Roger Ealy, Chairman; Mr. Trey Gwaltney, Vice Chairman; Ms. Julia Hillegass, Mr. Ronny Prevatte, Mr. Gary Hess and Mr. Jeff Yeaw. Mr. Russell Parrish was absent. Staff members present were Mr. William G. Saunders IV, Planner/GIS Coordinator and Mr. William H. Riddick III, Town Attorney. There were three (3) citizens present.

Chairman Ealy – I would like to call the September 16th, 2014 Board of Historic and Architectural Review meeting to order. The first item on the agenda is the Town Planner's Report.

Planner/GIS Coordinator – Thank you, Mr. Chairman. There was administrative approval at 215 Chalmers Row to replace three tab shingle roofing with architectural shingles of the same and similar color and a porch will be built at the rear of the home. It will not be in view of the right-of-way. This is the same home that was before us at our last meeting. They were getting renovations approved that were not visible in view of the right-of-way. I would like to note on the proposed garden shed at 205 South Church Street is currently under construction. However, this is not the case of an after the fact approval. It was understood by the applicant and town staff when the permit was issued that the shed would not be in view of the right-of-way. I think we were thinking of the South Church Street right-of-way. When it was determined that it was in view of the Main Street right-of-way intersecting Commerce Street then we informed Mr. Holloway that it needed to be brought to the Board of Historic and Architectural Review. It was a permitted structure but since it is a landmark structure then we needed to get it before the board. I handed out an aerial photo which shows a proposed location of the garden shed at 390 South Church Street. There is an existing foundation there from a previous shed and that is where they propose to put the new shed.

Chairman Ealy – Next we have a listing of Upcoming Meetings and Activities. We do not have anyone signed up for Public Comments. Are there any Board Member Comments? Next is a Proposed Garden Shed – 205 South Church Street – Landmark – R. Gordon Holloway, applicant. Is there anyone to speak on behalf of this?

Mr. Holloway – My name is Gordon Holloway. I live at 205 South Church Street. I received a zoning permit for the shed. It came up later that it may need to be presented to the Board of Historic and Architectural Review. One thing to note that occurred to me

was that at the time of the application there was some brush that has since been cut down. I do not know if that makes any difference or not but just wanted to note that for the record. The brush would have screened it at that time.

Chairman Ealy – I know you are putting cement siding on it. Will you have architectural shingles and wood trim on the roof? Will there be any windows in the building?

Mr. Holloway – There will be two windows and a door that will not be visible from Main Street or Commerce Street.

Chairman Ealy – Are there any other questions or comments?

Mr. Holloway – The color of the building will be the same as the house.

Vice Chair Gwaltney – I will make a motion to approve as presented.

Ms. Hillegass – Second.

Chairman Ealy – A motion has been made and properly seconded. All those in favor signify by saying aye, opposed say nay.

On call for the vote, six members were present. Chairman Ealy voted aye, Vice Chairman Gwaltney voted aye, Ms. Hillegass voted aye, Mr. Prevatte voted aye, Mr. Yeaw voted aye, and Mr. Hess voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Next we have a Proposed Garden Shed – 390 South Church Street – Contributing – Vicky Adams, applicant.

Ms. Adams – My name is Theresa Adams. I live at 390 South Church Street. The house is being renovated. There is not only an existing foundation but also an impenetrable slab on this ten foot by eight foot square. We would like to put a front door on it. It will not have a window in the back. It will be the same colors as the house. It will have architectural shingles and Hardiplank siding.

Chairman Ealy – As I understand it, if this foundation did not previously exist, this would not be allowed. Is that correct?

Planner/GIS Coordinator – Yes because it is in the resource protection area. I even found the permit for the original shed in our archives. It was issued in 1966. It is a slab with a block foundation around it. It is not going to change any impervious surfaces. It is an existing permitted structure so we are going to allow it to be rebuilt.

Mr. Hess - How close to the drop off is it?

Ms. Adams – It is right at the edge. It would not be extending over the edge with any type of piers.

Mr. Hess – Since this is going to be visible from the walking bridge that leads to Windsor Castle Park, will the exterior match the house?

Ms. Adams – Yes. It should show it in the plans. It will have green shutters on the window on the south side. The door would be on the north side facing the house.

Mr. Prevatte – Will the shutters have raised panels?

Ms. Adams – Yes.

Ms. Hillegass – I will make a motion to approve as presented.

Vice Chair Gwaltney – Second.

Chairman Ealy – A motion has been made and properly seconded. All those in favor signify by saying aye, opposed say nay.

On call for the vote, six members were present. Chairman Ealy voted aye, Vice Chairman Gwaltney voted aye, Ms. Hillegass voted aye, Mr. Prevatte voted aye, Mr. Yeaw voted aye, and Mr. Hess voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Our next item is Approval of the August 19th, 2014 Meeting Minutes.

Town Attorney – Mr. Chairman, I recommend that the minutes be approved as presented.

Ms. Hillegass – So moved.

Mr. Yeaw – Second.

Chairman Ealy – A motion has been made and properly seconded. All those in favor signify by saying aye, opposed say nay.

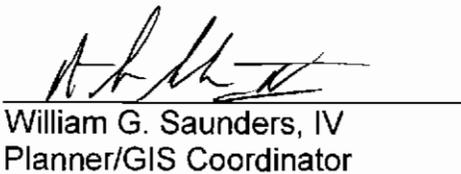
On call for the vote, six members were present. Chairman Ealy voted aye, Vice Chairman Gwaltney voted aye, Ms. Hillegass voted aye, Mr. Prevatte voted aye, Mr. Yeaw voted aye, and Mr. Hess voted aye. There were no votes against the motion. The motion passed.

Chairman Ealy – Is there any other business? Hearing none, this meeting is adjourned.

The meeting adjourned at 7:38 p.m.



Roger Ealy
Chairman



William G. Saunders, IV
Planner/GIS Coordinator