



July 25, 2014

TO: SMITHFIELD TOWN COUNCIL

**FROM: PETER M. STEPHENSON, AICP, ICMA-CM
TOWN MANAGER**

**SUBJECT: JULY 2014 COMMITTEE MEETINGS WILL BE HELD AT THE SMITHFIELD CENTER
LOCATED AT 220 NORTH CHURCH STREET, SMITHFIELD, VA**

MONDAY, JULY 28th, 2014

4:00 p.m. Police Members: Tynes (CH), Chapman, Gregory

1. Public Comment
2. Operational Updates
- TAB # 1** 3. Street Closure Request for One Way Traffic on Jericho Road for Bacon Fest, September 27th, 2014 from 7 a.m. to 5:00 p.m.
- TAB # 2** 4. Street Closure Request for Hog Jog Race, Saturday, October 11th, 2014
5. Authorization to Order Four Budgeted Patrol Vehicles
- TAB # 3** 6. Proposal for Budgeted New Phone System in the Police Department

Immediately following the conclusion of the above meeting:

Water and Sewer Members: Gregory (CH), Smith, Tynes

1. Public Comment
2. Operational Updates
- TAB # 4** 3. Update from Kimley-Horn Associates on Bioassay Testing
- TAB # 5** 4. Proposal for Pump Replacement at Lakeside Pump Station

Immediately following the conclusion of the above meeting:

Finance Members: Pack (CH), Gregory, Cook

1. Public Comment
- TAB # 6** 2. June Financial Statements and Graphs
- TAB # 7** 3. June Cash Balances

- TAB # 8**
4. Invoices over \$10,000 requiring Council Authorization:
 - a. Caldwell Tanks \$ 25,823.29
 - b. Smithfield Volunteer Fire Department (State pass thru funds) \$ 24,294.00
 - c. USbancorp (Water Treatment Plant) \$ 84,150.83
 - d. USbank (Debt Service Payment) \$215,337.50
 - e. Isle of Wight County (Commonwealth Attorney's Office) \$ 10,500.00
- TAB # 9**
5. Credit Line Renewals for Farmers Bank and Towne Bank
 6. Vehicle Maintenance Contract Renewal
 7. Closed Session: Boundary Line Adjustment

TUESDAY, JULY 29th, 2014

4:00 p.m. Parks and Recreation Members: Chapman (CH), Pack, Tynes

1. Public Comment
- TAB # 10** 2. Operational Update – Parks and Recreation Committee Report
- TAB # 11** 3. Request to Close a Portion of the Windsor Castle Park Trails on September 27th from 9 a.m. to 5 p.m. and Fishing pier Closure beginning Wednesday, September 24th thru Saturday, September 27th for Bacon Fest.

Immediately following the conclusion of the above meeting:

Public Works Members: Smith (CH), Cook, Tynes

1. Public Comments
- TAB # 12** 2. Award Debris Removal Contract
- TAB # 13** 3. Main Street Parking Between Church Street and Commerce Street

Immediately following the conclusion of the above meeting:

Public Buildings & Welfare Members: Cook (CH), Chapman, Smith

1. Public Comment
- TAB # 14** 2. Pinewood Heights Phase II Update – Multi-Year 1 and Multi-Year 2
3. Pre Public Hearing Discussion: Property Swap with Smithfield Foods

***** Additional Item Not Listed on Committee but will be on Council's August 5th Agenda*****

- Approval of July 1st Meeting Minutes
 - Town Council Meeting Date Change from October 7th, 2014 to October 8th 2014 due to the Annual VML Conference
 - Accept Deeds for 51 Carver Avenue and 47 Carver Avenue of the Pinewood Heights Relocation Project
-



Office Use				
SE Comm Date				Assigned Staff
PD #	Times	Bill to		
PW #	Times	Bill to		
TC -Police Comm	TC Date			
TC-Parks Comm	Approval Sent			

**Town of Smithfield
Special Event Application for Permit**

Event Date (don't include setup dates here)	Times (don't include setup or street closure times here)	Proposed Location
09/27/2014	11:00 am to 5:00 pm	Riverfront MH & Brew Field.

Event Name	Smithfield VA Bacon, Bourbon & Beach Music Fest
Event Organizer (Group Name)	Smithfield VA Events (Smithfield Rotary)
Tax Exemption ID Number	54-6073921
Website	www.SmithfieldVAEvents.com

Event Contacts					
Name	Gina Ippolito	Cell Phone	757-869-0664	Email	gina@smithfieldvaevents.com
Name	Larry Saint	Cell Phone	757-409-6957	Email	lsaint52@msn.com

1 st Time Event	yes	Annual Event- how many times has event taken place?	will be annual
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Event Category Festival Concert Parade Run/Walk Bike Race/Tour Car Show Other _____

Description of Event

Similar layout and scope of the Wine & Brew Fest. Participants get Bacon & VA Brew Tasting with ticket. Those who opt for Bourbon Ticket, also get 10 Bourbon Tastings. (no bourbon will be sold) Brew, Wine, Food and Retail Sales will occur on site in addition to ticket price. Live music on two stages.

Average Ticket Price	\$35 - 50	Participants will be <input type="checkbox"/> youth <input checked="" type="checkbox"/> adults <input type="checkbox"/> both
Expected Attendance	2500-3000	Largest Attendance Number and Year
		n/a

What is your plan in the event of bad weather-cancel, reschedule?
Rain only, event will occur. Catastrophic Weather (hurricane, etc, event will be cancelled)

Road Closures, Traffic Assistance, Windsor Castle Park Trail Closures Closure

Street Name or Park Area	Closure or Traffic Assist	Date Needed	Times Needed
Old Jericho Rd from MH to S. Church Street	one way traffic exit only from event site.(with the exception of event hotel shuttles)	9/27/14	8:30 am until ? (need to discuss with Police Dept on ending time)

Road Closures, if approved, will start 1 hour before event start. Signage with closure times is placed out in advance of closure.

Alcohol Service and/or Sales? <input checked="" type="checkbox"/> Alcohol		Having music- live bands or DJ? <input checked="" type="checkbox"/> Music	
Date	Times	Date	Times
09/27/14	11 am to 5 pm	9/27/14	11 am to 5 pm



**Town of Smithfield
Special Event Application for Permit**

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List benefits of your event to the community	List Recipients of Proceeds
Proceeds benefit local organizations. Substantial economic impact for local tourist related businesses.	Luter Family YMCA and various other civic and non-profit groups that volunteer.

1 of 2

Check any of the following that your event will include.			
Item	Number	Item	Number
<input checked="" type="checkbox"/> Food, Caterer		<input checked="" type="checkbox"/> Food, by Organization	
<input checked="" type="checkbox"/> Retail Vendors Non-Profit		<input checked="" type="checkbox"/> Retail Vendors For Profit	
<input checked="" type="checkbox"/> Port-a-Potties		<input checked="" type="checkbox"/> Fencing/Barricades	
<input checked="" type="checkbox"/> Trash Cans		<input checked="" type="checkbox"/> Generators	
<input checked="" type="checkbox"/> Dumpsters		<input checked="" type="checkbox"/> Special Lighting	
<input checked="" type="checkbox"/> Recycle Containers		<input checked="" type="checkbox"/> Golf carts/ATVs	
<input checked="" type="checkbox"/> First Responders- EMS, Fire			
Item	Number	Sizes	
Tents	many see site layout	varies, 20 x 20, 10 x 10, 10 x 40, 18 x 27 and 18 x 20	
Staging	(2)	20 x 24	
<input type="checkbox"/> Allowing pets		<input type="checkbox"/> Fireworks	<input checked="" type="checkbox"/> Providing Shuttle Service

Certificate of insurance for \$1,000,000 is required (certificate of insurance must be presented prior to event)	
Policy Number	will provide thru the Smithfield Rotary Club
Name of Insurance Liability Carrier	
Insurance Company Address	
Insurance Company Phone Number	

I have received, read thoroughly, understand and will comply with the policies and procedures governing special events held in the Town of Smithfield.

Event Organizer's Signature	<i>Gina Ippolito</i>	Date	06/20/2014
Print Name	Gina Ippolito		

Attach the following documents:

Flyers or any promotional materials about event or organization
Site Map/Layout of Event

Windsor Castle Park
Smithfield, VA



VOLUNTEER
ENTRY & TENT

MANOR HOUSE
(Not open to public)

Restroom
Trailer

GET YOUR
BACON
HERE!

BACON
CONDIMENTS

FOOD
VENDOR #1

BOURBON
TASTINGS

ATM

FOOD
VENDOR #2

BREWERY
STAGE

Reserved
Tables
#31-50

BEER
TICKETS

RESTROOMS

CHECKPOINT
Trail Closed

TO S. CHURCH ST

TO CEDAR ST

Greeters
& Bag
Checks

VIP
GATE

WINE
TENT

BACON &
BOURBON
VILLAGE

RETAIL

INFO &
EVENT
T-SHIRTS

MAIN
GATE

Medic

1 2 3 4

RESTROOMS

Restroom
Trailer

RIVER
VILLAGE

WALKING TRAIL

Reserved
Tables
#1-30

FISHING
PIER 22

RIVERFRONT
PIER CHALET

Presented by:
Smithfield.

ENTERTAINMENT
Sponsored by:
lysinger
Since 1926
WORLD CLASS SERVICE

Find us on
Facebook

SmithfieldVAEvents.com

SmithfieldVAEvents.com

- Bourbon Tastings
- Breweries
- Wine Sales

- Private Chalets
- Reserved Tables
- Restrooms & Restroom Trailers

- Bacon & Bourbon Village
- Food Vendors
- Retail Vendors

- Information & Event Merchandise
- Entertainment Stages
- Manned ABC Check-Point

RIVER
STAGE

RESTROOMS

CHECKPOINT
Trail Closed

CYPRESS
CREEK



rec 7-17-14

Office Use			
SE Comm Date			Assigned Staff
PD #	Times	Bill to	
PW #	Times	Bill to	
TC -Police Comm	TC Date		
TC-Parks Comm	Approval Sent		

**Town of Smithfield
Special Event Application for Permit**

Event Date (don't include setup dates here)	Times (don't include setup or street closure times here)	Proposed Location
October 11, 2014	7:00 AM - 11:00 AM	Numerous Streets and Smithfield Foods

Event Name	Smithfield Hog Jog & Kids Run
Event Organizer (Group Name)	Smithfield Hog Jog Committee
Tax Exemption ID Number	
Website	

Event Contacts			
Name	Kyle J. Weidlich	Cell Phone	757 718-1005
Email	kweidlichj@gmail.com	Name	Kristine Dashiell
Email	dashiellkristine@gmail.com	Cell Phone	

1st Time Event	<input type="checkbox"/>	Annual Event- how many times has event taken place?	12
Event Category	<input type="checkbox"/> Festival <input type="checkbox"/> Concert <input type="checkbox"/> Parade <input checked="" type="checkbox"/> Run/Walk <input type="checkbox"/> Bike Race/Tour <input type="checkbox"/> Car Show Other _____		
Description of Event			
5k Run/Walk and 250 meter Kids Fun Run and Wild Hog (Approx. 5k)			
Average Ticket Price /Regist.	\$25-30	Participants will be	<input type="checkbox"/> youth <input type="checkbox"/> adults <input checked="" type="checkbox"/> both
Expected Attendance	750-1000	Largest Attendance Number and Year	800-850 (2013)
What is your plan in the event of bad weather-cancel, reschedule?		Probably Reschedule - We've not had to cancel in the past.	

Road Closures, Traffic Assistance, Windsor Castle Park Trail Closures			
			<input checked="" type="checkbox"/> Closure
Street Name or Park Area	Closure or Traffic Assist	Date Needed	Times Needed
Rt.10 By-Pass / Jericho / Hill St / Grace / Main St.		10/11/2014	9-10:30

Road Closures, if approved, will start 1 hour before event start. Signage with closure times is placed out in advance of closure. We only need

Alcohol Service and/or Sales? <input checked="" type="checkbox"/> Alcohol		Having music- live bands or DJ? <input checked="" type="checkbox"/> Music	
Date	Times	Date	Times
10/11/14	9:00 AM - 12:00 AM	10/11/14	9:00 AM - 12:00 AM

List benefits of your event to the community	List Recipients of Proceeds
Raises Funds for Christian Outreach Program	



**Town of Smithfield
Special Event Application for Permit**

Check any of the following that your event will include.

Item	Number	Item	Number
<input type="checkbox"/> Food, Caterer		<input checked="" type="checkbox"/> Food, by Organization	
<input type="checkbox"/> Retail Vendors Non-Profit		<input type="checkbox"/> Retail Vendors For Profit	
<input checked="" type="checkbox"/> Port-a-Potties		<input checked="" type="checkbox"/> Fencing/Barricades	
<input checked="" type="checkbox"/> Trash Cans		<input type="checkbox"/> Generators	
<input type="checkbox"/> Dumpsters		<input type="checkbox"/> Special Lighting	
<input type="checkbox"/> Recycle Containers		<input type="checkbox"/> Golf carts/ATVs	
<input checked="" type="checkbox"/> First Responders- EMS, Fire	2-3		

Item	Number	Sizes
Tents for	3	10 x 10, 2 ea. , 8 x 8, 2 ea.
Staging	"	
<input type="checkbox"/> Allowing pets		<input type="checkbox"/> Fireworks
		<input checked="" type="checkbox"/> Providing Shuttle Service - possibly

Certificate of insurance for \$1,000,000 is required (certificate of insurance must be presented prior to event)	We've not had to provide one in the past
Policy Number	
Name of Insurance Liability Carrier	
Insurance Company Address	
Insurance Company Phone Number	

I have received, read thoroughly, understand and will comply with the policies and procedures governing special events held in the Town of Smithfield.

Event Organizer's Signature	<i>Kyle J. Weidlich</i>	Date	7/17/14
Print Name	Kyle J. Weidlich		

Attach the following documents:

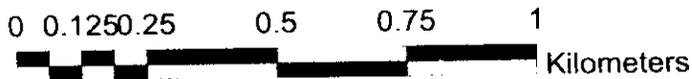
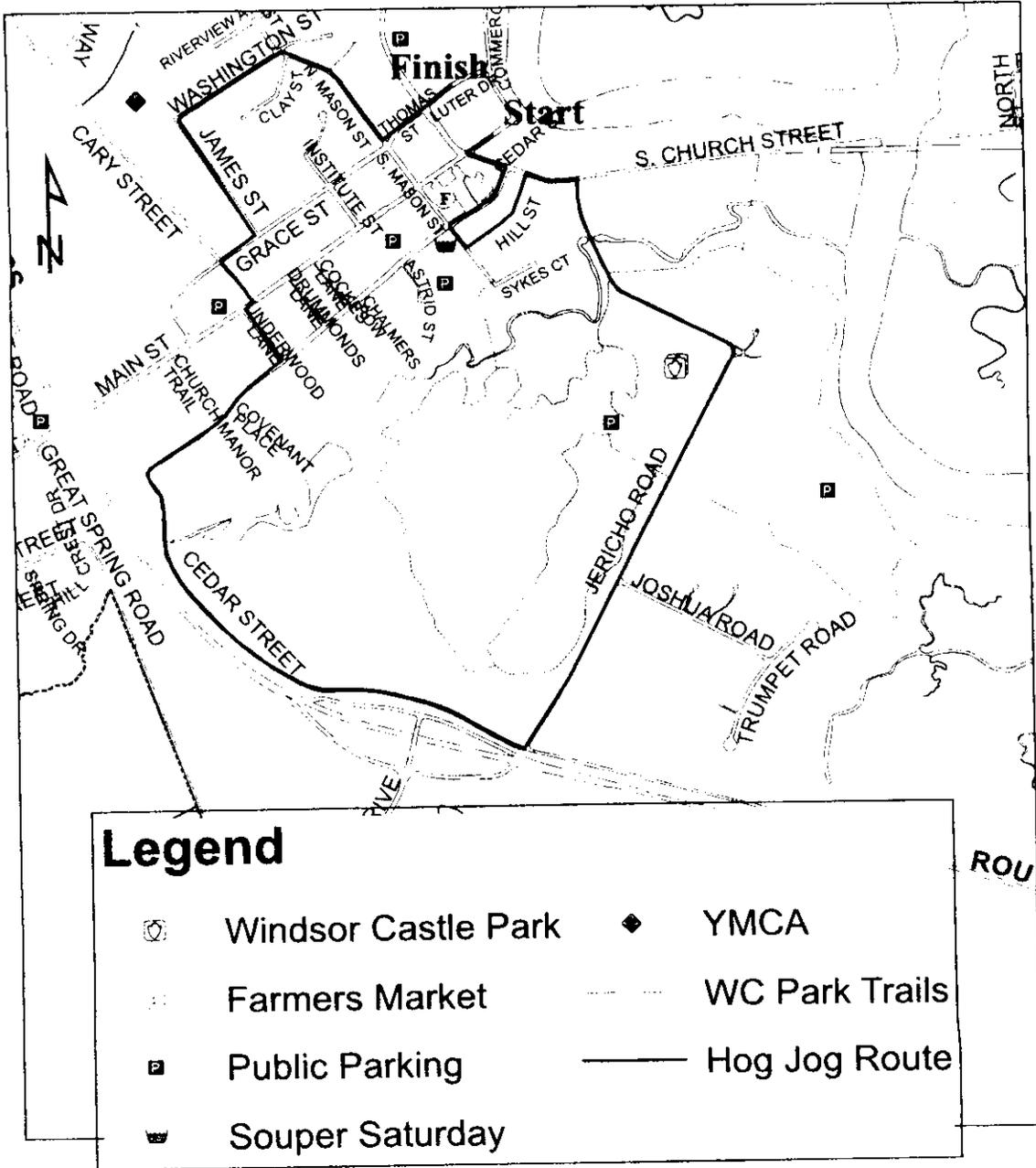
Flyers or any promotional materials about event or organization	
Site Map/Layout of Event	- Attached *

*Have requested to run course in reverse as it is the BTH running

HOG 12th ANNUAL JOG



SMITHFIELD OCT 12 2013





Date: July 01, 2014
 Proposal Number: 418952

Account Manager:
 Phone:
 Email:

Town of Smithfield Virginia - new site (SPD - BUDGETED NEW PHONE SYSTEM)
 jkent@fonality.com
 PUBLIC BUILDINGS - CAPITAL

Systems & Solutions

Description	Price	Qty	Sub Total
Site Linking Software (Call Center) (PBXtra Optional Software)	\$ 1,499.00	1	\$ 1,499.00
PBXtra Call Center Edition (PBXtra Software)	\$ 2,995.00	1	\$ 2,995.00
HUD Agent (PBXtra HUD)	\$ 1,995.00	1	\$ 1,995.00

Phones & Hardware

Description	Price	Qty	Sub Total
Polycom IP 6000 (IP Phones)	\$ 799.00	1	\$ 799.00
Polycom 650 (IP Phones)	\$ 379.00	3	\$ 1,137.00
Dual Span T1/E1 w/HWEC (PCIe) (Cards - Digital)	\$- 1,599.00	1	\$ 1,599.00
Polycom 650 Sidecar (IP Phones)	\$ 249.00	3	\$ 747.00
Dell R320 (servers)	\$ 2,899.00	1	\$ 2,899.00
Polycom 550 (IP Phones)	\$ 319.00	16	\$ 5,104.00

Misc

Description	Price	Qty	Sub Total
T1 Setup Fee (Configuration Fees Group)	\$ 199.00	1	\$ 199.00
Fonality Assisted Installation (4-hour blocks) (Configuration Fees Group)	\$ 600.00	1	\$ 600.00
Configuration Fees (Configuration Fees Group)	\$ 45.00	20	\$ 900.00
Annual Software & Support Agreements (Annual Support Group)	\$ 58.00	20	\$ 1,160.00

SUB TOTAL: \$21,633.00

Shipping and Handling (UPS Ground): \$540.00

Total: 22,173.00

Peter Stephenson

From: William Hopkins
Sent: Monday, July 14, 2014 5:39 PM
To: Peter Stephenson
Subject: Fwd: Smithfield WTP - Next Steps

FYI,

Sent from my iPhone

Begin forwarded message:

From: "Jamie.Weist@kimley-horn.com" <Jamie.Weist@kimley-horn.com>
Date: July 14, 2014 at 4:57:20 PM EDT
To: William Hopkins <Bhopkins@smithfieldva.gov>
Cc: "John.Potts@kimley-horn.com" <John.Potts@kimley-horn.com>
Subject: Smithfield WTP - Next Steps

Bill,

I hope you're enjoying your vacation! John and I discussed next steps today for the WTP sampling based on his discussion with DEQ last week. Please take a look at this and let's discuss when you return next week:

1. Complete one additional bio-assay test this month for confirmation of our initial results
2. Amend our current task order as follows:
 - a. Conduct additional water quality sampling which will be needed to pursue and Individual Permit with DEQ (testing for phosphorus levels, existing creek data, etc..)
 - b. Conduct a pre-application meeting with DEQ to discuss permit requirements
 - c. Develop a work plan based on the aforementioned meeting with DEQ to determine permit preparation
3. Once we know what DEQ will require, we can then prepare a scope/fee to prepare the individual permit application and proceed in that direction.

See you soon,

Jamie

Kimley»»Horn

Jamie H. Weist, PE | Associate
Kimley-Horn | 11815 Fountain Way, Suite 300, Newport News, VA 23606
Office: 757 320 5636 | Mobile: 757 650 9624

Proud to be one of FORTUNE magazine's 100 Best Companies to Work For



HYDRO... INC.

2111 MAGNOLIA ST., RICHMOND, VA 23223
P.O. BOX 27186, RICHMOND, VA 23261-7186
800-552-7714 • 804-643-2725 • FAX: 804-788-9058

QUOTE NO. 0605R7-11
PAGE 1 OF 2
JUNE 9, 2014

REVISED

Town of Smithfield
Attn: Mr. Jesse Snead
P. O. BOX 246
Smithfield, VA 23430

Via Email: jsnead@smithfieldva.gov
TEL: 757-634-2869
FAX: 757-357-3144

**SUBJECT TO THE CONDITIONS OF SALE SET OUT BELOW AND ON THE BACK HEREOF,
Sydnor Hydro, Inc. offers to sell to Buyer the following:**

**REFERENCE: FAIRBANKS MORSE
29 HP RUN DRY SUBMERSIBLE
PUMP REPAIR - S/N 416711-1**

The referenced rotating assembly was delivered to our shop where it was disassembled and evaluated. The following work is required:

- Clean all parts and check for mechanical fit.
- Complete rewind of stator.
- Dynamically balance rotor and impeller.
- Replace power and control cable.
- Replace the upper and lower bearings, mechanical seals and o-rings.
- Replace the resistor and the two-moisture sensor probes.
- Assemble, pressure test, test run and paint.

For The Sum Of.....\$10,205.00

Alternate #1 – New Rotating Assembly

Due to the cost of repair, we propose to furnish a new motor/rotating assembly with 25' of power and control cable. The existing impeller will be installed on the new rotating assembly.

For The Sum Of.....\$10,185.00

Alternate #2 – Replacement Pump

A Fairbanks Nijhuis 4" D5433WD, 30HP, 1800RPM, dry-pit submersible pump, with a dynamically balanced bladeless impeller, and N140 Pota Pox coating, to duplicate existing serial #416711.

For The Sum Of.....\$14,530.00

**ACCEPTANCE COPY
(PLEASE SIGN & RETURN TO SYDNOR)**



HYDRO... INC.

2111 MAGNOLIA ST., RICHMOND, VA 23223
P.O. BOX 27186, RICHMOND, VA 23261-7186
800-552-7714 • 804-643-2725 • FAX: 804-788-9058

QUOTE NO. 0605R7-11
PAGE 2 OF 2
JUNE 9, 2014

***Please note the following:**

The repair will take approximately 5-6 weeks.

The new rotating assembly will take 6-7 weeks.

Pump delivery is 10-12 weeks after receipt of your order.

The Buyer will make arrangements to pick up the repaired rotating assembly or new rotating assembly from our shop.

For both the rotating assembly and replacement pump, pricing is net, freight allowed to the jobsite.

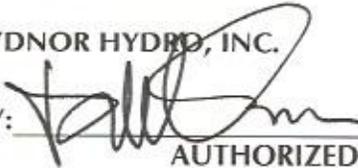
Terms are net due and payable within 30 days from date of service.

For further information, please call Mr. Roy Slaughter in Richmond, VA at (804) 644-2286.

ACCEPTED UPON THE CONDITIONS SET OUT ABOVE AND OVER.
EXPIRATION 30 DAYS

SYDNOR HYDRO, INC.

BUYER – TOWN OF SMITHFIELD

BY:  AUTHORIZED AGENT

BY: _____ AUTHORIZED AGENT - TITLE

ACCEPTANCE COPY
(PLEASE SIGN & RETURN TO SYDNOR)

ADDITIONAL CONDITIONS OF SALE

PARTIES: Sydnor Hydro, Inc. is hereinafter referred to as "Seller". The Buyer is hereinafter referred to as "Buyer".

DURATION AND ACCEPTANCE OF QUOTATION: This quotation is an offer to sell. It may be accepted only upon the terms herein stated by Buyer signing the Acceptance copy hereof and delivering it to Seller's office before its expiration. Unless otherwise provided on the face hereof, this quotation expires thirty days after the quotation date shown on the face or at such earlier time as it may be withdrawn by Seller either verbally or by writing addressed to Buyer at the mailing address on the face hereof. Once effective, Buyer's acceptance may be canceled only with Seller's consent and upon terms which will indemnify Seller against loss by reason of such cancellation.

CLERICAL OR TYPOGRAPHICAL ERRORS in price, description, or otherwise are subject to correction by Seller.

PRICES do not include any applicable sales, use, excise or other comparable taxes which, if required to be collected or paid by Seller or its supplier, shall be paid by Buyer to Seller, unless otherwise stated on the face hereof.

TERMS OF PAYMENT: Unless otherwise stated on the face hereof, terms of payment are net thirty (30) days after invoice date. In the event customer causes shipment or work delay, the invoice date may be the date ready for shipment or installation regardless of continued possession by Seller. Seller may invoice for partial shipments. On work that includes construction services, seller reserves the right to cease construction activity and vacate the jobsite should buyer fail to make payments in accordance with payment terms established herein.

ADDITIONAL TERMS: If bankruptcy or insolvency proceedings be instituted by or against Buyer or if Buyer makes an assignment for the benefit of creditors or if Buyer's financial situation, in Seller's judgment, does not justify extending credit to Buyer, Seller may, at its election, require payment in advance or on delivery or cancel the order for any unshipped goods and require payment of any loss incurred by reason of the cancellation.

PAST DUE PRINCIPAL shall be subject to monthly interest, service or late charges at the highest lawful rate but not exceeding 1 1/2% per month. Buyer shall be liable for all costs (including reasonable attorneys' fees) incurred in collecting past due amounts.

DELIVERY: Unless stated on the face hereof, delivery shall be FOB point of shipment, and the means, method and route of delivery shall be as Seller may select. Any time of delivery stated on the face hereof is approximate only and Seller shall in no event be liable for delays in delivery or completion of work caused by delays in procuring materials or equipment or caused by fires, floods, accidents, acts of God, unavoidable accidents, strikes, labor difficulties or delay in transportation or by any action, law, ordinance, requirement, rule or regulation of any government or governmental authority, nor shall Seller be liable for any penalties or losses caused by any delay.

DESCRIPTIVE TERMS: Any descriptive terms or documents accompanying this order show only approximate dimensions, appearances, and specifications. Seller may make such changes therein as it deems an improvement.

RISK OF LOSS: The Buyer shall bear the risk of loss for any damage to or destruction of the goods ordered from such time as delivery by Seller of the goods to the carrier for transportation to Buyer, or, if Seller is the carrier, from tender of delivery to Buyer by Seller.

ADDITIONAL SERVICES: Unless stated on the face hereof, Seller does not agree or undertake to supervise or in any manner assist in the installation or start-up or servicing of the goods ordered.

EXPRESS WARRANTIES: (a) Items of equipment furnished by Seller under this Agreement, whether drop-shipped or installed by Seller, may be conditionally warranted against defects in material and workmanship by their manufacturer and are not warranted against such defects by Seller. Buyer's sole and exclusive remedy (if any) is against manufacturer only.

(b) Except as provided in paragraph (a), Seller agrees to correct all new construction work performed by Seller under this Agreement which proves to be defective in material or workmanship within one year from the Date of Substantial Completion. New construction work is defined as work performed on new facilities.

(c) Except as provided in paragraph (a), Seller agrees to correct service work provided by Seller under this Agreement which proves to be defective in material or workmanship within ninety days from the date service work is completed. This warranty is expressly limited to defects in material and workmanship specifically provided by Seller, and does not include failure caused by conditions outside the scope of service work performed by Seller. Service work is defined as work performed primarily on existing facilities, even if some portion of the work includes new or replacement components.

This warranty is expressly in lieu of all other rights and remedies at law or in equity. THERE ARE NO EXPRESS WARRANTIES EXCEPT THOSE HEREINABOVE SET OUT IN THIS PARAGRAPH. Seller shall not be responsible for any work done or expense incurred by Buyer which has not been authorized or is in excess of that authorized.

DISCLAIMER OF IMPLIED WARRANTIES AND CONSEQUENTIAL DAMAGES: SELLER DOES NOT WARRANT THE MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR OR INTENDED PURPOSE OR USE. SELLER SHALL NOT BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL OR LIQUIDATED DAMAGES.

CONDITIONS EXCLUSIVE: No terms or conditions (including terms and conditions in any specification, order, contract, or subcontract in performance of which Buyer is purchasing the articles or services to be furnished pursuant hereof) not stated herein, and no agreement or other understanding varying the terms and conditions herein stated, shall be binding on Seller unless made a part hereof and signed by a duly authorized representative of Seller. To the extent that the assumptions, representations or conditions contained in this proposal are in conflict with any terms and conditions set forth on any subsequent purchase order or similar document issued to authorize or accept this proposal, the assumptions, representations and conditions of this proposal shall govern.

Town of Smithfield					
General Fund Operating Budget					
(amended charitable contributions)					
Description	Amended Budget 2013/2014	Original Budget 2013/2014	Actual as of 06/30/14	Remaining Budget	% of budget
Revenue					
General Fund revenues					
General Fund revenues					
Real Estate Tax					
Current RE Tax	1,664,000.00	1,660,000.00	1,667,621.58	(3,621.58)	100.22%
Delinquent RE Tax	23,000.00	20,000.00	30,714.67	(7,714.67)	133.54%
Current RE Penalty	4,400.00	6,500.00	5,135.09	(735.09)	116.71%
Delinquent RE Penalty	3,000.00	2,000.00	3,773.95	(773.95)	125.80%
Current RE Interest	900.00	1,000.00	1,129.60	(229.60)	125.51%
Delinquent RE Interest	5,400.00	3,400.00	8,099.10	(2,699.10)	149.98%
Total Real Estate Taxes	1,700,700.00	1,692,900.00	1,716,473.99	(15,773.99)	100.93%
Personal Property Tax					
Current PP Tax	865,000.00	838,000.00	869,646.68	(4,646.68)	100.54%
Delinquent PP Tax	18,000.00	35,000.00	18,573.24	(573.24)	103.18%
Current PP Penalty	16,300.00	13,500.00	17,284.79	(984.79)	106.04%
Delinquent PP Penalty	5,000.00	6,000.00	5,393.60	(393.60)	107.87%
Current PP Interest	1,200.00	650.00	1,509.91	(309.91)	125.83%
Delinquent PP Interest	3,100.00	4,320.00	3,492.02	(392.02)	112.65%
Total Personal Property Tax	908,600.00	897,470.00	915,900.24	(7,300.24)	100.80%
Miscellaneous Receipts Over/Short	15.00	15.00	(6.89)	21.89	-45.93%
Total Over/Short	15.00	15.00	(6.89)	21.89	-45.93%
Other Taxes					
Franchise Tax	134,370.00	119,855.00	134,608.90	(238.90)	100.18%
Cigarette Tax	130,000.00	130,000.00	166,913.30	(36,913.30)	128.39%
Additional revenues from existing sources	-	-	-	-	0.00%
Transient Occupancy Tax	142,000.00	142,000.00	143,204.16	(1,204.16)	100.85%
Meals Tax-4%	842,116.00	794,270.00	845,254.73	(3,138.73)	100.37%
Meals Tax-2%	421,058.00	397,135.00	422,627.37	(1,569.37)	100.37%
Communications Tax	240,000.00	245,000.00	217,961.40	22,038.60	90.82%
Rolling Stock	15.00	13.00	15.75	(0.75)	105.00%
Rental Tax	1,000.00	1,300.00	1,163.93	(163.93)	116.39%
Sales Tax	270,000.00	243,000.00	242,543.89	27,456.11	89.83%
Consumption Tax	47,500.00	47,500.00	46,027.20	1,472.80	96.90%
Utility Tax	193,600.00	194,500.00	181,428.67	12,171.33	93.71%
Total Other Local Taxes	2,421,659.00	2,314,573.00	2,401,749.30	19,909.70	99.18%
Licenses, Permits & Privilege Fees					

Town of Smithfield					
General Fund Operating Budget					
(amended charitable contributions)					
Description	Amended Budget 2013/2014	Original Budget 2013/2014	Actual as of 06/30/14	Remaining Budget	% of budget
Business Licenses	335,000.00	330,000.00	338,978.26	(3,978.26)	101.19%
Business Licenses Penalty	4,350.00	6,420.00	4,461.96	(111.96)	102.57%
Business Licenses Interest	1,600.00	645.00	1,638.33	(38.33)	102.40%
Permits & Other Licenses	11,000.00	13,000.00	10,484.29	515.71	95.31%
WC Dog Park Registration	2,400.00	2,200.00	2,420.00	(20.00)	100.83%
Consultant Review Fees	5,000.00	5,000.00	8,196.45	(3,196.45)	163.93%
Vehicle License Tags	6.00	-	6.00	-	100.00%
Vehicle License	132,000.00	135,500.00	134,927.25	(2,927.25)	102.22%
Total Licenses, permits and privilege fees	491,356.00	492,765.00	501,112.54	(9,756.54)	101.99%
<u>Fines & Costs</u>					
Public Defender Fee	-	-	-	-	0.00%
Fines & Costs	70,000.00	57,000.00	73,753.02	(3,753.02)	105.36%
Total Fines & Forfeitures	70,000.00	57,000.00	73,753.02	(3,753.02)	105.36%
<u>From Use of Money and Property</u>					
General Fund Interest	7,500.00	6,400.00	7,995.67	(495.67)	106.61%
Beautification Fund Interest	150.00	85.00	167.37	(17.37)	111.58%
Rentals	16,436.00	15,685.00	16,437.16	(1.16)	100.01%
Smithfield Center Rentals	143,000.00	143,000.00	155,955.48	(12,955.48)	109.06%
Smithfield Center Vendor Programs	5,625.00	4,500.00	5,875.00	(250.00)	104.44%
Kayak Rentals	11,000.00	-	9,447.25	1,552.75	85.88%
Special Events	7,300.00	1,000.00	9,014.50	(1,714.50)	123.49%
Fingerprinting Fees	1,000.00	1,000.00	1,145.00	(145.00)	114.50%
Sale of Equipment	6,000.00	1,000.00	19,141.52	(13,141.52)	319.03%
Lease of Land	525.00	525.00	500.00	25.00	95.24%
Total revenue from use of money and property	198,536.00	173,195.00	225,678.95	(27,142.95)	113.67%
<u>Miscellaneous Revenue</u>					
Other Revenue	2,000.00	2,200.00	1,987.93	12.07	99.40%
Cash Proffer Revenues	32,000.00	-	32,000.00	-	100.00%
Obici Foundation Wellness Grant	18,000.00	12,500.00	18,000.00	-	100.00%
Virginia Municipal Group Safety Grant	4,000.00	3,861.00	4,000.00	-	100.00%
Total Miscellaneous Revenue	56,000.00	18,561.00	55,987.93	12.07	99.98%
<u>From Reserves</u>					
Restricted Reserves-Police Department	24,000.00	-	16,636.94	7,363.06	69.32%
Reserves-Pinewood Escrow	14,618.00	14,618.00	12,601.92	2,016.08	86.21%
From Operating Reserves	182,892.00	529,075.00	-	182,892.00	0.00%
Total From Reserves	221,510.00	543,693.00	29,238.86	192,271.14	13.20%

Town of Smithfield					
General Fund Operating Budget					
(amended charitable contributions)					
Description	Amended Budget 2013/2014	Original Budget 2013/2014	Actual as of 06/30/14	Remaining Budget	% of budget
<u>Intergovernmental Virginia</u>					
Law Enforcement	161,533.00	161,533.00	161,532.00	1.00	100.00%
Litter Control Grant	3,321.00	3,765.00	3,321.00	-	100.00%
State Asset Forfeiture Proceeds		-	961.60	(961.60)	#DIV/0!
Police Block Grants-State	5,835.00	1,000.00	8,749.85	(2,914.85)	149.95%
Fire Programs	19,461.00	19,461.00	24,294.00	(4,833.00)	124.83%
VCA Grant	5,000.00	5,000.00	5,000.00	-	100.00%
DCA Grant (Dam)	8,500.00	17,000.00	8,500.00	-	100.00%
SNAP Program	3,000.00	-	3,112.00	(112.00)	103.73%
Fuel Refund (state)	12.00	865.00	12.32	(0.32)	102.67%
Total State Revenue	206,662.00	208,624.00	215,482.77	(8,820.77)	104.27%
<u>Intergovernmental Federal</u>					
Federal Grants	1,200.00	5,000.00	1,190.00	10.00	99.17%
Pinewood Heights CDBG Relocation Planning Grant Phase III	-	-	-	-	0.00%
Pinewood Heights CDBG Relocation Grant-Phase II	500,194.00	500,194.00	374,394.00	125,800.00	74.85%
Federal Fuel Income	-	1,000.00	-	-	0.00%
Total Federal Revenue	501,394.00	506,194.00	375,584.00	125,810.00	74.91%
<u>Other Financing Sources</u>					
<u>Operating Transfers In</u>					
Transfer In for Debt Service	-	-	-	-	0.00%
Total Operating Transfers In	-	-	-	-	0.00%
<u>Other Financing Sources</u>					
Line of Credit Proceeds	-	-	-	-	0.00%
General Obligation Bond-Capital Asset financing (ball fields)	-	400,000.00	-	-	0.00%
Insurance Recoveries	11,650.00	-	11,648.40	1.60	99.99%
Total Other Financing Sources	11,650.00	400,000.00	11,648.40	1.60	99.99%
<u>Contributions</u>					
CHIPS Contributions	1,000.00	2,500.00	600.00	400.00	60.00%
Contributions-Smithfield Foods-SC AV System	17,858.00	-	17,707.90	150.10	99.16%
Contributions-IOW County (ball fields)	-	25,000.00	-	-	0.00%
Total Contributions	18,858.00	27,500.00	18,307.90	550.10	97.08%
Total General Fund Revenue	6,806,940.00	7,332,490.00	6,540,911.01	266,028.99	96.09%
Less Revenues, Loan Funds, Grants and Contributions related					

Town of Smithfield					
General Fund Operating Budget					
(amended charitable contributions)					
Description	Amended Budget 2013/2014	Original Budget 2013/2014	Actual as of 06/30/14	Remaining Budget	% of budget
to capital projects					
Line of Credit Proceeds	-	-	-	-	
General Obligation Bond-Land Acquisition	-	(400,000.00)	-	-	
Cash Proffer Revenues	(32,000.00)	-	(32,000.00)	-	
Meals Tax (2%) allocated to Special Projects	(421,058.00)	(397,135.00)	(422,627.37)	1,569.37	
Pinewood Heights Reserves	(14,618.00)	(14,618.00)	(12,601.92)	(2,016.08)	
Contributions-Smithfield Foods-SC AV System	(17,858.00)	-	(17,707.90)	(150.10)	
Contributions to Ball Fields (IOW)	-	(25,000.00)	-	-	
Pinewood Heights Planning Grant	-	-	-	-	
Pinewood Heights Relocation Project -Grant	(500,194.00)	(500,194.00)	(374,394.00)	(125,800.00)	
Total Non-operating Revenues	(985,728.00)	(1,336,947.00)	(859,331.19)	(126,396.81)	87.18%
Total General Fund Operating Revenues	5,821,212.00	5,995,543.00	5,681,579.82	139,632.18	97.60%
General Fund Budget Expenses					
Description	Amended Budget 2013/2014	Original Budget 2013/2014	Actual as of 06/30/14	Remaining Budget	% of budget
GENERAL GOVERNMENT					
Town Council					
Salaries	40,000.00	40,000.00	37,105.00	2,895.00	92.76%
FICA	3,560.00	3,500.00	3,246.58	313.42	91.20%
Employee Wellness/Assistance Plan	1,638.00	1,800.00	1,638.00	-	100.00%
Legal Fees	32,000.00	32,000.00	28,308.43	3,691.57	88.46%
Election Expense	3,500.00	3,000.00	3,522.28	(22.28)	100.64%
Maintenance contracts	695.00	695.00	-	695.00	0.00%
Advertising	30,000.00	30,000.00	14,274.15	15,725.85	47.58%
Professional Services	26,358.00	1,500.00	6,358.00	20,000.00	24.12%
Records Management maint & upgrades	10,508.00	8,484.00	10,508.00	-	100.00%
Site Plan Review	5,000.00	5,000.00	2,920.00	2,080.00	58.40%
Communications	1,000.00	3,500.00	888.60	111.40	88.86%
Insurance	26,634.00	27,435.00	26,634.00	-	100.00%
Supplies	20,000.00	20,000.00	17,237.14	2,762.86	86.19%
Travel & Training	6,000.00	6,000.00	5,500.11	499.89	91.67%
Subscriptions/Memberships	9,100.00	9,100.00	8,383.00	717.00	92.12%
Council Approved Items	16,000.00	16,000.00	14,945.95	1,054.05	93.41%
Public Defender Fees	2,000.00	2,000.00	1,800.00	200.00	90.00%

Town of Smithfield					
General Fund Operating Budget					
(amended charitable contributions)					
Description	Amended Budget 2013/2014	Original Budget 2013/2014	Actual as of 06/30/14	Remaining Budget	% of budget
Bank Charges	625.00	625.00	92.68	532.32	14.83%
Special Projects	3,500.00	2,500.00	2,507.79	992.21	71.65%
Smithfield CHIPS program	3,772.00	3,772.00	3,140.00	632.00	83.24%
Update Town Charter & Code	3,500.00	2,000.00	1,692.00	1,808.00	48.34%
Annual Christmas Parade	185.00	400.00	185.10	(0.10)	100.05%
Council Approved Hwy	-	-	-	-	0.00%
Total Town Council	245,575.00	219,311.00	190,886.81	54,688.19	77.73%
Town Manager					
Salaries	216,840.00	216,840.00	196,989.14	19,850.86	90.85%
FICA	17,350.00	17,350.00	15,260.11	2,089.89	87.95%
VSRS	25,100.00	25,100.00	24,842.59	257.41	98.97%
Health	37,455.00	37,455.00	36,506.26	948.74	97.47%
Auto Expense	500.00	500.00	416.85	83.15	83.37%
Maintenance Contracts	1,700.00	1,700.00	1,666.80	33.20	98.05%
Communications	15,500.00	15,500.00	14,182.76	1,317.24	91.50%
Insurance	2,624.00	2,910.00	2,623.72	0.28	99.99%
Supplies	5,500.00	5,500.00	4,904.21	595.79	89.17%
Dues & Subscriptions	2,940.00	2,940.00	2,875.78	64.22	97.82%
Computer & technology expenses	16,000.00	16,000.00	12,707.18	3,292.82	79.42%
Travel & Training	7,800.00	7,800.00	5,662.84	2,137.16	72.60%
Other	100.00	100.00	66.66	33.34	66.66%
TM Allocated to Hwy	-	-	-	-	0.00%
Total Town Manager	349,409.00	349,695.00	318,704.90	30,704.10	91.21%
Treasurer					
Salaries	245,000.00	258,170.00	227,895.11	17,104.89	93.02%
FICA	19,600.00	20,655.00	18,001.83	1,598.17	91.85%
VSRS	29,230.00	29,230.00	26,480.13	2,749.87	90.59%
Health	32,840.00	32,840.00	27,251.76	5,588.24	82.98%
Audit	11,500.00	11,500.00	11,500.00	-	100.00%
Depreciation Software	2,700.00	2,700.00	2,700.00	-	100.00%
Communications	8,330.00	8,080.00	7,986.11	343.89	95.87%
Data Processing	18,000.00	18,000.00	17,855.41	144.59	99.20%
Service Contracts	18,500.00	18,500.00	17,504.28	995.72	94.62%
Insurance	2,360.00	2,510.00	2,356.28	3.72	99.84%
Supplies	15,000.00	15,000.00	11,458.79	3,541.21	76.39%
Dues & Subscriptions	2,300.00	2,300.00	1,423.01	876.99	61.87%

Town of Smithfield					
General Fund Operating Budget					
(amended charitable contributions)					
Description	Amended Budget 2013/2014	Original Budget 2013/2014	Actual as of 06/30/14	Remaining Budget	% of budget
Credit Card Processing	3,000.00	1,000.00	2,573.05	426.95	85.77%
Cigarette Tax Stamps	2,475.00	2,565.00	2,473.20	1.80	99.93%
Travel & Training	2,000.00	2,000.00	362.89	1,637.11	18.14%
Other	100.00	100.00	20.54	79.46	20.54%
Treasurer Alloc to Hwy	-	-	-	-	0.00%
Total Treasurer	412,935.00	425,150.00	377,842.39	35,092.61	91.50%
PUBLIC SAFETY					
Police Department					
Salaries	1,322,140.00	1,322,140.00	1,223,627.59	98,512.41	92.55%
FICA	105,775.00	105,775.00	93,710.88	12,064.12	88.59%
VRSRS	139,100.00	139,100.00	136,388.52	2,711.48	98.05%
Health Insurance	185,950.00	185,950.00	173,296.72	12,653.28	93.20%
Pre-employ screening/Emp Medical	-	2,000.00	-	-	0.00%
Uniforms	24,000.00	24,000.00	19,189.14	4,810.86	79.95%
Service Contracts	37,000.00	37,000.00	34,633.58	2,366.42	93.60%
Communications	50,000.00	65,000.00	49,931.50	68.50	99.86%
Computer & Technology Expenses	6,500.00	10,000.00	5,133.43	1,366.57	78.98%
Insurance	48,075.00	51,935.00	48,074.16	0.84	100.00%
Ins. - LODA	10,962.00	10,962.00	10,961.37	0.63	99.99%
Materials & Supplies	20,000.00	30,500.00	14,578.67	5,421.33	72.89%
Dues & Subscriptions	6,500.00	6,500.00	6,240.02	259.98	96.00%
Equipment	19,000.00	15,000.00	15,914.74	3,085.26	83.76%
Radio & Equipment repairs	2,000.00	3,500.00	809.00	1,191.00	40.45%
Vehicle Maintenance	50,000.00	50,000.00	38,081.43	11,918.57	76.16%
Gas	70,000.00	85,000.00	68,268.39	1,731.61	97.53%
Tires	6,000.00	7,500.00	5,059.81	940.19	84.33%
Travel & Training	21,750.00	27,500.00	21,672.99	77.01	99.65%
Special Events	500.00	500.00	154.59	345.41	30.92%
Police Grants	24,478.00	24,478.00	16,766.79	7,711.21	68.50%
Investigation expenses	3,750.00	5,000.00	3,895.93	(145.93)	103.89%
Other	1,000.00	500.00	963.62	36.38	96.36%
Total Police Department	2,154,480.00	2,209,840.00	1,987,352.87	167,127.13	92.24%
Fire Department					
Fuel Fund & Travel	13,000.00	13,000.00	12,973.38	26.62	99.80%
State Pass Thru	23,070.00	19,461.00	24,294.00	(1,224.00)	105.31%
Total Fire Department	36,070.00	32,461.00	37,267.38	-1,197.38	103.32%

Town of Smithfield					
General Fund Operating Budget					
(amended charitable contributions)					
Description	Amended Budget 2013/2014	Original Budget 2013/2014	Actual as of 06/30/14	Remaining Budget	% of budget
<u>Contributions-Public Safety</u>					
Coast Guard Auxiliary	250.00	250.00	250.00	-	100.00%
E911 Dispatch Center	118,950.00	118,950.00	118,950.00	-	100.00%
Fire Department Rescue Truck	10,000.00	10,000.00	10,000.00	-	100.00%
Total Contributions-Public Safety	129,200.00	129,200.00	129,200.00	-	100.00%
<u>PARKS, RECREATION & CULTURAL</u>					
<u>Smithfield Center</u>					
Salaries	186,170.00	186,170.00	162,546.45	23,623.55	87.31%
FICA	14,895.00	14,895.00	13,297.72	1,597.28	89.28%
VSRs	16,365.00	16,365.00	16,204.56	160.44	99.02%
Health	20,780.00	20,780.00	20,252.34	527.66	97.46%
Uniforms	1,200.00	1,200.00	1,119.07	80.93	93.26%
Contracted Services	23,000.00	23,000.00	16,233.76	6,766.24	70.58%
Retail Sales & Use Tax	500.00	500.00	367.44	132.56	73.49%
Utilities	30,000.00	30,000.00	23,240.16	6,759.84	77.47%
Communications	19,000.00	21,500.00	15,853.30	3,146.70	83.44%
Computer & technology expenses	2,500.00	2,500.00	2,249.13	250.87	89.97%
Insurance	4,933.00	4,810.00	4,932.60	0.40	99.99%
Kitchen Supplies	4,000.00	4,000.00	2,915.18	1,084.82	72.88%
Office Supplies/Other Supplies	5,000.00	4,000.00	3,864.94	1,135.06	77.30%
Food Service & Beverage Supplies	7,000.00	8,000.00	5,440.42	1,559.58	77.72%
AV Supplies	1,000.00	1,000.00	97.14	902.86	9.71%
Repairs & Maintenance	40,000.00	40,000.00	39,308.35	691.65	98.27%
Systems Maintenance (HVAC, AV, Generator)	10,000.00	10,000.00	-	10,000.00	0.00%
Landscaping	13,500.00	12,000.00	12,572.77	927.23	93.13%
Travel & Training	2,500.00	2,000.00	2,511.09	(11.09)	100.44%
Programming Expenses	500.00	1,000.00	-	500.00	0.00%
Advertising	20,000.00	20,000.00	14,610.30	5,389.70	73.05%
Refund event deposits	3,500.00	3,500.00	4,938.13	(1,438.13)	141.09%
Credit card processing expense	4,500.00	4,500.00	3,998.52	501.48	88.86%
Total Smithfield Center	430,843.00	431,720.00	366,553.37	64,289.63	85.08%
<u>Contributions-Parks, Recreation and Cultural</u>					
Farmers Market	3,280.00	3,000.00	3,278.75	1.25	99.96%
BSV Parking Lot	5,000.00	-	4,990.00	10.00	99.80%
TUMC Parking Lot	1,500.00	1,500.00	1,000.00	500.00	66.67%
Hampton Roads Partnership	-	1,960.00	-	-	0.00%
Isle of Wight County-Historic Resources (museum)	-	-	-	-	0.00%

Town of Smithfield						
General Fund Operating Budget						
(amended charitable contributions)						
Description	Amended Budget 2013/2014	Original Budget 2013/2014	Actual as of 06/30/14	Remaining Budget	% of budget	
Isle of Wight Arts League	10,000.00	10,000.00	10,000.00	-	100.00%	
Library	10,000.00	10,000.00	3,315.90	6,684.10	33.16%	
Total Contributions-Park, Recreation and Cultural	29,780.00	26,460.00	22,584.65	7,195.35	75.84%	
<u>Windsor Castle Park</u>						
Salaries	73,820.00	73,820.00	66,145.56	7,674.44	89.60%	
FICA	5,910.00	5,910.00	4,937.92	972.08	83.55%	
VSRS	8,505.00	8,505.00	8,451.31	53.69	99.37%	
Health	13,870.00	13,870.00	13,091.60	778.40	94.39%	
Contracted Services	5,000.00	5,000.00	4,758.01	241.99	95.16%	
Grass Cutting	30,000.00	30,000.00	26,353.44	3,646.56	87.84%	
Kayak Expenses	1,415.00	-	1,415.19	(0.19)	100.01%	
Professional Services	13,000.00	1,000.00	5,609.27	7,390.73	43.15%	
Utilities	5,000.00	5,000.00	3,650.36	1,349.64	73.01%	
Supplies	2,500.00	2,500.00	2,082.28	417.72	83.29%	
Repairs & Maintenance	40,000.00	40,000.00	41,418.09	(1,418.09)	103.55%	
Total Windsor Castle Park	199,020.00	185,605.00	177,913.03	21,106.97	89.39%	
<u>Other Parks & Recreation</u>						
Jersey Park Playground	1,000.00	1,000.00	393.32	606.68	39.33%	
Pinewood Playground	500.00	500.00	368.21	131.79	73.64%	
Clontz Park-pier maintenance	1,600.00	1,600.00	1,397.84	202.16	87.37%	
Cypress Creek No Wake Zone	-	-	325.00	(325.00)	#DIV/0!	
Community Wellness Initiative	41,700.00	35,000.00	40,982.96	717.04	98.28%	
SNAP Program	3,000.00	-	849.25	2,150.75	28.31%	
Waterworks Dam	20,350.00	34,000.00	16,314.90	4,035.10	80.17%	
Waterworks Lake (park area)	750.00	-	-	750.00	0.00%	
Haydens Lane Maintenance	5,000.00	2,900.00	5,655.96	(655.96)	113.12%	
Veterans War Memorial	1,000.00	1,000.00	640.90	359.10	64.09%	
Fireworks	2,000.00	2,000.00	2,000.00	-	100.00%	
Total Parks & Recreation	76,900.00	78,000.00	68,928.34	7,971.66	89.63%	
COMMUNITY DEVELOPMENT						
Pinewood Heights						
Non-CDBG Contributed Operating Expenses						
<u>Administration</u>						
Management Assistance	13,390.00	12,000.00	6,179.58	7,210.42	46.15%	
Monitoring/Closeout	2,790.00	2,500.00	-	2,790.00	0.00%	

Town of Smithfield					
General Fund Operating Budget					
(amended charitable contributions)					
Description	Amended Budget 2013/2014	Original Budget 2013/2014	Actual as of 06/30/14	Remaining Budget	% of budget
<u>Permanent Relocation</u>					
Owner Occupied Households	195,626.00	107,826.00	160,136.35	35,489.65	81.86%
Renter Occupied Households	53,922.00	134,155.00	12,726.92	41,195.08	23.60%
Moving Costs	12,300.00	13,900.00	9,784.00	2,516.00	79.54%
Relocation Specialist	14,563.00	10,633.00	12,127.50	2,435.50	83.28%
<u>Acquisition</u>					
Owner Acquisition	1,687.00	-	1,369.21	317.79	81.16%
Renter Acquisition	204,019.00	-	185.00	203,834.00	0.09%
Appraisal/Legal	6,870.00	7,170.00	3,725.00	3,145.00	54.22%
<u>Acquisition Specialist</u>					
	15,000.00	15,000.00	2,648.00	12,352.00	17.65%
<u>Clearance & Demolition</u>					
	29,000.00	29,000.00	5,500.00	23,500.00	18.97%
<u>Subtotal Non CDBG</u>					
	549,167.00	332,184.00	214,381.56	334,785.44	39.04%
<u>CDBG Contributed Operating Expenses</u>					
<u>Permanent Relocation</u>					
Owner Occupied Households	130,394.00	230,394.00	130,394.00	-	100.00%
Renter Occupied Households		-	-	-	0.00%
<u>Acquisition</u>					
Owner Occupied	321,800.00	-	208,000.00	113,800.00	64.64%
<u>Clearance & Demolition</u>					
		-	-	-	0.00%
<u>Planning Grant-Phase III</u>					
	-	-	-	-	0.00%
<u>Subtotal CDBG</u>					
	452,194.00	230,394.00	338,394.00	113,800.00	146.88%
Total Pinewood Heights Contributions					
	1,001,361.00	562,578.00	552,775.56	448,585.44	55.20%
<u>Contributions-Community Development</u>					
APVA Courthouse Contribution	5,000.00	5,000.00	5,000.00	-	100.00%
Chamber of Commerce	6,000.00	6,000.00	6,000.00	-	100.00%
Christian Outreach	14,000.00	14,000.00	14,000.00	-	100.00%

Town of Smithfield					
General Fund Operating Budget					
(amended charitable contributions)					
Description	Amended Budget 2013/2014	Original Budget 2013/2014	Actual as of 06/30/14	Remaining Budget	% of budget
Genieve Shelter	9,000.00	9,000.00	9,000.00	-	100.00%
Historic Smithfield-brick sidewalk by Station Bridge	3,018.00	-	3,018.00	-	100.00%
TRIAD	1,650.00	1,650.00	1,650.00	-	100.00%
Tourism Bureau	187,500.00	209,976.00	187,500.00	-	100.00%
Western Tidewater Free Clinic	33,339.00	33,339.00	33,339.00	-	100.00%
YMCA Projects	50,000.00	50,000.00	50,000.00	-	100.00%
Total Contributions-Community Development	309,507.00	328,965.00	309,507.00	-	100.00%
PUBLIC WORKS					
Planning, Engineering & Public Works					
Salaries	203,680.00	203,530.00	189,450.56	14,229.44	93.01%
FICA	16,295.00	16,285.00	15,050.62	1,244.38	92.36%
VSRS	24,765.00	24,750.00	24,501.26	263.74	98.94%
Health	33,600.00	33,600.00	32,322.16	1,277.84	96.20%
Disability	-	-	86.44	(86.44)	0.00%
Uniforms	2,300.00	2,000.00	2,270.14	29.86	98.70%
Contractual	11,895.00	9,125.00	10,495.14	1,399.86	88.23%
GIS	1,200.00	1,200.00	-	1,200.00	0.00%
Recycling	212,725.00	212,725.00	212,342.96	382.04	99.82%
Trash Collection	227,999.00	227,555.00	230,762.95	(2,763.95)	101.21%
Street Lights	5,000.00	5,000.00	1,141.33	3,858.67	22.83%
Communications	15,000.00	15,000.00	11,638.37	3,361.63	77.59%
Safety Meetings/Safety Expenses	5,000.00	5,000.00	2,771.10	2,228.90	55.42%
Insurance	8,460.00	8,060.00	8,456.36	3.64	99.96%
Materials & Supplies	6,000.00	6,000.00	5,486.45	513.55	91.44%
Repairs & Maintenance	7,000.00	9,000.00	1,837.02	5,162.98	26.24%
Gas & Tires	10,500.00	10,500.00	10,494.77	5.23	99.95%
Travel & Training	6,000.00	6,000.00	4,626.02	1,373.98	77.10%
Litter Control Grant	3,321.00	3,765.00	3,321.00	-	100.00%
Dues & Subscriptions	2,000.00	2,000.00	1,436.00	564.00	71.80%
Other	3,000.00	1,000.00	3,614.09	(614.09)	120.47%
Public Works Alloc to Hwy	-	-	-	-	-
Total Public Works	805,740.00	802,095.00	772,104.74	33,635.26	95.83%
PUBLIC BUILDINGS					
Public Buildings					
Salaries	21,235.00	21,235.00	19,849.69	1,385.31	93.48%
FICA	1,700.00	1,700.00	1,700.91	(0.91)	100.05%
Contractual	13,000.00	9,000.00	12,806.20	193.80	98.51%
Communications	2,000.00	1,750.00	1,816.45	183.55	90.82%

Town of Smithfield					
General Fund Operating Budget					
(amended charitable contributions)					
Description	Amended Budget 2013/2014	Original Budget 2013/2014	Actual as of 06/30/14	Remaining Budget	% of budget
Utilities	54,000.00	47,000.00	44,549.24	9,450.76	82.50%
Insurance	3,381.00	3,176.00	3,381.40	(0.40)	100.01%
Materials & Supplies	3,000.00	3,000.00	2,046.65	953.35	68.22%
Materials & Supplies-Town Manager	-	-	12.52	(12.52)	100.00%
Materials & Supplies-Police Department	-	-	449.25	(449.25)	100.00%
Materials & Supplies-Town Hall	-	-	100.63	(100.63)	100.00%
Materials & Supplies-Public Works	-	-	80.00	(80.00)	100.00%
Materials & Supplies-Public Restrooms	-	-	436.37	(436.37)	100.00%
Repairs & Maintenance	36,000.00	29,289.00	35,760.50	239.50	99.33%
Rent Expense-Office Space	4,800.00	4,800.00	4,800.00	-	100.00%
Other	1,000.00	1,000.00	912.15	87.85	91.22%
Alloc Costs to Hwy	-	-	-	-	-
Total Public Buildings	140,116.00	121,950.00	128,701.96	11,414.04	91.85%
OTHER FINANCING USES					
Other Financing Uses					
Transfers to Operating Reserves	-	-	631,642.57	(631,642.57)	100.00%
Transfers to Restricted Reserves-Special Projects (Pinewood)	-	-	220,847.73	(220,847.73)	100.00%
Transfers to Restricted Reserves-S Church Street Project	-	-	-	-	-
Total Transfers To Reserves	-	-	852,490.30	(852,490.30)	100.00%
DEBT SERVICE					
Debt Service					
Principal Retirement					
Public Building Acquisition	19,914.00	19,914.00	19,914.00	-	100.00%
HVAC	15,300.00	15,300.00	15,277.47	22.53	99.85%
Ball Fields	-	73,750.00	-	-	0.00%
Line of Credit	-	-	-	-	0.00%
Interest and fiscal charges					
Public Building Acquisition	33,195.00	33,195.00	33,194.14	0.86	100.00%
HVAC	2,370.00	2,370.00	2,472.31	(102.31)	104.32%
Line of Credit	-	5,000.00	-	-	0.00%
Ball Fields	-	14,650.00	-	-	0.00%
Total Debt Service	70,779.00	164,179.00	70,857.92	(78.92)	100.11%
Total General Fund Expenses	6,391,715.00	6,067,209.00	6,363,671.22	28,043.78	99.56%
Less Expenses related to capital projects:					

Town of Smithfield					
General Fund Operating Budget					
(amended charitable contributions)					
Description	Amended Budget 2013/2014	Original Budget 2013/2014	Actual as of 06/30/14	Remaining Budget	% of budget
Legal Fees	-	-	-	-	
Professional Fees	(26,358.00)	(1,500.00)	(6,358.00)	(20,000.00)	
Pinewood Heights Relocation Project Expenses	(1,001,361.00)	(562,578.00)	(552,775.56)	(448,585.44)	
Pinewood Heights Line of Credit Expenses	-	(5,000.00)	-	-	
Total Non-operating Expenses	(1,027,719.00)	(569,078.00)	(559,133.56)	(468,585.44)	54.41%
Total General Fund Operating Expenses	5,363,996.00	5,498,131.00	5,804,537.66	(440,541.66)	108.21%
Net Operating Reserve (+/-)	457,216.00	497,412.00	(122,957.84)	580,173.84	-26.89%
Net Reserve (+/-)	415,225.00	1,265,281.00	177,239.79	237,985.21	42.69%

	Amended Budget 2013/2014	Original Budget 2013/2014	Actual 6/30/2014	Remain Budget	% of Budget
Net Operating Reserves (Deficit)	415,225.00	1,265,281.00	177,239.79	237,985.21	42.69%
Capital Outlay General Fund					
GENERAL GOVERNMENT					
COMMUNITY DEVELOPMENT					
Pinewood Heights Relocation-CIP					
Non CDBG Capital Acquisition					
Owner Occupied Units	-	(1,237.00)		-	0.00%
Renter Occupied Units	(24,000.00)	(158,019.00)		(24,000.00)	0.00%
Vacant Lots	-	-		-	0.00%
Subtotal Non CDBG Capital Acquisition	(24,000.00)	(159,256.00)	-	(24,000.00)	0.00%
CDBG Capital Acquisition-MY2					
Owner Occupied Units	(60,000.00)	(269,800.00)	(36,000.00)	(24,000.00)	60.00%
Renter Occupied Units			-	-	-
Vacant Lots			-	-	-
Subtotal CDBG Capital Acquisition	(60,000.00)	(269,800.00)	(36,000.00)	(24,000.00)	60.00%
Total Pinewood Heights Relocation CIP	(84,000.00)	(429,056.00)	(36,000.00)	(48,000.00)	42.86%
TOWN COUNCIL					
DOCSTAR server	(7,650.00)	(7,650.00)	-	(7,650.00)	0.00%
TREASURER					
Computer Equipment System upgrades					
AS400 Server	(15,000.00)	(45,000.00)		(15,000.00)	0.00%
PARKS, RECREATION AND CULTURAL					
Smithfield Center upgrades	(28,000.00)	(28,000.00)	(27,707.90)	(292.10)	98.96%
Smithfield Center Asphalt Repairs	(6,000.00)	(6,000.00)	(5,995.00)	(5.00)	99.92%
Public Park Improvements (Clontz Park, Tot Lots, Waterworks Lake)	(25,000.00)	(25,000.00)	-	(25,000.00)	0.00%
Windsor Castle Park-outbuildings	(100,000.00)	(100,000.00)	-	(100,000.00)	0.00%
PUBLIC SAFETY					
Police					
Police Vehicles	(101,700.00)	(101,700.00)	(94,603.14)	(7,096.86)	93.02%
Copier-capital lease?	(10,000.00)	(10,000.00)		(10,000.00)	0.00%
PUBLIC WORKS					
Vehicles and Equipment	(5,000.00)	(5,000.00)	(4,725.00)	(275.00)	94.50%
Work Order System	(6,250.00)	(6,250.00)	(5,712.50)	(537.50)	91.40%

	Amended Budget	Original Budget	Actual	Remain	% of
	2013/2014	2013/2014	6/30/2014	Budget	Budget
PW Security Gate	(2,625.00)	(2,625.00)	(2,496.25)	(128.75)	95.10%
GIS/Mapping-roll over	(12,000.00)	(12,000.00)	-	(12,000.00)	0.00%
James/Washington Street Improvements	(5,000.00)	(5,000.00)	-	(5,000.00)	0.00%
Pinewood Heights-Stormwater Management	-	(75,000.00)	-	-	0.00%
Public Ball Fields	-	(400,000.00)	-	-	0.00%
			-		
PUBLIC BUILDINGS					
Office Space Improvements-Town Hall	(7,000.00)	(7,000.00)		(7,000.00)	0.00%
Net Capital Outlay	(415,225.00)	(1,265,281.00)	(177,239.79)	(237,985.21)	42.69%
Net Reserves (Deficit) after capital outlay	-	-	0.00	(0.00)	#DIV/0!

Town of Smithfield					
Sewer Fund Budget					
	Amended Budget 2013/2014	Original Budget 2013/2014	Balance as of 06/30/14	Remaining Budget	% of budget
Revenue					
Operating Revenues					
Sewer Charges	668,000.00	699,025.00	684,211.05	(16,211.05)	102.43%
Sewer Compliance Fee	492,000.00	489,559.00	492,600.60	(600.60)	100.12%
Miscellaneous Revenue	1,000.00	500.00	1,091.83	(91.83)	109.18%
Connection fees	22,890.00	31,600.00	32,370.00	(9,480.00)	141.42%
Total Operating Revenue	1,183,890.00	1,220,684.00	1,210,273.48	(26,383.48)	102.23%
Town of Smithfield					
Sewer Fund Budget					
	Amended Budget 2013/2014	Original Budget 2013/2014	Balance as of 06/30/14	Remaining Budget	% of budget
Expenses					
Operating Expenses					
Salaries	226,915.00	226,915.00	205,832.68	21,082.32	90.71%
FICA	18,155.00	18,155.00	15,863.66	2,291.34	87.38%
VSRS	26,245.00	26,245.00	24,759.27	1,485.73	94.34%
Health	38,750.00	38,750.00	36,302.83	2,447.17	93.68%
Uniforms	2,500.00	2,500.00	1,785.37	714.63	71.41%
Audit & Legal Fees	14,750.00	14,750.00	13,020.94	1,729.06	88.28%
HRPDC sewer programs	918.00	872.00	918.00	-	100.00%
Maintenance & Repairs	50,000.00	50,000.00	40,787.86	9,212.14	81.58%
VAC Truck Repairs & Maintenance	7,500.00	7,500.00	4,669.28	2,830.72	62.26%
Data Processing	14,000.00	14,000.00	13,147.33	852.67	93.91%
Dues & Subscriptions	50.00	150.00	44.50	5.50	89.00%
Utilities	46,000.00	43,500.00	41,558.88	4,441.12	90.35%
SCADA Expenses	6,000.00	6,000.00	5,974.29	25.71	99.57%
Telephone	12,000.00	12,000.00	10,186.32	1,813.68	84.89%
Insurance	15,940.00	16,140.00	15,936.20	3.80	99.98%
Materials & Supplies	46,000.00	46,000.00	29,060.46	16,939.54	63.17%
Truck Operations	14,000.00	14,000.00	8,944.44	5,055.56	63.89%
Travel & Training	4,000.00	4,000.00	683.33	3,316.67	17.08%
Contractual	3,250.00	3,250.00	2,191.15	1,058.85	67.42%
Miscellaneous	600.00	600.00	522.04	77.96	87.01%
Bad Debt Expense	5,000.00	5,000.00	-	5,000.00	0.00%
Bank service charges	325.00	325.00	-	325.00	0.00%

Town of Smithfield					
Sewer Fund Budget					
	Amended Budget 2013/2014	Original Budget 2013/2014	Balance as of 06/30/14	Remaining Budget	% of budget
Total Sewer Fund Operating Expenses before D&A Exp.	552,898.00	550,652.00	472,188.83	80,709.17	85.40%
Operating Income before D&A Expense	630,992.00	670,032.00	738,084.65	(107,092.65)	116.97%
Depreciation & Amort. Exp.	600,000.00	772,720.00	567,393.88	32,606.12	94.57%
Operating Income (Loss)	30,992.00	(102,688.00)	170,690.77	(139,698.77)	550.76%
Nonoperating Revenues (Expenses)					
Pro-rata Share Fees	8,000.00	-	8,000.00	-	100.00%
Availability Fees	59,880.00	82,400.00	84,600.00	(24,720.00)	141.28%
Contributed Capital-Smithfield Foods Rev Ln	21,733.00	21,733.00	21,729.31	3.69	99.98%
Interest Revenue	4,500.00	3,250.00	4,603.33	(103.33)	102.30%
Interest Expense	(40,220.00)	(39,351.00)	(40,216.63)	(3.37)	99.99%
Total Nonoperating Revenues (Expenses)	53,893.00	68,032.00	78,716.01	(24,823.01)	146.06%
Net Income (loss)	84,885.00	(34,656.00)	249,406.78	(164,521.78)	-719.66%
WORKING ADJUSTMENTS TO CAFR (FOR INTERNAL USE ONLY)					
Restricted revenues:					
Pro-rata Share Fees	(8,000.00)	-	(8,000.00)	-	100.00%
Availability Fees	(59,880.00)	(82,400.00)	(84,600.00)	24,720.00	141.28%
Contributed Capital-Smithfield Foods Rev Ln	(21,733.00)	(21,733.00)	(21,729.31)	(3.69)	99.98%
Compliance Fee	(492,000.00)	(489,559.00)	(492,600.60)	600.60	100.12%
Bad Debt Expense	5,000.00	5,000.00	-	5,000.00	0.00%
Depreciation & Amort. Exp.	600,000.00	772,720.00	567,393.88	32,606.12	94.57%
Additional debt service costs-principal expense	(74,700.00)	(74,700.00)	(74,700.00)	-	100.00%
Total adjustments to CAFR	(51,313.00)	109,328.00	(114,236.03)	62,923.03	222.63%
Working adjusted income	33,572.00	74,672.00	135,170.75	(101,598.75)	402.63%

	Proposed Budget 2014/2015	Amended Budget 2013/2014	Original Budget 2013/2014	Actual 6/30/2014	Remaining Budget	% of Budget
Sewer Fund						
Working adjusted income	33,797.00	33,572.00	74,672.00	135,170.75	(101,598.75)	402.63%
Sewer SSO Consent Order	(3,000.00)	(204,644.00)	(325,000.00)	(49,023.50)	(155,620.50)	23.96%
Storage Shed		(12,000.00)	-	(4,252.94)	(7,747.06)	35.44%
Construction Standards Update	(3,321.00)	-	(4,201.00)	-	-	0.00%
Work Order System		(6,250.00)	(6,250.00)	(5,712.50)	(537.50)	91.40%
PW Security Gate		(2,625.00)	(2,625.00)	(2,496.25)	(128.75)	95.10%
SCADA Repairs		(34,552.00)			(34,552.00)	0.00%
Arc Flash	-	(35,000.00)	-	(35,000.00)	-	100.00%
Bypass Pump-Main Street		(93,664.00)			(93,664.00)	0.00%
Run-Dry Pump-Crescent		(14,500.00)			(14,500.00)	0.00%
Main Street/Mason-CCTV & CIPP Lining		(37,435.00)			(37,435.00)	0.00%
Sewer Capital Repairs	(100,000.00)	-	(100,000.00)	-	-	0.00%
Pump Station Upgrades		(55,498.00)	(100,000.00)	(55,497.30)	(0.70)	100.00%
Truck/Equipment	(10,000.00)	(10,000.00)	(10,000.00)	(9,451.00)	(549.00)	94.51%
Net Capital Outlay	(251,321.00)	(506,168.00)	(548,076.00)	(161,433.49)	(344,734.51)	31.89%
Net Reserves (Deficit) after capital outlay	(217,524.00)	(472,596.00)	(473,404.00)	(26,262.74)	(446,333.26)	5.56%
Funding from Development Escrow			-	-	-	
Reserves from Sewer Capital Escrow Account	100,000.00	270,649.00	200,000.00	43,582.00	227,067.00	21.79%
Funding from Sewer Compliance Fee	138,000.00	204,644.00	325,000.00	43,999.50	160,644.50	13.54%
Draw from operating reserves				-	-	
Funding from Bond Escrow (released from refinance)				-	-	
Net Cashflow	20,476.00	2,697.00	51,596.00	61,318.76	(58,621.76)	2273.59%

Town of Smithfield					
Water Fund Budget					
	Amended Budget	Original Budget	Balance as of	Remaining	% of
Description	2013/2014	2013/2014	06/30/14	Budget	budget
Revenue					
Operating Revenue					
Water Sales	1,368,570.00	1,453,834.00	1,384,968.12	(16,398.12)	101.20%
Debt Service Revenue	206,222.00	187,896.00	225,087.95	(18,865.95)	109.15%
Miscellaneous	3,000.00	500.00	2,801.80	198.20	93.39%
Connection fees	9,530.00	13,200.00	13,490.00	(3,960.00)	141.55%
Application Fees	5,500.00	5,000.00	6,749.00	(1,249.00)	122.71%
Total Operating Revenue	1,592,822.00	1,660,430.00	1,633,096.87	-40,274.87	102.53%
Town of Smithfield					
Water Fund Budget					
	Amended Budget	Original Budget	Balance as of	Remaining	% of
Description	2013/2014	2013/2014	06/30/14	Budget	budget
Expenses					
Salaries	349,720.00	348,720.00	320,432.61	29,287.39	91.63%
FICA	27,900.00	27,900.00	25,034.73	2,865.27	89.73%
VSRS	38,530.00	38,530.00	35,124.89	3,405.11	91.16%
Health	49,735.00	49,735.00	47,326.58	2,408.42	95.16%
Uniforms	3,255.00	3,255.00	2,058.38	1,196.62	63.24%
Contractual	15,000.00	15,000.00	11,096.75	3,903.25	73.98%
Legal & Audit	15,000.00	20,000.00	13,140.94	1,859.06	87.61%
Maintenance & Repairs	21,000.00	21,000.00	17,364.74	3,635.26	82.69%
Water Tank Maintenance	102,230.00	100,000.00	102,228.25	1.75	100.00%
Professional Services	42,640.00	1,000.00	24,936.36	17,703.64	58.48%
Regional Water Supply Study	1,839.00	2,580.00	1,839.00	-	100.00%
Data Processing	14,000.00	14,000.00	13,147.33	852.67	93.91%
Utilities	2,000.00	1,500.00	1,575.40	424.60	78.77%
Communications	13,000.00	15,045.00	10,119.28	2,880.72	77.84%
Insurance	26,860.00	25,200.00	26,858.16	1.84	99.99%
Materials & Supplies	75,000.00	114,400.00	53,636.92	21,363.08	71.52%
Gas and Tires	15,500.00	14,500.00	14,355.64	1,144.36	92.62%
Dues & Subscriptions	1,000.00	1,000.00	926.50	73.50	92.65%
Bank service charges	325.00	325.00	470.58	(145.58)	144.79%
Travel and Training	5,500.00	5,500.00	2,278.40	3,221.60	41.43%
Miscellaneous	9,500.00	9,500.00	9,541.49	(41.49)	100.44%
RO Annual costs	450,000.00	470,673.00	392,522.53	57,477.47	87.23%
Bad debt expense	7,500.00	7,500.00	-	7,500.00	0.00%
Total Water Fund Operating Expenses before D&A Exp.	1,287,034.00	1,306,863.00	1,126,015.46	161,018.54	87.49%

Town of Smithfield					
Water Fund Budget					
Description	Amended Budget 2013/2014	Original Budget 2013/2014	Balance as of 06/30/14	Remaining Budget	% of budget
Operating Income before D&A Expense	305,788.00	353,567.00	507,081.41	(201,293.41)	165.83%
Depreciation & Amortization Expense	365,000.00	365,000.00	330,140.41	34,859.59	90.45%
Operating Income (Loss)	(59,212.00)	(11,433.00)	176,941.00	(236,153.00)	-298.83%
Nonoperating Revenues (Expenses)					
Pro-Rata Share Fees	8,000.00	-	8,000.00	-	100.00%
Availability Fees	39,720.00	54,400.00	56,040.00	(16,320.00)	141.09%
Interest Revenue	6,800.00	5,925.00	6,923.09	(123.09)	101.81%
Interest Expense	(123,720.00)	(123,720.00)	(123,719.49)	(0.51)	100.00%
Total Nonoperating Revenues (Expenses)	(69,200.00)	(63,395.00)	(52,756.40)	(16,443.60)	76.24%
Net Income (Loss)	(128,412.00)	(74,828.00)	124,184.60	(252,596.60)	-96.71%
WORKING ADJUSTMENTS TO CAFR					
(FOR INTERNAL USE ONLY)					
Restricted revenues:					
Pro-rata Share Fees	(8,000.00)	-	(8,000.00)	-	100.00%
Availability Fees	(39,720.00)	(54,400.00)	(56,040.00)	16,320.00	141.09%
Bad Debt Expense	7,500.00	7,500.00	-	7,500.00	0.00%
Debt Service Revenue	(206,222.00)	(187,896.00)	(225,087.95)	18,865.95	109.15%
Depreciation & Amort. Exp.	365,000.00	365,000.00	330,140.41	34,859.59	90.45%
Additional debt service costs-principal expense	(322,275.00)	(322,275.00)	(322,274.09)	(0.91)	100.00%
Total adjustments to CAFR	(203,717.00)	(192,071.00)	(281,261.63)	77,544.63	138.06%
Working adjusted income	(332,129.00)	(266,899.00)	(157,077.03)	(175,051.97)	47.29%

	Proposed Budget 2014/2015	Amended Budget 2013/2014	Original Budget 2013/2014	Actual 6/30/2014	Remain Budget	% of Budget
Water Fund						
Net Operating Reserves (Deficit)	(283,179.00)	(332,129.00)	(266,899.00)	(157,077.03)	(175,051.97)	47.29%
Construction Standards Update	(3,321.00)	-	(4,201.00)	-	-	0.00%
Discharge Analysis	-	-	(25,000.00)	-	-	0.00%
Vehicle/Equipment	(10,000.00)	(10,000.00)	(10,000.00)	(9,451.00)	(549.00)	94.51%
Work Order System		(6,250.00)	(6,250.00)	(5,712.50)	(537.50)	91.40%
Public Works Security Gate	-	(2,625.00)	(2,625.00)	(2,496.25)	(128.75)	95.10%
RO Security Gate		(10,000.00)	(10,000.00)	-	(10,000.00)	0.00%
Roofing Repairs		(7,550.00)		(7,550.00)	-	100.00%
System Improvements	(50,000.00)	(50,000.00)	(50,000.00)	-	(50,000.00)	0.00%
Water line replacement (Cypress Creek Bridge)	(110,000.00)	(110,000.00)	(110,000.00)	-	(110,000.00)	0.00%
Net Capital Outlay	(173,321.00)	(196,425.00)	(218,076.00)	(25,209.75)	(171,215.25)	12.83%
Net Reserves (Deficit) after capital outlay	(456,500.00)	(528,554.00)	(484,975.00)	(182,286.78)	(346,267.22)	34.49%
Operating Reserves		18,906.00		-	18,906.00	0.00%
Water Development Escrow		17,890.00	25,000.00	-	17,890.00	0.00%
Water Capital Escrow	160,000.00	160,000.00	160,000.00	-	160,000.00	0.00%
Debt Service fees applied to debt	338,279.00	331,758.00	331,758.00	334,485.30	(2,727.30)	100.82%
Net Cashflow	41,779.00	-	31,783.00	152,198.52	(152,198.52)	478.87%

Town of Smithfield					
Highway Fund					
Description	Amended Budget 2013/2014	Original Budget 2013/2014	Balance as of 06/30/14	Remaining Budget	% of budget
Revenue					
Interest Income	220.00	250.00	196.85	23.15	89.48%
Revenue - Commwlth of VA	1,033,113.00	1,003,519.92	1,033,112.68	0.32	100.00%
Total Highway Fund Revenue	1,033,333.00	1,003,769.92	1,033,309.53	23.47	100.00%
Town of Smithfield					
Highway Fund					
Description	Amended Budget 2013/2014	Original Budget 2013/2014	Balance as of 06/30/14	Remaining Budget	% of budget
Expenses					
Salaries	248,065.00	248,065.00	218,568.75	29,496.25	88.11%
FICA	19,845.00	19,845.00	16,802.65	3,042.35	84.67%
VSRS	29,090.00	29,090.00	26,297.88	2,792.12	90.40%
Health	45,290.00	45,290.00	43,318.45	1,971.55	95.65%
Uniforms	3,100.00	3,100.00	2,566.48	533.52	82.79%
Grass	26,000.00	31,400.00	17,764.96	8,235.04	68.33%
Maintenance	593,696.27	327,682.42	479,099.41	114,596.86	80.70%
Asphalt/Paving	-	-	273,256.59	(273,256.59)	
Ditching	-	-	107,627.59	(107,627.59)	
Traffic Control devices	-	-	29,091.28	(29,091.28)	
Other (maintenance)	-	-	222.93	(222.93)	
Other (lawnmowers, landscaping, etc)	-	-	65,890.59	(65,890.59)	
Structures and Bridges	-	-	-	-	
Ice and Snow removal	-	-	7,254.90	(7,254.90)	
Administrative	-	-	1,038.90	(1,038.90)	
Storm Maintenance	-	-	1,321.63	(1,321.63)	
Street Lights	106,000.00	110,000.00	102,052.19	3,947.81	96.28%
Insurance	14,980.00	19,440.00	14,980.12	(0.12)	100.00%
VAC Truck Repairs	2,500.00	2,500.00	1,537.80	962.20	61.51%
Gas and Tires	10,000.00	10,000.00	10,750.12	(750.12)	107.50%
Stormwater Management Program (regional)	1,786.00	1,786.00	1,664.00	122.00	93.17%
Joint Cost Allocation	-	-	-	-	-
Overhead Allocation	-	-	-	-	-
Total Highway Fund Expense	1,100,352.27	848,198.42	935,402.81	164,949.46	85.01%
Net Reserves (+/-)	(67,019.27)	155,571.50	97,906.72	(164,925.99)	-146.09%

	Amended Budget 2013/2014	Original Budget 2013/2014	Actual 6/30/2014	Remain Budget	% of Budget
HIGHWAY					
Net Operating Reserves (Deficit)	(67,019.27)	155,571.50	97,906.72	(164,925.99)	-146.09%
Construction Standards Update	-	(4,201.00)		-	0.00%
New Truck	(8,750.00)	(8,750.00)	(8,268.00)	(482.00)	94.49%
PW Security Gate	(2,625.00)	(2,625.00)	(2,496.25)	(128.75)	95.10%
Entrance Corridor Beautification	(5,000.00)	(5,000.00)	(6,605.00)	-	132.10%
Work order system	(6,250.00)	(6,250.00)	(5,712.50)	(537.50)	91.40%
Storm Drain Replacement - Nottingham	(20,745.50)	(20,745.50)	(20,745.50)	-	100.00%
Lawnmower	(7,945.00)	(8,000.00)	(7,945.00)	-	100.00%
Net Capital Outlay	(51,315.50)	(155,571.50)	(51,772.25)	(1,148.25)	100.89%
Net Reserves (Deficit) after capital outlay	(118,334.77)	0.00	46,134.47	(166,074.24)	
Carryover from FY2013	118,334.77	118,334.77	118,334.77		
Net Adjusted Reserves (deficit)	-	118,334.77	164,469.24		

Notes: June 2014

GENERAL FUND

Revenues:

Current RE Tax

Through June 30 we have exceeded amended budget by over \$3600. Outstanding 2013 RE taxes total \$21,285 and include 2 large business accounts (\$7,062) that also owe IOW County. One of the businesses (land development) said there was no money to make payment. The year end balance of this account is subject to adjustment based on collections from July through August (which currently total \$1198 through July 15).

Delinquent RE Tax

Delinquent real estate collections of \$30,714 also exceeded revised budget by \$7,715. We collected \$9,248.96 in May including \$7,417.76 in outstanding taxes for multiple years from a developer.

Current PP Tax

Current personal property collections of \$869,647 exceeded the amended budget by \$4647. Again, this account may be adjusted for collections from July through August. In June we processed supplemental bills totaling more than \$20,000 and have already collected \$8975 through July 15.

Delinquent PP Tax

Delinquent collections of \$18573 exceeded the revised budget by only \$573. This is significantly less than 2013 collections of \$36,977, but we are working on DMV stops to address old account balances.

Cigarette Tax

Cigarette tax exploded in May and June. We collected \$17,737.60 in May and \$32,025.20 in June putting us almost \$37000 above projected budget. Cigarette tax collections for 2013 totaled \$136,665. This line item is very difficult to project since revenue is collected when stamps are sold to wholesalers (in bulk) as opposed to the sale of individual packs to consumers.

Transient Occupancy

Transient occupancy tax now reflects a full year for all businesses, but we will have to make an accrual adjustment in July when payments are received for quarter ended June 30.

Meals Tax

Meals taxes currently exceed amended budget by \$4708 but like transient occupancy taxes they will be adjusted once all July 2014 quarterly payments are accrued and July 2013 payments are reversed.

Communications Tax

There is a 2 month delay in receipt of communications tax from the state. The June statements reflect collections and accruals through May 2014. The June tax will be

paid in August and accrued for year end once we know the amount.

Sales Tax

There is also a delay in sales tax that comes from the state but is passed to the Town through IOW County. June statements reflect sales tax for July 2013 through April 2014. We are currently \$31,290 above 2013 collections for the same time period.

Consumption/Utility Tax

Consumption and utility taxes reflect receipts for July through partial May and should finish the year close to budget once June payments are received and accrued.

Business licenses

Business license tax was due on April 15 and we had significant delinquent collections in May and June totaling \$20,283 that pushed us beyond the amended budget by almost \$4000. We have also collected \$23,917 in additional license fees since July 1.

Review Fees

Review fees have been collected for 10 sites this fiscal year: This category is dependent upon development.

L and L Marine-Carver Avenue
Smithfield Foods-test kitchen
OC Inc-home on Smithfield Blvd.
Smithfield Manor Townhomes LLC-Phase 5
Par 5 Development Group-Dollar General on W Main St.
Robert J Little III-501 Cranford Dr
O Reilly Auto Parts-Benns Church Blvd.
Dominion Building-Smithfield Manor Phase 9
Riddick Babineau-Lot Line review-502 Grace St-Mary Crocker
Cypress Creek Development Co LLC-Phase 7 B & C Subdivision Plan application

Vehicle Licenses

VL collections exceeded budget and almost equalled the original budget that was reduced based on collections through April of only \$130,283. At \$20 per vehicle, collections for May and June represent collections on 232 vehicles. The majority of this total was collected in June after supplemental bills were mailed.

Fines & Costs

Fines for the year exceeded amended budget by \$3753 for a total of \$73753 compared to \$68,396 collected in FY2013.

Smithfield Center Rentals

The Smithfield Center had a great May and June reflecting revenues of \$16,645 and \$14,670 respectively. Revenues were running behind budget in March and April so the budget was not amended for this line item. It was a nice recovery and just slightly below 2013 revenues of \$158,652.

Kayak Rentals

Kayak rentals for the year totaled \$9447 which was slightly below the budget of \$11000. Although we did not quite meet the revenue goal, it was still a very successful and

popular addition to the town's recreational resources.

Special Events

This line item represents the PD & PW labor reimbursements paid by private organizations for events held in the Town. We have collected \$9,014.50 through June 30 exceeding budget by \$1714. We are adding new events all the time so this number is likely to grow.

Sale of Equipment

Sold numerous items through GovDeals. Even though we increased budget, we blew past the amended projection with the sale of 4 vehicles including 2 police cars that sold for \$5650 and \$6650 respectively. The total for all 4 vehicles was \$17,820.

Obici Foundation Wellness Grant

During July 2013, received \$10,000 of the \$12,500 budgeted for this year. In January \$4500 was reimbursed to Obici Healthcare for items that could not be addressed in Round 11. In February received an additional \$10,000 for round 12, so we will exceed original budget by \$3000. I need to meet with Gina Ippolito to close out the grant, but it is my understanding that we have a final draw of \$2500 that will be paid at close out.

Restricted Reserves-Police Department

The Smithfield Police Department was presented with \$24000 by Farmers Bank in FY2013 for their assistance with the 2013 bank robbery. This money is being utilized by the PD in the current fiscal year with expenses reflected under Police Grant Expense.

Reserves-Pinewood Escrow

The Pinewood Escrow reserve funds were set aside in Phase I to pay the 42 month rent and utility supplement required for market rate renters. We currently only have one market rate renter still being supplemented, and that supplement will end in November 2014.

Asset Forfeiture Proceeds

The Police Department received \$961.60 from the state for asset forfeitures in FY2014. It has been several years since we have received forfeiture proceeds. We also received a 1994 Jeep through seizure that has not yet been added to our books pending confirmation of an assigned value for the vehicle.

State/Federal Grants

PD grant revenues have exceeded amended budget for the year. \$2915.30 was collected in May for 2 DMV grants

Fire Programs

Fire Programs is a pass through revenue for our local fire department. The funds were not remitted to the Town until July 3 and are on the TC agenda for approval at the August meeting. This revenue and the associated pass through have been accrued for year end 2014. The amount received exceeded budget (based on prior year) by \$

DCA Grant (Dam)

DCA Funds have been accrued pending reimbursement.

Pinewood Heights CDBG Relocation Grant-Phase II

The Town received \$132,626 from the VDHCD for reimbursement of owner and acquisition and relocation costs for one property in Phase II MY1. In May we also received a draw request for \$132,000. An additional draw request for \$109,768 will be made and accrued for

year end. We did not complete as many acquisitions as we had hoped by year end. One took place on July 3 but will be included in FY2015 statements.

Insurance Recoveries-

The Town was reimbursed by VML for damages to 6 police vehicles-two hit by a deer, one by a raccoon, 2 while responding to a call, and one in an offsite parking lot.

Contributions-Smithfield Foods

Contribution was not posted until July 3, 2014, but was accrued for year ending 2014 financial statements.

Expenses:

ALL DEPARTMENTS

Salaries/FICA

Please note that year end accruals for pay, vacation and sick leave have not yet been calculated and recorded (have to wait until the end of August to determine time used) so payroll for all departments will increase.

Town Council

Legal Fees

We ended the year almost \$4000 underbudget in legal fees with a total of \$28008.43 compared to \$33908.08 for FY2013.

Maintenance contracts

This line item represents annual maintenance expense for what was Channel 6. I still have not seen an invoice for this. Will talk to Peter.

Advertising

Advertising is currently showing at less than 50% of budget. This includes billing from Smithfield Times as of June 30, so the majority of expense for this line item should be on the books. Annual advertising costs have not been this low in many years. The total for FY2013 was \$25,561.85.

Professional Services

Paid Clerk Nexsen \$5,008 for services through October 16, 2013 for South Church Street Streetscapes Improvements. This project was effectively closed out in FY2013 so this invoice is being expensed against professional services (non-budgeted). Also includes \$1350 for training for cable channel upgrades (budgeted). An additional \$20,000 was added for study to be done on Pinewood drainage/stormwater. A proposal from Kimley-Horn was approved at the May Town Council meeting, but to date we have not received invoices. This may need to be moved to the 2015 budget.

Site Plan Review

Site plan reviews are tied to development. We had only a few invoices from Draper Aden for site plan review during this fiscal year to include: Livengood Trailer Site (\$1037.50 and Dollar General on Main Street (\$570). We also had an invoice from Kimley-Horn for review of

Magnolia Manor expansion (\$1312.50).

Bank charges

Initially we budgeted for bank charges related to line of credit application, but those were waived.

Council Approved Items

This line item is under 65% through May, but will be fully expended by fiscal year end. The replacement ipads/tablets for Town Council were included in this budget and scheduled for June payment.

Special Projects

For Olden Days, the expenses included \$1,281.04 paid to All Virginia for dumpsters, \$102.00 to Farmers Service for bales of wheat straw, & \$668.67 to IOW for portable toilets and sinks, \$139.00 paid out for food expenses. Paid \$93.20 to Roeda Signs for Town Special Events. In September paid \$82.40 to Isle of Wight County for fence permit at the Farmers Market. February costs consisted of \$94.32 for a lunch meeting with the Fraziers. We may still have some Olden Days expenses that have not yet hit the book for FY2014.

Update Town Charter & Code

The Town paid Municipal Code Corporation \$1,042.00 to update Town's Charter & Code and paid \$650 for the annual fee to have internet access to the Code. Because of several code changes this fiscal year (particularly in utilities), I was expecting this to be higher.

Town Manager

Computer & Technology expenses

There are still several invoices to be paid that will be charged against the 2013 fiscal year budget. I expect this line item to closely match budget.

Travel & Training

Additional credit charges still to be added to expenses.

Treasurer

Supplies

There are additional expenses for office furniture for the Treasurer's new office and some computer monitor upgrades that have not yet been posted. This will bring this account in line with budget.

Travel & training

Due to staff changes I did not get to participate in as many classes as I would have liked for the Financial Officer's certification. I will move forward with the classes in FY2015.

Public Safety

Fire Department

Fuel Fund & Travel

Fuel fund payment was approved at the June 3 TC meeting and has been paid in full.

State pass thru funds

State pass through funds were not paid to the town until July 3 but have been accrued as a revenue and expense for FY2014.

Contributions-Public Safety

E911 Dispatch Center

Paid \$50,762.50 in February (as approved by Council) towards the 2014 annual contribution. Have accrued \$50,000 to equal budget until we receive the final true up from IOW County. The remaining balance represents a % of communications tax from the state that is allocated to E911.

Parks Recreation & Cultural

Smithfield Center

AV Supplies

Almost no fiscal year. AV upgrades were posted as capital expense.

Systems Maintenance, HVAC, AV, Generator

This line item was created to account for major repairs to HVAC, AV, and generator which can be unexpected and costly and eat up the majority of the annual maintenance budget. This year we were fortunate not to have a lot of issues since the HVAC system is fairly new. We did have an AV upgrade, but it was processed as a capital expense.

Refund event deposits

Event refunds are estimated based on activity from prior years but it can fluctuate significantly. In FY2013 we refunded \$5062.50 but in FY2012 we only refunded \$2421.81. We have now had 2 years in a row with refunds around \$5000 so we may have to up increase the budget going forward.

Contributions-Parks, Rec, & Cultural

Library

The town budgeted \$10,000 for consideration of requests from Friends of the Library. The Friends only requested \$3315.90 for the 2013 fiscal year.

Windsor Castle

Professional services

Increased budget for professional engineering and architectural services for WC Park. We have not received an invoice from Draper Aden to date.

Windsor Castle-repairs & maintenance

In August we paid \$4080 to Lewis Construction for storm drain repairs. Also, in December, the Town paid \$9,610 to James River Grounds Management to replace dead trees at Windsor Castle Park. Other notable costs include \$19,500 paid to Goodrich and Sons in November to take down trees in the park and haul away. In May, we spent \$786 for

Hardwood Much, \$834 for herbicide and \$788 to plant summer annuals and treat for weeds. In June we paid \$1315 to Farmers Service for pramitol, fescue, pelleted limestone, stihl parts, etc. Remaining charges the remaining \$6,079 were various small charges throughout the year.

Other Parks and Recreation

Cypress Creek No Wake Zone

In June we paid \$325 to L&L Marine to post No Wake Signs. This was not a budgeted item.

SNAP Program

This expense is part of the Smithfield On the Move Grant. SNAP is used to fund vouchers for qualified individuals at the Farmers Market. Part of this cost is reimbursed from the state and shows as revenue. The budget was an estimate but there was not much use of the vouchers through June.

Haydens Lane Maintenance

Includes \$4452.20 to C.L. Smith for brick walk repairs and \$786.13 in May for hardwood mulch. as well as a few miscellaneous expenses from True Value, Farmers Service, and Saunders Supply.

Community Development

Pinewood Heights

We did acquire and relocate 51 Carver in June. In July we relocated 47 Carver and we still have one owner occupied and 2 renter occupied units to acquire.

Tourism Bureau

Paid \$104,988 to Isle of Wight County as per Council approval in February for 1/2 of the Town's allocated budget for 2014. Budget was reduced after reviewing IOW budget information for 2015 which showed 2014 budget lower than town had projected. We will true up with IOW at year end upon receipt of a final invoice from the county. For now we have booked an accrual to the remainder of budget.

Public Works

Disability

This reflects the cost of disability coverage for hybrid employees. This item was not budgeted since we had no hybrids until the last quarter of this fiscal year and the amount will be minimal. We will amend budget for next year as well. It is difficult to estimate since it is based on salary and is only applicable to new employees who do not qualify for Plan 1 or 2 in the VRS.

Trash Collection

The majority of the overage is due to fuel surcharges including \$1388.63 of fuel surcharges not billed until June for February through May and \$433.74 billed in July for June.

Repairs & Maintenance

Repairs and maintenance can fluctuate significantly from year to year. In FY2013, we charged \$14,233.57 to this line item so we were fortunate the expenses were limited in 2015.

Other

Includes \$1370 to Southern Shores for cutting overgrown lots in town. Those have been billed to property owners. Also included \$710 to Family Medical Care for CDL physicals/screenings and \$510 to Sentara Obici for drug screenings.

Other Financing Uses

Transfers to Operating Reserves

We have collected \$631,642 more in revenue than was spent as of June 30, 2014. This number is not final, however, until all invoices and accruals have been booked for the year.

Transfers to Reserves-Special Projects

This represents monies taken in from meals tax that have not yet been expended on the Pinewood Project. This line item will shrink as we acquire additional properties.

Capital:

Community Development

Pinewood Heights-Relocation

4 property acquisitions (2 owner/2 renter) were carried over into FY2015.

Treasurer

AS400 upgrade

Rolled to FY2015.

Parks, Recreation, and Cultural

Public Park Improvements & Windsor Castle outbuildings

Rolled to FY2015.

Public Works

GIS/Mapping-roll over

Rolled to FY2015.

James/Washington Street Improvements

Rolled to FY2015.

Public Buildings

Town Hall

Replacement windows were installed in June but the total cost of \$3876 was less than previously anticipated. Costs for the Treasurer's office upgrades were also less than anticipated for carpet and furnishings. All costs were expensed in Treasurer supplies and Public Buildings repairs.

SEWER

Revenues

Sewer Charges

Sewer revenues of \$684,211 are \$5,714 lower than June 2013 (\$689,925). FY2013 charges were reduced to \$653,564 to comply with audit change that required us to reverse July 2012 and 1/2 of August 2012 charges and accrue July 2013 and 1/2 of August 2013 charges. We will need to make the same adjustment this fiscal year, but we will have to wait until the August billing to have a final number. At this point we did recover to exceed the amended budget by \$16,211, but the final variance will depend on July and August billings.

Connection Fees

Connection fees are collected sporadically throughout the fiscal year. As of June 30, the Town has collected on 19 connections at \$1580, 1 at \$100 and 1 at \$2250. Last year we totaled \$28 connections at \$1580 for a total of \$44,240.

Expenses

Salaries/FICA

Salaries/FICA will still have to be adjusted for June time paid in July as well as vacation and sick leave used from July 1 through August 31, 2014.

Materials & Supplies

Expenses are still filtering in for this line item. A final adjustment still needs to be made for final inventory count as of June 30.

Travel/training

This line item is significantly below budget but there may be additional credit card invoices that have not yet been reflected. One trip was canceled because of flight cancellations which also attributed to the low balance at year end.

Bad Debt Expense

I have not calculated bad debt at this point, and I am not sure that I will this year since I have discussed adding an allowance for doubtful accounts with the auditors.

Bank service charges

This small fee was charged by US Bank as part of annual loan payment. They did not charge us this fee in FY2014.

Depreciation & Amort. Exp.

Depreciation & Amortization expense

This line item may still be adjusted pending final posting of all capital expenses and update of the fixed asset worksheets.

Nonoperating Revenues (Expenses)

Pro-rata share fees	Received \$8000 from Dominion Building Corp for Lots 28-32 Smithfield Manor.
Availability fees	Like connection fees, we have received 19 at \$4120 and 1 at \$6320 for a total of \$84,600 which surpasses our original budget of \$82,400. Of this total \$37,080 was collected in May and June which is why budget was lowered since it was tracking at only \$47,520 through April. In FY2013, we collected on 28 for a total of \$115,360.
Contributed Capital-Smithfield Foods Rev Ln	This revenue represents the principal portion of the VA Revolving Loan that is reimbursed by Smithfield Foods. We have received reimbursement for FY2014.

Sewer Capital

<u>Sewer Consent Order</u>	Balance rolled forward to FY2015.
<u>Storage Shed</u>	Balance rolled forward to FY2015.
<u>SCADA Repairs, By-Pass Pump Main Street, Run-Dry Pump-Crescent, Main Street/Mason-CCTV & CIPP lining</u>	These items are still outstanding. No invoices have been submitted and I did not roll these accounts forward. May require a 2015 budget adjustment.

WATER

Revenues

<u>Water Charges</u>	Water revenues of \$1,384,968 increased \$136,918 from June 2014's total of \$1,248,050. This increase was the result of another rate increase as of July 1. As with sewer, the 2013 revenue was reduced to \$1,181,392 as an audit adjustment to reverse July 2012 and 1/2 of Aug 2013 billings and replace them with accrued billings for July 2013 and 1/2 Aug 2013. An adjustment still needs to be made for FY2014 after July and August billings are completed. Consumption decreased from 247,266,148 in FY2013 to 244,409,634 in current year. Of that decrease, Gatling Pointe dropped from 42,717,500 gallons in 2013 compared to 40,997,300 in 2014. Revenue from Gatling Pointe was slightly higher at \$259,811 for 2014 compared to \$255,878 for 2013 as the rate was increased from \$5.99 to \$6.41 per 1,000 gallons.
<u>Debt Service Revenue</u>	Debt service revenue appears to be over budget at this time, but it will be adjusted at year end per the audit changes requiring us to back out the 7/13 and 1/2 of the 8/13 billings and accrue 7/14 and 1/2 of 8/14 billings to match revenues with the proper fiscal year. Since the debt service fee was reduced from \$19.30 to \$8.95 the amounts backed out will be larger than those added.

Connection Fees As with sewer, the Town has now collected on 19 accounts at \$660, 1 at \$250 and 1 at \$700. Last year the Town collected on 28 connections through fiscal year end for a total of \$18,480.

Expenses

Salaries/FICA Salaries/FICA will still have to be adjusted for June time paid in July as well as vacation and sick leave used from July 1 through August 31, 2014.

Professional services This represents \$24,936 paid to Kimley-Horn for analysis done on the RO discharge alternatives. Moved \$25000 for discharge analysis from capital budget to operating budget.

Bank service charges Now that we are accepting credit cards for water deposit payments, we will incur banking charges for this service.

Travel/Training As with sewer, this line item is running below budget for the same reasons; ie trip canceled and possible outstanding credit card charges not yet posted.

Bad Debt Expense Again, bad debt expense has not been calculated until final review is done of outstanding A/R at fiscal year end.

Depreciation & Amort. Exp.

Depreciation & Amortization expense This line item may still be adjusted pending final posting of all capital expenses and update of the fixed asset worksheets.

Nonoperating Revenues (Expenses)

Pro-rata share fees Received \$8000 from Dominion Building Corp for Lots 28-32 Smithfield Manor.

Availability Fees Like connection fees, we have received 19 at \$2720 and 1 at \$4360 for a total of \$56,040. In 2013 we collected 28 for a total of \$76,160.

Water Capital

RO Security Gate Fence was budgeted at \$10,000 as a capital item, but the actual cost was only \$4273 so it was expensed under RO operations.

System Improvements/Waterline Replacement Rolled forward to FY2015.

HIGHWAY

Expenses

Salaries/FICA

As with GF, WA, and SW, the salaries and fica will be adjusted for accruals for year end time paid in July as well as vacation and sick time used between July 1 and August 31.

Maintenance

There are still invoices incoming for maintenance for FY2013 (approximately \$100,000 at this point).

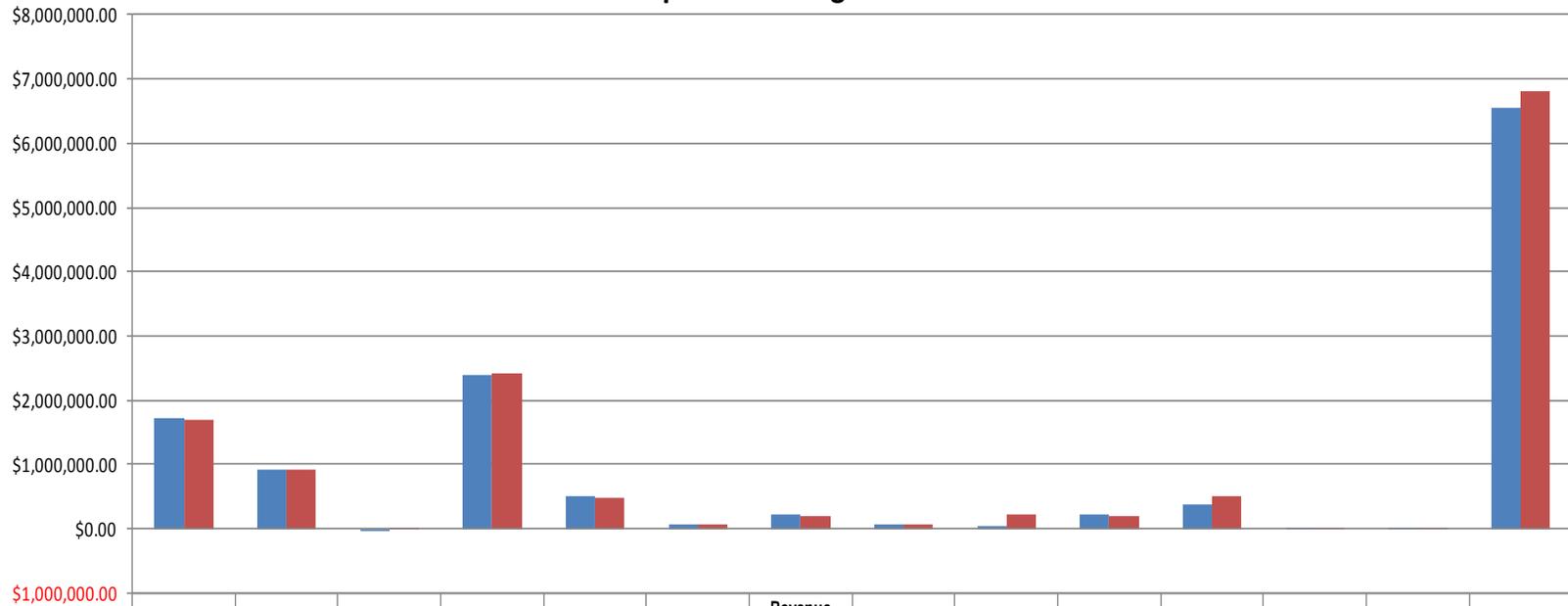
Highway-capital

Entrance Corridor Beautification

Paid Scotty's Signs \$6605 in June for refurbishing and refabricating entrance corridor signs.

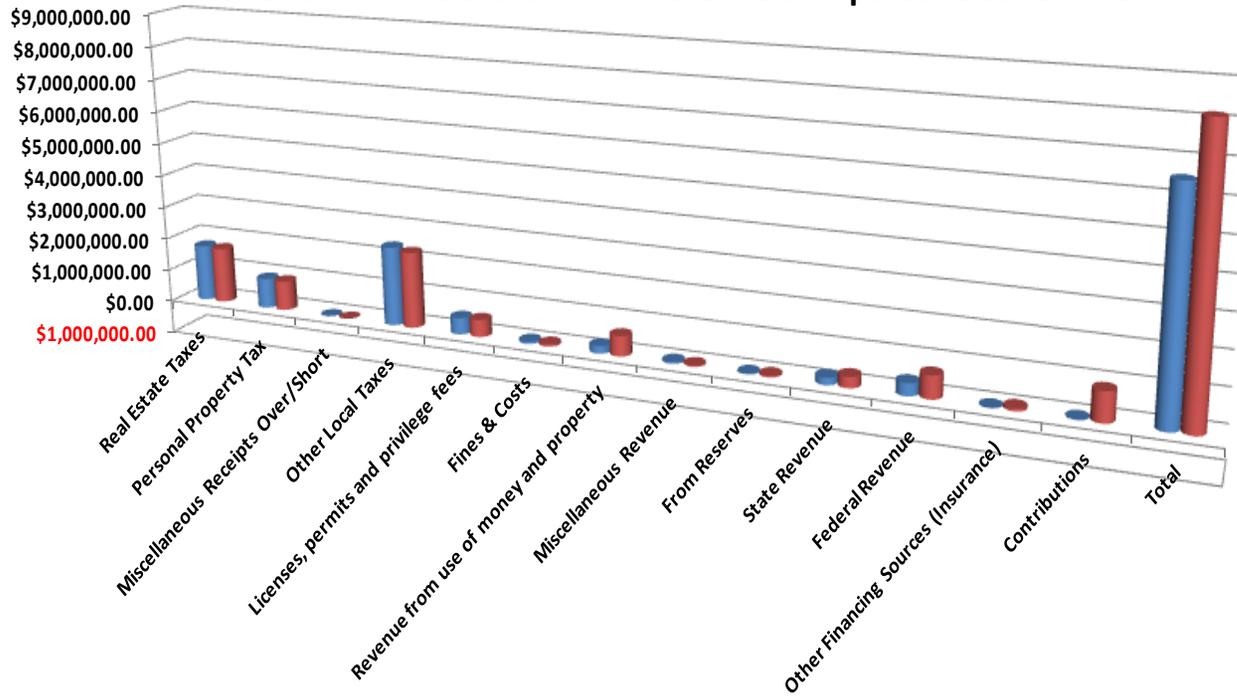
June 2014 FINANCIAL GRAPHS

June 2014 YTD General Fund Revenues Compared to Budget



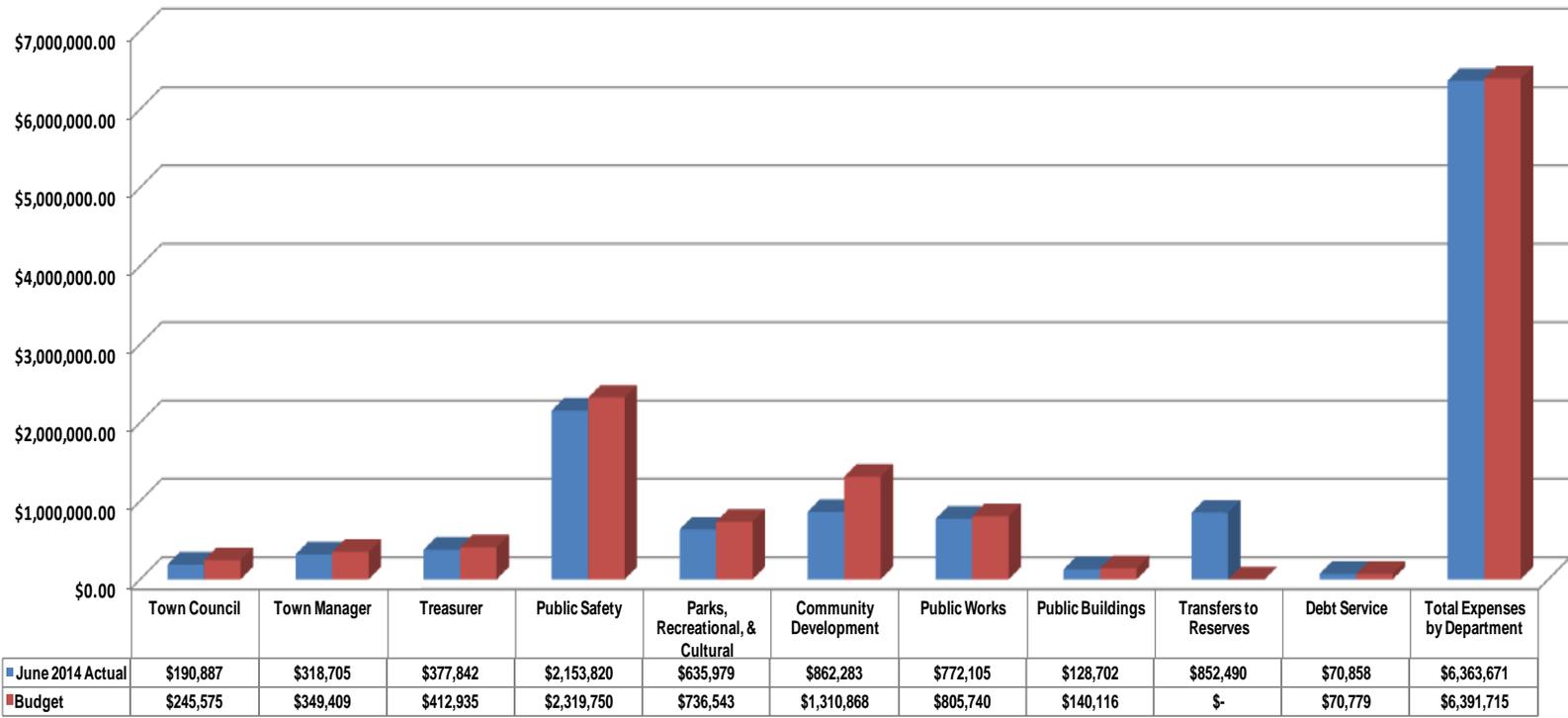
	Real Estate Taxes	Personal Property Tax	Misc. Receipts Over/Short	Other Local Taxes	Licenses, permits and privilege fees	Fines & Costs	Revenue from use of money and property	Misc. Revenue	From Reserves	State Revenue	Federal Revenue	Other Financing Sources	Contributions	Total
June 2014 Actual	\$1,716,474	\$915,900	\$(7)	\$2,401,749	\$501,112	\$73,753	\$225,679	\$55,989	\$29,239	\$215,483	\$375,584	\$11,648	\$18,308	\$6,540,911
Budget	\$1,700,700	\$908,600	\$15	\$2,414,659	\$491,356	\$70,000	\$198,536	\$56,000	\$228,510	\$206,662	\$501,394	\$11,650	\$18,858	\$6,806,940

June 2014 YTD General Fund Revenue Compared to June 2013

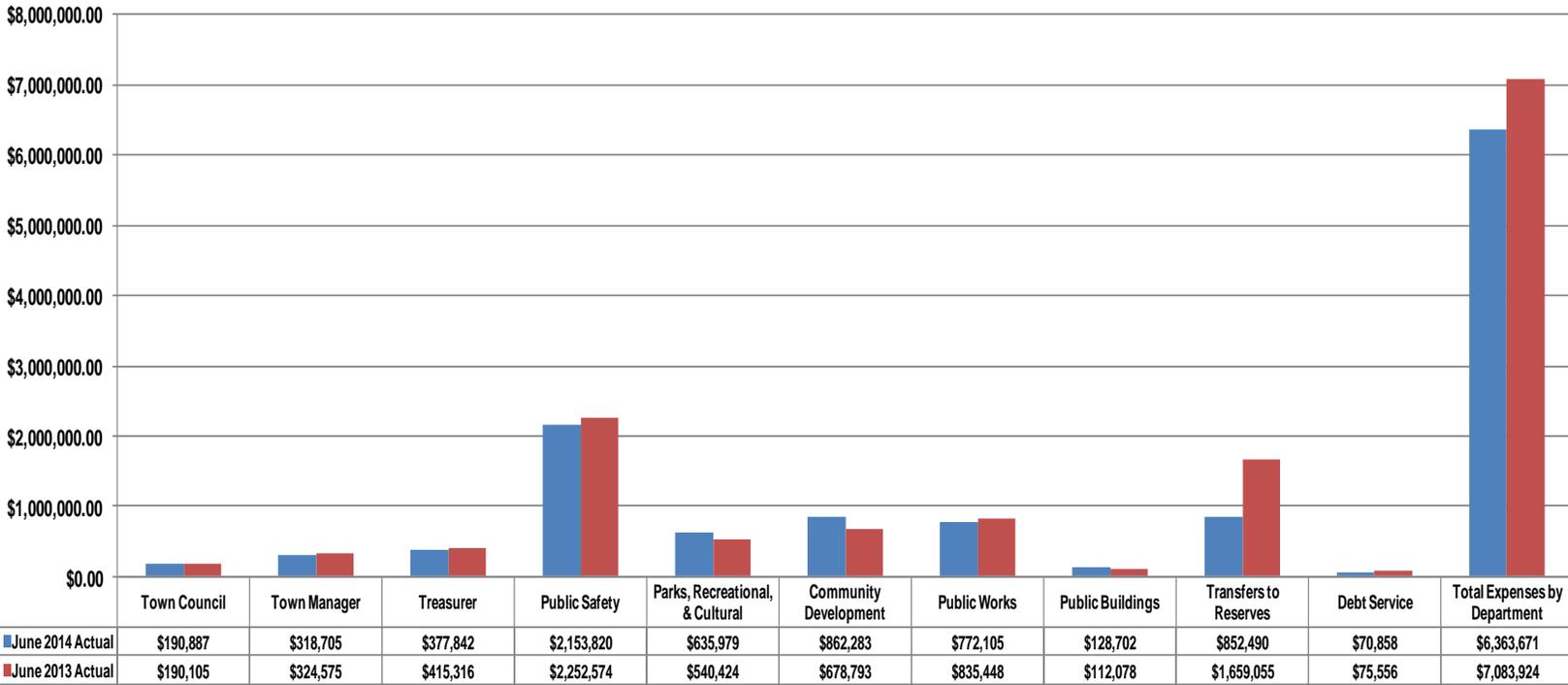


	Real Estate Taxes	Personal Property Tax	Miscellaneous Receipts Over/Short	Other Local Taxes	Licenses, permits and privilege fees	Fines & Costs	Revenue from use of money and property	Miscellaneous Revenue	From Reserves	State Revenue	Federal Revenue	Other Financing Sources (Insurance)	Contributions	Total
■ June 2014 Actual	\$1,716,474	\$915,900	\$(7)	\$2,401,749	\$501,112	\$73,753	\$225,679	\$55,989	\$29,239	\$215,483	\$375,584	\$11,648	\$18,308	\$6,540,911
■ June 2013 Actual	\$1,692,955	\$902,149	\$(75)	\$2,303,312	\$519,729	\$68,396	\$612,182	\$40,477	\$50,863	\$329,862	\$682,437	\$84,299	\$881,596	\$8,168,182

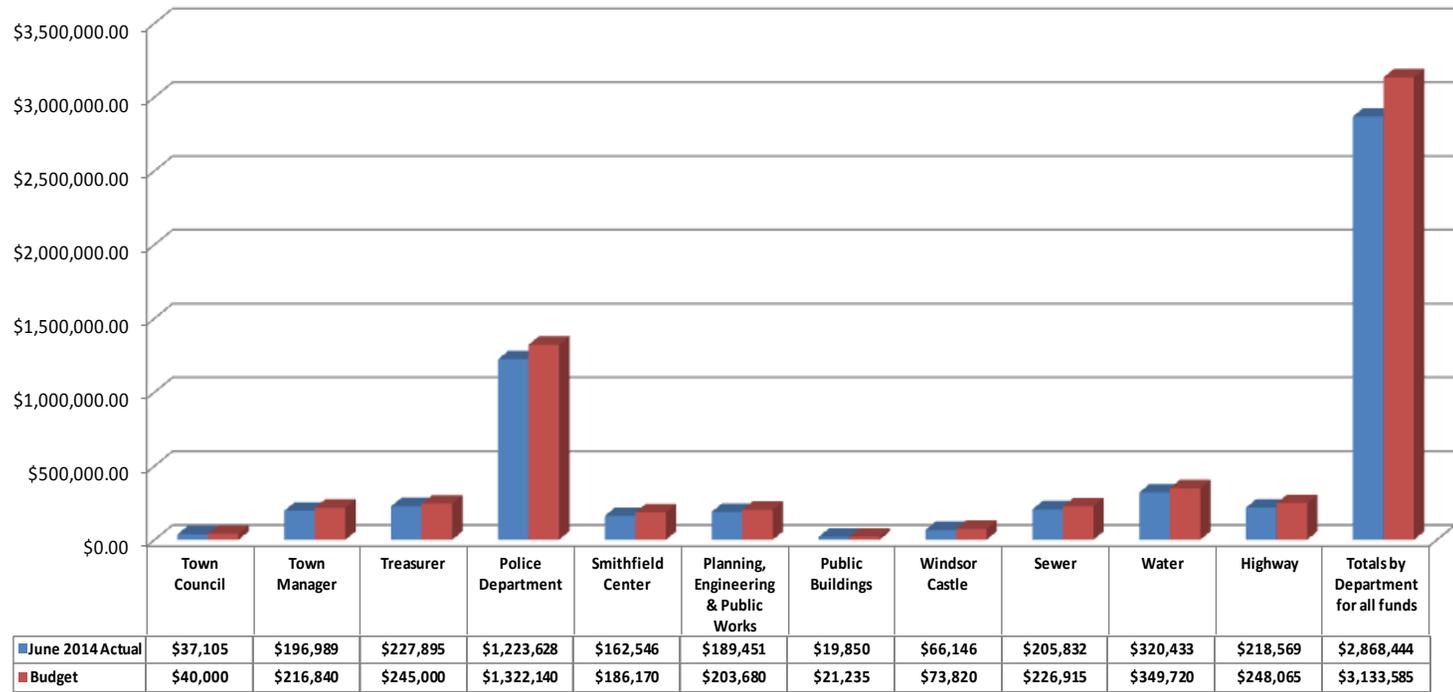
June 2014 YTD General Fund Operating Expenses Compared to Budget



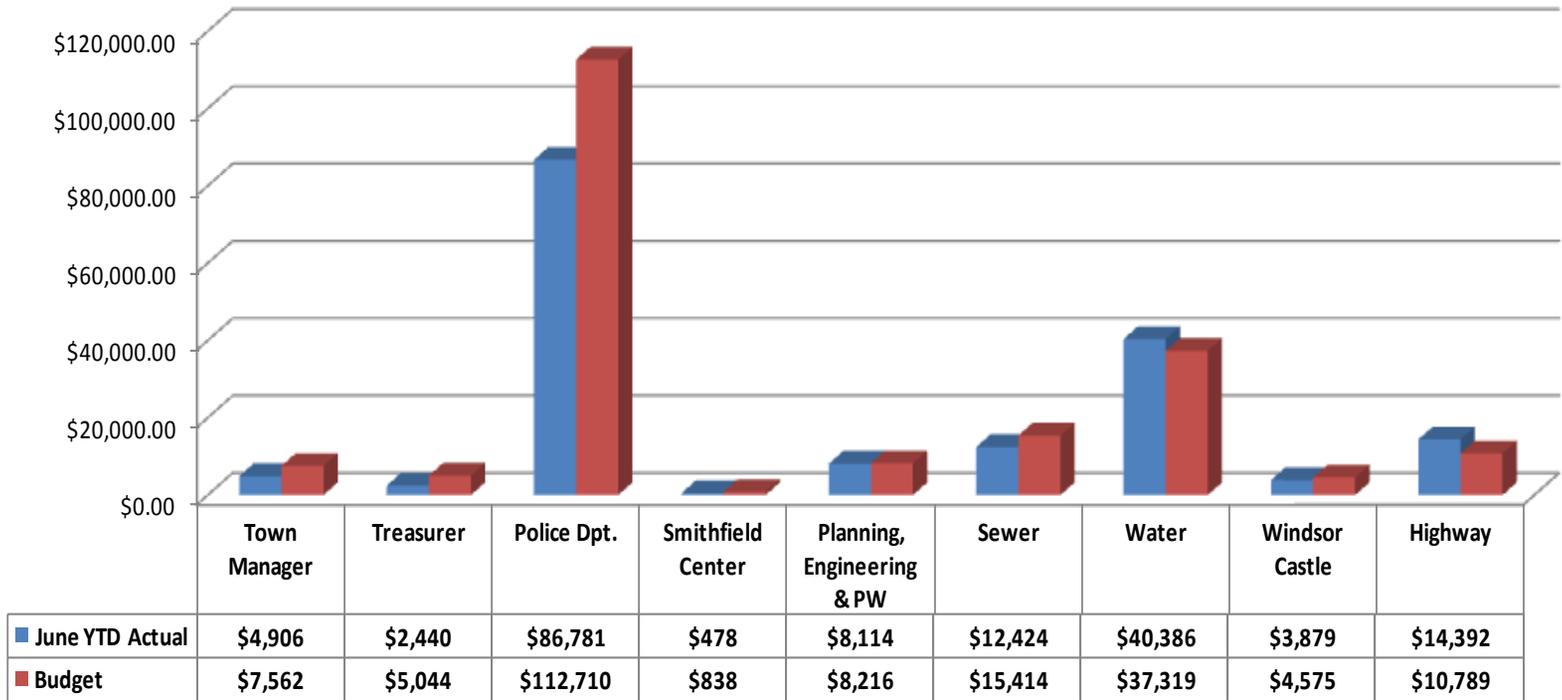
June 2014 YTD General Fund Operating Expenses Compared to June 2013



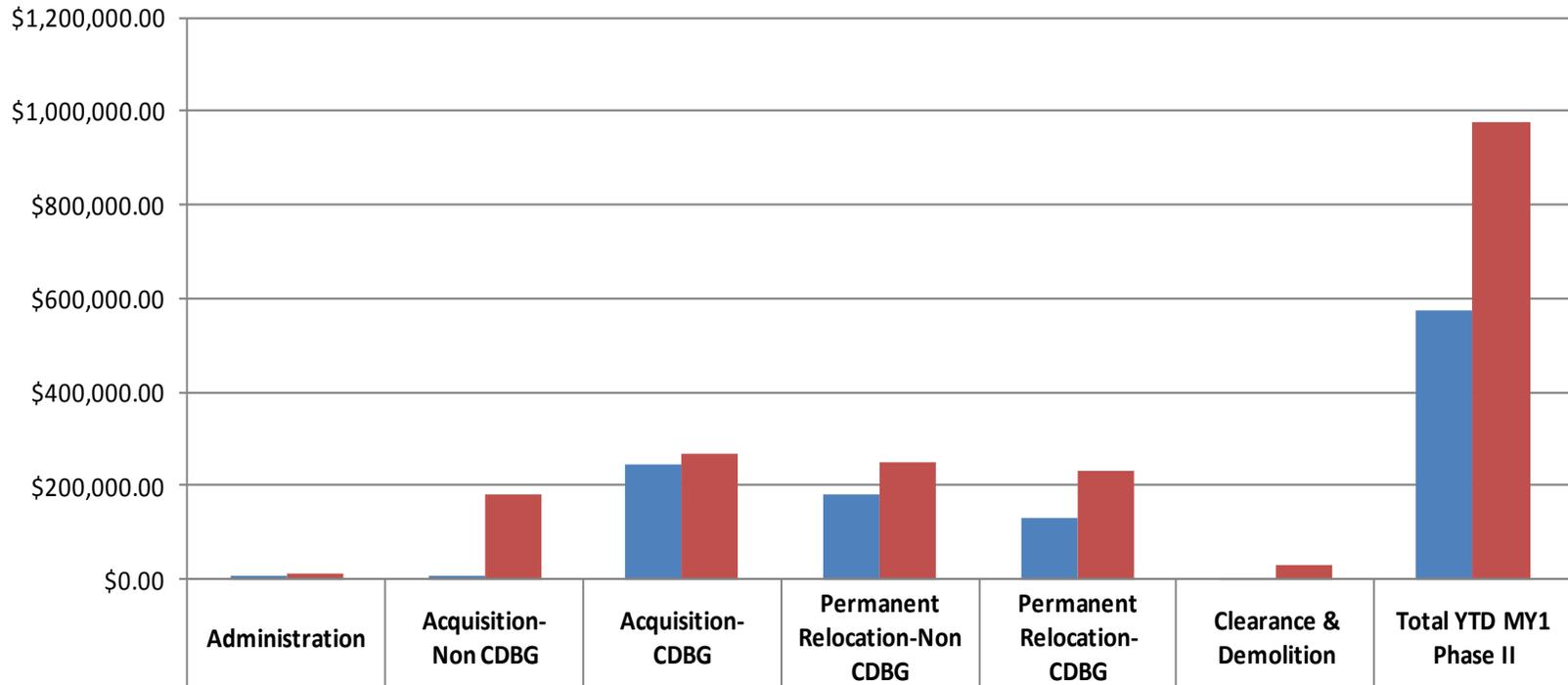
June 2014 YTD Salaries to Budget by Department



June YTD Overtime Compared to Budget

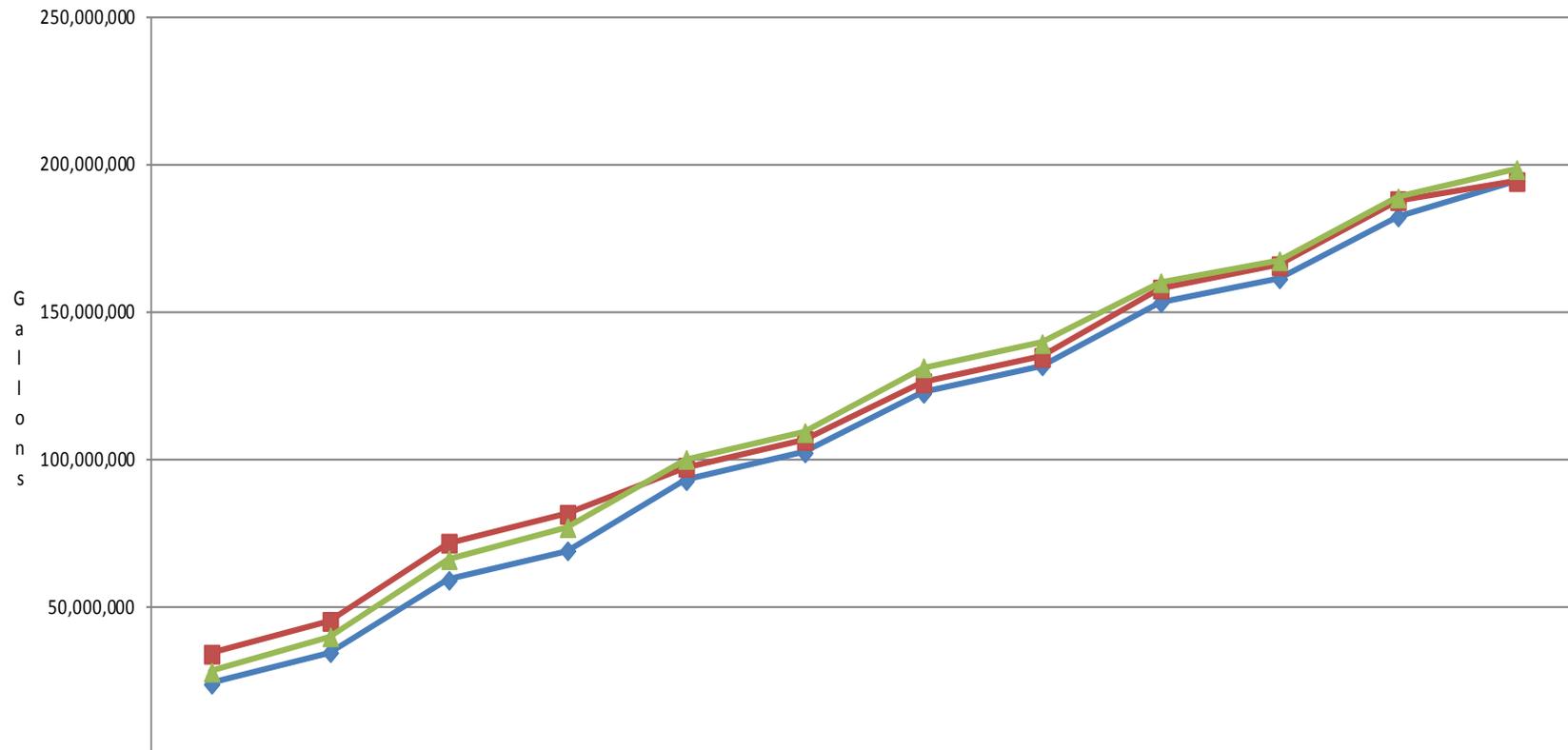


June YTD Pinewood Heights Expenses MY 1 Phase II



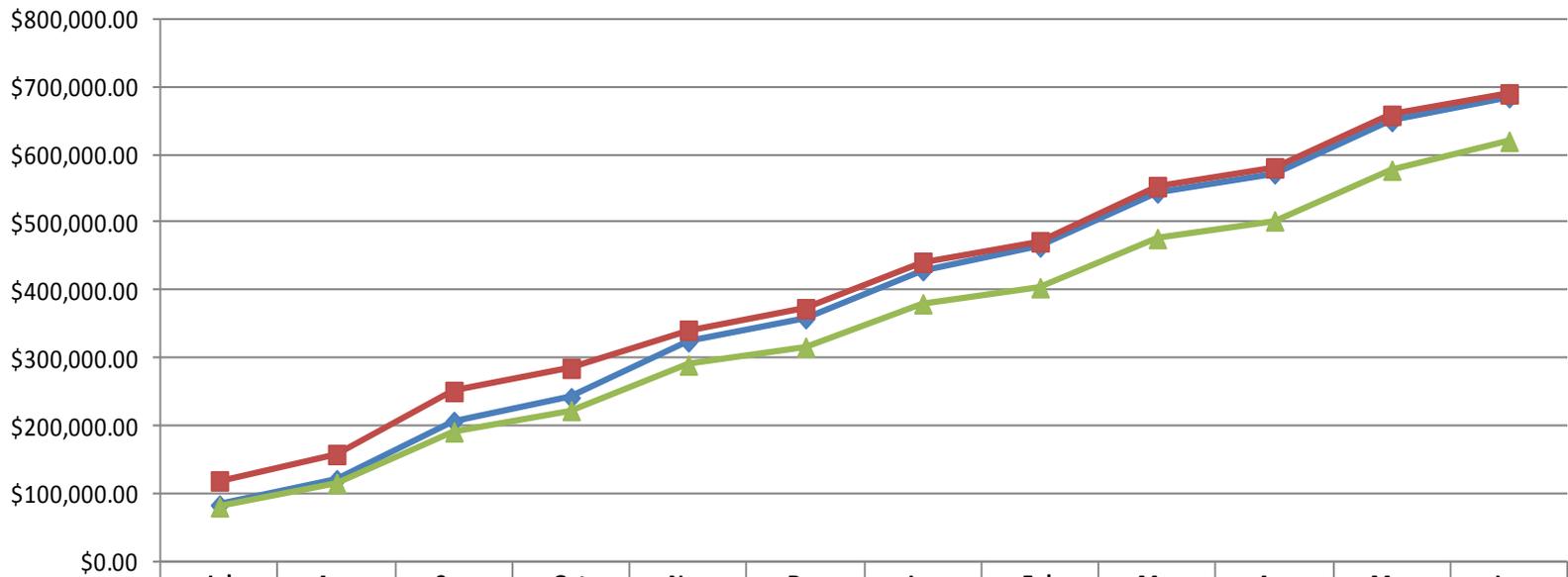
June YTD Actual	\$6,180	\$7,927	\$244,000	\$182,173	\$130,394	\$5,500	\$576,174
Budget	\$14,500	\$181,426	\$269,800	\$251,896	\$230,394	\$29,000	\$977,016

June 2014 YTD Sewer Consumption Compared to FY 2012 & FY 2013-Cumulative



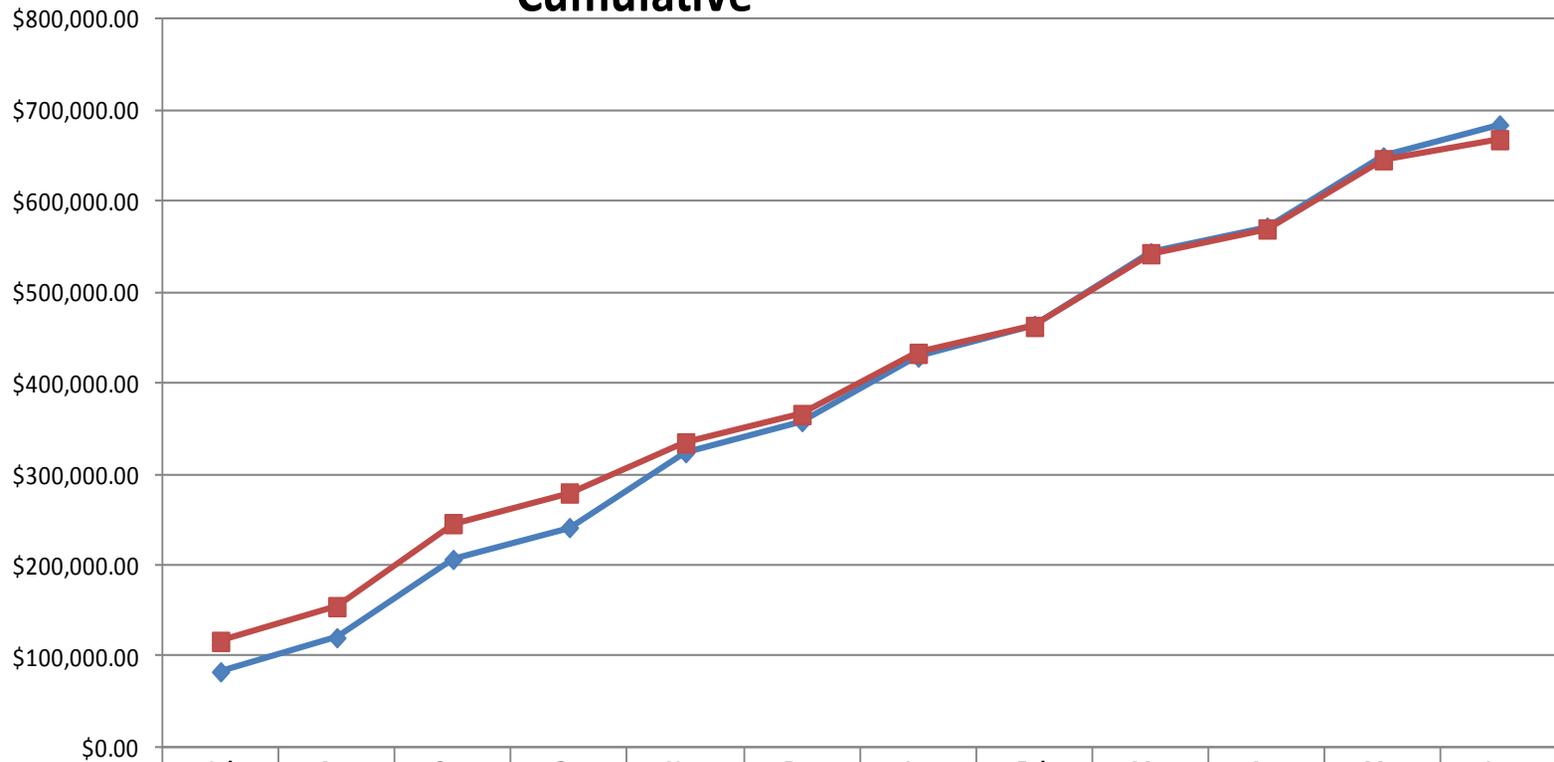
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Actual 2014	23,711,729	34,435,081	58,989,250	69,008,854	92,808,851	102,276,394	122,469,679	131,815,959	153,248,704	161,332,737	182,357,819	194,500,902
Actual 2013	33,911,769	45,062,012	71,593,279	81,409,491	97,395,860	106,483,452	126,026,878	134,663,193	157,879,018	165,808,355	187,913,876	194,386,925
Actual 2012	27,823,246	39,800,726	66,015,985	76,887,610	100,046,367	109,153,641	131,185,269	139,374,388	160,052,488	167,499,468	188,827,259	198,463,933

June 2014 YTD Sewer Charges Compared to FY 2012 & FY 2013-Cumulative



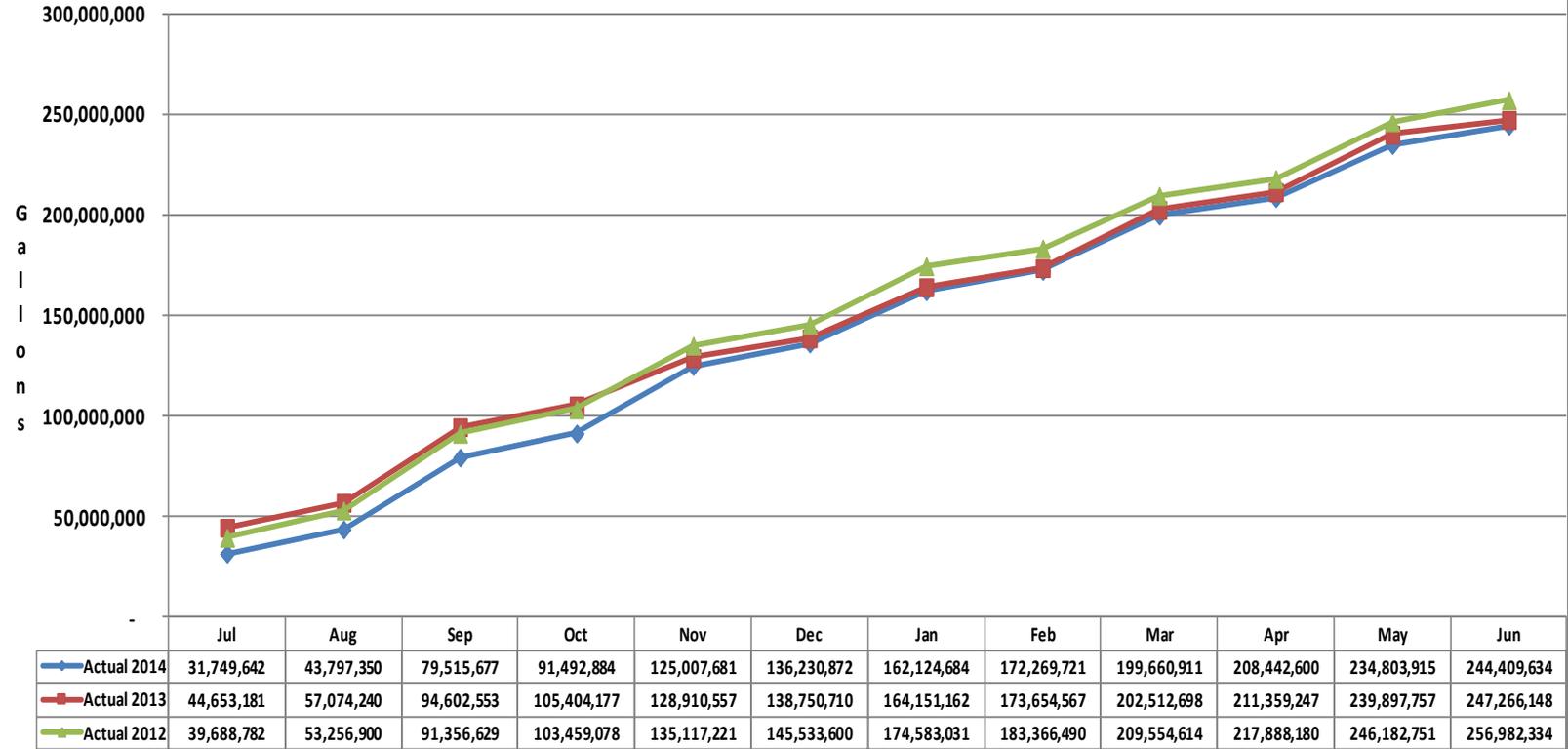
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Actual 2014	\$83,143	\$120,581	\$206,649	\$241,641	\$323,955	\$358,154	\$428,999	\$463,914	\$543,652	\$571,884	\$649,089	\$684,211
Actual 2013	\$118,797	\$157,727	\$250,727	\$285,025	\$341,149	\$372,882	\$441,445	\$471,585	\$553,055	\$580,733	\$658,298	\$689,925
Actual 2012	\$80,521	\$115,171	\$191,175	\$222,639	\$289,759	\$316,129	\$380,159	\$403,869	\$476,417	\$502,434	\$577,243	\$620,009

June 2014 Sewer Charges Compared to Pro-Rated Budget- Cumulative

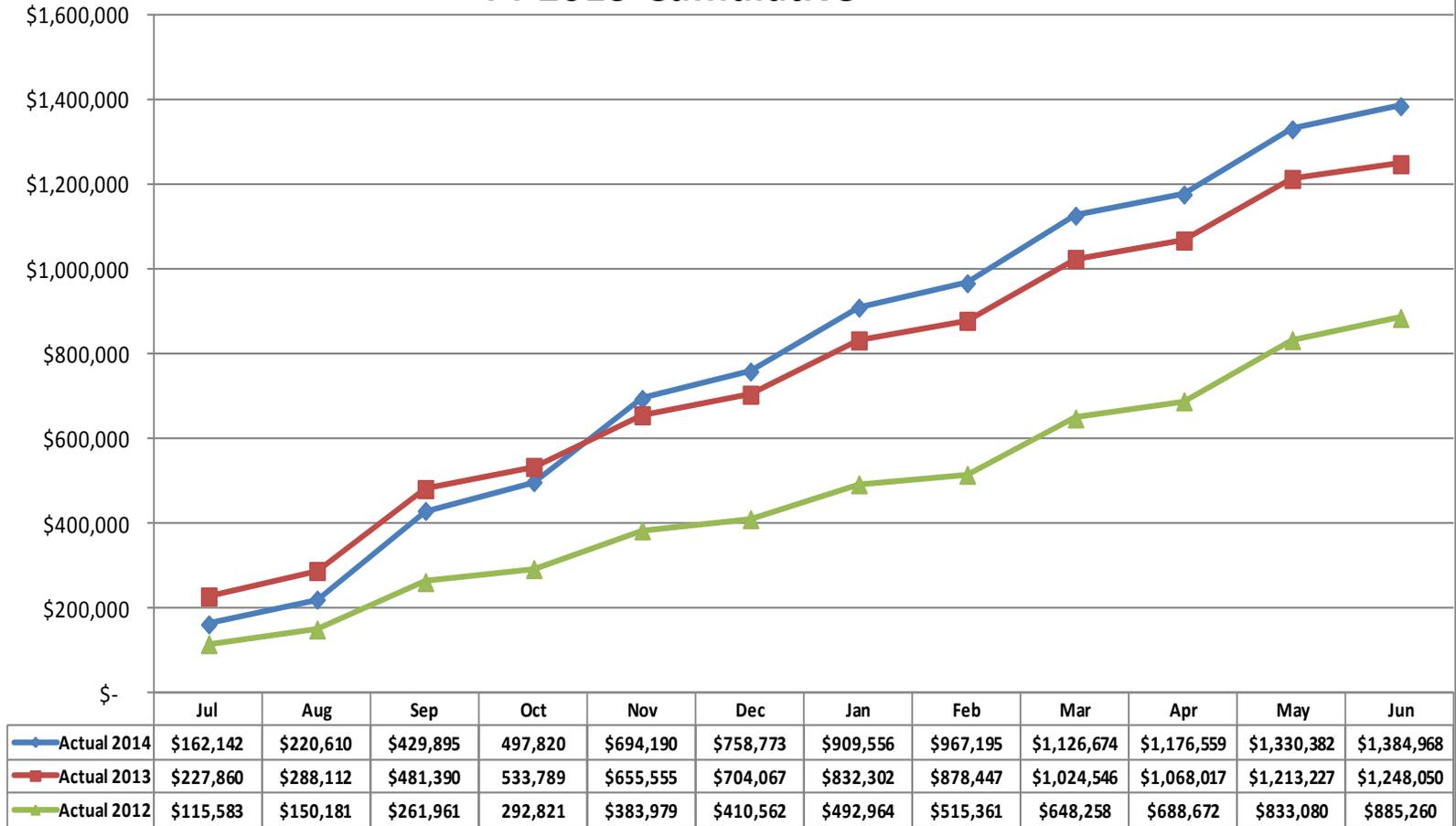


	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Actual	\$83,143	\$120,581	\$206,649	\$241,641	\$323,955	\$358,154	\$428,999	\$463,914	\$543,652	\$571,884	\$649,089	\$684,211
Pro-rated budget	\$116,563	\$154,761	\$246,012	\$279,666	\$334,734	\$365,870	\$433,144	\$462,717	\$542,654	\$569,811	\$645,917	\$668,000

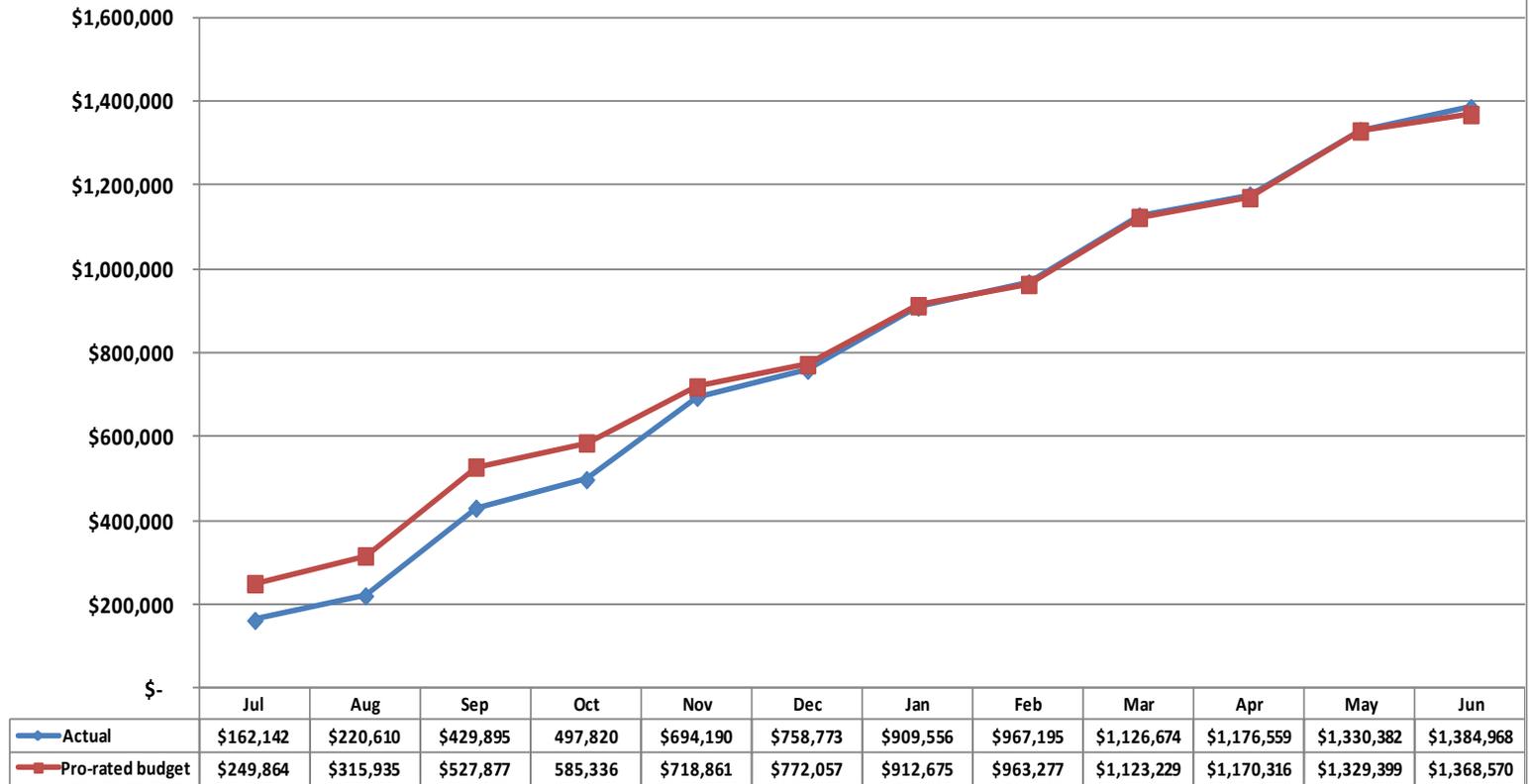
June 2014 YTD Water Consumption Compared to FY 2012 & FY 2013-Cumulative



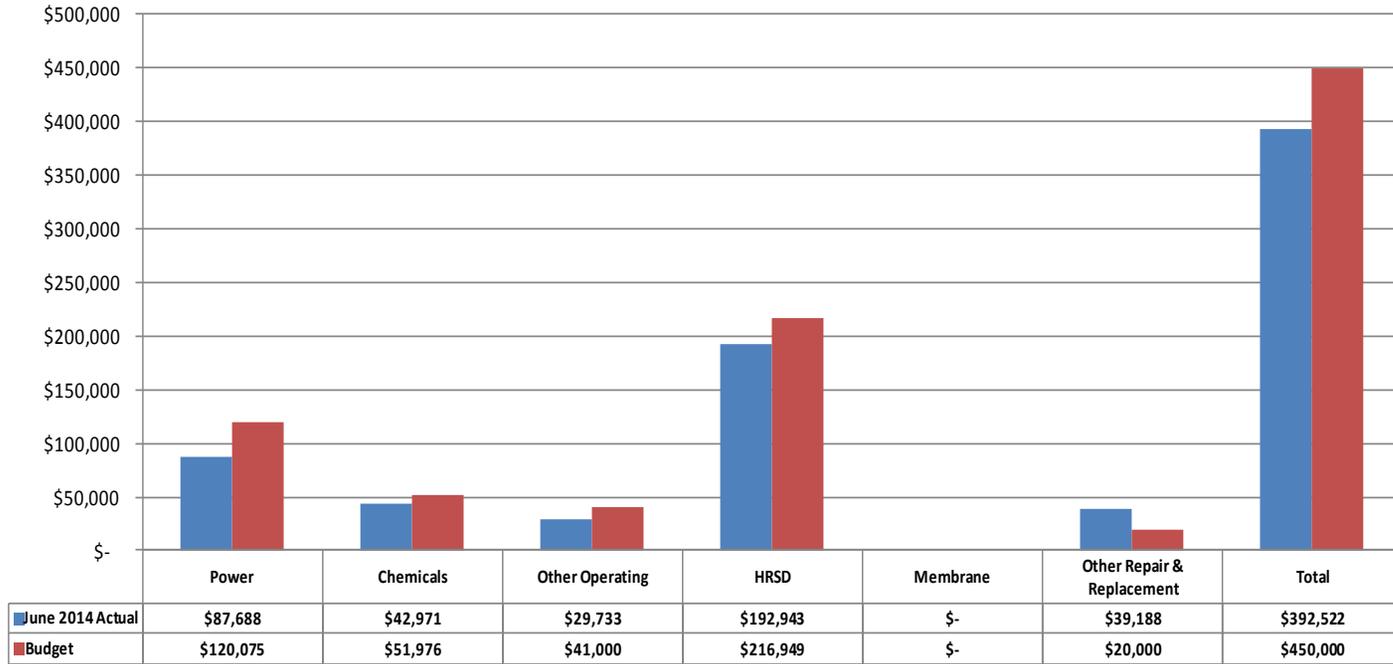
June 2014 YTD Water Charges Compared to FY 2012 & FY 2013-Cumulative



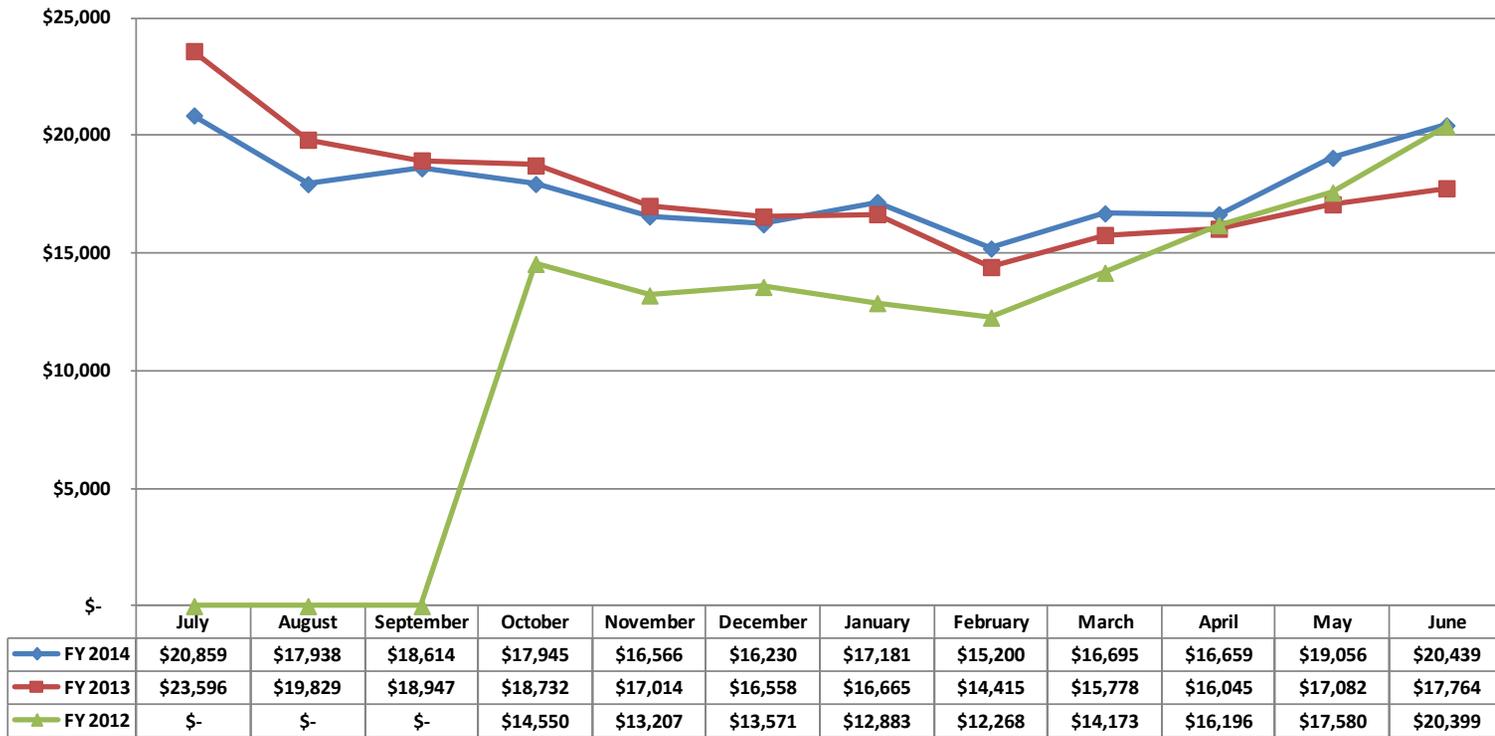
June 2014 YTD Water Charges Compared to Pro-Rated Budget-Cumulative



June 2014 YTD RO Expenses by Category



HRSD EXPENSES FOR RO PLANT FY2014, FY2013 AND FY2012



CASH BALANCES AS OF JUNE 2014					
ACCOUNT NAME	BANK NAME	ACCOUNT BALANCE	Current Month	Prior Year	ADJUSTED BALANCES
			Interco. Balances	Interco./Interdep Balances	
Water	Farmers Bank	1,351,034.00	(534,510.38)	(512,074.78)	304,448.84
Water-Debt Service	Farmers Bank	1,212,184.63	31,422.77	-	1,243,607.40
Water Capital Escrow (availability fees)	TowneBank	318,782.59	24,480.00	-	343,262.59
Water Treatment Plant Escrow	TowneBank	111,483.97	-	-	111,483.97
Water Deposit Account	TowneBank	43,229.40	-	-	43,229.40
Water Development Escrow	TowneBank	84,991.38	-	-	84,991.38
Subtotal Water		3,121,705.97	(478,607.61)	(512,074.78)	2,131,023.58
Sewer	Farmers Bank	241,868.97	22,428.61	(290,771.75)	(26,474.17)
Sewer Development Escrow	TowneBank	338,103.70	-	-	338,103.70
Sewer Capital Escrow (availability fees)	TowneBank	826,152.75	37,080.00	-	863,232.75
Sewer Compliance	Farmers Bank	581,290.52	80,062.43	-	661,352.95
Subtotal Sewer		1,987,415.94	139,571.04	(290,771.75)	1,836,215.23
Highway	Farmers Bank	83,505.97	242,220.84	-	325,726.81
General Fund	Farmers Bank	2,248,012.95	(88,026.42)	816,333.33	2,976,319.86
Payroll	Farmers Bank	39,273.29	-	-	39,273.29
Money Market-General Fund	TowneBank	2,182.59	-	-	2,182.59
Business Super Now-General Fund	Farmers Bank	33,064.59	-	-	33,064.59
Money Market-General Fund	Farmers Bank	289,069.78	-	-	289,069.78
General Fund Capital Escrow Account	TowneBank	214,302.32	-	-	214,302.32
Certificate of Deposit	Farmers Bank	525,905.53	-	-	525,905.53
Certificate of Deposit-Police Dept	Farmers Bank	36,619.71	-	-	36,619.71
Special Project Account (Pinewood)	Farmers Bank	19,943.73	220,847.73	-	240,791.46
Pinewood Heights Escrow	Farmers Bank	16,256.06	-	-	16,256.06
SNAP Account	Farmers Bank	3,014.75	-	-	3,014.75
Museum Account	Farmers Bank	2,500.36	-	-	2,500.36
S. Church Street Account	TowneBank	36,014.76	(36,005.58)	-	9.18
Subtotal General Fund		3,466,160.42	96,815.73	816,333.33	4,379,309.48
Beautification Fund	Farmers Bank	7,838.55	-	-	7,838.55
Money Market-Beautification	Farmers Bank	61,277.83	-	(13,486.80)	47,791.03
Subtotal Beautification		69,116.38	0.00	(13,486.80)	55,629.58
TOTAL ALL FUNDS		8,727,904.68	(0.00)	0.00	8,727,904.68



Invoice Date 7/1/2014
Invoice Number 101219
Service Order Number 0001247

INVOICE - SERVICE

WO7649
S TOWN OF SMITHFIELD
O LD PO BOX 246
T SMITHFIELD

VA 23431

J
O TOWN OF SMITHFIELD
B
S
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NET DUE \$6,725.79

SLS #	TERMS	PURCHASE ORDER
100	NET 30	

DESCRIPTION

QUARTERLY INVOICE
70,000 GALLON DE 100'HWL
CARY STREET ELEVATED TANK

VENDOR # _____
ACCOUNT # _____
DEPT HEAD _____
TOWN MANAGER *Hills*

TOTAL	PAYMENT	NET DUE
\$6,725.79		\$6,725.79

CUSTOMER COPY

THANK YOU FOR YOUR BUSINESS!

4000 TOWER ROAD, LOUISVILLE KY 40219 / P O BOX 35770, LOUISVILLE KY 40232 / (502) 964-3361 / (502) 966-8732 FAX



Invoice Date 7/1/2014
Invoice Number 101220
Service Order Number 0001248

INVOICE - SERVICE

S WO7650
O TOWN OF SMITHFIELD
LD PO BOX 246
T SMITHFIELD VA 23431
O
J TOWN OF SMITHFIELD
O
B
S
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E

NET DUE \$8,373.78

SLS #	TERMS	PURCHASE ORDER
100	NET 30	

DESCRIPTION

QUARTELY INVOICE
WILSON ROAD TANK
150,000 GASLLON 130' HWL

VENDOR # _____
ACCOUNT # _____
DEPT HEAD _____
TOWN MANAGER _____

TOTAL	PAYMENT	NET DUE
\$8,373.78		\$8,373.78

CUSTOMER COPY

THANK YOU FOR YOUR BUSINESS!

4000 TOWER ROAD, LOUISVILLE KY 40219 / P O BOX 35770, LOUISVILLE KY 40232 / (502) 964-3361 / (502) 966-8732 FAX



Invoice Date 7/1/2014
Invoice Number 101221
Service Order Number 0001249

INVOICE - SERVICE

S
O
LD
T
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WO7651
TOWN OF SMITHFIELD
PO BOX 246
SMITHFIELD

VA 23431

J
O
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TOWN OF SMITHFIELD

NET DUE \$7,905.72

SLS #	TERMS	PURCHASE ORDER
100	NET 30	

DESCRIPTION

QUARTERLY INVOICE
CHURCH STREET TANK
400,000 GALLON 123'HWL PED

VENDOR # _____
ACCOUNT # _____
DEPT HEAD _____
TOWN MANAGER _____

TOTAL	PAYMENT	NET DUE
\$7,905.72		\$7,905.72

CUSTOMER COPY

THANK YOU FOR YOUR BUSINESS!

4000 TOWER ROAD, LOUISVILLE KY 40219 / P O BOX 35770, LOUISVILLE KY 40232 / (502) 964-3361 / (502) 966-8732 FAX



Invoice Date 7/1/2014
 Invoice Number 101222
 Service Order Number 0001250

INVOICE - SERVICE

S O LD T O	WO7652 TOWN OF SMITHFIELD PO BOX 246 SMITHFIELD VA 23431	J O B S I T E	TOWN OF SMITHFIELD
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NET DUE \$2,818.00

SLS #	TERMS	PURCHASE ORDER
100	NET 30	

DESCRIPTION

QUARTERLY INVOICE
 BATTERY PARK ROAD TANK
 500,000 GALLON 151'HWL PED

VENDOR # _____
ACCOUNT # _____
DEPT HEAD _____
TOWN MANAGER _____

TOTAL	PAYMENT	NET DUE
\$2,818.00		\$2,818.00

CUSTOMER COPY

THANK YOU FOR YOUR BUSINESS!

4000 TOWER ROAD, LOUISVILLE KY 40219 / P O BOX 35770, LOUISVILLE KY 40232 / (502) 964-3361 / (502) 966-8732 FAX

SUGGESTED VENDOR <u>Smithfield Volunteer Fire Dept</u>			OFFICE USE ONLY	
REQUESTED BY			DATE ORDERED	
DATE REQUESTED <u>7-17-14</u>		DATE WANTED		ORDER NO.
QUANTITY	DESCRIPTION	BUDGET ACCT. NO.	EST. UNIT PRICE	EST. TOTAL PRICE
	<u>transfer 2014 fire funds</u>			<u>24294.00</u>
	<u>0.100.250.0992</u>			

REQUISITIONER
RETAIN YELLOW COPY

APPROVED _____

TOWN MANAGER

[Signature]
SIGNATURE - DEPARTMENT HEAD



GOVERNMENT LEASING AND FINANCE, INC.
1310 MADRID ST, SUITE 107
MARSHALL, MN 56268



INVOICE NUMBER 255822314

DATE DUE
8/1/2014

TOTAL DUE
\$84,150.83

CHECK HERE IF ADDRESS CORRECTION IS NEEDED
COMPLETE INFORMATION ON REVERSE SIDE

000000707 1 MB 0.435 106481612447115 P
TOWN OF SMITHFIELD
310 INSTITUTE STREET
PO BOX 246
SMITHFIELD, VA 23431-0246

PLEASE REFERENCE INVOICE # ON YOUR CHECK
PLEASE RETURN THIS PORTION WITH REMITTANCE PAYABLE TO:

GOVERNMENT LEASING AND FINANCE, INC.
PO BOX 959067
ST LOUIS, MO 63195-9067

959067 255822314 008415083



GOVERNMENT LEASING AND FINANCE, INC.
1310 MADRID ST, SUITE 107
MARSHALL, MN 56268
800-328-5371
EFCUSTOMERSUPPORT@USBANK.COM

DATE OF INVOICE 6/17/2014
INVOICE NUMBER 255822314
Customer Credit Account Number 1177029

DATE DUE
8/1/2014

TOTAL DUE
\$84,150.83

PAGE 1 OF 1

FOR INVOICE INQUIRIES, PLEASE CONTACT US AT 800-328-5371

CONTRACT NUMBER	DESCRIPTION	CONTRACT PAYMENT	MISC/LATE CHARGES	SALES/USE TAX	TOTAL DUE
077-0018806-001	WATER PLANT CONST CONTRACT PAYMENT 8/1/2014	84,150.83	0.00	0.00	84,150.83

A LATE CHARGE WILL BE ASSESSED IF PAYMENT IS NOT RECEIVED BY DUE DATE. IF FOR ANY REASON YOUR CHECK IS RETURNED FOR NON-PAYMENT YOU WILL PAY US A \$30.00 FEE OR, IF LESS, THE MAXIMUM ALLOWED BY LAW OR THE CONTRACT.

RO
VENDOR # 541
ACCOUNT # 4-005-42060-9000-2866
0-005-00501-2319-35085
DEPT HEAD _____
TOWN MANAGER Plus

Water 4.005.42060.9000 \$ 3488.86
0.005.601.2319 \$ 42,709.94



Town of Smithfield, Virginia
Attn: Ms. Ellen Minga
PO Box 246
Smithfield, Virginia 23431
eminga@smithfieldva.gov

Phone (757) 365-4200 Fax (757) 365-4286

RE: Virginia Association Of Counties Finance Program Series 2005A

FOR DEBT SERVICE PAYMENT DUE: 7/21/2014

INTEREST: \$50,337.50

PRINCIPAL: \$165,000.00

TOTAL PAYMENT DUE: \$215,337.50

PAYMENT INSTRUCTIONS

WIRE INSTRUCTIONS: 7/21/2014
U.S. Bank N.A. (091000022)
U.S. Bank Trust N.A. A/C 180121167365
REF: 790154000
ATTN: Kirill Emelianov
651-466-6214

CHECK INSTRUCTIONS: 7/21/2014
US Bank
CM-9705
PO BOX 70870
St. Paul, MN 55170-9705
Reference: Kirill Emelianov

RO

VENDOR # 0-005-501-2330 165000.00
ACCOUNT # 4-005-43010-9000 #24
DEPT HEAD Edm
TOWN MANAGER _____

TOWN OF SMITHFIELD

REQUISITION

Co 1
General Fund

SUGGESTED VENDOR <u>Isle of Wight County</u>			OFFICE USE ONLY	
REQUESTED BY			DATE ORDERED	
DATE REQUESTED <u>7-24-14</u>		DATE WANTED		ORDER NO.
QUANTITY	DESCRIPTION	BUDGET ACCT. NO.	EST. UNIT PRICE	EST. TOTAL PRICE
	<u>Software upgrade for Commonwealth's Attorney</u>			<u>10,500.00</u>
	<u>4.100 - 32300 - 5634</u>			

REQUISITIONER
RETAIN YELLOW COPY

APPROVED _____
TOWN MANAGER

edw
SIGNATURE - DEPARTMENT HEAD



TOWN OF SMITHFIELD

"The Ham Capital of the World"

July 18, 2014

TO SMITHFIELD TOWN COUNCIL
FROM TOWN MANAGER *PETER*
SUBJECT VEHICLE MAINTENANCE CONTRACT RENEWAL

The second year of our annual vehicle maintenance contract with Dave's Service Center expires August 31, 2014. This contract may be renewed annually for another two years. Staff remains pleased with this local vendor and Dave's has agreed to renew the contract under the original 2012 pricing. Staff has inspected the vehicle maintenance folders that Brown's has been keeping for our vehicles and we are recommending that council renew this contract for another year. Thank you.

TOWN MANAGER'S OFFICE

911 South Church Street • P.O. Box 246 • Smithfield, VA 23431 • (757) 365-4200 Fax (757) 365-9508
www.smithfieldva.gov • Local Cable Channel 6

Parks and Recreation Committee Report

July 2014

Event Listing (since last committee meetings)

OTP	Day	Date	Event Type	Location
	Mon	Jun 23	Committee Meetings	Smithfield Center
			Continued Town Council	Smithfield Center
	Tue	Jun 24	Bike Virginia	Smithfield Center
			Windsor Castle Forestry Meeting	Smithfield Center
			Committee Meetings	Smithfield Center
	Wed	Jun 25	Isle of Wight Employee Service Awards	Smithfield Center
			Staff Meeting	Smithfield Center
	Thu	Jun 26	Windsor Castle Dog Park Committee	Smithfield Center
	Sat	Jun 28	Wedding & Reception	Smithfield Center
OTP			Olden Days	Main Street
	Tue	Jul 1	Windsor Castle Foundation Board	Smithfield Center
			Town Council	Smithfield Center
	Thu	Jul 3	Wedding Reception	Smithfield Center
	Sat	Jul 5	Wedding Reception	Smithfield Center
	Sun	Jul 6	Wedding & Reception	Smithfield Center
	Tue	Jul 8	Pinewood Heights Meetings	Smithfield Center
			Windsor Castle Dog Park Committee	Smithfield Center
			Planning Commission	Smithfield Center
	Wed	Jul 9	Staff Meeting	Smithfield Center
	Thu	Jul 10	Windsor Castle Capital Campaign Meet	Smithfield Center
	Sat	Jul 12	Wedding Reception	Smithfield Center
	Sun	Jul 13	Celerity Cycling Time Trials	Smithfield Center Parking Lot
	Tue	Jul 15	Schoolhouse Meeting	Smithfield Center
			Crimeline Meeting	Smithfield Center
			BHAR	Smithfield Center
	Wed	Jul 16	Public Works Safety Meeting	Smithfield Center
	Sat	Jul 19	Wedding & Reception	Smithfield Center
	Sun	Jul 20	Wedding & Reception	Smithfield Center
	Mon	Jul 21	Smithfield Farmland Meeting	Smithfield Center
	Tue	Jul 22	Smithfield Foods Meeting	Smithfield Center
			Smithfield Farmland Meeting	Smithfield Center
			Smithfield Farmland Quarterly Update	Smithfield Center
	Wed	Jul 23	Smithfield Farmland Meeting	Smithfield Center
			Town Special Events Committee Meet	Smithfield Center
	Sat	Jul 26	Wedding Ceremony	Haydens Lane
			Wedding Reception	Smithfield Center
			Church Youth Picnic	Windsor Castle Picnic Area
	Sun	Jul 27	Wedding Reception	Smithfield Center

Upcoming Events to Note			
Day	Date	Event Type	Location
Tue	Aug 5	National Night Out	Main Street

Parks and Recreation Committee Report

July 2014

Programming

Kayak Rentals at Windsor Castle Park

2014 Season Saturday, May 3rd-Sunday, September 28th
Saturday and Sunday 9 AM-5 PM each day (all kayaks must be in by 6 PM)

Rental revenue is based on a fleet of 6 boats that are kept at the site.

2013 Season					
Total Revenue	\$ 7674.77	Kayak Staff Hours	\$ 3868.00	Net	\$ 3806.67

2014 Season	
May 3 rd - 4 th	\$ 80.94
May 10 th -11 th	\$ 172.82
May 17 th -18 th	\$ 170.00
May 24-25 th	\$ 430.00
May 31 st -Jun 1 st	\$ 180.00
Jun 7 th -8 th	\$ 160.00
Jun 14 th -15 th	\$ 370.00
Jun 21 st -Jun 22 nd	\$ 290.00
Jun 28 th -Jun 29 th	\$ 400.00
Jul 5 th -Jul 6 th	\$ 420.00
Jul 12 th -Jul 13 th	\$ 230.00
Jul 19 th -Jul 20 th	\$ 330.00
Total	\$ 3233.76
Staff Hours	\$ 1226

Station Bridge

Period Analyzed: Friday June 20, 2014 to Wednesday July 23, 2014

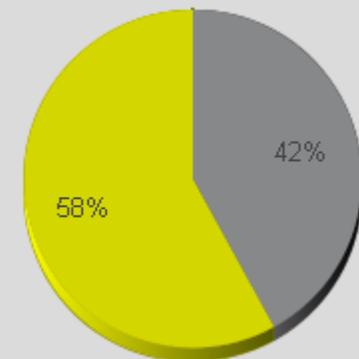


Key Figures

- Total Traffic for the Period Analyzed: 12,758
- Daily Average : 387
- Busiest Day of the Week : Saturday
- Busiest Days of the Period Analyzed:
 1. Sunday 29 June 2014 (769)
 2. Saturday 28 June 2014 (762)
 3. Monday 23 June 2014 (700)
- Distribution by Direction:

■ Station Bridge_IN : 58%

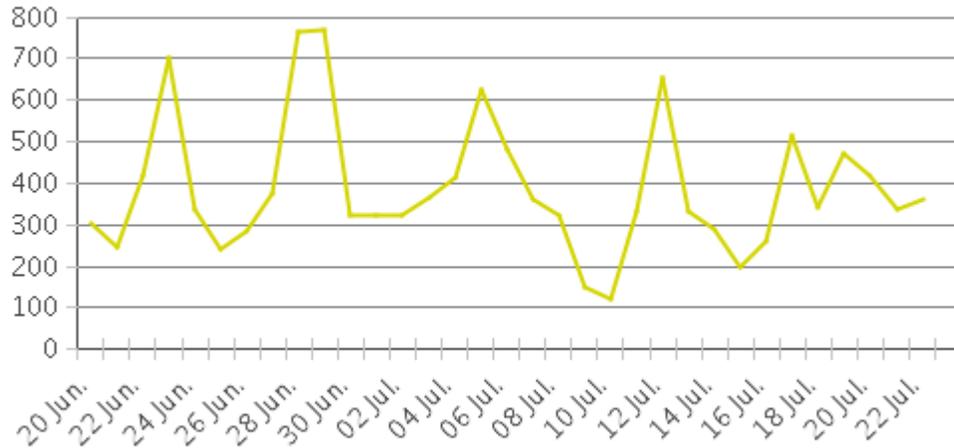
■ Station Bridge_OUT : 42%



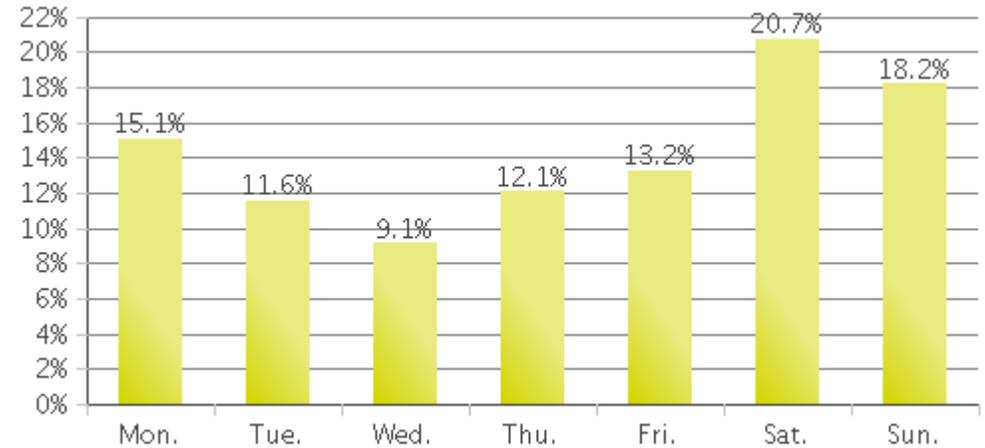
Station Bridge

Period Analyzed: Friday 20 June 2014 to Wednesday 23 July 2014

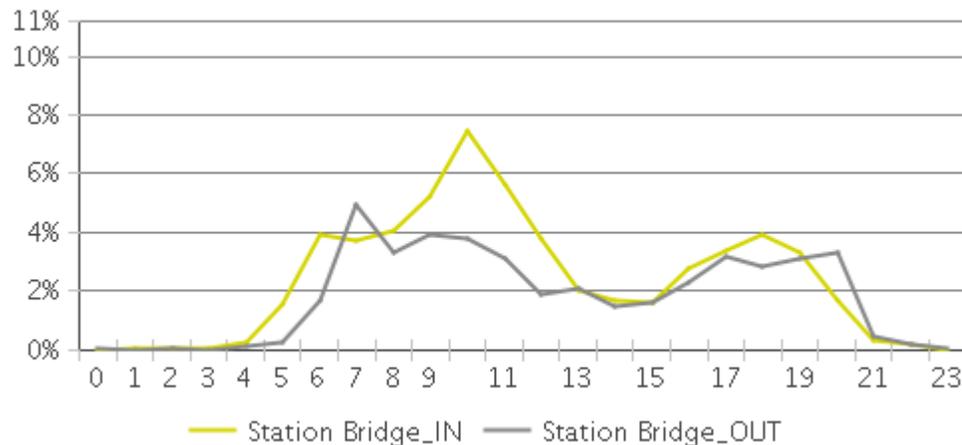
Daily Data



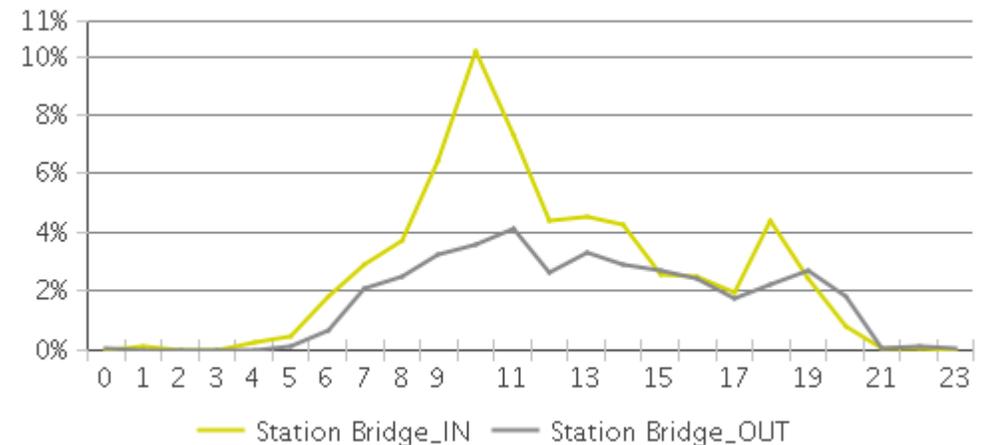
Weekly Profile



Hourly Profile during Weekdays



Hourly Profile during the Weekend



Kayak Launch Visitor Count

Day	Regular Visitors	Kayak Launch Visitors (does not include rentals)
Sat, Jun 21	35	11
Sun, Jun 22	29	34
Sat, Jun 28	82	42
Sun, Jun 29	42	14
Sun, Jul 6	67	43
Sat, Jul 12	74	15
Sun, Jul 13	53	12
Sat, Jul 19	149	57

Windsor Castle Park
Smithfield, VA



VOLUNTEER
ENTRY & TENT

MANOR HOUSE
(Not open to public)

Restroom
Trailer

GET YOUR
BACON
HERE!

BACON
CONDIMENTS

FOOD
VENDOR #1

BOURBON
TASTINGS

ATM

FOOD
VENDOR #2

BREWERY
STAGE

Reserved
Tables
#31-50

BEER
TICKETS

RESTROOMS

CHECKPOINT
Trail Closed

TO S. CHURCH ST

TO CEDAR ST

Greeters
& Bag
Checks

VIP GATE

WINE TENT

BACON &
BOURBON VILLAGE

RETAIL

INFO &
EVENT
T-SHIRTS

MAIN GATE

Medic

RESTROOMS

1 2 3 4

Restroom
Trailer

RIVER
VILLAGE

Reserved
Tables
#1-30

WALKING TRAIL

CYPRESS
CREEK

FISHING
PIER 22

RIVERFRONT
PIER CHALET

Presented by:
Smithfield.

ENTERTAINMENT
Sponsored by:
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- | | | | |
|------------------|-------------------------------|-------------------------|---------------------------------|
| Bourbon Tastings | Private Chalets | Bacon & Bourbon Village | Information & Event Merchandise |
| Breweries | Reserved Tables | Food Vendors | Entertainment Stages |
| Wine Sales | Restrooms & Restroom Trailers | Retail Vendors | Manned ABC Check-Point |

RIVER
STAGE

RESTROOMS

CHECKPOINT
Trail Closed

DATE JULY 28, 2014
TO SMITHFIELD TOWN COUNCIL- PUBLIC WORKS COMMITTEE
FROM WILLIAM T. HOPKINS, III
DIR. OF PLANNING, ENGINEERING, & PUBLIC WORKS
SUBJECT DEBRIS REMOVAL CONTRACT

Each year the town engages the services of a debris removal contractor. The town does not have the personnel to properly maintain the BMP (Best Management Practices) ponds and outfall ditch system. In addition, a debris removal contract is required in order to be eligible for FEMA reimbursement. The town has a contract with Goodrich and Son's and Smithfield Services for the 2013/2014 fiscal year and both contracts expire August 2014; therefore; we had to issue a Request for Proposals.

The debris removal contract includes the following:

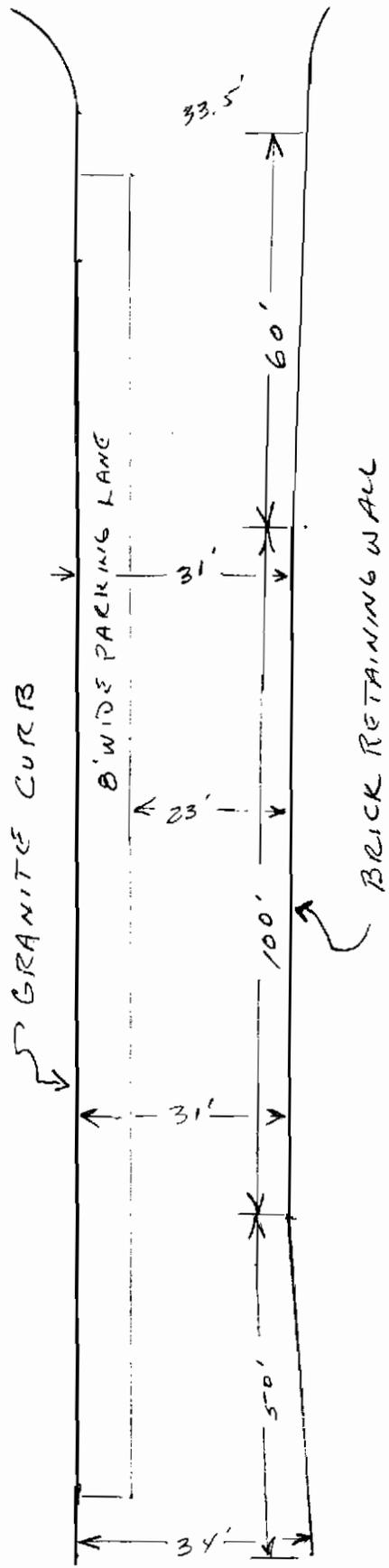
- Contractor shall be immediately available after a hurricane or other disasters and shall be available within 24 hours after a minor storm.
- Work will be conducted after storms and as required for normal improvements to storm drainage areas
- Contractor shall be responsible for disposal of debris
- Work shall consist of clearing and removing storm generated debris as directed by the Town of Smithfield. Operations includes multiple, scheduled passes of each site, location and right-of-way
- Contractor shall provide equipment, operators and laborers for debris removal operations

We had four companies respond to the request for proposals:

Goodrich and Son's	Smithfield, Virginia
Smithfield Services	Smithfield, Virginia
DRC Emergency Services	Mobile, Alabama
Ceres Environmental	Sarasota, Florida

All four proposals were thoroughly reviewed and due to the fact that two of the companies are out of state and therefore not available immediately for disasters, staff scheduled interviews with both Goodrich and Son's and Smithfield Services. Both companies currently have contracts with the town and staff has always been extremely satisfied with their work; therefore we are recommending awarding the new contract to both companies.

CHURCH STREET



1" = 25'

Lesley King

From: William Hopkins
Sent: Wednesday, June 18, 2014 12:09 PM
To: Peter Stephenson
Cc: Lesley King
Subject: FW: Main Street Parking - Between Church St. and Commerce St.

This is for the committee agenda that you requested!

From: Jamie.Weist@kimley-horn.com [mailto:Jamie.Weist@kimley-horn.com]
Sent: Monday, June 16, 2014 9:42 AM
To: William Hopkins
Subject: Main Street Parking - Between Church St. and Commerce St.

Bill,

Per your request, I observed the existing parking layout on Main Street between the subject roadways today. Currently there is existing on-street parking along the southern boundary of this section of roadway, and the roadway is open to traffic in both directions. On the West end, the roadway is approximately 30' wide and parking is parallel type. On the East End, the roadway is wider, allowing for 45 degree angle parking.

The current parking layout is the most efficient way to provide parking along this street as long as it remains open to two way traffic. Minimum, safe lane travel on a two way street is 12' wide. Parallel parking requires a minimum of 8' wide by 22' long. Currently, this leaves 22' (11' each) for lane width on the most narrow portion of the roadway.

The only safe way to add parking to this roadway would be to make it a one way street and add parallel and/or angle parking on both sides of the roadway.

If you would like to discuss further, please do not hesitate to call me.

Jamie Weist, PE

Kimley»Horn

Jamie H. Weist, PE | Associate
Kimley-Horn | 501 Independence Pkwy, Suite 300, Chesapeake, VA 23320
Direct: 757 548 7387 | Mobile: 757 650 9624

Proud to be one of FORTUNE magazine's 100 Best Companies to Work For

Re: Angled Parking

Dear Town Council Members,

It is my pleasure to write in favor of compact car angled parking with two-hour parking on upper Wharf Hill. I have been studying the Hill's parking situation, and I would like to share with you the following points for your consideration: Safety, Historic Tradition, Aesthetics, and Business Viability.

1. Safety

Wharf Hill is the steepest "parkable" road in Smithfield. The rural nature of our coastal plain community does not prepare motorists for either parallel or hill parking. We are flatlanders. To require drivers to face the double devil of parallel parking and hill parking is intimidating and hazardous. Angled parking into a safe, immovable curb, and then backing out in the same familiar manner will encourage customers to patronize Wharf Hill businesses as it has for half a century.

I do understand that strict adherence to VDOT road width guidelines are a concern, but I feel that the overall safety of Wharf Hill due to angled parking will more than counter the slightly reduced passing area of the street. Furthermore, there are already cases in which the town has designated parking on two-lane streets that are *narrower than Wharf Hill was when it had angled parking (Mason Street)*.

2. Historic Tradition

Wharf Hill has been a thriving business location for as long as Smithfield has been a town. Our Forefathers designated angled parking on the Hill because it was the safest and more efficient parking format. Their wisdom has prevented many an absent-minded motorist from discovering their poorly parked vehicle mashed into a down-slope vehicle, building, or God-forbid, pedestrian(s). Wharf Hill has been safe for 60 years or more—even through the age of road tanks and land ships of the 50's, 60's, and 70's. Cars are getting smaller, so surely the traditional angled parking format can be re-embraced. The Hill only became parallel parking last year.

3. Aesthetics

The Historic District of Smithfield is beautiful slice of Americana. It is a great looking town, largely due to the beauty of Main Street's paving, sidewalks, and accompanying features. Smithfield's town council is responsible for this sensory delight. Likewise, the "cool factor" of Wharf Hill's angled parking is notable. Angled parking is unique to the Hill. It looks right, feels right, and adds to Smithfield's delightful personality. The vast majority of fascinating Historic

Towns have historic roads, and though they may not be 21st Century road widths, they are worth preserving.

4. Business Viability

Compact car angled parking provides more parking spots than parallel parking. More parking spots will allow more vehicles to park on the Hill. More vehicles mean more restaurant customers. More restaurant customers mean more sales. More sales mean more meal tax revenue for the town.

When I bought the old Elk's Lodge and adjacent parlor, I was painfully aware of my limited parking options. I took solace in the fact that there was angled parking. When parallel parking was implemented, upper Wharf Hill lost 1/3 of its spots (14 reduced to 9).

I have invested capital, time, and energy in this project. I have faith in Smithfield and its leaders. I have faith in my business plan and the terrific local minds who have supported and guided me. I am committed to rejuvenating the Wharf Hill Commercial District. I am committed to opening a brewpub.

We will open. A return to angled parking will help keep us open.

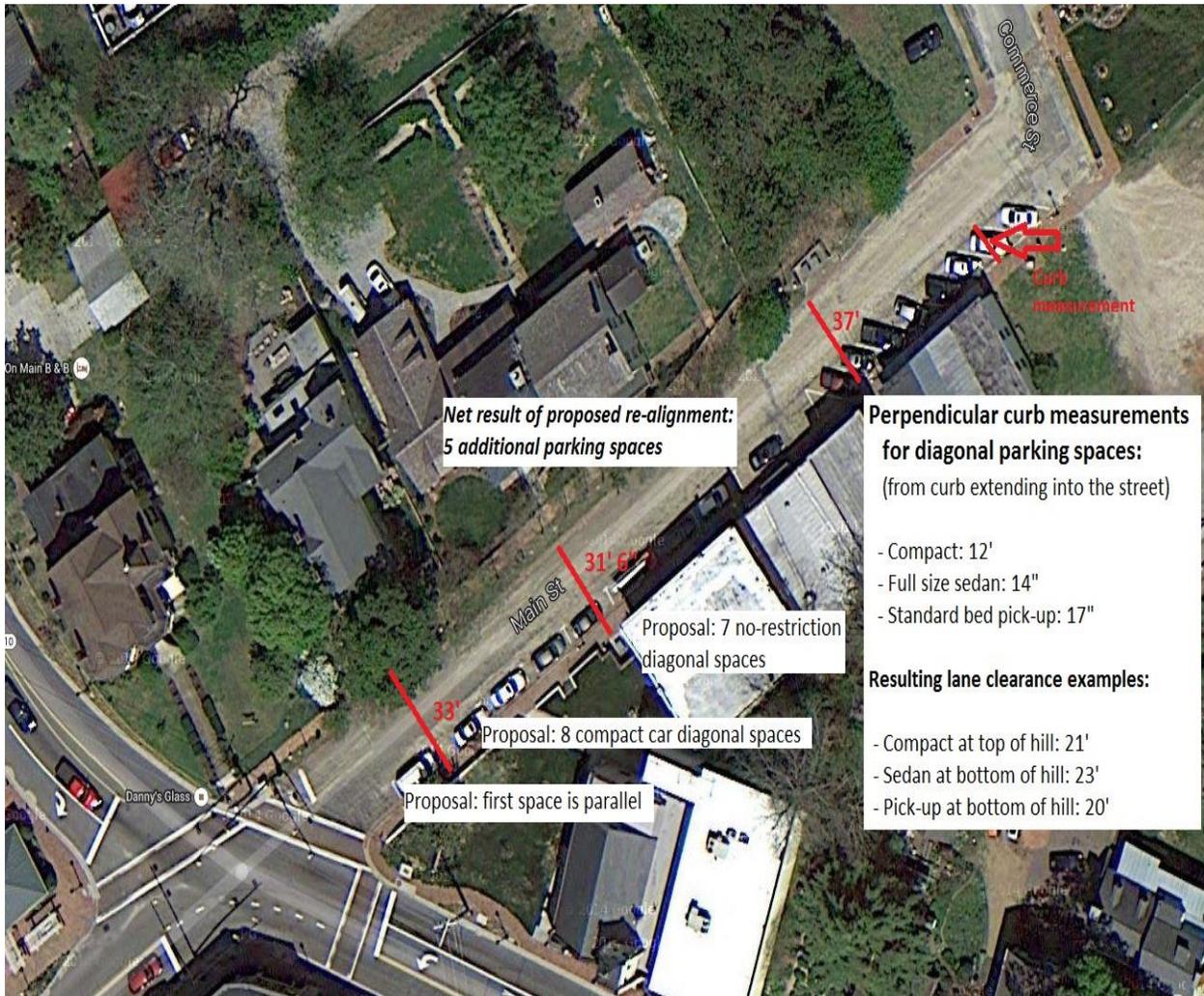
In closing, our town has prospered due to the bravery and vision of its residents, and most especially, its community leaders. This town has taken great risks, and it has recognized upon many opportunities. You, the Town Council, are a part of this tradition of serving Smithfield with great dedication and little compensation. You have taken risks. You have recognized opportunities.

Thank you for your service, and thank you for considering my request.

Sincerely yours,

W. Lee Duncan

The image below is submitted to provide a visual representation of the request for diagonal parking.



MONTHLY PROGRESS REPORT FOR JULY 2014

Locality: Town of Smithfield Contract #: 11-10 MY1
Project Name: Pinewood Heights Phase II Contract Completion Date: 10/20/2014

Prepared by: Michael Paul Dodson, CFM
Date: 07/15/2014

FINANCIALS

CDBG Contract Amount: \$624,720 Leverage Amount: \$826,755
CDBG Amount Expended: \$257,152 Leverage Amount Expended: \$332,762

CUMLATIVE CONSTRUCTION PROGRESS
{INSERT PROJECT SPECIFIC PRODUCTS HERE}

ADMINISTRATIVE ACTIVITY

Management Plan: Is project on schedule as shown in PMP? Yes No If no, update will be furnished by: / /

When was the last Management Team meeting? 07/08/2014 Next meeting? 08/09/2014

Budget: Is project proceeding within the approved budget? Yes No If no, revision will be furnished by: / /

Technical Assistance Required? Yes No If yes, in what area(s)?

Status: The demolition of 41/42 Carver Street has been completed; the demolition process for 45/46 Carver has started. The Town owns 43, 45, 46, and 51 Carver Street. 43 Carver Street is vacant and has been boarded/secured. Town is closing on 47 Carver Street on July 8th and the owner of 48 Carver is requesting the Town consider buying his property. The Town has received acceptance of its offers to buy 39 and 40 Carver Street. The tenants at 40 Carver have started relocation and one residents of the home has moved out. We are still working to relocate the other residents. The tenants in 39 Carver are Section 8 and moved out by July 1st. The tenants at 48 Carver Street are working with all parties to find a new home. All relocation work is being done in tandem with acquisition offers so that the residents are quickly moved into their new residence and the old structures are demolished.

Are problems anticipated? Locating relocation properties and moving families for all households has been a challenge however the process is moving forward. It will simply be getting the new homes ready and inspected so the residents can relocate into their new homes.

Other comments: None.

Project Specific Products:

Owner-Occupied Acquisition (Goal=5)

Owner Occupied Homes

1) 41 Carver 2) 45 Carver 3) 46 Carver 4) 47 Carver 5) 51 Carver

Preliminary Acquisition Letters Sent 5

1) 41 Carver 2) 45 Carver 3) 46 Carver 4) 47 Carver 5) 51 Carver

Appraisals Completed 5

1) 41 Carver 2) 45 Carver 3) 46 Carver 4) 47 Carver 5) 51 Carver

Review Appraisals Completed 5

1) 41 Carver 2) 45 Carver 3) 46 Carver 4) 47 Carver 5) 51 Carver

Offer to Purchase Letters Sent 5

1) 41 Carver 2) 45 Carver 3) 46 Carver 4) 47 Carver 5) 51 Carver

Offers Accepted 5

1) 41 Carver 2) 45 Carver 3) 46 Carver 4) 47 Carver 5) 51 Carver

Properties Closed On 3

1) 41 Carver 2) 45 Carver 3) 46 Carver 4) 47 Carver 5) 51 Carver

Tenant-Occupied Acquisition (Goal=5)

Tenant Occupied Homes

1) 42 Carver 2) 43 Carver 3) 48 Carver 4) 40 Carver 5) 39 Carver

Preliminary Acquisition Letters Sent 5

1) 42 Carver 2) 43 Carver 3) 48 Carver 4) 40 Carver 5) 39 Carver

Appraisals Completed 5

1) 42 Carver 2) 43 Carver 3) 48 Carver 4) 40 Carver 5) 39 Carver

Review Appraisals Completed 5

1) 42 Carver 2) 43 Carver 3) 48 Carver 4) 40 Carver 5) 39 Carver

Offer to Purchase Letters Sent 5

1) 42 Carver 2) 43 Carver 3) 48 Carver 4) 40 Carver 5) 39 Carver

Offers Accepted 5

1) 42 Carver 2) 43 Carver 3) 48 Carver 4) 40 Carver 5) 39 Carver

Properties Closed On 2

1) 42 Carver 2) 43 Carver

Owner-Occupied Relocation (Goal=5)

Owner Occupied Homes

1) 41 Carver 2) 45 Carver 3) 46 Carver 4) 47 Carver 5) 51 Carver

Household Surveys Completed 5

1) 41 Carver 2) 45 Carver 3) 46 Carver 4) 47 Carver 5) 51 Carver

Income Verifications Completed 5

1) 41 Carver 2) 45 Carver 3) 46 Carver 4) 47 Carver 5) 51 Carver

Eligibility of Relocation Letters Sent 5

1) 41 Carver	2) 45 Carver	3) 46 Carver	4) 47 Carver	5) 51 Carver
Comparable Units Found and Inspected <u>5</u>				
1) 41 Carver	2) 45 Carver	3) 46 Carver	4) 47 Carver	5) 51 Carver
Households Relocated <u>5</u>				
1) 41 Carver	2) 45 Carver	3) 46 Carver	4) 47 Carver	5) 51 Carver

Market-Rate, Renter-Occupied Relocation (Goal=2)

Market-Rate Occupied Homes

1) 48 Carver	2) 40 Carver
--------------	--------------

Household Surveys Completed 2

1) 48 Carver	2) 40 Carver
--------------	--------------

Income Verifications Completed 2

1) 48 Carver	2) 40 Carver
--------------	--------------

Eligibility of Relocation Letters Sent 2

1) 48 Carver	2) 40 Carver
--------------	--------------

Comparable Units Found and Inspected 2

1) 48 Carver	2) 40 Carver
--------------	--------------

Households Relocated 0

Section 8, Renter-Occupied Relocation (Goal=3)

Section 8 Occupied Homes

1) 42 Carver	2) 43 Carver	3) 39 Carver
--------------	--------------	--------------

Household Surveys Completed 3

1) 42 Carver	2) 43 Carver	3) 39 Carver
--------------	--------------	--------------

Income Verifications Completed 2

1) 42 Carver	2) 43 Carver	3) 39 Carver
--------------	--------------	--------------

Eligibility of Relocation Letters Sent 3

1) 42 Carver	2) 43 Carver	3) 39 Carver
--------------	--------------	--------------

Comparable Units Found and Inspected 3

1) 42 Carver	2) 43 Carver	3) 39 Carver
--------------	--------------	--------------

Households Relocated 3

1) 42 Carver	2) 43 Carver	3) 39 Carver
--------------	--------------	--------------

Demolition (Goal=10)

Units to be Demolished

1) 39 Carver	2) 40 Carver	3) 41 Carver	4) 42 Carver	5) 43 Carver	6) 45 Carver
7) 46 Carver	8) 47 Carver	9) 48 Carver	10) 51 Carver		

Units that have been Demolished 2

1) 41 Carver	2) 42 Carver
--------------	--------------

PROJECT STATUS MAP

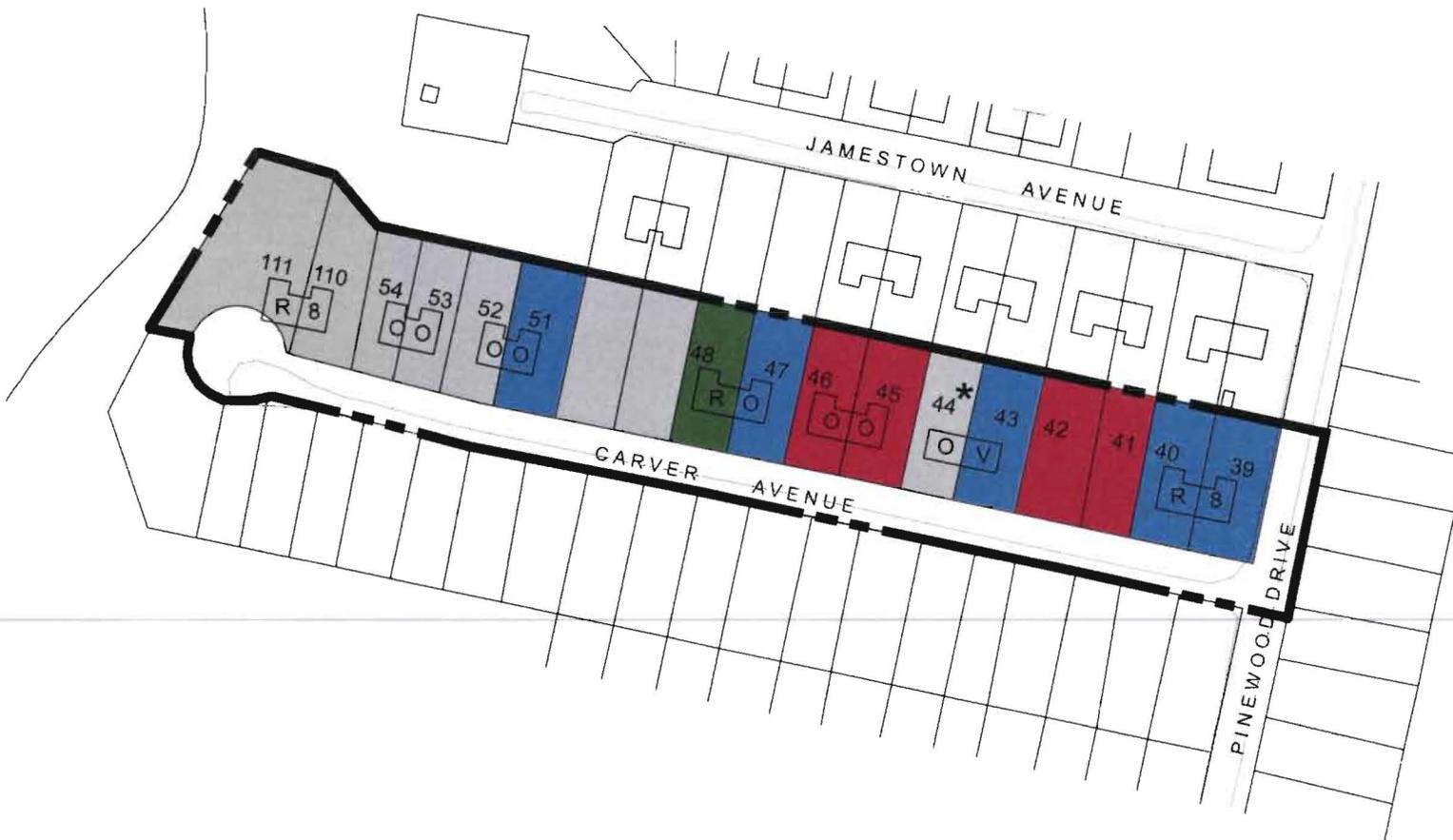
Pinewood Heights Phase II Redevelopment Project
Multi-Year 1
Town of Smithfield, Virginia

LEGEND

--- PHASE II BOUNDARY

STATUS:

- PRELIM ACQ LETTER RECEIVED BY OWNER
 - APPRAISAL COMPLETE
 - OFFER TO PURCHASE ACCEPTED
 - OFFER TO PURCHASE DECLINED
 - RELOCATION COMPLETE/IN PROCESS
 - DEMOLITION COMPLETE
 - PROPERTIES TO BE ACQUIRED IN MY2
- O OWNER OCCUPIED
 R RENTER OCCUPIED
 8 SECTION 8 TENANT
 * MOVED TO MY2



July, 2014

COMMUNITY PLANNING PARTNERS, INC

MONTHLY PROGRESS REPORT FOR JULY 2014

Locality: Town of Smithfield Contract #: 13-01 MY2
Project Name: Pinewood Heights Phase II Contract Completion Date: 08/27/2015

Prepared by: Michael Paul Dodson, CFM
Date: 07/15/2014

FINANCIALS

CDBG Contract Amount: \$375,280 Leverage Amount: \$589,894
CDBG Amount Expended: \$0 Leverage Amount Expended: \$0

CUMLATIVE CONSTRUCTION PROGRESS
{INSERT PROJECT SPECIFIC PRODUCTS HERE}

ADMINISTRATIVE ACTIVITY

Management Plan: Is project on schedule as shown in PMP? Yes No If no, update will be furnished by: / /

When was the last Management Team meeting? 07/08/2014 Next meeting? 08/09/2014

Budget: Is project proceeding within the approved budget? Yes No If no, revision will be furnished by: / /

Technical Assistance Required? Yes No If yes, in what area(s)?

Status: Initial participation notices were mailed to all owners/tenants. Relocation Application Notice, title research requests, and appraisal 5-day notices have been mailed to all owner/tenants. All appraisals are scheduled for inspection visits the 2nd week of July.

Are problems anticipated? None

Other comments: None.

Project Specific Products:

Owner-Occupied Acquisition (Goal=4)

Owner Occupied Homes

1) 44 Carver 2) 52 Carver 3) 53 Carver 4) 54 Carver

Preliminary Acquisition Letters Sent 4

1) 44 Carver 2) 52 Carver 3) 53 Carver 4) 54 Carver

Appraisals Completed 0

Review Appraisals Completed 0

Offer to Purchase Letters Sent 0

Offers Accepted 0

Properties Closed On 0

Tenant-Occupied Acquisition (Goal=2)

Tenant Occupied Homes

1) 110 Carver 2) 111 Carver

Preliminary Acquisition Letters Sent 2

1) 110 Carver 2) 111 Carver

Appraisals Completed 0

Review Appraisals Completed 0

Offer to Purchase Letters Sent 0

Offers Accepted 0

Properties Closed On 0

Owner-Occupied Relocation (Goal=4)

Owner Occupied Homes

1) 44 Carver 2) 52 Carver 3) 53 Carver 4) 54 Carver

Household Surveys Completed 2

1) 44 Carver 2) 53 Carver

Income Verifications Completed 0

Eligibility of Relocation Letters Sent 0

Comparable Units Found and Inspected 0

Households Relocated 0

Market-Rate, Renter-Occupied Relocation (Goal=1)

Market-Rate Occupied Homes

1) 111 Carver

Household Surveys Completed 0

Income Verifications Completed 0

Eligibility of Relocation Letters Sent 0

Comparable Units Found and Inspected 0

Households Relocated 0

Section 8, Renter-Occupied Relocation (Goal=1)

Section 8 Occupied Homes

1) 110 Carver

Household Surveys Completed 0

Income Verifications Completed 0

Eligibility of Relocation Letters Sent 0

Comparable Units Found and Inspected 0

Households Relocated 0

Demolition (Goal=6)

Units to be Demolished

1) 44 Carver

2) 52 Carver

3) 53 Carver

4) 54 Carver

5) 110 Carver

6) 111 Carver

Units that have been Demolished 0

PROJECT STATUS MAP

Pinewood Heights Phase II Redevelopment Project
Multi-Year 2
Town of Smithfield, Virginia

LEGEND

--- PHASE II BOUNDARY

STATUS:

-  PRELIM ACQ LETTER RECEIVED BY OWNER
-  APPRAISAL COMPLETE
-  OFFER TO PURCHASE ACCEPTED
-  OFFER TO PURCHASE DECLINED
-  RELOCATION COMPLETE/IN PROCESS
-  DEMOLITION COMPLETE
-  PROPERTIES ACQUIRED IN MY1
-  OWNER OCCUPIED
-  RENTER OCCUPIED
-  SECTION 8 TENANT



July, 2014

COMMUNITY PLANNING PARTNERS, INC.

Pinewood Heights Phase I-Actual

Expenses:

Expenses charged to the project 3,507,998.31

Funding:

VDHCD Grant Reimbursement 1,400,000.00

Isle of Wight County cash contributions 653,973.00

In-Kind contribution from IOW County 19,068.00

Program Revenues 12,878.00

Town cash outlay 1,422,079.31

Total Phase I 3,507,998.31

Note: IOW committed \$750,000 in cash or in-kind contributions to Phase I. The difference in what is shown and what was committed represents the donation of a piece of property on Washington & James that was a potential habit for humanity site for relocation. The property was not used in Phase I, however, and could not be counted toward the town's leverage.