



SMITHFIELD TOWN COUNCIL AGENDA
January 4, 2011 at 7:30 p.m.
Held at Smithfield Center, 220 N. Church Street

A. INFORMATIONAL SECTION:

1. Manager's Report
 - a. December's Activity Report

B. UPCOMING MEETINGS AND ACTIVITIES:

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|-------------------|---|--|
| January 4 | - | 7:30 p.m. – Town Council Meeting |
| January 11 | - | 7:30 p.m. – Planning Commission Meeting |
| January 14 | - | Town Administrative Offices Closed in Observance of Lee/Jackson Holiday |
| January 17 | - | Town Administrative Offices Closed in Observance of Martin Luther King Jr. Day |
| January 18 | - | 7:30 p.m. – Board of Historic and Architectural Review |
| January 24 | - | 4:00 p.m. – Town Council Committee Meetings (Consecutive)
Police Committee
Water and Sewer Committee
Finance Committee |
| January 25 | - | 4:00 p.m. – Town Council Committee Meetings (Consecutive)
Fire and Rescue Committee
Public Works Committee
Public Buildings and Welfare Committee |

NOTE: Town Council Committee Meetings will be held at Hampton Inn & Suites. All of the other above public meetings will be held at the Smithfield Center, unless otherwise noted.

C. Public Comments:

The public is invited to speak to Council on any matters, except scheduled public hearing(s). There will be a separate sign up sheet for public hearings. For public comments please use the appropriate sign-up sheet. Comments are limited to five (5) minutes per person. Any required response(s) from the Town will be provided in writing following the meeting.

- A. Briefing by Mr. Al Casteen, Isle of Wight County Board of Supervisor, Smithfield District

D. Council Comments

- A.

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT. Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Town Council Meetings. ADA compliant hearing devices are available for use upon request. Please call (757) 356-9939 at least 24 hours prior to the meeting date so that proper arrangements may be made.

CONSENT AGENDA ITEMS

- C1. **Invoices Over \$10,000 Requiring Council's Consideration:**
Finance Committee Chair, John L. Graham
- a. **Buchart Horn, Inc. (Progress Report # 29 & 30)** \$ 27,114.72
 - b. **English Construction Company** \$135,213.89
 - c. **Draper Aden Associates** \$ 34,005.33
- C2. **Motion to Approve Paperless Council Agenda Materials and the Purchase of Electronic Readers**
Finance Committee Chair, John L. Graham
- C3. **Motion to Donate Two Surplus Patrol Vehicles to Smithfield Volunteer Fire Department**
Committee Chair, Vice Mayor Williams
- C4. **Motion to Authorize the Sole Source Purchase for Replacement Chairs at the Smithfield Center from K.I.**
Public Buildings and Welfare Committee Chair, Dr. Milton Cook
- C5. **Motion to Accept Revisions to the Smithfield Center Policies and Procedures**
Public Buildings and Welfare Committee Chair, Dr. Milton Cook
- C6. **Motion to Accept Addendum # 6 to Contract Community Planning Partners, Inc for Management Assistance Services on the Pinewood Heights Relocation Project – Phase 1 Completion**
Public Buildings and Welfare Committee Chair, Dr. Milton Cook
- C7. **Motion to Accept the Pinewood Heights Relocation Project Planning Grant – Phase 2 Contract with Virginia Department of Housing & Community Development and Community Planning Partners, Inc.**
Public Buildings and Welfare Committee Chair, Dr. Milton Cook
- C8. **Motion to Authorize Public Hearing to Consider Holding Town Council Elections in November**
Public Buildings and Welfare Committee Chair, Dr. Milton Cook

ACTION SECTION

1. **PUBLIC HEARING: Rezoning – Tractor Supply Company**
(Info included in Committee Packet)
- a. Staff Presentation by Mr. William T. Hopkins, III, Director of Planning, Engineering and Public Works
 - b. Public Hearing Opened
 - c. Public Hearing Closed
 - d. Consideration : Public Buildings and Welfare Committee Chair, Dr. Milton Cook

2. **Motion to Approve the Town Council Minutes for the Meetings of December 7th, 2010.**
Town Attorney, William H. Riddick

3. **Old Business:**

4. **New Business:**
 - a. Recommendation from Nominating Committee to fill the three (3) expiring terms (1/31/2011) for Planning Commission members Virginia Smith, Julia Hillegass, and Norma Odom Leonard

 - b. Recommendation from Nominating Committee to fill the two (2) expiring terms (1/31/2011) for the Board of Historic and Architectural Review Members Roger Ealy and Virginia Smith

5. **Closed Session: (if necessary)**

6. **Adjournment**