



**SMITHFIELD TOWN COUNCIL AGENDA**  
**August 4<sup>th</sup>, 2009 at 7:30 p.m.**  
**Held at Smithfield Center, 220 N. Church Street**

**A. INFORMATIONAL SECTION:**

1. Manager's Report
  - a. July Activity Report
  - b. Website Update and Demo

**B. UPCOMING MEETINGS AND ACTIVITIES:**

- |         |   |   |
|---------|---|---|
| Aug. 3  | - | 2:00 p.m. – Intergovernmental Relations Committee Meeting   |
| Aug. 4  | - | 7:30 p.m. – Town Council Meeting  |
| Aug. 11 | - | 7:30 p.m. – Planning Commission Meeting   |
| Aug. 18 | - | 7:30 p.m. – Board of Historic and Architectural Review Meeting  |
| Aug. 24 | - | 3:00 p.m. – Town Council Committee Meetings (Consecutive)<br>Fire and Rescue Committee<br>Public Buildings & Welfare Committee<br>Finance Committee |
| Aug. 25 | - | 3:00 p.m. – Town Council Committee Meetings (Consecutive)<br>Public Works Committee<br>Water & Sewer Committee<br>Police Committee                  |

NOTE: All of the above public meetings will be held at the Smithfield Center, unless otherwise noted.

**C. Public Comments:**

The public is invited to speak to Council on any matters, except scheduled public hearing(s). There will be a separate sign up sheet for public hearings. For public comments please use the appropriate sign-up sheet. Comments are limited to five (5) minutes per person. Any required response(s) from the Town will be provided in writing following the meeting.

1. Briefing by Mr. Al Casteen, Isle of Wight County Board of Supervisor, Smithfield District

**D. Council Comments**

**NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT.** Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Town Council Meetings. ADA compliant hearing devices are available for use upon request. Please call (757) 356-9939 at least 24 hours prior to the meeting date so that proper arrangements may be made.

## **CONSENT AGENDA ITEMS**

C1. **Resolution for Fair Housing Certification for the Pinewood Heights Redevelopment Project**  
Public Buildings and Welfare Committee Chair, Harry G. Dashiell, Jr.

C2. **Resolution in Support of the East Coast Greenway**  
Public Buildings and Welfare Committee Chair, Harry G. Dashiell, Jr.

C3. **Invoices Over \$10,000 Requiring Council Consideration:**

a.	Draper Aden Associates	\$ 52,120.00
b.	Blair Brothers, Inc.	\$179,224.63
c.	Sheehy Auto Stores	\$ 21,094.00
d.	Duke Automotive Corp.	\$ 21,168.00
e.	CB & I, Inc.	\$107,862.76
f.	Spivey Pavement Markings, Inc.	\$ 11,458.01

Finance Committee Chair, Mayor David M. Hare

C4. **Amend the Agreement for Waterford Oaks: Section 1-B**  
Public Works Committee Chair, Denise N. Tynes

C5. **Award Debris Removal Contract to Smithfield Services**  
Public Works Committee Chair, Denise N. Tynes

C6. **Award Debris Removal Contract to Goodrich and Son's Tree and Backhoe Service**  
Public Works Committee Chair, Denise N. Tynes

C7. **Amend Clean Cut Image Lawn and Landscape Contract to include Two Additional Areas**  
Public Works Committee Chair, Denise N. Tynes

C8. **Eliminate 2009 Fall Community Clean Up Days**  
Public Works Committee Chair, Denise N. Tynes

C9. **Adopt a Volunteer Litter Program: I am Making A Difference**  
Public Works Committee Chair, Denise N. Tynes

## **ACTION SECTION**

1. **PUBLIC HEARING: Ordinance to Adopt Sewer Compliance Fee**

- a. Staff Presentation by Town Treasurer, Ms. Ellen D. Minga
- b. Public Hearing Opened
- c. Public Hearing Closed
- d. Consideration: Finance Committee Chair, Mayor David M. Hare

2. **Motion to Assist with Funding for Banners Along Main Street**

Public Buildings and Welfare Committee Chair, Harry G. Dashiell, Jr.

3. **Ordinance to Adopt the Updated Town of Smithfield's Comprehensive Plan**

Public Buildings and Welfare Committee Chair, Harry G. Dashiell, Jr.

4. **Invoices Over \$10,000 Requiring Council Consideration not copied out with Committee Agenda:**

a.	<b>Sungard Public Sector - OSSI</b>	<b>\$15,885.99</b>
b.	<b>Draper Aden Associates</b>	<b>\$23,723.00</b>
c.	<b>Manry-Rawls Corporation-Selective</b>	<b>\$15,194.00</b>
d.	<b>H.D. Supply Waterworks</b>	<b>\$13,191.93</b>
e.	<b>IOW Volunteer Rescue Squad</b>	<b>\$18,750.00</b>
f.	<b>Smithfield/IOW CVB</b>	<b>\$46,738.75</b>

Finance Committee Chair, Mayor David M. Hare

5. **Resolution Authorizing the Negotiation and Purchase of a VAC Truck Not to Exceed \$149,000**

Water and Sewer Committee Chair, Andrew C. Gregory

6. **Resolution to Accept the SSO-SSES Field Services Phase 1 CCTV Inspection Scope of Work by Draper Aden Associates**

Water and Sewer Committee Chair, Andrew C. Gregory

7. **Ordinance to Adopt the HRPDC FOG Program Ordinance and Enforcement Plan**

Water and Sewer Committee Chair, Andrew C. Gregory

8. **Ordinance to Amend the Town's Personnel Policy Manual, Section 4 – Compensation and Benefits: Policy 4.1 (Eliminating Crime Analyst and Adding Police Administrative Sergeant)**

Police Committee Chair, Vice Mayor Kaye H. Brown

9. **Motion to Approve the Town Council Minutes for the Meeting of July 7<sup>th</sup>, 2009**
  
10. **Closed Session for Discussion Regarding Acquisition and/or Disposition of Real Property for Public Purposes**
  
11. **New Business**
  - a. **Motion to Authorize the Town Manager to Make Purchase Offers for the Following Pinewood Height Properties:**
    - (i) 64 Carver Avenue
    - (ii) 65 Carver Avenue
    - (iii) 66 Carver Avenue
  - b. **Motion to Authorize the Town Manager to Accept the Blair Brother Proposal for Jordan Drive and Red Point in the Amount of \$10,030.00**
  
12. **Old Business**
  - a. **Windsor Castle Advisory Committee**
  
13. **Adjournment**